

**Town of Woodstock  
Select Board Meeting  
August 29, 2023  
6:00 pm  
Town Hall & Zoom  
Minutes**

**Draft minutes are subject to approval.**

**Present:** Chair Ray Bourgeois, Susan Ford, Mary Riley, Keri Cole, Greg Fullerton, Eric Duffy, Nikki Nourse, Tom Ayres, David Brown, Michael Doten, Tom Meyerhoff, Cynthia Volk, Michael Brands, Police Chief Joe Swanson, Frank Hwang, Mark Hunter

**A. Call to order**

1. Chair Bourgeois called the Select Board Meeting of August 29, 2023, to order at 6:00 pm.

**B. Additions to & deletions from posted agenda**

1. Deletions
  - a. Town Hall Building Committee update
  - b. Woodstock Farmers Market
2. Additions
  - a. Police Chief's update
  - b. Discussion of creating subcommittees on the Select Board

**C. Citizen comments**

1. Mr. Brands, the former Town Planner, raised concerns about the Zoning Department's lack of action regarding water and debris from a neighbor's property. He expressed a desire to appeal the situation or seek a point of clarification. Mr. Brands also requested reimbursement of \$450 if he is proven correct.

**D. Manager's report**

**1. General report**

- a. Mr. Duffy mentioned that Cloudland Road on the Woodstock side was closed as decided in the previous meeting. FEMA representatives met with him and Mr. Hunter and discussed the 60-day kickoff for Woodstock to apply for FEMA reimbursement. Ms. Nourse as been promoted to HR Administrator/Administrative Assistant. Communication with the Department of Public Works was discussed, including improving communication channels and reporting issues.
- b. Mr. Hunter discussed storm damage on Loop Road and measures taken to address it.

**2. Financial report – no questions.**

**E. Old business**

1. **Town Hall Building Committee update – Engineer presentation – deleted.**

**F. New business**

1. **Woodstock Farmers Market temporary relocation discussion – deleted.**

**G. Other business**

1. Police Chief's update

a. It was suggested that Chief Swanson provide quarterly updates to the Board. Four ongoing speed-related issues were reported. The issue with a sign cart was discussed, and plans were made to address it.

2. Creation of subcommittees

a. A discussion was held regarding the creation of subcommittees on the Select Board. Potential topics could include foliage, communication, and wastewater. The Board discussed the appointment process for committee members, emphasizing transparency in the selection process.

**H. Board of Sewer Commissioners**

**1. Sewer abatement request – 169 Eaton Place – Hwang**

Motion: by Ms. Cole to approve the abatement request for 169 Eaton Place as requested by Mr. Hwang.

Seconded: by Ms. Riley.

Vote: 5-0-0, passed.

**I. Approval of minutes**

**1. 8/1/23 minutes**

**2. 8/15/23 minutes**

**3. 8/21/23 joint minutes**

Motion: by Ms. Cole to approve the minutes for 8/1/23, 8/15/23, and 8/21/23 minutes.

Seconded: by Ms. Riley.

Vote: 5-0-0, passed.

**J. Adjournment**

Motion: by Ms. Cole to adjourn the meeting at 6:36 pm.

Seconded: by Mr. Bourgeois.

Vote: 5-0-0, passed.

*Respectfully submitted,  
Nikki Nourse*