

**Village of Woodstock
Board of Trustees
September 12, 2023
6:30 pm
Town Hall & Zoom
Minutes**

Draft minutes are subject to approval.

Present: Chair Seton McIlroy, Jeffrey Kahn, Brenda Blakeman, Bill Corson, Gabe DeLeon, Eric Duffy, Nikki Nourse, Beth Finlayson, Phillip Neuberg, Police Chief Joe Swanson

A. Call to order

1. Chair McIlroy called the Village Trustees meeting of September 12, 2023, to order at 6:30 pm.

B. Finance Committee Interview – Renee Hebert – not present.

C. Citizen comments – none.

D. Additions to & deletions from posted agenda

1. Additions
 - a. Eastern States Cup application

Motion: by Mr. Kahn to approve the parade permit for the Eastern States Cup as submitted.

Seconded: by Ms. Blakeman.

Vote: 5-0-0, passed.

- b. Nomination of Phillip Neuberg to the Village Historic Preservation Commission

Motion: by Chair McIlroy to appoint Mr. Neuberg to the Village Historic Preservation Commission.

Seconded: by Mr. Kahn.

Vote: 5-0-0, passed.

- c. Request from Sustainable Woodstock to put up a banner

Motion: by Mr. Kahn to approve the banner request for Sustainable Woodstock.

Seconded: by Ms. Blakeman.

Vote: 5-0-0, passed.

E. Manager's report

1. General report

- a. Road maintenance work updates were given.

F. Police Chief's report

1. Chief Swanson provided an update on various aspects of law enforcement activities. He discussed issues related to speeding on Woodstock Road between Maplefields and Ace Hardware, which has been a recurring problem.

G. Permits

1. Use of the Green permit – Bookstock Literary Festival – Bookstock Inc – tabled.

H. Old business

1. Review of Memorial Ordinance

- a. There was a discussion about the wording of the endowment fund section in the ordinance. Concerns were raised about the potential burden of creating an endowment fund.

I. New business

1. Parking spots request – 33 Central Street – Rivera – Tabled.

2. Foliage discussion

a. Bathrooms

- i. Portable toilets for Indigenous Peoples Weekend were discussed. The Trustees agreed to get a quote for portable toilets during peak weekends.

b. Greeter

- i. The Trustees discussed hiring a greeter for the Welcome Center during peak hours. The greeter would provide information about Woodstock to residents.

- c. Issues related to trash pickup on the Village Green were discussed. It was suggested that the Highway Department could assist with trash pickup.

- d. The Trustees discussed permits for food vendors on the Green. It was suggested the Trustees could take permits for profit organizations and request feedback before granting permits.

3. Police vehicle purchase discussion

- a. There was a discussion about the equipment for police vehicles, including radar systems and dash cameras. It was mentioned that the graphics are the last thing to be installed on the vehicles.

- b. There was a discussion about leasing versus buying police vehicles. Leasing was considered a more viable option due to budget constraints. The police vehicles would be under warranty for the first four years.

- c. The Trustees discussed the budgeting and funding for police vehicles. The need for a structured plan for replacing vehicles was emphasized.

- d. Chief Swanson discussed the process of creating new graphics for police cars. The design involved collaboration with Townsend Belisle's company to incorporate the Village's branding into the bridge image.

- e. There was a discussion about funding options for police equipment, including radar systems and body cameras. Grants and budget allocations were considered as potential sources of funding.

- f. The Trustees discussed whether the Village car graphics should include the word village or town. It was decided that it should only say Woodstock.

4. Halloween discussion

- a. Plans for distributing candy for Halloween were discussed. It was suggested that volunteers could help with candy distribution.

J. Other business – none.

K. Minutes

1. 8/21/23 joint minutes

2. 8/22/23 minutes

Motion: by Chair McIlroy to approve the minutes for 8/21/23 and 8/22/23 as submitted.

Seconded: by Mr. Kahn.

Vote: 5-0-0-, passed.

L. Adjournment

Motion: by Mr. Kahn to adjourn the meeting at 9:07 pm.

Seconded: by Ms. Blakeman.
Vote: 5-0-0, passed.

*Respectfully submitted,
Nikki Nourse*