

**Village of Woodstock  
Board of Trustees Special Meeting  
September 29, 2023  
8:15 am  
Town Hall & Zoom  
Minutes**

**Draft minutes are subject to approval.**

**Present:** Chair Seton McIlroy, Jeffrey Kahn, Brenda Blakeman, Bill Corson, Gabe DeLeon, Eric Duffy, Nikki Nourse, Tom Ayres, Rick Gaspar, Holly Gaspar, Vicki Ferentinos, Kathy Avellino, Scott Smith, Beth Finlayson, Mark Hunter

**A. Call to order**

1. Chair McIlroy called the Village Trustees Special Meeting of September 29, 2023, to order at 8:15 am.

**B. Citizen comments – none.**

**C. Additions to & deletions from posted agenda**

1. Addition – bathrooms

**D. Permits**

**1. Permits for food on the Green**

**a. Women of the Woods**

- i. Chair McIlroy confirmed that they had received the necessary documents, including the Certificate of Insurance. The vendor plans to operate every Sunday and Monday through October 23<sup>rd</sup> and would offer a variety of takeaway food items. They intended to set up two tents.
- ii. Discussion on the location of the vendor's setup took place. It was suggested that they set up on the east end of the Green, similar to the previous year. It was also suggested to move additional trash cans to that area.

Motion: by Mr. Kahn to approve the food on the Green permit for Women of the Woods.

Seconded: by Ms. Blakeman.

Vote: 5-0-0, passed.

**b. Woodstock High School Spanish Exchange & Varsity Hockey**

- i. They plan to operate on October 8, 9, 22, and 23 from 10:00 am to 2:00 pm and serve various food items.

Motion: by Chair McIlroy to approve both permits for the Woodstock High School, the Spanish Exchange Program and the Varsity Hockey Booster Club.

Seconded: by Mr. DeLeon.

Vote: 5-0-0, passed.

**c. WES/TPVS PTO**

- i. Food sale for October 9<sup>th</sup>. They plan to set up a tent and tables, offering soups, mac and cheese, and baked goods from 9:00 am to 2:00 pm.

Motion: by Mr. Kahn to approve the food on the Green permit for WES/TPVS PTO.

Seconded: by Ms. Blakeman.

Vote: 5-0-0, passed.

**d. North Universalist Chapel Society**

Motion: Chair McIlroy to approve the food on the Green permit for the North Universalist Chapel Society.

Seconded: by Ms. Blakeman.

Vote: 5-0-0, passed.

## 2. Sidewalk permit amendment – Village Butcher

- a. Original permit was for Tuesday through Fridays. They plan to also do it on Mondays.

Motion: by Mr. Kahn to approve the amendment for the sidewalk permit for the Village Butcher to include Mondays.

Seconded: Mr. DeLeon.

Vote: 5-0-0, passed.

## 3. Sidewalk permit – Woodstock Scoops

Motion: Chair McIlroy to approve the sidewalk permit for Woodstock Scoops.

Seconded: by Mr. Corson.

Vote: 5-0-0, passed.

## E. Old business

### 1. Foliage – signs

- a. The importance of clear and visible signage for safety and information purposes was discussed. It was acknowledged that proper maintenance and strategic placement of signs are essential, and community input will be sought for future planning in this regard.

## F. WES Halloween Parade

Motion: by Chair McIlroy to approve the parade permit for WES Halloween Parade pending a conversation with Chief Swanson about police presence.

Seconded: by Mr. Corson.

Vote: 4-0-0, passed. (Ms. Blakeman left the meeting).

## G. Other business

1. The placement of additional trash cans and recycling bins was discussed, and it was decided to move some of them to various locations around the Green and Village.
2. Restroom facilities for Indigenous People's Weekend were discussed. Options included portable toilets behind the courthouse.

Motion: by Mr. Kahn to approve the purchase of two porta-potties for three days pending the results of the Welcome Center's experience this weekend.

Seconded: by Mr. Corson.

Vote: 4-0-0, passed.

## H. Executive session to discuss personnel

Motion: by Chair McIlroy to enter executive session under 1 VSA 313 to discuss personnel at 8:59 am.

Seconded: by Mr. Kahn.

Vote: 4-0-0, passed.

The Village Trustees exited the executive session and resumed the public meeting at 9:20 am.

## I. Adjournment

Motion: by Chair McIlroy to adjourn the meeting at 9:21 am.


Seconded: by Mr. Corson.

Vote: 4-0-0, passed.

*Respectfully submitted,  
Nikki Nourse*

  
Seton McIlroy (Oct 18, 2023 10:18 EDT)

  
Brenda Blakeman (Oct 19, 2023 06:48 EDT)

  
Gabe DeLeon (Oct 27, 2023 23:16 EDT)

  
Jeffrey McIlroy (Oct 18, 2023 19:51 EDT)

  
William C. Corson (Oct 21, 2023 17:17 EDT)












# 9.29.23 Trustees Minutes

Final Audit Report

2023-10-28


Created:	2023-10-17
By:	Nicole Nourse (nnourse@townofwoodstock.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAWalmipknQj1ooqPHoPvYT3uWhEz1ht3uo

## "9.29.23 Trustees Minutes" History

-  Document created by Nicole Nourse (nnourse@townofwoodstock.org)  
2023-10-17 - 1:56:41 PM GMT- IP address: 198.55.236.43
-  Document emailed to Seton Mcllroy (seton.l.mcilroy@gmail.com) for signature  
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2023-10-19 - 10:48:05 AM GMT- IP address: 69.147.95.11
-  Signer blakemanblb@aol.com entered name at signing as Brenda Blakeman  
2023-10-19 - 10:48:38 AM GMT- IP address: 73.38.36.18
-  Document e-signed by Brenda Blakeman (blakemanblb@aol.com)  
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2023-10-19 - 10:48:41 AM GMT

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2023-10-21 - 9:15:34 PM GMT- IP address: 66.102.8.34

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2023-10-21 - 9:16:59 PM GMT- IP address: 73.38.36.63

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2023-10-21 - 9:17:03 PM GMT

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2023-10-22 - 4:46:44 AM GMT- IP address: 104.28.39.129

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2023-10-24 - 6:25:30 PM GMT- IP address: 146.75.252.0

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2023-10-26 - 3:25:57 AM GMT- IP address: 104.28.55.230

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2023-10-27 - 3:05:33 AM GMT- IP address: 172.226.20.16

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2023-10-28 - 3:16:30 AM GMT- IP address: 216.24.170.134

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