

Town & Village of Woodstock

Employment Application Form

Position applied for: _____

Personal Information:

Full name: _____

Address: _____

City: _____ State: _____ Zip code: _____

Email address: _____

Phone number: _____

Are you legally authorized to work in the country?

- Yes
- No

If hired, can you provide proof of your eligibility to work in the country?

- Yes
- No

Date available to work: _____

Availability/Type of employment:

- Permanent full-time
- Part-time
- Per diem
- Seasonal

Education:

High School:

- Name of school: _____
- City/State: _____
- Degree/Diploma: _____

College/University:

- Name of school: _____

- City/State: _____
- Degree/Diploma: _____

Other Education/Training:

- Name of school/Institution _____
- City/State: _____
- Degree/Certificate: _____

Work Experience:

Please list your most recent employment first.

Employer 1:

- Company name: _____
- Address: _____

- Phone: _____
- Job title: _____
- Start date: _____
- End date: _____
- Job responsibilities: _____

Employer 2:

- Company name: _____
- Address: _____

- Phone: _____
- Job title: _____
- Start date: _____
- End date: _____
- Job responsibilities: _____

Can we contact your current and/or former employer?

- Yes
- No

Military Information:

Are you a veteran of the U.S. military service?

- Yes
- No

If yes, branch: _____

Date: _____

Military training and experience relevant to job applied for: _____

Skills & Qualifications:

Please list any relevant skills, certifications, or qualifications that are applicable to the position you are applying for.

References:

Please provide at least two professional references.

Reference 1:

- Name: _____
- Company: _____
- Job title: _____
- Phone number: _____
- Email address: _____

Reference 2:

- Name: _____
- Company: _____
- Job title: _____

- Phone number: _____
- Email address: _____

I certify that the information provided on this application form is true and complete to the best of my knowledge. I understand that any false statements or omissions may result in disqualification from employment or termination if already employed.

Signature: _____

Date: _____

Thank you for taking the time to complete this employment application form. We appreciate your interest in joining our team. Please mail or email completed form to:

Nikki Nourse nnourse@townofwoodstock.org
Town of Woodstock
PO Box 488
Woodstock, VT 05091

The Town of Woodstock is an equal opportunity employer. It is the policy of this municipality to provide equal employment opportunity to all applicants and employees without regard to race, color, religion, national origin, sex, sexual orientation, ancestry, place of birth, age, disability, HIV status or other status protected by state or federal law. No question is asked on this application or during the application process for the purpose of excluding any applicant due to race, color, religion, national origin, sex, sexual orientation, ancestry, place of birth, age, disability, HIV status, or other status protected by state or federal law.