

Village of Woodstock
Board of Trustees
January 9, 2024
6:30 pm
Town Hall & Zoom
Agenda

- A. Call to order
- B. Planning Commission Interview – Matthew Driscoll (pp 3-4)
- C. Citizen comments
- D. Additions to & deletions from posted agenda
- E. Manager’s report
 - 1. General report
 - 2. Financial report (pp 5-16)
- F. Police Chief’s report
- G. Permits
 - 1. Parade permit – Pride of Woodstock High Heel Race –Pentangle (pp 17-18)
 - 2. Banner permits
 - a. Pride of Woodstock – Pentangle (p 19)
 - b. Glad Rags Sale (pp 20-23)
- H. Votes
 - 1. FY25 budget (pp 24-30)
- I. Discussions
 - 1. Wassail debriefing
 - 2. 1st draft of the updated Use of the Green ordinance (pp 31-37)
 - 3. Banners over Central Street
 - 4. Conflict of interest policy
 - 5. Village Meeting Day and voting options (pp 38-39)
- J. Other business
- K. Minutes
 - 1. 12/4/23 minutes (p 40)
 - 2. 12/12/23 minutes (pp 41-43)
- L. Adjournment

This meeting will be held in person at the Town Hall and on Zoom.

The link to join us by Zoom is:

<https://us02web.zoom.us/j/85879622419?pwd=Q1NZUIFKaWRPTmZURFppUGxWRU9UUT09>

Or from zoom.us you can enter these details to join the meeting:

Meeting ID: 858-7962-2419

Password: 412048

You can also download the Zoom app on your smartphone.

Request for Appointment to Town & Village of Woodstock Public Boards, Commissions, and Committees

Name: Matthew Driscoll
Physical address: 28 Pleasant St Mailing address: same
Woodstock, VT 05091
Telephone: 617.686.5591 Email: matthew.m.driscoll@gmail.com

Board/Commission/Committee you are applying for: Planning and Zoning

Thank you for being willing to serve the Town and/or the Village of Woodstock. Applicants who are interested in serving on one of these boards are asked to:

- Attend at least 1 meeting of the relevant board/commission/committee before their interview
- Complete this application and return it to Nikki Nourse at nnourse@townofwoodstock.org

All members appointed will be asked to:

- Attend 80% of regularly scheduled meetings (unless there are extenuating circumstances)
- Follow the Open Meeting Law requirements
- Prepare for meetings by reviewing all appropriate material before each meeting
- Follow the Woodstock Conflict of Interest Policy which can be found at http://townofwoodstock.org/wp-content/uploads/2019/02/Conflict-of-Interest-Policy_2017.pdf
- Contribute to work requested outside of the regular meetings if necessary
- Abide by the rules and responsibilities of each board
- Advise the board chair, the Town Manager, Select Board and/or Trustees immediately of their resignation

Reasons for request appointment

Summarize the reasons that you are requesting appointment: As a Woodstock resident, I have an interest in helping the town and village develop in a manner that enables a diverse, economically viable community. I have two young daughters and live in the village. As Woodstock continues to attract young families, we will need to thoughtfully balance preserving local character with the growth of the area. I'm excited to help strike this balance

Special Skills or Qualifications

Summarize special skills and qualifications you have acquired from employment, previous volunteer work, or thorough other activities, including hobbies or sports: I have some tangential experience related to real estate/development (I worked at a tech-centric real estate private equity firm). The bulk of my professional experience is in delivering complex technology products (e.g. I am responsible for AI Security at Google Cloud). I'm generally good at quickly understanding a new, complex domain and leading teams (I currently manage ~15 people) in executing within that domain.

Previous Volunteer Experience


Summarize your previous volunteer experience: _____

I have limited recent volunteer experience, but have, in the past, supported Dartmouth's Rugby Club

(I was president as an undergrad) and helped my father with projects related to a free health clinic he helps run in Haiti.

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Signature:  _____

Date: **12.19.23** _____

Our Policy

It is the policy of this organization to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, or disability.

Thank you for completing this application form and for your interest in volunteering with us.

Account	Budget	Actual	% of Budget
2-400 REAL ESTATE TAX REVENUE			
2-4001-000 Real Estate Taxes	634,641.75	634,628.84	100.00%
2-4004-000 In Lieu of Taxes	700.00	0.00	0.00%
2-4005-000 Land Use/Hold Harmless	700.00	0.00	0.00%
2-4009-000 National Park Land Trust	11,500.00	0.00	0.00%
Total REAL ESTATE TAX REVENUE	647,541.75	634,628.84	98.01%
2-401 HIGHWAY REVENUE			
2-4017-000 Highway Rebate	0.00	0.00	0.00%
Total HIGHWAY REVENUE	0.00	0.00	0.00%
2-402 FEES & PERMITS			
2-4025-000 Use of Green	500.00	1,100.00	220.00%
2-4026-000 Curb Cuts Permits	225.00	50.00	22.22%
Total FEES & PERMITS	725.00	1,150.00	158.62%
2-404 SHORT TERM RENTAL ENFORCE			
2-4041-000 Registrations	750.00	0.00	0.00%
2-4042-000 Fines	100.00	0.00	0.00%
Total SHORT TERM RENTAL ENFORCE	850.00	0.00	0.00%
2-405 PLANNING & ZONING			
2-4051-000 Zoning Permits	26,000.00	23,532.19	90.51%
2-4052-000 Zoning Maps & Regulations	0.00	0.00	0.00%
2-4053-000 Yard Sale Permits	100.00	60.00	60.00%
Total PLANNING & ZONING	26,100.00	23,592.19	90.39%
2-406 POLICE REVENUE			
2-4061-000 Parking Fines	35,000.00	10,964.80	31.33%
2-4062-000 Parking Meter Revenue	72,000.00	18,626.18	25.87%
2-4063-000 Police Contracts	15,000.00	0.00	0.00%
2-4064-000 Misc Police Revenue	0.00	2,460.00	100.00%
2-4065-000 Moving Violations - VTTC	60,000.00	11,461.92	19.10%
2-4066-000 False Alarms	4,000.00	0.00	0.00%
2-4067-000 Town Services	446,103.00	314,664.89	70.54%
2-4068-000 Courthouse parking	9,270.00	9,270.00	100.00%
2-4069-000 CreditCardsPermitsParking	65,000.00	53,564.42	82.41%
Total POLICE REVENUE	706,373.00	421,012.21	59.60%
2-407 INTEREST INCOME			
2-4070-000 Donations	0.00	0.00	0.00%
2-4071-000 General Interest Income	13,446.00	24.21	0.18%
2-4072-000 Restricted Interest	0.00	0.00	0.00%
2-4073-000 CD Interest Income	0.00	0.00	0.00%

Account	Budget	Actual	% of Budget
2-4074-000 Parking Facil Interest	0.00	0.00	0.00%
Total INTEREST INCOME	13,446.00	24.21	0.18%
2-409 MISCELLANEOUS			
2-4091-000 Miscellaneous Revenue	4,000.00	0.00	0.00%
2-4092-000 Misc - State of Vermont	0.00	0.00	0.00%
2-4093-000 Highway State Aid	49,000.00	0.00	0.00%
2-4094-000 ARPA Grant Revenue	0.00	0.00	0.00%
2-4096-000 Sale of Equipment	0.00	0.00	0.00%
2-4097-000 Insurance Reimbursement	0.00	0.00	0.00%
2-4097-002 Other Reimbursements	0.00	0.00	0.00%
2-4098-000 Prior Year Adjustments	0.00	0.00	0.00%
Total MISCELLANEOUS	53,000.00	0.00	0.00%
2-41 EAST END			
2-4101-000 East End Revenue	4,000.00	-2,400.00	-60.00%
Total EAST END	4,000.00	-2,400.00	-60.00%
2-43 IRENE RECOVERY REVENUE			
Total IRENE RECOVERY REVENUE	0.00	0.00	0.00%
2-44 GRANT REVENUE			
2-4401-000 Planning Grant Revenue	0.00	0.00	0.00%
2-4402-000 Police Equip Grant Revenue	0.00	0.00	0.00%
2-4403-000 Police Vest Grant Revenue	0.00	0.00	0.00%
2-4404-000 MDT Police Grant Revenue	0.00	0.00	0.00%
2-4405-000 Highway Grant Revenue	0.00	0.00	0.00%
2-4406-000 Sidewalk Grant Revenue	0.00	0.00	0.00%
2-4407-000 Village Tree Grant Revenue	0.00	0.00	0.00%
2-4408-000 NorthSt RetainWall Grant	0.00	0.00	0.00%
2-4409-000 WaterfrontPark GrantRevenue	0.00	0.00	0.00%
2-4410-000 Park & Ride Grant Revenue	0.00	0.00	0.00%
2-4413-000 Energy Grant Revenue	0.00	0.00	0.00%
2-4414-000 DUI Enforcement Grant Rev	15,000.00	11,258.58	75.06%
2-4415-000 SnowDumpConstr Grant Rev	0.00	0.00	0.00%
2-4416-000 Police PACIF Grant Rev	0.00	0.00	0.00%
2-4417-000 PoliceHWYSafetyGrantReven	0.00	0.00	0.00%
2-4418-000 SustainableWoodstockGrant	0.00	0.00	0.00%
2-4419-000 SafeRoutesToSchoolGrant	0.00	0.00	0.00%
2-4424-000 ByPassMitgationGrantRev	0.00	0.00	0.00%
2-4436-000 SLFRF/ARPA Village	0.00	0.00	0.00%
Total GRANT REVENUE	15,000.00	11,258.58	75.06%
2-470 TRANSFERS IN			
2-4701-000 Transfer from Cap Reserve	0.00	0.00	0.00%

Account	Budget	Actual	% of Budget
2-4701-001 Transfer(Special) from CR	0.00	0.00	0.00%
2-4702-000 Transfer from Trustee	0.00	0.00	0.00%
2-4703-000 Transfer/Endowment Fund	0.00	0.00	0.00%
2-4704-000 Transfer from Parking Fac	0.00	0.00	0.00%
2-4706-000 Transfer from CapRes Unre	0.00	0.00	0.00%
Total TRANSFERS IN	0.00	0.00	0.00%
2-480 COMMUNITY CONTRIBUTIONS			
2-4802-000 Contribution for Trees	0.00	0.00	0.00%
Total COMMUNITY CONTRIBUTIONS	0.00	0.00	0.00%
Total Revenues	1,467,035.75	1,089,266.03	74.25%
2-500 SPECIAL ARTICLES			
2-5001 GRANTS/CONTRIB-TRUST FUND			
2-5001-901 Audit Expense	400.00	0.00	0.00%
2-5001-902 Trustee Public Funds Wage	900.00	0.00	0.00%
2-5001-905 Ethel Woods Fund-Sidewalk	0.00	0.00	0.00%
2-5001-906 O.A. Whitcomb Fund-Trees	0.00	0.00	0.00%
2-5001-907 ConstructParkingVailField	0.00	0.00	0.00%
2-5001-987 Lobbyist/Truck Laws	0.00	0.00	0.00%
2-5001-988 Rental - NWPL Parking Lot	0.00	0.00	0.00%
2-5001-989 Parking Meters-NWPL Lot	0.00	0.00	0.00%
Total GRANTS/CONTRIB-TRUST FUND	1,300.00	0.00	0.00%
2-5002 GRANTS/CONTRIB-GENL FUND			
2-5002-928 Tree Fund	0.00	0.00	0.00%
2-5002-929 WelcomeFacilitiesStaffing	0.00	0.00	0.00%
2-5002-931 Seasonal Decorations	3,000.00	749.65	24.99%
2-5002-966 PolicEMT Stipend/Training	0.00	0.00	0.00%
2-5002-967 Village Police Officer	0.00	0.00	0.00%
2-5002-982 Eng. RE:RelocateSnowDump	0.00	0.00	0.00%
2-5002-983 Parking Lot Construction	0.00	0.00	0.00%
2-5002-984 Re-Allocate Rte 4 Fund	0.00	0.00	0.00%
2-5002-985 Comfort Station Contrib	0.00	0.00	0.00%
2-5002-986 TeagleLandingBankStabiliz	0.00	0.00	0.00%
2-5002-987 Aerate&Fertilize TheGreen	0.00	0.00	0.00%
2-5002-988 Paw Bags	0.00	0.00	0.00%
2-5002-989 Lobbyist/Truck Laws	0.00	0.00	0.00%
Total GRANTS/CONTRIB-GENL FUND	3,000.00	749.65	24.99%
Total SPECIAL ARTICLES	4,300.00	749.65	17.43%
2-501 ADMINISTRATION			
2-5011 TRUSTEES			

Account	Budget	Actual	% of Budget
2-5011-100 Salaries & Wages	3,750.00	3,750.00	100.00%
2-5011-199 Employer Paid Benefits	230.00	229.52	99.79%
2-5011-302 Legal Fees	7,500.00	160.00	2.13%
2-5011-313 Community Television	0.00	0.00	0.00%
2-5011-603 Dues, Subs & Meetings	100.00	198.00	198.00%
2-5011-612 Printing Village Report	500.00	0.00	0.00%
2-5011-613 Tree Fund	15,000.00	1,110.00	7.40%
2-5011-615 Advertising	1,000.00	75.00	7.50%
2-5011-616 WES Parking lot	4,000.00	4,000.00	100.00%
2-5011-700 Police Search	0.00	0.00	0.00%
2-5011-801 Unclassified	0.00	0.00	0.00%
2-5011-806 Comp Unused Sick/Vac Time	0.00	0.00	0.00%
2-5011-810 Lobbyist	0.00	0.00	0.00%
2-5011-815 Insurance	75,000.00	57,245.14	76.33%
Total TRUSTEES	107,080.00	66,767.66	62.35%
2-5012 EXECUTIVE			
2-5012-100 Salaries & Wages	50,231.00	24,026.69	47.83%
2-5012-199 Employer Paid Benefits	13,400.00	7,109.05	53.05%
2-5012-200 Wellness	300.00	0.00	0.00%
2-5012-301 Professional Services	50.00	0.00	0.00%
2-5012-603 Dues, Subs & Meetings	700.00	760.84	108.69%
2-5012-615 Advertising	200.00	0.00	0.00%
Total EXECUTIVE	64,881.00	31,896.58	49.16%
2-5013 OFFICE ADMINISTRATION			
2-5013-201 Operating Supplies	1,200.00	778.25	64.85%
2-5013-202 Office Supplies	1,200.00	385.63	32.14%
2-5013-204 Postage	2,000.00	865.79	43.29%
2-5013-401 Equip Repairs & Mainte	1,000.00	495.49	49.55%
2-5013-502 Communications	1,800.00	1,874.63	104.15%
2-5013-503 NEMRC Support/License	1,250.00	1,356.25	108.50%
2-5013-504 Reallocation of Reapprais	0.00	0.00	0.00%
2-5013-505 IT - Village	0.00	4,104.00	100.00%
2-5013-701 Manager's Search	0.00	0.00	0.00%
Total OFFICE ADMINISTRATION	8,450.00	9,860.04	116.69%
2-5014 AUDITING			
2-5014-301 Professional Services	15,400.00	2,200.00	14.29%
Total AUDITING	15,400.00	2,200.00	14.29%
2-5015 TREASURER			
2-5015-100 Salaries & Wages	1,500.00	692.28	46.15%
2-5015-199 Employer Paid Benefits	100.00	110.76	110.76%
2-5015-601 Travel & Transportation	0.00	0.00	0.00%
Total TREASURER	1,600.00	803.04	50.19%

Account	Budget	Actual	% of Budget
2-5016 ACCOUNTING			
2-5016-100 Salaries & Wages	35,149.00	15,028.20	42.76%
2-5016-199 Employer Paid Benefits	12,400.00	8,146.84	65.70%
2-5016-301 Professional Services	4,000.00	1,880.13	47.00%
2-5016-603 Dues, Subs & Meetings	25.00	0.00	0.00%
Total ACCOUNTING	51,574.00	25,055.17	48.58%
2-5018 VILLAGE CLERK			
2-5018-316 Village Clerk Wages	400.00	0.00	0.00%
Total VILLAGE CLERK	400.00	0.00	0.00%
2-5019 CAPITAL RESERVE			
2-5019-932 Office Equipment	0.00	0.00	0.00%
2-5019-936 Manager's Pick-up	0.00	0.00	0.00%
2-5019-937 Compensation Unused Sick/	30,000.00	0.00	0.00%
2-5019-938 Tree Fund	5,000.00	0.00	0.00%
Total CAPITAL RESERVE	35,000.00	0.00	0.00%
Total ADMINISTRATION	284,385.00	136,582.49	48.03%
2-502 HIGHWAY DEPARTMENT			
2-5022 TRAFFIC CONTROL			
2-5022-715 Traffic Control Signs	0.00	0.00	0.00%
Total TRAFFIC CONTROL	0.00	0.00	0.00%
2-5023 HIGHWAY MAINTENANCE			
2-5023-100 Salaries & Wages	0.00	0.00	0.00%
2-5023-101 Overtime	0.00	0.00	0.00%
2-5023-103 Summer Help-Wages	0.00	0.00	0.00%
2-5023-199 Employer Paid Benefits	0.00	0.00	0.00%
2-5023-201 Operating Supplies	0.00	0.00	0.00%
2-5023-305 Other Purchased Services	0.00	237.19	100.00%
2-5023-306 Emergency Work	0.00	0.00	0.00%
2-5023-307 SnowDumpRelocate Research	0.00	0.00	0.00%
2-5023-320 SnowDumpPollutionMonitor	0.00	0.00	0.00%
2-5023-321 Stormwater Monitoring	0.00	0.00	0.00%
2-5023-409 Small Tools & Equipment	0.00	0.00	0.00%
2-5023-425 Frost Mills Rental	0.00	0.00	0.00%
2-5023-426 NWPL Parking Lot Rental	0.00	0.00	0.00%
2-5023-503 Fuel	0.00	0.00	0.00%
2-5023-507 Rubbish Removal	0.00	0.00	0.00%
2-5023-710 Road Maintenance	0.00	0.00	0.00%
2-5023-711 Road Construction	0.00	0.00	0.00%
2-5023-716 SouthSt Ped Refuge Island	0.00	0.00	0.00%
2-5023-717 Storm Drains	0.00	0.00	0.00%

Account	Budget	Actual	% of Budget
2-5023-718 Guardrails	0.00	0.00	0.00%
2-5023-727 Crosswalk Maintenance	0.00	0.00	0.00%
2-5023-802 Salt & Sand	0.00	0.00	0.00%
2-5023-810 Special Mtg Supplement	0.00	0.00	0.00%
2-5023-901 IRE Local Share Expenses	0.00	0.00	0.00%
Total HIGHWAY MAINTENANCE	0.00	237.19	100.00%
2-5024 SIDEWALK MAINTENANCE			
2-5024-727 Sidewalk Maintenance	0.00	0.00	0.00%
2-5024-728 Sidewalk Construction	0.00	0.00	0.00%
2-5024-810 Special Mtg Supplement	0.00	0.00	0.00%
2-5024-821 Eastend Sidewalk	0.00	0.00	0.00%
Total SIDEWALK MAINTENANCE	0.00	0.00	0.00%
2-5025 VILLAGE PARKS			
2-5025-201 Operating Supplies	0.00	0.00	0.00%
2-5025-210 Paw Bags	0.00	0.00	0.00%
2-5025-301 East End Park - Parking	1,000.00	0.00	0.00%
2-5025-302 Fertilization/tree work E	1,700.00	0.00	0.00%
2-5025-401 Fence & Park Maintenance	0.00	1,652.00	100.00%
2-5025-406 Fence Post Repair	0.00	0.00	0.00%
2-5025-409 Small Tools & Equipment	0.00	0.00	0.00%
2-5025-505 Park&Ride Street Lights	0.00	0.00	0.00%
2-5025-507 Rubbish Removal	0.00	0.00	0.00%
Total VILLAGE PARKS	2,700.00	1,652.00	61.19%
2-5026 STREET LIGHTS			
2-5026-505 Street Lights	0.00	0.00	0.00%
2-5026-508 Street Light Fixtures	0.00	0.00	0.00%
Total STREET LIGHTS	0.00	0.00	0.00%
2-5027 PUBLIC WORKS BUILDING			
2-5027-501 Utilities	0.00	0.00	0.00%
2-5027-703 Bldg Repairs & Mainte	0.00	0.00	0.00%
Total PUBLIC WORKS BUILDING	0.00	0.00	0.00%
2-5028 HIGHWAY EQUIPMENT MAINT			
2-5028-203 Repair & Mainte Supplies	0.00	0.00	0.00%
2-5028-207 Equip Mainte Supplies	0.00	0.00	0.00%
2-5028-401 Equipment Repair	0.00	0.00	0.00%
2-5028-406 Equipment Purchase	0.00	0.00	0.00%
2-5028-407 Spare SnowBlower Radiator	0.00	0.00	0.00%
2-5028-409 Small Tools & Equipment	0.00	0.00	0.00%
Total HIGHWAY EQUIPMENT MAINT	0.00	0.00	0.00%

VILLAGE GENERAL FUND

Account	Budget	Actual	% of Budget
2-5029 CAPITAL RESERVE			
2-5029-928 2 Ton Truck '13	0.00	0.00	0.00%
2-5029-929 2 Ton Truck '19	0.00	0.00	0.00%
2-5029-930 Ton Truck '20	0.00	0.00	0.00%
2-5029-938 2 Ton Truck '15	0.00	0.00	0.00%
2-5029-939 Ton Truck '17	0.00	0.00	0.00%
2-5029-946 F-150 Pick-up	0.00	0.00	0.00%
2-5029-947 Dump Truck	0.00	0.00	0.00%
2-5029-953 Snow Blower	0.00	0.00	0.00%
2-5029-954 Street Sweeper	0.00	0.00	0.00%
2-5029-976 TheGreen-ArchwayEntrances	0.00	0.00	0.00%
2-5029-977 Teagle Landing	0.00	0.00	0.00%
2-5029-978 Future Comfort Station	0.00	0.00	0.00%
2-5029-979 Future Parking Lot Constr	0.00	0.00	0.00%
Total CAPITAL RESERVE	0.00	0.00	0.00%
Total HIGHWAY DEPARTMENT	2,700.00	1,889.19	69.97%
2-503 VILLAGE POLICE DEPT			
2-5030 POLICE ADMINISTRATION			
2-5030-100 Salaries & Wages	144,866.00	112,838.33	77.89%
2-5030-107 Educ, EMT Training & Stipend	3,500.00	2,953.88	84.40%
2-5030-199 Employer Paid Benefits	71,511.00	25,662.87	35.89%
2-5030-201 Operating Supplies	1,600.00	863.64	53.98%
2-5030-202 Office Supplies	300.00	0.99	0.33%
2-5030-601 Travel & Transportation	200.00	80.14	40.07%
2-5030-603 Dues, Subs & Meetings	1,500.00	1,602.66	106.84%
2-5030-604 Grants, Dues & Subs	0.00	0.00	0.00%
2-5030-610 Printing & Binding	100.00	0.00	0.00%
2-5030-615 Advertising	300.00	153.24	51.08%
Total POLICE ADMINISTRATION	223,877.00	144,155.75	64.39%
2-5031 LAW ENFORCEMENT			
2-5031-100 Salaries & Wages	316,891.00	124,855.01	39.40%
2-5031-104 Contract Services	0.00	7,925.96	100.00%
2-5031-107 Local, EMT & Educ Stipend	12,000.00	7,842.30	65.35%
2-5031-199 Employer Paid Benefits	106,000.00	49,101.28	46.32%
2-5031-201 Operating Supplies	850.00	3,258.25	383.32%
2-5031-206 Weapon Mainte & Supplies	1,500.00	100.00	6.67%
2-5031-301 Professional Services	800.00	568.00	71.00%
2-5031-306 Uniform Service	3,000.00	1,399.53	46.65%
2-5031-312 Bike Patrol	100.00	75.98	75.98%
2-5031-409 Small Tools & Equipment	3,000.00	5,982.87	199.43%
2-5031-410 Flashing Radar Speed Signs	0.00	0.00	0.00%
2-5031-413 Officer Video Recording	100.00	2,088.00	2,088.00%
2-5031-603 Dues, Subs & Meetings	350.00	250.00	71.43%
Total LAW ENFORCEMENT	444,591.00	203,447.18	45.76%

Account	Budget	Actual	% of Budget
2-5032 POLICE TRAINING			
2-5032-100 Salaries & Wages	5,700.00	5,643.08	99.00%
2-5032-199 Employer Paid Benefits	548.00	522.93	95.43%
2-5032-601 Travel & Transportation	300.00	423.60	141.20%
2-5032-605 Tuition	1,900.00	1,254.01	66.00%
Total POLICE TRAINING	8,448.00	7,843.62	92.85%
2-5033 POLICE COMMUNICATIONS			
2-5033-304 Dispatch Services	64,730.00	0.00	0.00%
2-5033-402 Radio Maintenance	500.00	0.00	0.00%
2-5033-502 Communications	12,000.00	2,773.67	23.11%
Total POLICE COMMUNICATIONS	77,230.00	2,773.67	3.59%
2-5034 PARKING METERS			
2-5034-100 Salaries & Wages	25,750.00	8,904.49	34.58%
2-5034-199 Employer Paid Benefits	2,323.00	686.62	29.56%
2-5034-202 Office Supplies	3,000.00	163.74	5.46%
2-5034-204 Postage	3,000.00	841.73	28.06%
2-5034-210 Computer Software	1,000.00	0.00	0.00%
2-5034-212 CreditCard/Meter Charges	13,500.00	4,366.00	32.34%
2-5034-301 Professional Services	200.00	0.00	0.00%
2-5034-401 Equip Repair & Mainte	500.00	1,258.79	251.76%
2-5034-402 CrdtCrd/MterRepair/Replac	500.00	149.15	29.83%
2-5034-407 Equipment Purchase	2,000.00	2,000.00	100.00%
2-5034-409 Small Tools & Equipment	700.00	139.28	19.90%
2-5034-410 Parking fund	0.00	0.00	0.00%
2-5034-425 NW Library Lot Rent	11,000.00	11,000.00	100.00%
Total PARKING METERS	63,473.00	29,509.80	46.49%
2-5035 POLICE VEHICLE			
2-5035-401 Equip Repair & Mainte	3,500.00	2,929.55	83.70%
2-5035-409 Small Tools & Equipment	500.00	196.65	39.33%
2-5035-503 Fuel	10,400.00	2,993.29	28.78%
Total POLICE VEHICLE	14,400.00	6,119.49	42.50%
2-5036 BUILDING MAINTENANCE			
2-5036-100 Salaries & Wages	2,200.00	0.00	0.00%
2-5036-199 Employer Paid Benefits	170.00	0.00	0.00%
2-5036-504 Propane	2,250.00	0.00	0.00%
2-5036-506 Electricity	2,000.00	119.37	5.97%
2-5036-507 Rubbish Removal	2,500.00	1,420.04	56.80%
2-5036-508 Water/Sewer	500.00	60.15	12.03%
2-5036-703 Building Maintenance	250.00	229.02	91.61%
2-5036-704 Roof Replacement	0.00	0.00	0.00%
2-5036-705 Storage Trailer	0.00	0.00	0.00%

VILLAGE GENERAL FUND

Account	Budget	Actual	% of Budget
Total BUILDING MAINTENANCE	9,870.00	1,828.58	18.53%
2-5037 TOWN POLICE SERVICES			
2-5037-100 T Salaries & Wages	85,243.00	38,048.41	44.64%
2-5037-102 T Training Wages	1,442.00	381.90	26.48%
2-5037-104 T Contract Services	0.00	0.00	0.00%
2-5037-107 T Stipend	2,200.00	0.00	0.00%
2-5037-198 T Training Paid Benefits	0.00	0.00	0.00%
2-5037-199 T Employer Paid Benefits	29,490.00	5,160.87	17.50%
2-5037-302 T Legal Fees	0.00	0.00	0.00%
2-5037-306 T Uniform Service	1,200.00	586.32	48.86%
2-5037-307 Extended Vehicle Warranty	0.00	0.00	0.00%
2-5037-401 T Vehicle Repairs & Maint	2,000.00	805.71	40.29%
2-5037-409 T Small Tools & Equip	500.00	409.63	81.93%
2-5037-410 T 4X4 Vehicle Lease	6,850.00	0.00	0.00%
2-5037-411 T 4X4 Radio, Lights, Radar	800.00	0.00	0.00%
2-5037-412 T Flashing Speed Signs	0.00	0.00	0.00%
2-5037-502 Communications	300.00	0.00	0.00%
2-5037-503 T Fuel	4,196.00	2,232.71	53.21%
2-5037-603 Dues, Subs & Meetings	150.00	100.00	66.67%
2-5037-605 T Tuition	750.00	521.37	69.52%
2-5037-704 T Roof Replacement	0.00	0.00	0.00%
Total TOWN POLICE SERVICES	135,121.00	48,246.92	35.71%
2-5039 CAPITAL RESERVE			
2-5039-932 Office Carpet	0.00	0.00	0.00%
2-5039-933 Police Computer	1,500.00	0.00	0.00%
2-5039-934 Radio System	2,000.00	0.00	0.00%
2-5039-935 Flashing Radar Speed Sign	0.00	0.00	0.00%
2-5039-965 Police Cruiser	20,000.00	0.00	0.00%
2-5039-966 Weapon Replacement	0.00	0.00	0.00%
2-5039-970 Police Training	0.00	0.00	0.00%
Total CAPITAL RESERVE	23,500.00	0.00	0.00%
Total VILLAGE POLICE DEPT	1,000,510.00	443,925.01	44.37%
2-504 SHORT TERM RENTAL ENFORCE			
2-5040-100 Wages	0.00	0.00	0.00%
2-5040-199 Benefits	0.00	0.00	0.00%
2-5040-201 Operating Supplies	0.00	0.00	0.00%
2-5040-202 Office Supplies	0.00	0.00	0.00%
2-5040-204 Postage	0.00	0.00	0.00%
2-5040-302 Legal Fees	0.00	0.00	0.00%
Total SHORT TERM RENTAL ENFORCE	0.00	0.00	0.00%
2-507 BOARDS & AGENCIES			

VILLAGE GENERAL FUND

Account	Budget	Actual	% of Budget
2-5070 PLANNING & ZONING			
2-5070-100 Salaries & Wages	60,000.00	30,524.45	50.87%
2-5070-199 Employer Paid Benefits	33,600.00	14,749.93	43.90%
2-5070-301 Professional Services	2,800.00	0.00	0.00%
2-5070-302 Legal Fees	1,600.00	0.00	0.00%
2-5070-406 Equipment Purchase	800.00	0.00	0.00%
2-5070-601 Travel & Transportation	800.00	0.00	0.00%
2-5070-603 Dues, Subs & Meetings	4,960.00	3,217.93	64.88%
2-5070-611 Printing Ordinances	0.00	0.00	0.00%
2-5070-615 Advertising	3,200.00	1,508.03	47.13%
2-5070-812 GIS Mapping	480.00	0.00	0.00%
Total PLANNING & ZONING	108,240.00	50,000.34	46.19%
2-5079 CAPITAL RESERVE			
2-5079-933 Computer Equip Replace	0.00	0.00	0.00%
2-5079-934 Update Village-Town Plan	1,200.00	0.00	0.00%
Total CAPITAL RESERVE	1,200.00	0.00	0.00%
Total BOARDS & AGENCIES	109,440.00	50,000.34	45.69%
2-5091 VILLAGE HWY EXPENSE			
2-5091-803 Highway Rebate to Town	0.00	0.00	0.00%
2-5091-804 HWY State Aid to Town	49,000.00	0.00	0.00%
Total VILLAGE HWY EXPENSE	49,000.00	0.00	0.00%
2-5092 TRUSTEES' CONTINGENCY			
2-5092-801 Unclassified	15,000.00	1,500.00	10.00%
2-5092-810 Lobbyist	0.00	0.00	0.00%
2-5092-815 Insurance	0.00	0.00	0.00%
Total TRUSTEES' CONTINGENCY	15,000.00	1,500.00	10.00%
2-5099 CAPITAL RESERVE SPENDING			
2-5099-912 Planning&Zoning Regs	0.00	0.00	0.00%
2-5099-914 Lobbyist	0.00	0.00	0.00%
2-5099-926 Manager's Pick-up	0.00	0.00	0.00%
2-5099-932 Office Equipment	0.00	0.00	0.00%
2-5099-933 Computer Equip Replacment	0.00	0.00	0.00%
2-5099-934 Vail Field Parking	0.00	0.00	0.00%
2-5099-935 Route 4 Improvements	0.00	0.00	0.00%
2-5099-936 Storm Drain Repair	0.00	0.00	0.00%
2-5099-937 Paving	0.00	0.00	0.00%
2-5099-939 2 Ton Truck w/plow	0.00	0.00	0.00%
2-5099-941 Dump Truck w/plow	0.00	0.00	0.00%
2-5099-942 Loader	0.00	0.00	0.00%
2-5099-943 Storage Trailer	0.00	0.00	0.00%
2-5099-944 Snowblower-Loader Mounted	0.00	0.00	0.00%

VILLAGE GENERAL FUND

Account	Budget	Actual	% of Budget
2-5099-945 2 Ton Truck w/plow	0.00	0.00	0.00%
2-5099-946 Street Snow Blower	0.00	0.00	0.00%
2-5099-947 HWY Repairs & Maintenance	0.00	0.00	0.00%
2-5099-948 Road Construction	0.00	0.00	0.00%
2-5099-949 Road & Sidewalk Mainte	0.00	0.00	0.00%
2-5099-950 TrafficControlBridgProjec	0.00	0.00	0.00%
2-5099-952 Snow Dump Land Purchase	0.00	0.00	0.00%
2-5099-953 Ornamental Street Lights	0.00	0.00	0.00%
2-5099-954 Village Parks	0.00	0.00	0.00%
2-5099-955 Trees	0.00	0.00	0.00%
2-5099-956 Ordinance Printing	0.00	0.00	0.00%
2-5099-962 Police Computer	0.00	0.00	0.00%
2-5099-964 Police Office Carpet	0.00	0.00	0.00%
2-5099-965 Meter Replace/Repair	0.00	0.00	0.00%
2-5099-967 Flashing Radar Speed Sign	0.00	0.00	0.00%
2-5099-971 Police Cruiser	0.00	399.00	100.00%
2-5099-972 Polic Vehicle Maint/Equip	0.00	0.00	0.00%
2-5099-973 CommVehicle Enforcement	0.00	0.00	0.00%
2-5099-974 Police Training	0.00	0.00	0.00%
2-5099-975 Police Equipment	0.00	0.00	0.00%
2-5099-976 Police Training	0.00	0.00	0.00%
2-5099-977 Police Material	0.00	0.00	0.00%
2-5099-978 Comfort Station Construct	0.00	0.00	0.00%
2-5099-979 Parking Lot Construction	0.00	0.00	0.00%
2-5099-980 NWPL Parking Lot Improvt	0.00	0.00	0.00%
2-5099-981 Sidewalks	0.00	0.00	0.00%
2-5099-982 Granite Curbing	0.00	0.00	0.00%
2-5099-983 Fence Post Repair	0.00	0.00	0.00%
2-5099-984 RetainingWallConstruction	0.00	0.00	0.00%
2-5099-985 HWY Comm Equipment	0.00	0.00	0.00%
2-5099-986 Salt & Sand	0.00	0.00	0.00%
2-5099-987 Road Paving	0.00	0.00	0.00%
2-5099-988 Line Striper	0.00	0.00	0.00%
2-5099-990 CapitalOutlay Undedicated	0.00	0.00	0.00%
Total CAPITAL RESERVE SPENDING	0.00	399.00	100.00%
2-5301 LOSS REPAIR EXPENSES			
2-5301-850 Flood Damage-Vill Garage	0.00	0.00	0.00%
2-5301-860 Property Damage-St Light	0.00	0.00	0.00%
2-5301-861 PropertyDamagPoliceCarpet	0.00	0.00	0.00%
2-5301-862 PropertyDamage-Guardrail	0.00	0.00	0.00%
2-5301-863 Property Damage-Fence	0.00	0.00	0.00%
2-5301-864 PropertyDamage-Trees	0.00	0.00	0.00%
2-5301-870 VehicleDamage-Plow Truck	0.00	0.00	0.00%
2-5301-871 VehicleDamag-PolicCruiser	0.00	0.00	0.00%
Total LOSS REPAIR EXPENSES	0.00	0.00	0.00%
2-5303 IRENE RECOVERY EXPENSE			

Account	Budget	Actual	% of Budget
2-5303-150 IRE Wages & FICA	0.00	0.00	0.00%
2-5303-901 IRE Local Share Expenses	0.00	0.00	0.00%
Total IRENE RECOVERY EXPENSE	0.00	0.00	0.00%
2-5401 GRANT EXPENSE			
2-5401-815 PoliceHWYSafetyGrantExpen	0.00	0.00	0.00%
2-5401-816 Police PACIF Grant Expend	0.00	0.00	0.00%
2-5401-817 Planning Grant Expense	0.00	0.00	0.00%
2-5401-818 Police Equip Grant Expens	0.00	2,590.25	100.00%
2-5401-819 Police Vest Grant Expense	0.00	1,528.00	100.00%
2-5401-820 Highway Grant Expense	0.00	0.00	0.00%
2-5401-821 Sidewalk Grant Expense	0.00	0.00	0.00%
2-5401-822 Village Tree Grant Expens	0.00	0.00	0.00%
2-5401-823 MDT Police Grant Expense	0.00	0.00	0.00%
2-5401-824 RiverStRetainingWallGrant	0.00	0.00	0.00%
2-5401-825 Waterfront Park Grant Exp	0.00	0.00	0.00%
2-5401-826 Park & Ride Grant Expense	0.00	0.00	0.00%
2-5401-827 Snow Dump Constr Grant	0.00	0.00	0.00%
2-5401-828 Energy Grant Expense	0.00	0.00	0.00%
2-5401-829 DUI OP Grant Exp	0.00	7,861.56	100.00%
2-5401-830 SustainableWoodstockGrant	0.00	0.00	0.00%
2-5401-831 SafeRoutes to SchoolGrant	0.00	0.00	0.00%
2-5401-832 ProspectSt PavingGrantExp	0.00	0.00	0.00%
2-5401-835 BypassMitigationGrantExp	0.00	0.00	0.00%
Total GRANT EXPENSE	0.00	11,979.81	100.00%
2-570 TRANSFERS OUT			
2-5701-000 Transfer to Cap Reserve	0.00	0.00	0.00%
2-5702-000 Transfer to Trustee	0.00	0.00	0.00%
2-5703-000 Transfer to Debt Service	0.00	0.00	0.00%
2-5704-000 Transfer for Parking Fac	0.00	0.00	0.00%
Total TRANSFERS OUT	0.00	0.00	0.00%
Total Appropriations	1,465,335.00	647,025.49	44.16%
Total VILLAGE GENERAL FUND	1,700.75	442,240.54	
Total All Funds	1,700.75	442,240.54	

Town/Village of Woodstock
Application for a permit to hold a parade or event on public streets or highways

Pursuant to Title 24 V.S.A. Section 2291 (5) the Legislative Board of the Village/Town of Woodstock herewith regulates the use of public highways for parades and/or events.

Event: Pride of Woodstock High Heel Race
Parade/event date: 6/1/2024 Start time: _____
End time: _____

Applicant/organization: Pentangle Pride of Woodstock

Telephone: 802-457-3981

Email: Seton.L.McIlvroy@gmail.com

Mailing address: 31 The Green
Woodstock, VT 05091

Contact person: Seton McIlvroy

Best contact number: 703-307-5339

Location of assembly & beginning of event: Elm Street and Pleasant St
intersection

Route of public highways: Start at Elm St at the intersection with
Pleasant St. Run down Elm and finish in front of
the dummy

*Attach map showing route

Traffic control (if any): Blocking roads at River & Elm, at Elm and
Central, and at Pleasant and Bond

Estimated number of participants: 50

Authorized representative signature: [Signature]
Print: E. Seton L. McIlvroy

Conditions: Include Certificate of Insurance naming the Town of Woodstock as additional insured in the amount of \$2,000,000.

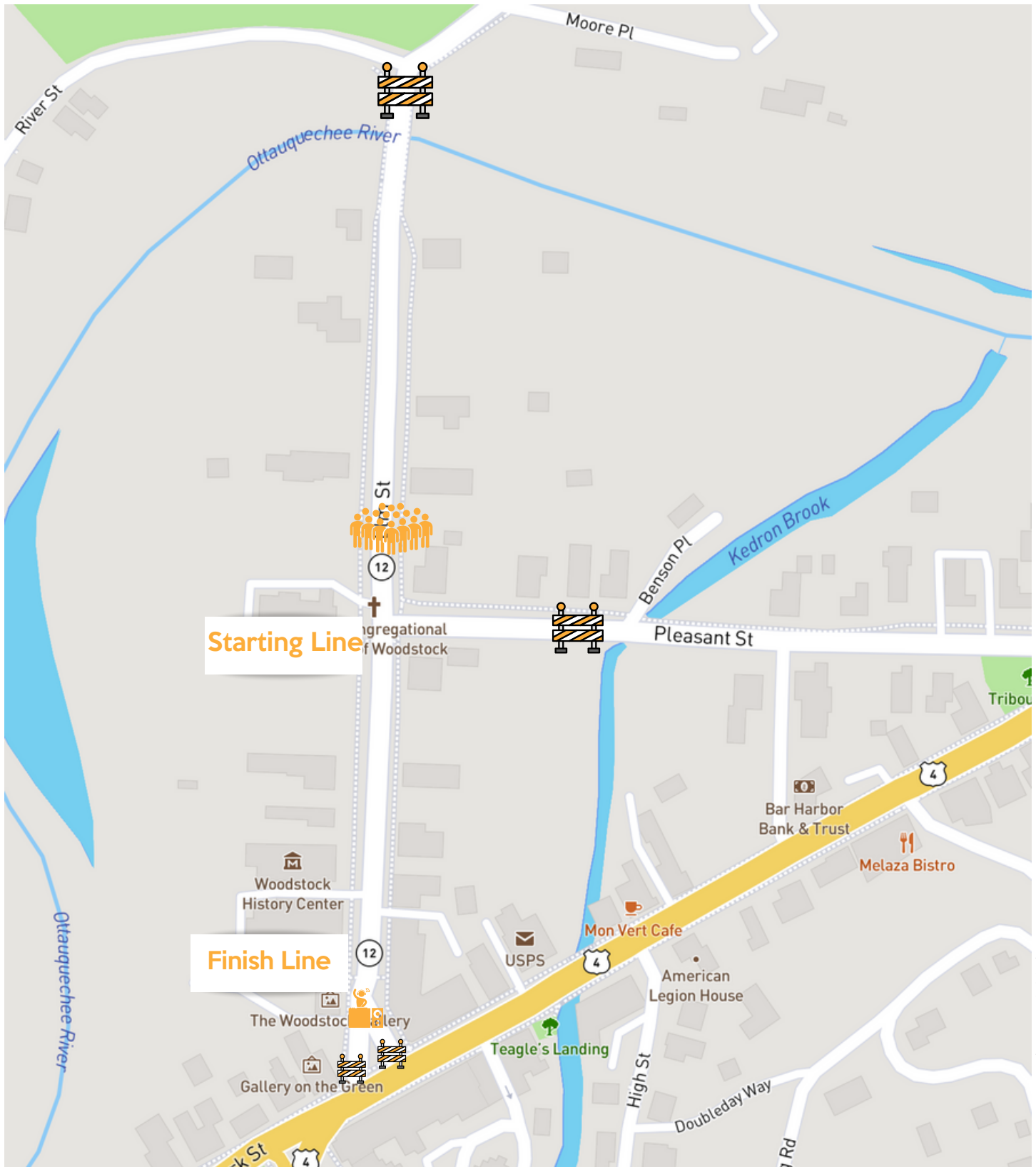
Please mail or email completed application to:
Town of Woodstock nnourse@townofwoodstock.org
Nikki Nourse
PO Box 488
Woodstock, VT 05091

OFFICE USE ONLY

This permit is:
 Approved
 Denied

Additional conditions: _____

Municipal Manager: _____
Date: _____



Woodstock High Heel Race

Pride of Woodstock 2024



Created with pdfmapmaker.com on: Mon, Jan 01, 2024, 15:46:30 GMT-0500 (Eastern Standard Time)

Village of Woodstock
Permit for Banner on Village Green

Application date: 5/1/2024 Event name: Pride of Woodstock

Name of non-profit organization: Pentagon/e

Address: 31 The Green Woodstock, VT 05091

Dates requested for banner: 5/27/24 - 6/3/24 Date of event: 5/30 - 6/2/24

Individual requesting permit:
Name: Seton McIlroy Title: Co-chair Pride of Woodstock

Phone: 703-307-5339

Mailing address: 10 North St Woodstock, VT 05091

Email: Seton.L.McIlroy@gmail.com

An application fee of \$50.00 must accompany this application.

Fee paid: _____ Cash/Check/Online: _____

Received by: _____

Banner requirements:

- 2 banners (one to place at each end of the Green)

All banners must be:

- Less than 9' long x 30"-36" wide
- Have grommets and wind slots

Please be advised that applications must be approved by the Village Trustees. The Trustees meet the 2nd Tuesday of each month. Applications are due the Wednesday prior to the meeting. In order to get your approval in a timely manner, please get permits in early to guarantee they are placed on the agenda. If you turn the application in late your permit will not be considered.

If approved, please bring your banner to the Woodstock Town Hall Municipal Office so we can have our Village Highway crew put up the banners for you.

I have read and understand the above restrictions and conditions and agree to any additional conditions established by the Board of Trustees.

Applicant signature: B. Seton Date: 01/02/2024

Village of Woodstock
Permit for Banner on Village Green

Application date: 1-4-24 Event name: Glad Rags Sale
Name of non-profit organization: Glad Rags
Address: Simmons House

Dates requested for banner: Sept 15-22, 2024 Date of event: Sept 20, 21, 22-2024

Individual requesting permit:
Name: Molly Hutchins Title: Board
Phone: 202 280 5364
Mailing address: 82 Dena Road
Email: MollyH2833@aol.com

An application fee of \$50.00 must accompany this application.

Fee paid: 1/4/24 Cash/Check/Online: 495
Received by: DLW

Banner requirements:

- 2 banners (one to place at each end of the Green)

All banners must be:

- Less than 9' long x 30"-36" wide
- Have grommets and wind slots

Please be advised that applications must be approved by the Village Trustees. The Trustees meet the 2nd Tuesday of each month. Applications are due the Wednesday prior to the meeting. In order to get your approval in a timely manner, please get permits in early to guarantee they are placed on the agenda. If you turn the application in late your permit will not be considered.

If approved, please bring your banner to the Woodstock Town Hall Municipal Office so we can have our Village Highway crew put up the banners for you.

I have read and understand the above restrictions and conditions and agree to any additional conditions established by the Board of Trustees.

Applicant signature: Molly Hutchins Date: 1-4-24

FOR OFFICE USE ONLY

This permit was:

- Approved
- Denied

Additional conditions: _____

Municipal Manager: _____

Date: _____

Village of Woodstock
Permit for Banner on Village Green

Application date: 1-4-24 Event name: Glad Rags Sale
Name of non-profit organization: Glad Rags
Address: ~~82~~ SIMMONS HOUSE

Dates requested for banner: April 21 - 28 2024 Date of event: April 26-27-28, 2024

Individual requesting permit:

Name: Molly Hutchins Title: Board
Phone: 802-280-5364
Mailing address: 82 Dana Road Woodstock
Email: Mollyh3838@aol.com

An application fee of \$50.00 must accompany this application.

Fee paid: 1/4/24 Cash/Check/Online: 495
Received by: NW

Banner requirements:

- 2 banners (one to place at each end of the Green)

All banners must be:

- Less than 9' long x 30"-36" wide
- Have grommets and wind slots

Please be advised that applications must be approved by the Village Trustees. The Trustees meet the 2nd Tuesday of each month. Applications are due the Wednesday prior to the meeting. In order to get your approval in a timely manner, please get permits in early to guarantee they are placed on the agenda. If you turn the application in late your permit will not be considered.

If approved, please bring your banner to the Woodstock Town Hall Municipal Office so we can have our Village Highway crew put up the banners for you.

I have read and understand the above restrictions and conditions and agree to any additional conditions established by the Board of Trustees.

Applicant signature: Molly Hutchins Date: 1-4-24

FOR OFFICE USE ONLY

This permit was:

- Approved
- Denied

Additional conditions: _____

Municipal Manager: _____

Date: _____

Woodstock
Summary of Revenues and Expenditures
July 1, 2024

	APPROVED FY24 BUDGET	DEPARTMENT REQUEST FY25	ADMINISTRATOR RECOMMENDED FY25	SELECT BOARD RECOMMENDED FY25
I. REVENUES				
TAX RATES	\$ 647,541.75	\$ 679,273.84	\$ 690,380.07	-
SUBTOTAL	\$ 647,541.75	\$ 679,273.84	\$ 690,380.07	-
VILLAGE LOCAL PERMITS AND FEES	\$ 819,494.00	\$ 853,356.09	\$ 853,356.09	-
SUBTOTAL	\$ 819,494.00	\$ 853,356.09	\$ 853,356.09	-
TOTAL REVENUE	\$ 1,467,035.75	\$ 1,532,629.93	\$ 1,543,736.16	-
II. EXPENSES				
SALARIES AND BENEFITS	\$ 1,020,494.00	\$ -	\$ 1,083,655.89	-
OPERATING EXPENSES		\$ 413,595.75	\$ 399,636.25	-
CULTURAL AND RECREATION			\$ -	-
CAPITAL RESERVES		\$ 65,480.00	\$ 44,700.00	-
AUDIT		\$ 15,400.00	\$ 15,400.00	-
SUBTOTAL		\$ -		-
TOTAL EXPENSES	1,464,535	\$ 1,715,232.93	1,543,392	-
BALANCE AVAILABLE	\$ 2,500.75	\$ (182,603.00)	\$ 344.02	-
EXCESS/(DEFICIT)				
SEWER RECEIPTS				
SEWER EXPENSES				
TOTAL BUDGET	\$ 1,464,535.00	\$ 1,715,232.93	\$ 1,543,392.14	-

DEPARTMENTAL BUDGET
July 1, 2024 through June 30, 2025

Actual FY23	Budgeted FY24		Department Requested FY25	Administrator Recommended FY25	Trustees Recommended FY25	Finance & Advisory Recommended FY25
<u>Grants/Contrib-Trust</u>						
\$ -	\$ 400.00	Audit Expense	\$ 400.00	\$ 400.00	\$ -	\$ -
\$ -	\$ 400.00	Trustee Public Fund Wage	\$ 400.00	\$ 400.00	\$ -	\$ -
	\$ 3,000.00	Seasonal Decorations	\$ 3,000.00	\$ 3,000.00		
\$ -	\$ 3,800.00	Total Grants/Contrib - Trust	\$ 3,800.00	\$ 3,800.00	\$ -	\$ -
Actual FY23	Budgeted FY24		Department Requested FY25	Administrator Recommended FY25	Select Board Recommended FY25	Finance & Advisory Recommended FY25
<u>Trustees</u>						
\$ 3,750.00	\$ 3,750.00	Elected Official Salaries	\$ 3,750.00	\$ 3,750.00	\$ -	\$ -
\$ 229.52	\$ 230.00	Employer Paid Benefits	\$ 230.00	\$ 230.00	\$ -	\$ -
\$ 3,979.52	\$ 3,980.00	Total Salaries	\$ 3,980.00	\$ 3,980.00	\$ -	\$ -
\$ 792.50	\$ 7,500.00	Legal Services	\$ 7,500.00	\$ 7,500.00	\$ -	\$ -
\$ -	\$ -	Community TV	\$ -	\$ -	\$ -	\$ -
\$ 12.84	\$ 100.00	Dues, Subscriptions, Meetings	\$ 100.00	\$ 100.00	\$ -	\$ -
\$ 454.60	\$ 500.00	Town Report	\$ 500.00	\$ 500.00	\$ -	\$ -
\$ 1,577.70	\$ 1,000.00	ADVERTISING	\$ 1,000.00	\$ 1,000.00		
\$ 900.00	\$ 15,000.00	Tree Fund	\$ 15,000.00	\$ 15,000.00	\$ -	\$ -
\$ 65,400.46	\$ 75,000.00	VILLAGE INSURNACE	\$ 75,000.00	\$ 79,500.00	\$ -	\$ -
\$ 4,000.00	\$ 4,000.00	WES Parking Lot	\$ 4,000.00	\$ 4,000.00	\$ -	\$ -
\$ 9,185.91	\$ -	Police Search	\$ -	\$ -		
\$ 82,324.01	\$ 103,100.00	Total Expenses	\$ 103,100.00	\$ 107,600.00	\$ -	\$ -
\$ 86,303.53	\$ 107,080.00	Total Trustees' Budget	\$ 107,080.00	\$ 111,580	\$ -	\$ -
Actual FY23	Approp. FY24		Department Requested FY25	Administrator Recommended FY25	Select Board Recommended FY25	Finance & Advisory Recommended FY25
<u>EXECUTIVE</u>						
\$ 36,337.66	\$ 50,231.00	Full-Time Salaries	\$ 83,294.00	\$ 53,814.00	\$ -	\$ -
		Overtime		\$ 2,000.00		
\$ 12,529.32	\$ 13,400.00	Employee Benefits	\$ 29,400.13	\$ 16,516.03	\$ -	\$ -
\$ 48,866.98	\$ 63,631.00	Total Salaries	\$ 112,694.13	\$ 72,330.03	\$ -	\$ -
\$ 236.25	\$ 300.00	Wellness	\$ 205.00	\$ 205.00	\$ -	\$ -
\$ 15.00	\$ 50.00	Professional Services	\$ -	\$ -	\$ -	\$ -
\$ 87.00	\$ 200.00	Advertising	\$ 50.00	\$ 50.00	\$ -	\$ -
		Meetings/Professional Development	\$ 1,000.00	\$ 1,000.00		
\$ 1,740.25	\$ 700.00	Dues & Subscriptions	\$ 800.00	\$ 800.00	\$ -	\$ -
\$ 2,078.50	\$ 1,250.00	Total Expenses	\$ 2,055.00	\$ 2,055.00	\$ -	\$ -
\$ 50,945.48	\$ 64,881.00	Total Town Administrator Budget	\$ 114,749.13	\$ 74,385.03	\$ -	\$ -

Actual FY23	Approp. FY24		Department Requested FY25	Administrator Recommended FY25	Select Board Recommended FY25	Finance & Advisory Recommended FY25
Office Administration						
\$ 1,662.93	\$ 1,200.00	Operating Supplies	\$ 1,750.00	\$ 1,750.00	\$ -	\$ -
\$ 1,636.57	\$ 1,200.00	Office Supplies	\$ 1,175.00	\$ 1,175.00	\$ -	\$ -
\$ 1,296.38	\$ 2,000.00	Postage	\$ 2,000.00	\$ 1,500.00	\$ -	\$ -
\$ 1,534.18	\$ 1,000.00	Equipment Maintenance	\$ 750.00	\$ 750.00	\$ -	\$ -
\$ -		Machinery and Equipment	\$ 500.00	\$ 500.00	\$ -	\$ -
\$ 5,283.36	\$ 1,800.00	Communications	\$ 2,200.00	\$ 2,000.00	\$ -	\$ -
\$ 1,250.00	\$ 1,250.00	NEMRC Support	\$ 562.50	\$ 562.50	\$ -	\$ -
\$ -	\$ -	IT Contract	\$ 6,180.00	\$ 6,180.00	\$ -	\$ -
\$ -	\$ -	IT Operating Supplies	\$ 3,750.00	\$ 1,000.00	\$ -	\$ -
\$ -	\$ -	Advertising	\$ 975.00	\$ 975.00	\$ -	\$ -
\$ 23,670.47	\$ -	<u>Manager Search</u>	\$ -	\$ -	\$ -	\$ -
\$ 36,333.89	\$ 8,450.00	Total Office Administration Budget	\$ 19,842.50	\$ 16,392.50	\$ -	\$ -
Auditing						
\$ 15,400.00	\$ 15,400.00	Expenses	\$ 15,400.00	\$ 15,400.00	\$ -	\$ -
\$ 15,400.00	\$ 15,400.00	Total audit Budget	\$ 15,400.00	\$ 15,400	\$ -	\$ -
Treasurer						
\$ 1,357.34	\$ 1,500.00	Full-Time Salaries	\$ 1,500.00	\$ 1,500.00	\$ -	\$ -
\$ 220.98	\$ 100.00	Employee Paid Benefits	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	Dues & Subscriptions	\$ -	\$ -	\$ -	\$ -
\$ 1,578.32	\$ 1,600.00	Total Treasurer	\$ 1,500.00	\$ 1,500.00	\$ -	\$ -
Town Accountant						
\$ 32,036.65	\$ 35,149.00	Full-Time Salaries	\$ 32,500.00	\$ 24,624.60	\$ -	\$ -
\$ -	\$ -	Part-Time Salaries	\$ 9,795.50	\$ 9,795.50	\$ -	\$ -
\$ 12,506.99	\$ 12,400.00	Employee Paid Benefits	\$ 20,250.00	\$ 20,250.00	\$ -	\$ -
\$ 44,543.64	\$ 47,549.00	Total Salaries	\$ 62,545.50	\$ 54,670.10	\$ -	\$ -
\$ -	\$ -	Software Update	\$ -	\$ -	\$ -	\$ -
\$ 2,553.32	\$ 4,000.00	Professional Services	\$ 2,562.50	\$ 2,125.00	\$ -	\$ -
\$ -	\$ -	NEMRC Support	\$ 937.50	\$ 937.50	\$ -	\$ -
\$ -	\$ -	Prior Year Adjustment	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	Other Purchased services	\$ 125.00	\$ 125.00	\$ -	\$ -
\$ -	\$ 25.00	Dues & Subscriptions	\$ 6.25	\$ 6.25	\$ -	\$ -

\$	2,553.32	\$		4,025.00		Total Expenses	\$	3,631.25	\$	3,193.75	\$	-	\$	-
\$	47,096.96	\$		51,574.00		Total Accounting Budget	\$	66,176.75	\$	57,864	\$	-	\$	-

Actual FY23	Approp. FY24			Department Requested FY25	Administrator Recommended FY25	Select Board Recommended FY25	Finance & Advisory Recommended FY25							
<u>Village Clerk</u>														
\$	400.00	\$	400.00		Salaries	\$	400.00	\$	400.00	\$	-	\$	-	
\$	400.00	\$	400.00	\$	-	Total Salaries	\$	400.00	\$	400.00	\$	-	\$	-
\$	400.00	\$	400.00	\$		Total Town clerk	\$	400.00	\$	400.00	\$	-	\$	-

Actual FY23	Approp. FY24			Department Requested FY25	Administrator Recommended FY25	Select Board Recommended FY25	Finance & Advisory Recommended FY25				
<u>Planning and Zoning</u>											
\$	58,019.45	\$	60,000.00	\$	105,600.00	\$	64,471.20	\$	-	\$	-
					Overtime	\$	3,600.00				
\$	24,174.38	\$	33,600.00	\$	50,400.00	\$	33,600.00	\$	-	\$	-
\$	82,193.83	\$	93,600.00	\$	156,000.00	\$	101,671.20	\$	-	\$	-
Operating expenses											
\$	1,964.37	\$	2,800.00	\$	2,940.00	\$	2,900.00	\$	-	\$	-
\$	-	\$	1,600.00	\$	1,600.00	\$	1,600.00	\$	-	\$	-
\$	108.51	\$	800.00	\$	1,940.00	\$	1,000.00	\$	-	\$	-
\$	190.64	\$	800.00	\$	5,600.00	\$	1,500.00	\$	-	\$	-
\$	2,208.72	\$	4,960.00	\$	27,422.00	\$	15,760.00	\$	-	\$	-
\$	2,673.44	\$	3,200.00	\$	3,200.00	\$	3,200.00	\$	-	\$	-
\$	-	\$	480.00	\$	600.00	\$	480.00	\$	-	\$	-
\$	7,145.68	\$	14,640.00	\$	43,302.00	\$	26,440.00	\$	-	\$	-
Capital Reserve											
\$	1,000.00	\$	1,200.00	\$	1,500.00	\$	1,200.00	\$	-	\$	-
\$	1,000.00	\$	-	\$	480.00	\$	-	\$	-	\$	-
\$	2,000.00	\$	1,200.00	\$	1,980.00	\$	1,200.00	\$	-	\$	-
\$	91,339.51	\$	109,440.00	\$	201,282.00	\$	129,311.20	\$	-	\$	-

Actual FY23	Approp. FY24			Department Requested FY25	Administrator Recommended FY25	Select Board Recommended FY25	Finance & Advisory Recommended FY25				
<u>Trustees' Contingency</u>											
\$	-	\$	15,000.00	\$	15,000.00	\$	13,500.00	\$	-	\$	-
\$	-	\$	15,000.00	\$	15,000.00	\$	13,500.00	\$	-	\$	-
\$	-	\$	15,000.00	\$	15,000.00	\$	13,500.00	\$	-	\$	-

Actual	Approp.			Department Requested	Administrator Recommended	Select Board Recommended	Finance & Advisory Recommended
				Department	Administrator	Select Board	Finance & Advisory

FY23	FY24		FY25	FY25	FY25	FY25
		Village Capital Reserve				
\$ 25,000.00	\$ 30,000.00	Unused Sick Time	\$ 30,000.00	\$ 10,000.00	\$ -	\$ -
\$ -	\$ 5,000.00	Tree Fund	\$ 5,000.00	\$ 5,000.00	\$ -	\$ -
\$ 25,000.00	\$ 35,000.00	Total Capital Reserve	\$ 35,000.00	\$ 15,000.00	\$ -	\$ -

Actual FY23	Approp. FY24		Department Requested FY25	Administrator Recommended FY25	Select Board Recommended FY25	Finance & Advisory Recommended FY25
		Village Parks				
\$ -	\$ 1,000.00	East End Park Parking	\$ 1,000.00	\$ -	\$ -	\$ -
\$ 618.80	\$ -	Fence/ Park Maintenance	\$ -	\$ -	\$ -	\$ -
\$ -	\$ 1,700.00	Fertilization tree work	\$ 1,700.00	\$ 1,700.00	\$ -	\$ -
\$ 618.80	\$ 2,700.00	Total Operating	\$ 2,700.00	\$ 1,700.00	\$ -	\$ -

Actual FY23	Approp. FY24		Department Requested FY25	Administrator Recommended FY25	Select Board Recommended FY25	Finance & Advisory Recommended FY25
		Village Misc				
\$ -	\$ 49,000.00	HWY Aid to Town	\$ 49,000.00	\$ 46,000.00	\$ -	\$ -
\$ -	\$ 49,000.00	Total Budget	\$ 49,000.00	\$ 46,000.00	\$ -	\$ -

Actual FY23	Approp. FY24		Department Requested FY25	Administrator Recommended FY25	Select Board Recommended FY25	Finance & Advisory Recommended FY25
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Actual FY23	Approp. FY24		Department Requested FY25	Administrator Recommended FY25	Select Board Recommended FY25	Finance & Advisory Recommended FY25
		Village Police budget				
		Salaries				
\$ 128,547.33	\$ 144,866.00	Administration Salaries and wages	\$ 172,387.00	\$ 168,038.00	\$ -	\$ -
\$ 4,350.00	\$ 3,500.00	Educ, EMT Training & Stipen	\$ 4,350.00	\$ 4,350.00	\$ -	\$ -
\$ 61,332.17	\$ 71,511.00	Employer Paid Benefits	\$ 76,516.77	\$ 76,516.77	\$ -	\$ -
\$ 292,979.20	\$ 316,891.00	Law enforcement salaries & Wages	\$ 413,453.00	\$ 347,000.00	\$ -	\$ -
\$ 16,856.39	\$ 12,000.00	Local, EMT & Educ stipen	\$ 19,000.00	\$ 19,000.00	\$ -	\$ -
		Overtime	\$ -	\$ 40,000.00		
\$ 104,587.81	\$ 106,000.00	Enforcement Employer paid Benefits	\$ 113,420.00	\$ 113,420.00	\$ -	\$ -
\$ 5,644.52	\$ 5,700.00	Training Salaries & Benefits	\$ 15,990.00	\$ 13,500.00	\$ -	\$ -
\$ 629.09	\$ 548.00	Training Employer Paid Benefits	\$ 410.00	\$ 410.00	\$ -	\$ -
\$ 27,842.04	\$ 25,750.00	Parking Meters Salaries & Wages	\$ 30,204.00	\$ 28,963.00	\$ -	\$ -
\$ 2,210.68	\$ 2,323.00	Parking Meters Employer Paid Benefits	\$ 2,497.23	\$ 2,497.23	\$ -	\$ -
\$ 948.69	\$ 2,200.00	Salaries & Wages	\$ 2,200.00	\$ 2,200.00	\$ -	\$ -
\$ 80.26	\$ 170.00	Employer Paid Services	\$ 170.00	\$ 170.00	\$ -	\$ -
\$ 86,984.50	\$ 85,243.00	Town police Salaries	\$ -	\$ -	\$ -	\$ -
\$ 819.43	\$ 1,442.00	Town police training wages	\$ 1,485.26	\$ 1,485.26	\$ -	\$ -
\$ 1,600.00	\$ 2,200.00	Town police stipend	\$ -	\$ -	\$ -	\$ -
\$ 24,104.27	\$ 29,490.00	Town police employer paid benefit	\$ 31,554.30	\$ 31,554.30	\$ -	\$ -
\$ 759,516.38	\$ 809,834.00	Total Salaries	\$ 883,637.56	\$ 849,104.56	\$ -	\$ -

		Operating				
		Police administration				
\$ 543.87	\$ 300.00	Office Supplies	\$ 325.00	\$ 325.00	\$ -	\$ -

\$ 2,829.78	\$ 1,600.00
\$ 173.75	100.00
\$ 331.41	200.00
\$ 2,859.85	1,500.00
\$ 204.60	300.00
\$ 6,943.26	\$ 4,000.00
\$ 25,672.18	-
\$ 933.84	850.00
\$ 3,591.91	1,500.00
\$ 750.00	800.00
\$ 5,423.86	3,000.00
\$ 100.00	100.00
\$ 3,882.55	3,000.00
\$ 100.00	100.00
\$ 450.00	350.00
\$ -	-
\$ 40,904.34	\$ 9,700.00
\$ 885.75	300.00
\$ 2,149.00	1,900.00
\$ 3,034.75	\$ 2,200.00
\$ 64,730.00	64,730.00
\$ 500.00	500.00
\$ 13,034.44	12,000.00
\$ 78,264.44	\$ 77,230.00
\$ 3,000.00	3,000.00
\$ 4,671.09	3,000.00
\$ 1,000.00	1,000.00
\$ 12,018.00	13,500.00
\$ 375.00	200.00
\$ 3,330.03	2,000.00
\$ 500.00	500.00
\$ 499.57	500.00
\$ 1,371.42	700.00
\$ 11,000.00	11,000.00
\$ 37,765.11	\$ 35,400.00
\$ 2,926.39	3,500.00
\$ 303.55	500.00
\$ 9,591.03	10,400.00
\$ 12,820.97	\$ 14,400.00

Adm Operating Supplies	\$ 2,000.00	\$ 1,750.00	\$ -	\$ -
Printing & Binding	\$ 200.00	\$ 200.00	\$ -	\$ -
Travel & Transportation	\$ 300.00	\$ 350.00	\$ -	\$ -
Dues, Subs & Meetings	\$ 2,100.00	\$ 2,100.00	\$ -	\$ -
Advertising	\$ 100.00	\$ 100.00	\$ -	\$ -
Total Administration	\$ 5,025.00	\$ 4,825.00	\$ -	\$ -
Law enforcement				
Contract Services	\$ -	\$ 10,000.00	\$ -	\$ -
Operating Supplies	\$ 900.00	\$ 900.00	\$ -	\$ -
Weapon Mainte & Supplies	\$ 1,550.00	\$ 1,550.00	\$ -	\$ -
Professional Services	\$ 800.00	\$ 800.00	\$ -	\$ -
Uniform Service	\$ 3,100.00	\$ 3,100.00	\$ -	\$ -
Bike Patrol	\$ 100.00	\$ 100.00	\$ -	\$ -
Small Tools & Equipment	\$ 11,400.00	\$ 11,400.00	\$ -	\$ -
Officer Video Recording	\$ 100.00	\$ 100.00	\$ -	\$ -
Dues, Subs & Meetings	\$ 350.00	\$ 350.00	\$ -	\$ -
Axon Body 4	\$ 100.00	\$ 100.00	\$ -	\$ -
Total Law Enforcement	\$ 18,400.00	\$ 28,400.00		
Police training				
Travel & Transportation	\$ 300.00	\$ 300.00	\$ -	\$ -
Tuition	\$ 2,000.00	\$ 2,000.00	\$ -	\$ -
Total Police Training	\$ 2,300.00	\$ 2,300.00	\$ -	\$ -
Police Communications				
Dispatch Services	\$ 64,730.00	\$ 64,730.00	\$ -	\$ -
Radio Maintenance	\$ 500.00	\$ 500.00	\$ -	\$ -
Communications	\$ 11,500.00	\$ 10,000.00	\$ -	\$ -
Total Police Communications	\$ 76,730.00	\$ 75,230.00	\$ -	\$ -
Parking meters				
Office Supplies	\$ 3,050.00	\$ 3,050.00	\$ -	\$ -
Postage	\$ 3,060.00	\$ 3,060.00	\$ -	\$ -
Computer Software	\$ 1,100.00	\$ 1,100.00	\$ -	\$ -
CreditCard/Meter Charges	\$ 13,000.00	\$ 13,000.00	\$ -	\$ -
Professional Services	\$ 225.00	\$ 225.00	\$ -	\$ -
Equipment Purchase	\$ 1,050.00	\$ 1,050.00	\$ -	\$ -
Credit card meter repair	\$ 500.00	\$ 500.00	\$ -	\$ -
Equip Repair & Mainte	\$ 525.00	\$ 525.00	\$ -	\$ -
Small Tools & Equipment	\$ 735.00	\$ 700.00	\$ -	\$ -
NW Library Lot Rent	\$ 11,000.00	\$ 11,000.00	\$ -	\$ -
Total Parking Meters	\$ 34,245.00	\$ 34,210.00	\$ -	\$ -
Police Vehicles				
Equip Repair & Mainte	\$ 3,500.00	\$ 3,500.00	\$ -	\$ -
Small Tools & Equipment	\$ 625.00	\$ 500.00	\$ -	\$ -
Fuel	\$ 10,750.00	\$ 10,400.00	\$ -	\$ -
Total Police Vehicle	\$ 14,875.00	\$ 14,400.00	\$ -	\$ -

Title 9
VILLAGE GREEN, PARKS AND PUBLIC PLACES

Be it ordained by the Woodstock Village Board of Trustees that the Woodstock Village Ordinances, Title 9 VILLAGE GREEN, PARKS AND PUBLIC PLACES is hereby amended by deleting all existing language thereof and substituting the following language:

Chapter 1. General Provisions

§9101. Definitions of words and phrases

For the purposes of this title, the following words and phrases shall have the meanings set forth herein unless the context clearly indicates otherwise:

- (1) "Authorized emergency vehicles" means the same as provided in Title 8 of these ordinances.
- (2) "Bicycle" means the same as provided in Title 8 of these ordinances.
- (3) "Motor vehicle" means the same as provided in Title 8 of these ordinances.
- (4) "Non-profit organization from Woodstock" means any entity, the income of which is exempt from federal income taxation by reason of its charitable purposes, having a place of business located in the Town of Woodstock, Vermont.
- (5) "Organized activities" means fairs, carnivals, auctions, sales, concerts, or any other activity for which admission fees are charged or at which goods or other items are sold or bartered in connection with such activity.
- (6) "Village Green" means the public lands situated between North Park Street and South Park Street in the Village.

Chapter 2. Use of the Village Green for Organized Activities

§9201. Permit required for organized activities

No person shall use the Village Green for organized activities without first obtaining a permit from the Board therefore as provided in this chapter.

§9202. Permits limited to non-profit organizations from Woodstock

A permit required by section 9201 of this chapter may only be issued to a non-profit organization from Woodstock.

§9203. Applications for permit

Applications for a permit required under section 9201 of this chapter shall be made to the Board at least 30 days prior to the date upon which the activity applied for is scheduled to occur, which application shall be in such form as shall be prescribed by the Board from time to time, shall contain at a minimum the information required by section 9204 of this chapter, and shall be signed by or on behalf of the non-profit organization by its duly authorized agent. A processing fee of \$50.00 shall accompany all applications. A recycling plan must accompany all applications. The recycling plan shall detail the method of collecting and recycling certain materials generated by the patrons of an event, such collection and recycling of certain materials shall be conducted by sponsors of events, at their sole expense. Such plan, and compliance therewith shall be incorporated into the terms and conditions of any permit issued. Materials to be collected and recycled must include, but not be limited to: glass, plastic and aluminum containers. The Board may vote to return the \$50.00 application fee paid by a nonprofit organization using the Green for an event, upon its review and approval of a report that details the amount of recyclable materials that were collected during the event and the location where the materials were taken for recycling. An application shall be deemed completed when delivered to the office of the Village Manager, with all information requested on the form completely answered, together with the fee and any required attachments to the application.

§9204. Minimum contents of application

Applications for a permit required under section 9201 of this chapter shall include, at a minimum, the following information:

- (1) Name and address of the non-profit organization;
- (2) Name, address, and telephone number of the authorized agent signing the application on behalf of the non-profit organization;
- (3) Certification by authorized agent that the entity for which a permit is sought is a nonprofit organization from Woodstock as defined in this title;

- (4) Date and times for which applied for activity is scheduled to occur and any alternate date(s) and times being planned in the event of cancellation(s) due to bad weather;
- (5) Description of the nature of the planned organized activity;
- (6) Description of all equipment and structures to be temporarily installed or erected, signs to be posted, and any alterations to be made in connection with the organized activity;
- (7) Statement of the purpose of the organized activity including the benefit to be derived for the non-profit organization;
- (8) Description of the portion of the Village Green to be used in connection with the activity;
- (9) Description of all arrangements made for traffic control;
- (10) Statement as to whether it will be necessary to drive any motor vehicles over the Village Green in connection with the activity; and
- (11) Certification by an insurance company licensed to do business in this state that the entity for which a permit is sought is presently insured in a reasonable amount for any liability which might reasonably arise by reason of such activity and that such insurance company will notify the Village Manager in the event such insurance is cancelled for any reason prior to the holding of such activity pursuant to the permit issued hereunder.

§9205. Approval or denial of application; issuance of permit

- (a) Upon receipt of a completed application and processing fee (if applicable), the Village Manager or designee shall note the date of receipt on the application and place the consideration of such application on the agenda of the next regular or special meeting of the Board.
- (b) Upon consideration of such application and the standards set forth in section 9206 of this chapter where applicable and such other factors as the Board shall deem relevant under the circumstances, the Board shall grant or deny such application, with or without conditions, and if granted shall issue a permit therefor which shall specifically state any conditions. Nothing in this chapter shall be construed to prevent the Board from granting a permit even though the application therefor was submitted less than 30 days prior to the date upon which the activity applied for is scheduled to occur, upon a finding that adequate notice has been or can be given to police and other affected municipal departments and personnel.

§9206. Standards

- (a) Although issuance of permits hereunder is limited as provided in section 9202 of this chapter, a permit may be granted to a non-profit organization from Woodstock to carry on organized activities notwithstanding the fact that, in connection with such activities, other persons not qualifying as a non-profit organization from Woodstock may profit therefrom, provided some measurable benefit is derived for the non-profit organization from Woodstock making the application and the use of such non-profit organization from Woodstock as the applicant is not merely a sham to avoid the limitation set forth in section 9202 of this chapter.
- (b) The Village Green shall be maintained in a neat and orderly condition at all times during the date of the activity and also, to the extent reasonably possible, during the setup and cleanup time for such activity.

- (c) Any equipment installed or items on display on the Village Green in connection with the activity shall be installed no sooner than 24 hours prior to the scheduled date of the activity and shall be removed no later than 24 hours after the scheduled date of the activity, provided however, any equipment which can be easily installed and removed shall be installed and removed on the day of the activity. This standard shall have separate application to any alternate date not immediately following the scheduled date.
- (d) No signs or equipment shall be attached to or installed upon trees or historic/memorial markers in the Village Green or upon traffic signs, parking meters, or light poles surrounding the Village Green.
- (e) No structures shall be erected or placed within fifteen feet of the trunk of any tree in the Village Green.
- (f) Traffic signs and parking meters surrounding the Village Green shall not be obstructed.
- (g) All traffic control arrangements and site layouts shall be reasonably calculated to insure the maximum safety of the public and to cause the least possible inconvenience to the public. Descriptions of arrangements for traffic control shall include the recommendations of the Village chief of police with respect thereto and shall clearly state any variances between actual arrangements made and the recommendations of the Village chief of police.
- (h) No activity shall be carried on before 8:00 A.M. or after 8:00 P.M.
- (i) Applications shall be considered by the Board in the order in which completed applications are submitted to the Village Manager. Permits may be granted to 2 or more non-profit organizations from Woodstock for the same date and/or times provided the granting of such permits shall not cause an overlap in the use of any portion of the Village Green, including dates and/or time permitted for setup and cleanup and alternate dates.
- (j) Consideration may be given as to whether an applied for activity, if permitted, would unreasonably restrict the public access to and use of the Village Green.
- (k) All arrangements for and expenses relating to maintenance of the Village Green immediately before, during, and immediately after a permitted activity and traffic control during a permitted activity, shall be the responsibility of the permittee.
- (l) Any damage to the Village Green occurring in connection with an activity (including setup and cleanup) permitted hereunder shall be repaired at the expense of the permittee. At the option of the Board, any repair so required shall be arranged by the Board or by the permittee.
- (m) At the option of the Board, a written indemnification agreement or some other security may be required as a condition precedent to the holding of a permitted activity hereunder to cover all responsibilities and liabilities of the permittee under the permit or any applicable law.
- (n) The Board of Village Trustees has the discretionary authority to grant permits that are not in strict conformance with these standards.

§9207. Violations of permit terms and conditions

No person on whose behalf a permit is issued under this chapter shall violate any term or condition contained in such permit or knowingly permit others to violate any such term or condition. The fact that the alleged violation or any prior violation resulted in the termination of

the permit and any rights thereunder shall not constitute a defense to an action brought under this section.

§9208. Variances

Any person may apply to the Board of Village Trustees for a variance from the requirements of this chapter when making application for a permit to use the Village Green for good cause shown, the Board of Trustees may in its sole discretion , either grant or deny the variance. If the variance is granted the Board of Village Trustees may impose reasonable conditions to said variance.

History:

1996 Amendment. Section was generally amended by deleting language relating to penalties, public nuisance, and injunction and substituting language relating to violations of permit terms and conditions by section 25 of Woodstock Village Ordinance Revision #5, adopted by the Board on January 22, 1996, effective March 22, 1996. Revision to allow variance adopted February 9, 2010 and effective April 9, 2010, revised to address recycling on the Green adopted by the Board on January 8, 2013, effective March 9, 2013. Revision # 10 to the 2009 compilation of the Woodstock Village Ordinances added sub section “h” to section 9206 limiting hours of operation of activities to the hours of 8am to 8 pm. Revision # 4 to the 2009 compilation of the Woodstock Village Ordinances added section 9208 allowing the Board of Village Trustees the authority to grant variances to the operating rules established by this ordinance.

Chapter 3. General Prohibitions on Use of Village Green

§9301. General prohibitions

(a) No person shall drive a motor vehicle on the Village Green, except this provision shall not apply to authorized emergency vehicles engaged in responding to an emergency call or to Village repair or maintenance vehicles, nor shall it apply when the permission of the Village Manager or Board has been given therefor.

(b) No person shall operate a bicycle on the Village Green without reasonable regard for the safety of others.

(c) No person shall camp overnight, set up a tent, shack, or any other temporary shelter on the Village Green, except structures may be erected thereon in connection with a permit issued pursuant to chapter 2 of this title.

(d) No person shall take part in the playing of any games involving thrown or otherwise propelled objects on the Village Green without reasonable regard for the safety of others.

(e) No person shall damage, cut, carve, plant, transplant, or remove any tree or plant or injure the bark or pick the flowers or seeds of any tree or plant, dig up grass or other areas, or in any other way injure the natural beauty or usefulness of any area on the Village Green.

§9302. [Repealed] History:

1996 Amendment. Section was repealed by section 1(LL) of Woodstock Village Ordinance Revision #5, adopted by the Board on January 22, 1996, effective March 22, 1996.

Chapter 4. General Regulations Regarding Public Property and Places

§9401. Defacing public property prohibited

(a) No person shall deface, injure, move, destruct, interfere with, or remove any public property, including but not limited to, signs, buildings and structures, fences, benches, and trees.

(b) [Repealed] History:

1996 Amendment. Subsection (b) was repealed by section 1(MM) of Woodstock Village Ordinance Revision #5, adopted by the Board on January 22, 1996, effective March 22, 1996. Caption was revised accordingly.

§9402. Possession of open or unsealed containers of alcoholic beverages in certain public places

(a) No person shall possess an open or unsealed container of alcoholic beverage while on any Village street, highway, sidewalk, park, or the Village Green except during a specific event that has been approved by the Board of Village Trustees which allows possession of an open or unsealed container of alcoholic beverage.

(b) [Repealed]

History:

1996 Amendment. Subsection (b) was repealed by section 1(NN) of Woodstock Village Ordinance Revision #5, adopted by the Board on January 22, 1996, effective March 22, 1996. 2009 Amendment. Subsection (a) was amended to delete the word “knowingly” and to provide exception for Board approved events by Woodstock Village Ordinance Revision #36, adopted by the Board on March 11, 2009, effective May 10, 2009. Revision # 13 to the 2009 compilation of the Woodstock Village Ordinances added section 9401 which prohibits persons from damaging trees, benches, fences etc. on The Green. Revision # 13 to the 2009 compilation of the Woodstock Village Ordinances added section 9402 which allows the consumption of alcoholic beverages on The Green during events that have been approved by the Board of Village Trustees.

Background:

- What we currently do:
 - Town Meeting on Saturday to vote on budget and special articles.
 - Australian ballot on Tuesday to vote on officers, petitioned articles, and bond articles.

Special articles are articles put forth by the Selectboard and are voted on by voice at Town Meeting (Saturday)

Petitioned articles are articles put forth by citizens who have filed a petition with the required signatures and are voted on by Australian ballot (Tuesday).

- The Vermont State legislature enacted Act 1 which allows the legislative body of a town to vote on applying the Australian ballot to Town Meeting. This is a Covid measure that extends through June 2024. Counsel has clarified that Act 1 should not be used to permanently change the format of Town Meeting Day as the change should come from the standard mechanism of voting.
- Woodstock saw historically low turnout at the last Town Meeting Day Saturday floor vote (~3%).

Other important context:

- An informational hearing is required to be administered within 10 days of an Australian ballot vote.
- Two towns in our district use Australian ballot - Pomfret and Reading
- Bond votes are **required** by Vermont statute to be voted on by Australian ballot.
- The 2024 Vermont Presidential primary will occur by Australian ballot on Tuesday, March 5th

Question: What are the options for Town Meeting voting?

The way Woodstock votes remains unchanged for Town Meeting 2024:

1. Follow the current ordinance and have Town Meeting across two days and two separate mechanisms for voting.
2. Follow the current ordinance and include a special article to apply Australian ballot to Town Meeting Day moving forward (2025 onward)

The way Woodstock votes changes for Town Meeting 2024:

3. Have a special public meeting before Town Meeting to vote by voice on applying Australian ballot to Town Meeting Day moving forward.
4. The Selectboard votes to use Act 1 to apply Australian ballot to Town Meeting Day 2024.

For options 1 + 4, we could also host a special public meeting **after** Town Meeting Day 2024 to vote by voice on applying an Australian ballot to Town Meeting Day moving forward (2025 onward).

**Village of Woodstock
Board of Trustees Special Meeting
December 4, 2023
5:30 pm
Town Hall & Zoom
Minutes**

Draft minutes are subject to approval.

Present: Chair Seton McIlroy, Jeffrey Kahn, Brenda Blakeman, Bill Corson, Gabe DeLeon, Eric Duffy, Nikki Nourse, Wendy Marrinan, Robert Densmore

A. Call to order

1. Chair McIlroy called the Village Trustees Special Meeting of December 4, 2023, to order at 5:35 pm.

B. Citizen comments

1. Ms. Marrinan raised a query indirectly linked to the budgt. The discussion revolved around potential revenue streams concerning business communities and the impact of changes in sales tax near the New Hampshire border.

C. Additions to & deletions from posted agenda – none.

D. FY25 budget

1. A detailed review of the budget, starting with a breakdown of various sections and potential amendments.
2. Grants and trust – highlighted as level funded from previous years.
3. Employee benefits – notable changes in union member salaries and the Manager’s projected 3% increase.
4. IT services – emphasized the inclusion of a contract to manage IT expenses, aiming to avoid overspending.
5. P&Z – discussion focused on short-term rental software and potential revenue increases linked to ordinance enforcement.
6. Highway allocation – discrepancy noted between Town and Village allocations, requiring further investigation for potential savings.

E. Adjournment

Motion: by Chair McIlroy to adjourn the meeting at 6:56 pm.

Seconded: by Mr. DeLeon.

Vote: 5-0-0, passed.

*Respectfully submitted,
Nikki Nourse*

**Village of Woodstock
Board of Trustees Meeting
December 12, 2023
6:30 pm
Town Hall & Zoom
Minutes**

Draft minutes are subject to approval.

Present: Chair Seton McIlroy, Jeffrey Kahn, Brenda Blakeman, Bill Corson, Gabe DeLeon, Eric Duffy, Nikki Nourse, Deborah Rice, Jill Davies, Lauren Dorsey, Beth Finlayson, Police Chief Joe Swanson

A. Call to order

1. Chair McIlroy called the Village Trustees Meeting of December 12, 2023, to order at 6:30 pm.

B. Finance Committee interview – Renee Hebert – deleted.

C. Planning Commission interview – Anthea Lavallee – deleted.

D. Citizen comments

1. Ms. Finlayson made comments regarding porta potties and trash concerns during events.

E. Additions to & deletions from posted agenda

1. Deleted – Conflict of Interest Policy

F. Manager’s report

1. Overview of expenses. Mention of the updated finance report transferring police fee funds. Detailed discussion on budgeted versus actual expenses in various categories, including services and expenses under Planning & Zoning.

G. Police Chief’s report

1. There was a review of the Village’s meter revenue for November, which was down from the previous month but still higher than previous years. There were concerns about traffic and parking, particularly on River Street.

H. Permits

1. Use of the Green permit – BarnArts Winter Carols

Motion: by Mr. Kahn to approve the use of the Green permit for BarnArts Winter Carols.

Seconded: by Mr. Corson.

Vote: 5-0-0, passed.

I. Votes

1. Village public trust funds disbursement decisions

- a. Ms. Davies, as the Village Trustee of Public Funds, discussed the management of four funds with the Village. The Village agreed to disperse 8% of the Frank McKenzie Fund’s value, amounting to \$280, to help pay for the 2024 fireworks display.

Motion: Chair McIlroy to approve dispersing \$280 from the Frank McKenzie Fund.

Seconded: by Mr. Kahn.

Vote: 5-0-0, passed.

- b. Ms. Davies proposed spending \$3,300 for Village tree work, leading to discussions about tree-related spending and a wish list of potential projects. The Village agreed to Ms. Davies’ proposal to allocate funds

from the Orley Whitcomb and Old Fire Station Funds to tree work, contributing \$5,200 and \$1,800, respectively.

Motion: by Mr. Kahn to disperse \$5,200 from the Orley Whitcomb Fund and \$1,800 from the Old Fire Station Fund.

Seconded: by Mr. DeLeon.

Vote: 5-0-0, passed.

- c. The remaining balance in the Ethel Woods Sidewalk Fund, \$760, was agreed to be spent on sidewalk improvements.

Motion: by Chair Mcllroy to disperse the remaining amount of the Ethel Woods Sidewalk Fund.

Seconded: by Mr. DeLeon.

Vote: 5-0-0, passed.

2. Village Monuments Policy

Motion: by Chair Mcllroy to approve the Village Monuments Policy.

Seconded: by Mr. Kahn.

Vote: 5-0-0, passed.

3. Conflict of Interest Policy – deleted.

J. Discussions

1. Review of the Green Ordinance

- a. Chair Mcllroy suggested treating the \$50 fee as a non-refundable processing fee due to the time and resources it takes to process applications. They also considered the idea of a refundable security deposit for the Green, depending on the condition left after events. The Trustees also discussed potentially waving the 30-day notice requirements for smaller groups using the Green.
- b. They also discussed the potential for a feasible recycling plan and the importance of finding a working solution for large events.

2. Banners on Central Street

- a. The Trustees discussed the possibility of bringing back banners on Central Street for events.
- b. The topic will be further discussed in a future Village meeting.

3. ~~Mechanic Street~~ parking recommendations

- a. Discussions revolved around changing the meter time limit from all-day to four hours to discourage abuse by some individuals, with considerations for parking enforcement and revenue generation for parking-related improvements. They also discussed changing the hours to 10:00 am to 6:00 pm.
- b. The Trustees emphasized the importance of public communication and feedback before implementing significant changes.

K. Other business – none.

L. Minutes

1. 11/14/23 minutes

- a. Biely, Graham

2. 11/29/23 joint minutes

Motion: by Chair Mcllroy to approve the minutes of 11/14/23 and 11/29/23 with the above changes.

Seconded: by Mr. DeLeon.

Vote: 5-0-0, passed.

M. Adjournment

Motion: by Chair McIlroy to adjourn the meeting at 8:04 pm.

Seconded: by Mr. Kahn.

Vote: 5-0-0, passed.

*Respectfully submitted,
Nikki Nourse*