

Village of Woodstock
Board of Trustees
February 13, 2024
6:30 pm
Town Hall & Zoom
Agenda

3. Call to order

4. Citizen comments

5. Additions to & deletions from posted agenda

6. Manager's report

General report

\$ Financial report /bb %Z#&fi

7. Police Chief's report

8. Permits

Use of the Green permits

\$ Puppies & Pooches on Parade – Friends of NWPL /bb # Z# fi

T WUHS Graduation – WUHS /bb #* Z" fi

U Pride of Woodstock – Made with Pride Arts & Crafts Fair – Pride of Woodstock c/o Pentangle Arts /bb S#Z%fi

V Dogs in the Park – Woodstock Alumni Association /bb S&Z(fi

W Woodstock Alumni Day – Woodstock Alumni Association /bb \$) Z" fi

\$ Banner permit – March for Meals – The Thompson Center /b %#fi

% East End Park permit – Pride of Woodstock c/o Pentangle /bb %Z4

& Parade permit – Annual Alumni Parade – Woodstock Alumni Association (p 35)

9. Votes

Village Warning (pp 36-37)

\$ Benson Place street name change request

: . Discussions

911 house numbering (p 38)

\$ Central Street banners

% Review of the Green ordinance

& Investment Advisory report (p 39)

' z Short term rental update from P&Z

(z Parking

; z Other business

J. Minutes

1. 1/9/24 minutes (pp 40-42)
2. 1/25/24 minutes (pp 43-45)

K. Adjournment

This meeting will be held in person at the Town Hall and on Zoom.

The link to join us by Zoom is:

<https://us02web.zoom.us/j/85879622419?pwd=Q1NZUIFKaWRPTmZURFppUGxWRU9UUT09>

Or from zoom.us you can enter these details to join the meeting:

Meeting ID: 858-7962-2419

Password: 412048

You can also download the Zoom app on your smartphone.

VILLAGE GENERAL FUND

Account	Budget	Actual	% of Budget
2-400 REAL ESTATE TAX REVENUE			
2-4001-000 Real Estate Taxes	634,641.75	634,628.84	100.00%
2-4004-000 In Lieu of Taxes	700.00	0.00	0.00%
2-4005-000 Land Use/Hold Harmless	700.00	0.00	0.00%
2-4009-000 National Park Land Trust	11,500.00	0.00	0.00%
Total REAL ESTATE TAX REVENUE	647,541.75	634,628.84	98.01%
2-401 HIGHWAY REVENUE			
2-4017-000 Highway Rebate	0.00	0.00	0.00%
Total HIGHWAY REVENUE	0.00	0.00	0.00%
2-402 FEES & PERMITS			
2-4025-000 Use of Green	500.00	1,400.00	280.00%
2-4026-000 Curb Cuts Permits	225.00	125.00	55.56%
Total FEES & PERMITS	725.00	1,525.00	210.34%
2-404 SHORT TERM RENTAL ENFORCE			
2-4041-000 Registrations	750.00	0.00	0.00%
2-4042-000 Fines	100.00	0.00	0.00%
Total SHORT TERM RENTAL ENFORCE	850.00	0.00	0.00%
2-405 PLANNING & ZONING			
2-4051-000 Zoning Permits	26,000.00	35,518.27	136.61%
2-4052-000 Zoning Maps & Regulations	0.00	0.00	0.00%
2-4053-000 Yard Sale Permits	100.00	60.00	60.00%
Total PLANNING & ZONING	26,100.00	35,578.27	136.32%
2-406 POLICE REVENUE			
2-4061-000 Parking Fines	35,000.00	14,482.80	41.38%
2-4062-000 Parking Meter Revenue	72,000.00	26,734.70	37.13%
2-4063-000 Police Contracts	15,000.00	0.00	0.00%
2-4064-000 Misc Police Revenue	0.00	10,965.00	100.00%
2-4065-000 Moving Violations - VTTC	60,000.00	15,226.92	25.38%
2-4066-000 False Alarms	4,000.00	0.00	0.00%
2-4067-000 Town Services	446,103.00	314,664.89	70.54%
2-4068-000 Courthouse parking	9,270.00	9,270.00	100.00%
2-4069-000 CreditCardsPermitsParking	65,000.00	67,863.78	104.41%
Total POLICE REVENUE	706,373.00	459,208.09	65.01%
2-407 INTEREST INCOME			
2-4070-000 Donations	0.00	0.00	0.00%
2-4071-000 General Interest Income	13,446.00	24.21	0.18%
2-4072-000 Restricted Interest	0.00	0.00	0.00%
2-4073-000 CD Interest Income	0.00	0.00	0.00%

Account	Budget	Actual	% of Budget
2-4074-000 Parking Facil Interest	0.00	0.00	0.00%
Total INTEREST INCOME	13,446.00	24.21	0.18%
2-409 MISCELLANEOUS			
2-4091-000 Miscellaneous Revenue	4,000.00	0.00	0.00%
2-4092-000 Misc - State of Vermont	0.00	0.00	0.00%
2-4093-000 Highway State Aid	49,000.00	0.00	0.00%
2-4094-000 ARPA Grant Revenue	0.00	0.00	0.00%
2-4096-000 Sale of Equipment	0.00	0.00	0.00%
2-4097-000 Insurance Reimbursement	0.00	0.00	0.00%
2-4097-002 Other Reimbursements	0.00	0.00	0.00%
2-4098-000 Prior Year Adjustments	0.00	0.00	0.00%
Total MISCELLANEOUS	53,000.00	0.00	0.00%
2-41 EAST END			
2-4101-000 East End Revenue	4,000.00	-2,400.00	-60.00%
Total EAST END	4,000.00	-2,400.00	-60.00%
2-43 IRENE RECOVERY REVENUE			
Total IRENE RECOVERY REVENUE	0.00	0.00	0.00%
2-44 GRANT REVENUE			
2-4401-000 Planning Grant Revenue	0.00	0.00	0.00%
2-4402-000 Police Equip Grant Revenue	0.00	0.00	0.00%
2-4403-000 Police Vest Grant Revenue	0.00	0.00	0.00%
2-4404-000 MDT Police Grant Revenue	0.00	0.00	0.00%
2-4405-000 Highway Grant Revenue	0.00	0.00	0.00%
2-4406-000 Sidewalk Grant Revenue	0.00	0.00	0.00%
2-4407-000 Village Tree Grant Reven	0.00	0.00	0.00%
2-4408-000 NorthSt RetainWall Grant	0.00	0.00	0.00%
2-4409-000 WaterfrontPark GrantReven	0.00	0.00	0.00%
2-4410-000 Park & Ride Grant Revenue	0.00	0.00	0.00%
2-4413-000 Energy Grant Revenue	0.00	0.00	0.00%
2-4414-000 DUI Enforcement Grant Rev	15,000.00	11,258.58	75.06%
2-4415-000 SnowDumpConstr Grant Rev	0.00	0.00	0.00%
2-4416-000 Police PACIF Grant Rev	0.00	0.00	0.00%
2-4417-000 PoliceHWYSafetyGrantReven	0.00	0.00	0.00%
2-4418-000 SustainableWoodstockGrant	0.00	0.00	0.00%
2-4419-000 SafeRoutesToSchoolGrant	0.00	0.00	0.00%
2-4424-000 ByPassMitgationGrantRev	0.00	0.00	0.00%
2-4436-000 SLFRF/ARPA Village	0.00	0.00	0.00%
Total GRANT REVENUE	15,000.00	11,258.58	75.06%
2-470 TRANSFERS IN			
2-4701-000 Transfer from Cap Reserve	0.00	0.00	0.00%

Account	Budget	Actual	% of Budget
2-4701-001 Transfer(Special) from CR	0.00	0.00	0.00%
2-4702-000 Transfer from Trustee	0.00	0.00	0.00%
2-4703-000 Transfer/Endowment Fund	0.00	0.00	0.00%
2-4704-000 Transfer from Parking Fac	0.00	0.00	0.00%
2-4706-000 Transfer from CapRes Unre	0.00	0.00	0.00%
Total TRANSFERS IN	0.00	0.00	0.00%
2-480 COMMUNITY CONTRIBUTIONS			
2-4802-000 Contribution for Trees	0.00	0.00	0.00%
Total COMMUNITY CONTRIBUTIONS	0.00	0.00	0.00%
Total Revenues	1,467,035.75	1,139,822.99	77.70%
2-500 SPECIAL ARTICLES			
2-5001 GRANTS/CONTRIB-TRUST FUND			
2-5001-901 Audit Expense	400.00	0.00	0.00%
2-5001-902 Trustee Public Funds Wage	900.00	0.00	0.00%
2-5001-905 Ethel Woods Fund-Sidewalk	0.00	0.00	0.00%
2-5001-906 O.A. Whitcomb Fund-Trees	0.00	0.00	0.00%
2-5001-907 ConstructParkingVailField	0.00	0.00	0.00%
2-5001-987 Lobbyist/Truck Laws	0.00	0.00	0.00%
2-5001-988 Rental - NWPL Parking Lot	0.00	0.00	0.00%
2-5001-989 Parking Meters-NWPL Lot	0.00	0.00	0.00%
Total GRANTS/CONTRIB-TRUST FUND	1,300.00	0.00	0.00%
2-5002 GRANTS/CONTRIB-GENL FUND			
2-5002-928 Tree Fund	0.00	0.00	0.00%
2-5002-929 WelcomeFacilitiesStaffing	0.00	0.00	0.00%
2-5002-931 Seasonal Decorations	3,000.00	749.65	24.99%
2-5002-966 PolicEMT Stipend/Training	0.00	0.00	0.00%
2-5002-967 Village Police Officer	0.00	0.00	0.00%
2-5002-982 Eng. RE:RelocateSnowDump	0.00	0.00	0.00%
2-5002-983 Parking Lot Construction	0.00	0.00	0.00%
2-5002-984 Re-Allocate Rte 4 Fund	0.00	0.00	0.00%
2-5002-985 Comfort Station Contrib	0.00	0.00	0.00%
2-5002-986 TeagleLandingBankStabiliz	0.00	0.00	0.00%
2-5002-987 Aerate&Fertilize TheGreen	0.00	0.00	0.00%
2-5002-988 Paw Bags	0.00	0.00	0.00%
2-5002-989 Lobbyist/Truck Laws	0.00	0.00	0.00%
Total GRANTS/CONTRIB-GENL FUND	3,000.00	749.65	24.99%
Total SPECIAL ARTICLES	4,300.00	749.65	17.43%
2-501 ADMINISTRATION			
2-5011 TRUSTEES			

VILLAGE GENERAL FUND

Account	Budget	Actual	% of Budget
2-5011-100 Salaries & Wages	3,750.00	3,750.00	100.00%
2-5011-199 Employer Paid Benefits	230.00	229.52	99.79%
2-5011-302 Legal Fees	7,500.00	160.00	2.13%
2-5011-313 Community Television	0.00	0.00	0.00%
2-5011-603 Dues, Subs & Meetings	100.00	198.00	198.00%
2-5011-612 Printing Village Report	500.00	0.00	0.00%
2-5011-613 Tree Fund	15,000.00	1,110.00	7.40%
2-5011-615 Advertising	1,000.00	75.00	7.50%
2-5011-616 WES Parking lot	4,000.00	4,000.00	100.00%
2-5011-700 Police Search	0.00	0.00	0.00%
2-5011-801 Unclassified	0.00	0.00	0.00%
2-5011-806 Comp Unused Sick/Vac Time	0.00	0.00	0.00%
2-5011-810 Lobbyist	0.00	0.00	0.00%
2-5011-815 Insurance	75,000.00	57,245.14	76.33%
Total TRUSTEES	107,080.00	66,767.66	62.35%
2-5012 EXECUTIVE			
2-5012-100 Salaries & Wages	50,231.00	29,733.44	59.19%
2-5012-199 Employer Paid Benefits	13,400.00	9,241.82	68.97%
2-5012-200 Wellness	300.00	0.00	0.00%
2-5012-301 Professional Services	50.00	0.00	0.00%
2-5012-603 Dues, Subs & Meetings	700.00	783.35	111.91%
2-5012-615 Advertising	200.00	0.00	0.00%
Total EXECUTIVE	64,881.00	39,758.61	61.28%
2-5013 OFFICE ADMINISTRATION			
2-5013-201 Operating Supplies	1,200.00	920.75	76.73%
2-5013-202 Office Supplies	1,200.00	414.04	34.50%
2-5013-204 Postage	2,000.00	1,228.61	61.43%
2-5013-401 Equip Repairs & Mainte	1,000.00	495.49	49.55%
2-5013-502 Communications	1,800.00	2,081.75	115.65%
2-5013-503 NEMRC Support/License	1,250.00	1,356.25	108.50%
2-5013-504 Reallocation of Reapprais	0.00	0.00	0.00%
2-5013-505 IT - Village	0.00	4,604.00	100.00%
2-5013-701 Manager's Search	0.00	0.00	0.00%
Total OFFICE ADMINISTRATION	8,450.00	11,100.89	131.37%
2-5014 AUDITING			
2-5014-301 Professional Services	15,400.00	5,000.00	32.47%
Total AUDITING	15,400.00	5,000.00	32.47%
2-5015 TREASURER			
2-5015-100 Salaries & Wages	1,500.00	865.35	57.69%
2-5015-199 Employer Paid Benefits	100.00	138.43	138.43%
2-5015-601 Travel & Transportation	0.00	0.00	0.00%
Total TREASURER	1,600.00	1,003.78	62.74%

VILLAGE GENERAL FUND

Account	Budget	Actual	% of Budget
2-5016 ACCOUNTING			
2-5016-100 Salaries & Wages	35,149.00	18,653.23	53.07%
2-5016-199 Employer Paid Benefits	12,400.00	10,112.70	81.55%
2-5016-301 Professional Services	4,000.00	2,347.62	58.69%
2-5016-603 Dues, Subs & Meetings	25.00	0.00	0.00%
Total ACCOUNTING	51,574.00	31,113.55	60.33%
2-5018 VILLAGE CLERK			
2-5018-316 Village Clerk Wages	400.00	0.00	0.00%
Total VILLAGE CLERK	400.00	0.00	0.00%
2-5019 CAPITAL RESERVE			
2-5019-932 Office Equipment	0.00	0.00	0.00%
2-5019-936 Manager's Pick-up	0.00	0.00	0.00%
2-5019-937 Compensation Unused Sick/	30,000.00	0.00	0.00%
2-5019-938 Tree Fund	5,000.00	0.00	0.00%
Total CAPITAL RESERVE	35,000.00	0.00	0.00%
Total ADMINISTRATION	284,385.00	154,744.49	54.41%
2-502 HIGHWAY DEPARTMENT			
2-5022 TRAFFIC CONTROL			
2-5022-715 Traffic Control Signs	0.00	0.00	0.00%
Total TRAFFIC CONTROL	0.00	0.00	0.00%
2-5023 HIGHWAY MAINTENANCE			
2-5023-100 Salaries & Wages	0.00	0.00	0.00%
2-5023-101 Overtime	0.00	0.00	0.00%
2-5023-103 Summer Help-Wages	0.00	0.00	0.00%
2-5023-199 Employer Paid Benefits	0.00	0.00	0.00%
2-5023-201 Operating Supplies	0.00	0.00	0.00%
2-5023-305 Other Purchased Services	0.00	237.19	100.00%
2-5023-306 Emergency Work	0.00	0.00	0.00%
2-5023-307 SnowDumpRelocate Research	0.00	0.00	0.00%
2-5023-320 SnowDumpPollutionMonitor	0.00	0.00	0.00%
2-5023-321 Stormwater Monitoring	0.00	0.00	0.00%
2-5023-409 Small Tools & Equipment	0.00	0.00	0.00%
2-5023-425 Frost Mills Rental	0.00	0.00	0.00%
2-5023-426 NWPL Parking Lot Rental	0.00	0.00	0.00%
2-5023-503 Fuel	0.00	0.00	0.00%
2-5023-507 Rubbish Removal	0.00	0.00	0.00%
2-5023-710 Road Maintenance	0.00	0.00	0.00%
2-5023-711 Road Construction	0.00	0.00	0.00%
2-5023-716 SouthSt Ped Refuge Island	0.00	0.00	0.00%
2-5023-717 Storm Drains	0.00	0.00	0.00%

Account	Budget	Actual	% of Budget
2-5023-718 Guardrails	0.00	0.00	0.00%
2-5023-727 Crosswalk Maintenance	0.00	0.00	0.00%
2-5023-802 Salt & Sand	0.00	0.00	0.00%
2-5023-810 Special Mtg Supplement	0.00	0.00	0.00%
2-5023-901 IRE Local Share Expenses	0.00	0.00	0.00%
Total HIGHWAY MAINTENANCE	0.00	237.19	100.00%
2-5024 SIDEWALK MAINTENANCE			
2-5024-727 Sidewalk Maintenance	0.00	0.00	0.00%
2-5024-728 Sidewalk Construction	0.00	0.00	0.00%
2-5024-810 Special Mtg Supplement	0.00	0.00	0.00%
2-5024-821 Eastend Sidewalk	0.00	0.00	0.00%
Total SIDEWALK MAINTENANCE	0.00	0.00	0.00%
2-5025 VILLAGE PARKS			
2-5025-201 Operating Supplies	0.00	0.00	0.00%
2-5025-210 Paw Bags	0.00	0.00	0.00%
2-5025-301 East End Park - Parking	1,000.00	0.00	0.00%
2-5025-302 Fertilization/tree work E	1,700.00	0.00	0.00%
2-5025-401 Fence & Park Maintenance	0.00	1,652.00	100.00%
2-5025-406 Fence Post Repair	0.00	0.00	0.00%
2-5025-409 Small Tools & Equipment	0.00	0.00	0.00%
2-5025-505 Park&Ride Street Lights	0.00	0.00	0.00%
2-5025-507 Rubbish Removal	0.00	0.00	0.00%
Total VILLAGE PARKS	2,700.00	1,652.00	61.19%
2-5026 STREET LIGHTS			
2-5026-505 Street Lights	0.00	0.00	0.00%
2-5026-508 Street Light Fixtures	0.00	0.00	0.00%
Total STREET LIGHTS	0.00	0.00	0.00%
2-5027 PUBLIC WORKS BUILDING			
2-5027-501 Utilities	0.00	0.00	0.00%
2-5027-703 Bldg Repairs & Mainte	0.00	0.00	0.00%
Total PUBLIC WORKS BUILDING	0.00	0.00	0.00%
2-5028 HIGHWAY EQUIPMENT MAINT			
2-5028-203 Repair & Mainte Supplies	0.00	0.00	0.00%
2-5028-207 Equip Mainte Supplies	0.00	0.00	0.00%
2-5028-401 Equipment Repair	0.00	0.00	0.00%
2-5028-406 Equipment Purchase	0.00	0.00	0.00%
2-5028-407 Spare SnowBlower Radiator	0.00	0.00	0.00%
2-5028-409 Small Tools & Equipment	0.00	0.00	0.00%
Total HIGHWAY EQUIPMENT MAINT	0.00	0.00	0.00%

Account	Budget	Actual	% of Budget
2-5029 CAPITAL RESERVE			
2-5029-928 2 Ton Truck '13	0.00	0.00	0.00%
2-5029-929 2 Ton Truck '19	0.00	0.00	0.00%
2-5029-930 Ton Truck '20	0.00	0.00	0.00%
2-5029-938 2 Ton Truck '15	0.00	0.00	0.00%
2-5029-939 Ton Truck '17	0.00	0.00	0.00%
2-5029-946 F-150 Pick-up	0.00	0.00	0.00%
2-5029-947 Dump Truck	0.00	0.00	0.00%
2-5029-953 Snow Blower	0.00	0.00	0.00%
2-5029-954 Street Sweeper	0.00	0.00	0.00%
2-5029-976 TheGreen-ArchwayEntrances	0.00	0.00	0.00%
2-5029-977 Teagle Landing	0.00	0.00	0.00%
2-5029-978 Future Comfort Station	0.00	0.00	0.00%
2-5029-979 Future Parking Lot Constr	0.00	0.00	0.00%
Total CAPITAL RESERVE	0.00	0.00	0.00%
Total HIGHWAY DEPARTMENT	2,700.00	1,889.19	69.97%
2-503 VILLAGE POLICE DEPT			
2-5030 POLICE ADMINISTRATION			
2-5030-100 Salaries & Wages	144,866.00	131,111.25	90.51%
2-5030-107 Educ, EMT Training & Stipend	3,500.00	3,023.12	86.37%
2-5030-199 Employer Paid Benefits	71,511.00	30,078.42	42.06%
2-5030-201 Operating Supplies	1,600.00	1,081.54	67.60%
2-5030-202 Office Supplies	300.00	183.72	61.24%
2-5030-601 Travel & Transportation	200.00	93.03	46.52%
2-5030-603 Dues, Subs & Meetings	1,500.00	2,028.63	135.24%
2-5030-604 Grants, Dues & Subs	0.00	0.00	0.00%
2-5030-610 Printing & Binding	100.00	0.00	0.00%
2-5030-615 Advertising	300.00	153.24	51.08%
Total POLICE ADMINISTRATION	223,877.00	167,752.95	74.93%
2-5031 LAW ENFORCEMENT			
2-5031-100 Salaries & Wages	316,891.00	158,212.35	49.93%
2-5031-104 Contract Services	0.00	8,125.96	100.00%
2-5031-107 Local, EMT & Educ Stipend	12,000.00	7,842.30	65.35%
2-5031-199 Employer Paid Benefits	106,000.00	73,569.16	69.40%
2-5031-201 Operating Supplies	850.00	3,258.25	383.32%
2-5031-206 Weapon Mainte & Supplies	1,500.00	1,506.00	100.40%
2-5031-301 Professional Services	800.00	568.00	71.00%
2-5031-306 Uniform Service	3,000.00	2,272.11	75.74%
2-5031-312 Bike Patrol	100.00	75.98	75.98%
2-5031-409 Small Tools & Equipment	3,000.00	5,982.87	199.43%
2-5031-410 Flashing Radar Speed Signs	0.00	0.00	0.00%
2-5031-413 Officer Video Recording	100.00	2,088.00	2,088.00%
2-5031-603 Dues, Subs & Meetings	350.00	250.00	71.43%
Total LAW ENFORCEMENT	444,591.00	263,750.98	59.32%

VILLAGE GENERAL FUND

Account	Budget	Actual	% of Budget
2-5032 POLICE TRAINING			
2-5032-100 Salaries & Wages	5,700.00	8,873.16	155.67%
2-5032-199 Employer Paid Benefits	548.00	870.72	158.89%
2-5032-601 Travel & Transportation	300.00	423.60	141.20%
2-5032-605 Tuition	1,900.00	1,254.01	66.00%
Total POLICE TRAINING	8,448.00	11,421.49	135.20%
2-5033 POLICE COMMUNICATIONS			
2-5033-304 Dispatch Services	64,730.00	0.00	0.00%
2-5033-402 Radio Maintenance	500.00	0.00	0.00%
2-5033-502 Communications	12,000.00	3,409.22	28.41%
Total POLICE COMMUNICATIONS	77,230.00	3,409.22	4.41%
2-5034 PARKING METERS			
2-5034-100 Salaries & Wages	25,750.00	11,687.69	45.39%
2-5034-199 Employer Paid Benefits	2,323.00	906.79	39.04%
2-5034-202 Office Supplies	3,000.00	467.66	15.59%
2-5034-204 Postage	3,000.00	942.58	31.42%
2-5034-210 Computer Software	1,000.00	0.00	0.00%
2-5034-212 CreditCard/Meter Charges	13,500.00	6,168.18	45.69%
2-5034-301 Professional Services	200.00	0.00	0.00%
2-5034-401 Equip Repair & Mainte	500.00	1,258.79	251.76%
2-5034-402 CrdtCrd/MterRepair/Replac	500.00	475.05	95.01%
2-5034-407 Equipment Purchase	2,000.00	2,000.00	100.00%
2-5034-409 Small Tools & Equipment	700.00	139.28	19.90%
2-5034-410 Parking fund	0.00	0.00	0.00%
2-5034-425 NW Library Lot Rent	11,000.00	11,000.00	100.00%
Total PARKING METERS	63,473.00	35,046.02	55.21%
2-5035 POLICE VEHICLE			
2-5035-401 Equip Repair & Mainte	3,500.00	-70.45	-2.01%
2-5035-409 Small Tools & Equipment	500.00	196.65	39.33%
2-5035-503 Fuel	10,400.00	3,426.37	32.95%
Total POLICE VEHICLE	14,400.00	3,552.57	24.67%
2-5036 BUILDING MAINTENANCE			
2-5036-100 Salaries & Wages	2,200.00	0.00	0.00%
2-5036-199 Employer Paid Benefits	170.00	0.00	0.00%
2-5036-504 Propane	2,250.00	0.00	0.00%
2-5036-506 Electricity	2,000.00	169.79	8.49%
2-5036-507 Rubbish Removal	2,500.00	1,657.84	66.31%
2-5036-508 Water/Sewer	500.00	120.15	24.03%
2-5036-703 Building Maintenance	250.00	229.02	91.61%
2-5036-704 Roof Replacement	0.00	0.00	0.00%
2-5036-705 Storage Trailer	0.00	0.00	0.00%

VILLAGE GENERAL FUND

Account	Budget	Actual	% of Budget
Total BUILDING MAINTENANCE	9,870.00	2,176.80	22.05%
2-5037 TOWN POLICE SERVICES			
2-5037-100 T Salaries & Wages	85,243.00	46,183.12	54.18%
2-5037-102 T Training Wages	1,442.00	381.90	26.48%
2-5037-104 T Contract Services	0.00	0.00	0.00%
2-5037-107 T Stipend	2,200.00	0.00	0.00%
2-5037-198 T Training Paid Benefits	0.00	0.00	0.00%
2-5037-199 T Employer Paid Benefits	29,490.00	6,454.10	21.89%
2-5037-302 T Legal Fees	0.00	0.00	0.00%
2-5037-306 T Uniform Service	1,200.00	586.32	48.86%
2-5037-307 Extended Vehicle Warranty	0.00	0.00	0.00%
2-5037-401 T Vehicle Repairs & Maint	2,000.00	817.70	40.89%
2-5037-409 T Small Tools & Equip	500.00	697.17	139.43%
2-5037-410 T 4X4 Vehicle Lease	6,850.00	6,679.91	97.52%
2-5037-411 T 4X4 Radio, Lights, Radar	800.00	0.00	0.00%
2-5037-412 T Flashing Speed Signs	0.00	0.00	0.00%
2-5037-502 Communications	300.00	0.00	0.00%
2-5037-503 T Fuel	4,196.00	2,680.35	63.88%
2-5037-603 Dues, Subs & Meetings	150.00	100.00	66.67%
2-5037-605 T Tuition	750.00	521.37	69.52%
2-5037-704 T Roof Replacement	0.00	0.00	0.00%
Total TOWN POLICE SERVICES	135,121.00	65,101.94	48.18%
2-5039 CAPITAL RESERVE			
2-5039-932 Office Carpet	0.00	0.00	0.00%
2-5039-933 Police Computer	1,500.00	0.00	0.00%
2-5039-934 Radio System	2,000.00	0.00	0.00%
2-5039-935 Flashing Radar Speed Sign	0.00	0.00	0.00%
2-5039-965 Police Cruiser	20,000.00	0.00	0.00%
2-5039-966 Weapon Replacement	0.00	0.00	0.00%
2-5039-970 Police Training	0.00	0.00	0.00%
Total CAPITAL RESERVE	23,500.00	0.00	0.00%
Total VILLAGE POLICE DEPT	1,000,510.00	552,211.97	55.19%
2-504 SHORT TERM RENTAL ENFORCE			
2-5040-100 Wages	0.00	0.00	0.00%
2-5040-199 Benefits	0.00	0.00	0.00%
2-5040-201 Operating Supplies	0.00	0.00	0.00%
2-5040-202 Office Supplies	0.00	0.00	0.00%
2-5040-204 Postage	0.00	0.00	0.00%
2-5040-302 Legal Fees	0.00	0.00	0.00%
Total SHORT TERM RENTAL ENFORCE	0.00	0.00	0.00%
2-507 BOARDS & AGENCIES			

VILLAGE GENERAL FUND

Account	Budget	Actual	% of Budget
2-5070 PLANNING & ZONING			
2-5070-100 Salaries & Wages	60,000.00	37,751.79	62.92%
2-5070-199 Employer Paid Benefits	33,600.00	19,126.79	56.92%
2-5070-301 Professional Services	2,800.00	0.00	0.00%
2-5070-302 Legal Fees	1,600.00	0.00	0.00%
2-5070-406 Equipment Purchase	800.00	0.00	0.00%
2-5070-601 Travel & Transportation	800.00	90.32	11.29%
2-5070-603 Dues, Subs & Meetings	4,960.00	3,284.20	66.21%
2-5070-611 Printing Ordinances	0.00	0.00	0.00%
2-5070-615 Advertising	3,200.00	1,633.58	51.05%
2-5070-812 GIS Mapping	480.00	0.00	0.00%
Total PLANNING & ZONING	108,240.00	61,886.68	57.18%
2-5079 CAPITAL RESERVE			
2-5079-933 Computer Equip Replace	0.00	0.00	0.00%
2-5079-934 Update Village-Town Plan	1,200.00	0.00	0.00%
Total CAPITAL RESERVE	1,200.00	0.00	0.00%
Total BOARDS & AGENCIES	109,440.00	61,886.68	56.55%
2-5091 VILLAGE HWY EXPENSE			
2-5091-803 Highway Rebate to Town	0.00	0.00	0.00%
2-5091-804 HWY State Aid to Town	49,000.00	0.00	0.00%
Total VILLAGE HWY EXPENSE	49,000.00	0.00	0.00%
2-5092 TRUSTEES' CONTINGENCY			
2-5092-801 Unclassified	15,000.00	1,500.00	10.00%
2-5092-810 Lobbyist	0.00	0.00	0.00%
2-5092-815 Insurance	0.00	0.00	0.00%
Total TRUSTEES' CONTINGENCY	15,000.00	1,500.00	10.00%
2-5099 CAPITAL RESERVE SPENDING			
2-5099-912 Planning&Zoning Regs	0.00	0.00	0.00%
2-5099-914 Lobbyist	0.00	0.00	0.00%
2-5099-926 Manager's Pick-up	0.00	0.00	0.00%
2-5099-932 Office Equipment	0.00	0.00	0.00%
2-5099-933 Computer Equip Replacment	0.00	0.00	0.00%
2-5099-934 Vail Field Parking	0.00	0.00	0.00%
2-5099-935 Route 4 Improvements	0.00	0.00	0.00%
2-5099-936 Storm Drain Repair	0.00	0.00	0.00%
2-5099-937 Paving	0.00	0.00	0.00%
2-5099-939 2 Ton Truck w/plow	0.00	0.00	0.00%
2-5099-941 Dump Truck w/plow	0.00	0.00	0.00%
2-5099-942 Loader	0.00	0.00	0.00%
2-5099-943 Storage Trailer	0.00	0.00	0.00%
2-5099-944 Snowblower-Loader Mounted	0.00	0.00	0.00%

Account	Budget	Actual	% of Budget
2-5099-945 2 Ton Truck w/plow	0.00	0.00	0.00%
2-5099-946 Street Snow Blower	0.00	0.00	0.00%
2-5099-947 HWY Repairs & Maintenance	0.00	0.00	0.00%
2-5099-948 Road Construction	0.00	0.00	0.00%
2-5099-949 Road & Sidewalk Mainte	0.00	0.00	0.00%
2-5099-950 TrafficControlBridgProjec	0.00	0.00	0.00%
2-5099-952 Snow Dump Land Purchase	0.00	0.00	0.00%
2-5099-953 Ornamental Street Lights	0.00	0.00	0.00%
2-5099-954 Village Parks	0.00	0.00	0.00%
2-5099-955 Trees	0.00	0.00	0.00%
2-5099-956 Ordinance Printing	0.00	0.00	0.00%
2-5099-962 Police Computer	0.00	0.00	0.00%
2-5099-964 Police Office Carpet	0.00	0.00	0.00%
2-5099-965 Meter Replace/Repair	0.00	0.00	0.00%
2-5099-967 Flashing Radar Speed Sign	0.00	0.00	0.00%
2-5099-971 Police Cruiser	0.00	399.00	100.00%
2-5099-972 Polic Vehicle Maint/Equip	0.00	0.00	0.00%
2-5099-973 CommVehicle Enforcement	0.00	0.00	0.00%
2-5099-974 Police Training	0.00	0.00	0.00%
2-5099-975 Police Equipment	0.00	0.00	0.00%
2-5099-976 Police Training	0.00	0.00	0.00%
2-5099-977 Police Material	0.00	0.00	0.00%
2-5099-978 Comfort Station Construct	0.00	0.00	0.00%
2-5099-979 Parking Lot Construction	0.00	0.00	0.00%
2-5099-980 NWPL Parking Lot Improvt	0.00	0.00	0.00%
2-5099-981 Sidewalks	0.00	0.00	0.00%
2-5099-982 Granite Curbing	0.00	0.00	0.00%
2-5099-983 Fence Post Repair	0.00	0.00	0.00%
2-5099-984 RetainingWallConstruction	0.00	0.00	0.00%
2-5099-985 HWY Comm Equipment	0.00	0.00	0.00%
2-5099-986 Salt & Sand	0.00	0.00	0.00%
2-5099-987 Road Paving	0.00	0.00	0.00%
2-5099-988 Line Striper	0.00	0.00	0.00%
2-5099-990 CapitalOutlay Undedicated	0.00	0.00	0.00%
Total CAPITAL RESERVE SPENDING	0.00	399.00	100.00%
2-5301 LOSS REPAIR EXPENSES			
2-5301-850 Flood Damage-Vill Garage	0.00	0.00	0.00%
2-5301-860 Property Damage-St Light	0.00	0.00	0.00%
2-5301-861 PropertyDamagPoliceCarpet	0.00	0.00	0.00%
2-5301-862 PropertyDamage-Guardrail	0.00	0.00	0.00%
2-5301-863 Property Damage-Fence	0.00	0.00	0.00%
2-5301-864 PropertyDamage-Trees	0.00	0.00	0.00%
2-5301-870 VehicleDamage-Plow Truck	0.00	0.00	0.00%
2-5301-871 VehicleDamag-PolicCruiser	0.00	0.00	0.00%
Total LOSS REPAIR EXPENSES	0.00	0.00	0.00%
2-5303 IRENE RECOVERY EXPENSE			

Account	Budget	Actual	% of Budget
2-5303-150 IRE Wages & FICA	0.00	0.00	0.00%
2-5303-901 IRE Local Share Expenses	0.00	0.00	0.00%
Total IRENE RECOVERY EXPENSE	0.00	0.00	0.00%
2-5401 GRANT EXPENSE			
2-5401-815 PoliceHWYSafetyGrantExpen	0.00	0.00	0.00%
2-5401-816 Police PACIF Grant Expend	0.00	0.00	0.00%
2-5401-817 Planning Grant Expense	0.00	0.00	0.00%
2-5401-818 Police Equip Grant Expens	0.00	2,590.25	100.00%
2-5401-819 Police Vest Grant Expense	0.00	1,528.00	100.00%
2-5401-820 Highway Grant Expense	0.00	0.00	0.00%
2-5401-821 Sidewalk Grant Expense	0.00	0.00	0.00%
2-5401-822 Village Tree Grant Expens	0.00	0.00	0.00%
2-5401-823 MDT Police Grant Expense	0.00	0.00	0.00%
2-5401-824 RiverStRetainingWallGrant	0.00	0.00	0.00%
2-5401-825 Waterfront Park Grant Exp	0.00	0.00	0.00%
2-5401-826 Park & Ride Grant Expense	0.00	0.00	0.00%
2-5401-827 Snow Dump Constr Grant	0.00	0.00	0.00%
2-5401-828 Energy Grant Expense	0.00	0.00	0.00%
2-5401-829 DUI OP Grant Exp	0.00	9,068.82	100.00%
2-5401-830 SustainableWoodstockGrant	0.00	0.00	0.00%
2-5401-831 SafeRoutes to SchoolGrant	0.00	0.00	0.00%
2-5401-832 ProspectSt PavingGrantExp	0.00	0.00	0.00%
2-5401-835 BypassMitigationGrantExp	0.00	0.00	0.00%
Total GRANT EXPENSE	0.00	13,187.07	100.00%
2-570 TRANSFERS OUT			
2-5701-000 Transfer to Cap Reserve	0.00	0.00	0.00%
2-5702-000 Transfer to Trustee	0.00	0.00	0.00%
2-5703-000 Transfer to Debt Service	0.00	0.00	0.00%
2-5704-000 Transfer for Parking Fac	0.00	0.00	0.00%
Total TRANSFERS OUT	0.00	0.00	0.00%
Total Appropriations	1,465,335.00	786,568.05	53.68%
Total VILLAGE GENERAL FUND	1,700.75	353,254.94	
Total All Funds	1,700.75	353,254.94	

RECEIVED
FEB 05 2024

Village of Woodstock
Permit for Use of the Village Green

BY:

Application date: 02-05-24
Event name: Puppies + Pooches on Parade
Name of Non-Profit organization: Friends of NWPC
Address: PO Box 233
Woodstock, VT 05091

Event information:

Date of event: 08-24-24 Time of event: 10:00AM
Hours event will occupy the Green, including setup and clean up time: 10:00AM - 1:30pm
Anticipated crowd size: 75-100
Will you have booths or stalls? YES
If yes, how many: 5
Equipment to be used on the Green: pop-ups, tables, hot dog machine, coffee urn
Event description. Clearly state the scope and nature of the event to be held:
amateur dog show

Traffic control plan/arrangements: _____

Please submit a layout for the event.

Please see the attached conditions and restrictions for use of the Village Green.

An application fee of \$50.00 must accompany this application, as well as a Certificate of Insurance naming the Village of Woodstock as the certificate holder.

Fee paid: 2/5/2024
Cash/Check/Online: 1060
Received by: WLL
Certificate of Insurance received: _____ will receive 30 days prior to event
Received by: _____

The individual designated as responsible to the Village Trustees for compliance with the provisions of the Village Ordinance governing the Use of the Village Green, certification that the organization is based in Woodstock, and the restrictions/conditions on the reverse side.

Name: Jane C. Warner
Title: Chairperson P&P 2024
Phone: 603-486-8778

FNWPL

Mailing address: PO Box 233
05091

Email: 2janiejane@gmail.com

Restrictions/Conditions:

1. The Village Green shall be maintained in a neat and orderly condition at all times during the date of the activity and, to the extent reasonably possible, during the setup and cleanup time for such activity.
2. Any equipment installed on the Village Green in connection with the activity shall be installed no sooner than 24 hours prior to the scheduled date of the activity and shall be removed no later than 24 hours after the scheduled date of the activity, provided however, any equipment which can be installed and removed shall be installed and removed on the day of the activity. This standard shall have separate application to any alternate date not immediately following the scheduled date.
3. No signs or equipment shall be attached to or installed upon trees or historic/memorial markers in the Village Green or upon traffic signs, parking kiosks, or light poles surrounding the Village Green.
4. Traffic signs and parking kiosks surrounding the Village Green shall not be obstructed.
5. No structures or tents shall be erected or placed within fifteen feet of the trunk of any tree in the Village Green.
6. No activity shall be carried out on or before 7:00 am or after 10:00 pm without special arrangements.
7. Consideration may be given as to whether an applied for activity, if permitted, would unreasonably restrict the public access to and use of the Village Green.
8. Parking and traffic control:
 - a. All traffic control arrangements and site layouts shall be reasonable calculated to ensure the maximum safety of the public and to cause the least possible inconvenience to the public. Descriptions of arrangements for traffic control shall include the recommendations of the Village Chief of Police with respect thereto and shall clearly state any variances between actual arrangements made recommendation of the Village Chief of Police.
 - b. Participants and sponsors parking – participants and individuals involved in providing the activities must park at locations away from the Green, including North and South Street, Union Street, Court Street, South Street, and the Village Square.
 - c. Police officers must be furnished by and paid for by the sponsor. Please contact the Woodstock Police Department for fees and arrangements.
9. Maintenance and Damages:
 - a. All arrangements for and expenses relating to maintenance of the Village Green immediately before, during, and immediately after a permitted activity and traffic control during a permitted activity, shall be the responsibility of the permittee.
 - b. Any damage to the Village Green occurring in connection with an activity (including setup and cleanup), permitted hereunder shall be repaired at the expense of the permittee. At the option of the Board, any repair so required shall be arranged by the Board or by the permittee.

10. Applicant should check for electricity of the Green before the event. Please understand that the electricity at the information booth is paid by the Chamber of Commerce. Please call the Chamber at 457-3555.

At the option of the Board, a written indemnification agreement or some other security may be required as a condition precedent to the holding of a permitted activity hereunder the permit or any applicable law.

11. Applicant's recycling plan: applicant to describe plans for the event to collect and recycle a minimum of the following items: glass, plastic, and aluminum containers.
 - a. Please see the attached recycling protocol for events on the Village Green.
12. The \$50.00 application fee may be refundable if all conditions of the permit are met, including recycling requirements. It is up to the applicant to request the return of the \$50.00 fee. Such refund will be made only after the Board of Village Trustees agrees to do so.

I have read and understand the above restrictions and conditions and agree to any additional conditions established by the Board of Trustees.

Applicant signature: *Jane C. Warner*
Date: 02-05-24

FOR OFFICE USE ONLY

This permit was:

- Approved
- Denied

Additional conditions: _____

Municipal Manager: _____
Date: _____

PO 241312

RECEIVED
FEB 01 2024

Village of Woodstock
Permit for Use of the Village Green

BY:

Application date: 1/11/24
Event name: WUHS Graduation
Name of non-profit organization: Woodstock Union High School
Address: 100 Amsden Way Woodstock VT 05091

Event information
Date of event: 5/24/24 ← Time of event: 6/14/2024
Hours event will occupy the Green, including setup and cleanup time: _____
Anticipated crowd size: - N/A -
Will you have booths or stalls? - NO
If yes, how many? _____
Equipment to be used on the Green: posters of WUHS Graduates.

Event description. Clearly state the scope and nature of the event to be held: _____
Students posters seniors from WUHS

Traffic control plan/arrangements: - N/A

Please submit a layout for the event.
An application fee of \$50 must accompany this application, as well as a Certificate of Insurance naming the Village of Woodstock as a certificate holder. Both are required before permit will be approved.

Fee paid: 2/6/2024 Cash/Check/Online: 52484
Received by: NLL

Certificate of Insurance received: _____
Received by: _____

FEB 10 2004

The individual designated as responsible to the Village Trustees for compliance with the provisions of the Village Ordinance governing the Use of the Village Green, certification that the organization is based in Woodstock, and the restrictions/conditions on the reverse side.

Name: Cody Tancreti

Title: Assistant Principal

Phone: (802) 457-1317 ext 1048

Mailing address: 100 Amsden Way Woodstock VT 05091

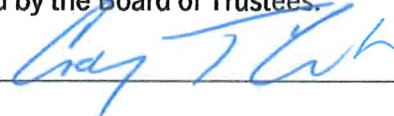
Email: Cody.Tancreti@mtnews.org

Restrictions/Conditions:

1. The Village Green shall be maintained in a neat and orderly condition at all times during the date of the activity and, to the extent reasonable possible, during the setup and cleanup time for such activity.
2. Any equipment installed on the Village Green in connection with the activity shall be installed no sooner than 24 hours prior to the scheduled date of the activity and shall be removed no later than 24 hours after the scheduled date of the activity, provided however, any equipment which can be installed and removed shall be installed and removed on the day of the activity. This standard shall have separate application to any alternate date not immediately following the scheduled date.
3. No signs or equipment shall be attached to or installed upon trees or historic/memorial markers in the Village Green or upon traffic signs, parking kiosks, or light poles surrounding the Village Green.
4. Traffic signs and parking kiosks surrounding the Village Green shall not be obstructed.
5. No structures or tents shall be erected or placed within 15 feet of the trunk of any tree in the Village Green.
6. No activity shall be conducted on or before 7:00 am or after 10:00 pm without special arrangements.
7. Consideration may be given as to whether an applicant for activity, if permitted, would unreasonably restrict the public access to and use of the Village Green.
8. Parking and traffic control:
 - a. All traffic control arrangements and site layouts shall be reasonable calculated to ensure the maximum safety of the public and to cause the least possible inconvenience to the public. Descriptions of arrangements for traffic control shall include the recommendations of the Village Chief of Police with respect thereto and shall clearly state any variances between actual arrangements made recommendation of the Village Chief of Police.
 - b. Participants and sponsors parking – participants and individuals involved in providing the activities must park at locations away from the Green, including North and South Street, Union Street, Court Street, and the Village Square.
 - c. Police Officers must be furnished by and paid for by the sponsor. Please contact the Woodstock Police Department for fees and arrangements.
9. Maintenance and Damages:
 - a. All arrangements for and expenses relating to maintenance of the Village Green immediately before, during, and immediately after a permitted activity and traffic control during a permitted activity, shall be the responsibility of the permittee.

- b. Any damage to the Village Green occurring in connection with an activity (including setup and cleanup), permitted hereunder shall be repaired at the expense of the permittee. At the option of the Board, any repair so required shall be arranged by the Board or by the permittee.
- 10. Applicant should check for electricity of the Green before the event. Please understand that the electricity at the information booth is paid by the Chamber of Commerce. Please call the Chamber at 457-3555.
- 11. At the option of the Board, a written indemnification agreement or some other security may be required as a condition precedent to the holding of a permitted activity hereunder the permit or any applicable law.
- 12. Applicant recycling plan: applicant to describe plans for the event to collect and recycle a minimum of the following items: glass, plastic, and aluminum containers.
- 13. The \$50 application fee may be refundable if all conditions of the permit are met, including recycling requirements. It is up to the applicant to request the return of the \$50 fee. Please send written request within 30 days after the event. Such refund will be made only after the Board of Village Trustees agrees to do so.

I have read and understand the above restrictions and conditions and agree to any additional conditions established by the Board of Trustees.

Applicant signatures: 
 Date: 1/11/24

Please call or email completed permit to:
 Town of Woodstock nnourse@townofwoodstock.org
 Nikki Nourse
 PO Box 488
 Woodstock, VT 05091

FOR OFFICE USE ONLY

This permit was:
 Approved
 Denied

Additional conditions: _____

Municipal Manager: _____
 Date: _____

Permit #: _____

RECEIVED
FEB 06 2024

BY:

Village of Woodstock
Permit for Use of the Village Green

Application date: 02/05/2024
Event name: Pride of Woodstock - Made With Pride Arts & Crafts Fair
Name of non-profit organization: Pride of Woodstock c/o Pentangle Arts
Address: 31 The Green Woodstock, VT 05091

Event information

Date of event: 06/01 and 06/02/2024 Time of event: 11am - 3pm
Hours event will occupy the Green, including setup and cleanup time: 9am -5pm
Anticipated crowd size: Approx 300
Will you have booths or stalls? Yes
If yes, how many? 20-30
Equipment to be used on the Green: Tents, Tables, Chairs, Speaker, Microphone.

Event description. Clearly state the scope and nature of the event to be held: This arts and crtafts fair is deisgned to hightlight LGBTQ+ and locals artisans during Pride of Woodstock weekend.

Traffic control plan/arrangements: Police will be on patrol

Please submit a layout for the event.

An application fee of \$50 must accompany this application, as well as a Certificate of Insurance naming the Village of Woodstock as a certificate holder. Both are required before permit will be approved.

Fee paid: 2/8/2024 Cash/ Check / Online: 6683

Received by: NLL

Certificate of Insurance received: 2/7/2024

Received by: NLL

RECEIVED
FEB 08 2024

BY:

Village of Woodstock
Permit for Use of the Village Green

Application date: 1-8-24
Event name: DOGS IN THE PARK
Name of non-profit organization: WOODSTOCK ALUMNI ASSOCIATION
Address: BOX 755 WOODSTOCK, UT 05091

Event information

Date of event: MAY - SEPT Time of event: 11:00 AM - 3 PM
Hours event will occupy the Green, including setup and cleanup time: _____
Anticipated crowd size: 10
Will you have booths or stalls? NO
If yes, how many? —
Equipment to be used on the Green: HOT DOG ROLLER

Event description. Clearly state the scope and nature of the event to be held: COOK AND SELL HOT DOGS, CHIPS, WATER + SODA

Traffic control plan/arrangements: NONE

Please submit a layout for the event.

An application fee of \$50 must accompany this application, as well as a Certificate of Insurance naming the Village of Woodstock as a certificate holder. Both are required before permit will be approved.

Fee paid: 2/8/2024 Cash/Check/Online: 815
Received by: NLL
Certificate of Insurance received: _____
Received by: _____

The individual designated as responsible to the Village Trustees for compliance with the provisions of the Village Ordinance governing the Use of the Village Green, certification that the organization is based in Woodstock, and the restrictions/conditions on the reverse side.

Name: DENNIS L. WRIGHT

Title: WOODSTOCK ALUMNI PRESIDENT

Phone: 603-381-6526

Mailing address: 1 PINE ST WOODSTOCK, VT 05091

Email: TUZDEETAZII@GOL.COM

Restrictions/Conditions:

1. The Village Green shall be maintained in a neat and orderly condition at all times during the date of the activity and, to the extent reasonable possible, during the setup and cleanup time for such activity.
2. Any equipment installed on the Village Green in connection with the activity shall be installed no sooner than 24 hours prior to the scheduled date of the activity and shall be removed no later than 24 hours after the scheduled date of the activity, provided however, any equipment which can be installed and removed shall be installed and removed on the day of the activity. This standard shall have separate application to any alternate date not immediately following the scheduled date.
3. No signs or equipment shall be attached to or installed upon trees or historic/memorial markers in the Village Green or upon traffic signs, parking kiosks, or light poles surrounding the Village Green.
4. Traffic signs and parking kiosks surrounding the Village Green shall not be obstructed.
5. No structures or tents shall be erected or placed within 15 feet of the trunk of any tree in the Village Green.
6. No activity shall be conducted on or before 7:00 am or after 10:00 pm without special arrangements.
7. Consideration may be given as to whether an applied for activity, if permitted, would unreasonably restrict the public access to and use of the Village Green.
8. Parking and traffic control:
 - a. All traffic control arrangements and site layouts shall be reasonable calculated to ensure the maximum safety of the public and to cause the least possible inconvenience to the public. Descriptions of arrangements for traffic control shall include the recommendations of the Village Chief of Police with respect thereto and shall clearly state any variances between actual arrangements made recommendation of the Village Chief of Police.
 - b. Participants and sponsors parking – participants and individuals involved in providing the activities must park at locations away from the Green, including North and South Street, Union Street, Court Street, and the Village Square.
 - c. Police Officers must be furnished by and paid for by the sponsor. Please contact the Woodstock Police Department for fees and arrangements.
9. Maintenance and Damages:
 - a. All arrangements for and expenses relating to maintenance of the Village Green immediately before, during, and immediately after a permitted activity and traffic control during a permitted activity, shall be the responsibility of the permittee.

- b. Any damage to the Village Green occurring in connection with an activity (including setup and cleanup), permitted hereunder shall be repaired at the expense of the permittee. At the option of the Board, any repair so required shall be arranged by the Board or by the permittee.
- 10. Applicant should check for electricity of the Green before the event. Please understand that the electricity at the information booth is paid by the Chamber of Commerce. Please call the Chamber at 457-3555.
- 11. At the option of the Board, a written indemnification agreement or some other security may be required as a condition precedent to the holding of a permitted activity hereunder the permit or any applicable law.
- 12. Applicant recycling plan: applicant to describe plans for the event to collect and recycle a minimum of the following items: glass, plastic, and aluminum containers.
- 13. The \$50 application fee may be refundable if all conditions of the permit are met, including recycling requirements. It is up to the applicant to request the return of the \$50 fee. Please send written request within 30 days after the event. Such refund will be made only after the Board of Village Trustees agrees to do so.

I have read and understand the above restrictions and conditions and agree to any additional conditions established by the Board of Trustees.

Applicant signatures: Dennis L. Wright
 Date: 2-8-24

Please call or email completed permit to:
 Town of Woodstock nnourse@townofwoodstock.org
 Nikki Nourse
 PO Box 488
 Woodstock, VT 05091

FOR OFFICE USE ONLY

This permit was:
 Approved
 Denied

Additional conditions: _____

Municipal Manager: _____

Date: _____

Permit #: _____

RECEIVED
FEB 08 2024

Village of Woodstock
Permit for Use of the Village Green

BY:

Application date: 2-8-24
Event name: WOODSTOCK ALUMNI DAY
Name of non-profit organization: WOODSTOCK ALUMNI ASSOCIATION
Address: Box 255 WOODSTOCK, VT 05091

Event information

Date of event: JUNE 15, 2024 Time of event: 1-3 PM
Hours event will occupy the Green, including setup and cleanup time: 8 HR
Anticipated crowd size: 800
Will you have booths or stalls? YES
If yes, how many? 4
Equipment to be used on the Green: THE ASSOCIATION'S HOT DOG ROLLER,

Event description. Clearly state the scope and nature of the event to be held: The annual Parade and gathering on the Green to visit with God Friends

Traffic control plan/arrangements: The police are always notified are so helpful.

Please submit a layout for the event.

An application fee of \$50 must accompany this application, as well as a Certificate of Insurance naming the Village of Woodstock as a certificate holder. Both are required before permit will be approved.

Fee paid: 2/8/2024 Cash/Check/Online: 815
Received by: NLL
Certificate of Insurance received: _____
Received by: _____

The individual designated as responsible to the Village Trustees for compliance with the provisions of the Village Ordinance governing the Use of the Village Green, certification that the organization is based in Woodstock, and the restrictions/conditions on the reverse side.

Name: DENNIS L. WRIGHT
Title: ASSOCIATION PRESIDENT Phone: 603-381-6526
Mailing address: 1 PINE ST WOODSTOCK, VT 05091
Email: TuzdeeJazz@aol.com

Restrictions/Conditions:

1. The Village Green shall be maintained in a neat and orderly condition at all times during the date of the activity and, to the extent reasonable possible, during the setup and cleanup time for such activity.
2. Any equipment installed on the Village Green in connection with the activity shall be installed no sooner than 24 hours prior to the scheduled date of the activity and shall be removed no later than 24 hours after the scheduled date of the activity, provided however, any equipment which can be installed and removed shall be installed and removed on the day of the activity. This standard shall have separate application to any alternate date not immediately following the scheduled date.
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 - c. Police Officers must be furnished by and paid for by the sponsor. Please contact the Woodstock Police Department for fees and arrangements.
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- 10. Applicant should check for electricity of the Green before the event. Please understand that the electricity at the information booth is paid by the Chamber of Commerce. Please call the Chamber at 457-3555.
- 11. At the option of the Board, a written indemnification agreement or some other security may be required as a condition precedent to the holding of a permitted activity hereunder the permit or any applicable law.
- 12. Applicant recycling plan: applicant to describe plans for the event to collect and recycle a minimum of the following items: glass, plastic, and aluminum containers.
- 13. The \$50 application fee may be refundable if all conditions of the permit are met, including recycling requirements. It is up to the applicant to request the return of the \$50 fee. Please send written request within 30 days after the event. Such refund will be made only after the Board of Village Trustees agrees to do so.

I have read and understand the above restrictions and conditions and agree to any additional conditions established by the Board of Trustees.

Applicant signatures: Dennis L. Wright
 Date: 2-8-24

Please call or email completed permit to:

Town of Woodstock
 Nikki Nourse
 PO Box 488
 Woodstock, VT 05091

nnourse@townofwoodstock.org

FOR OFFICE USE ONLY

This permit was:

Approved

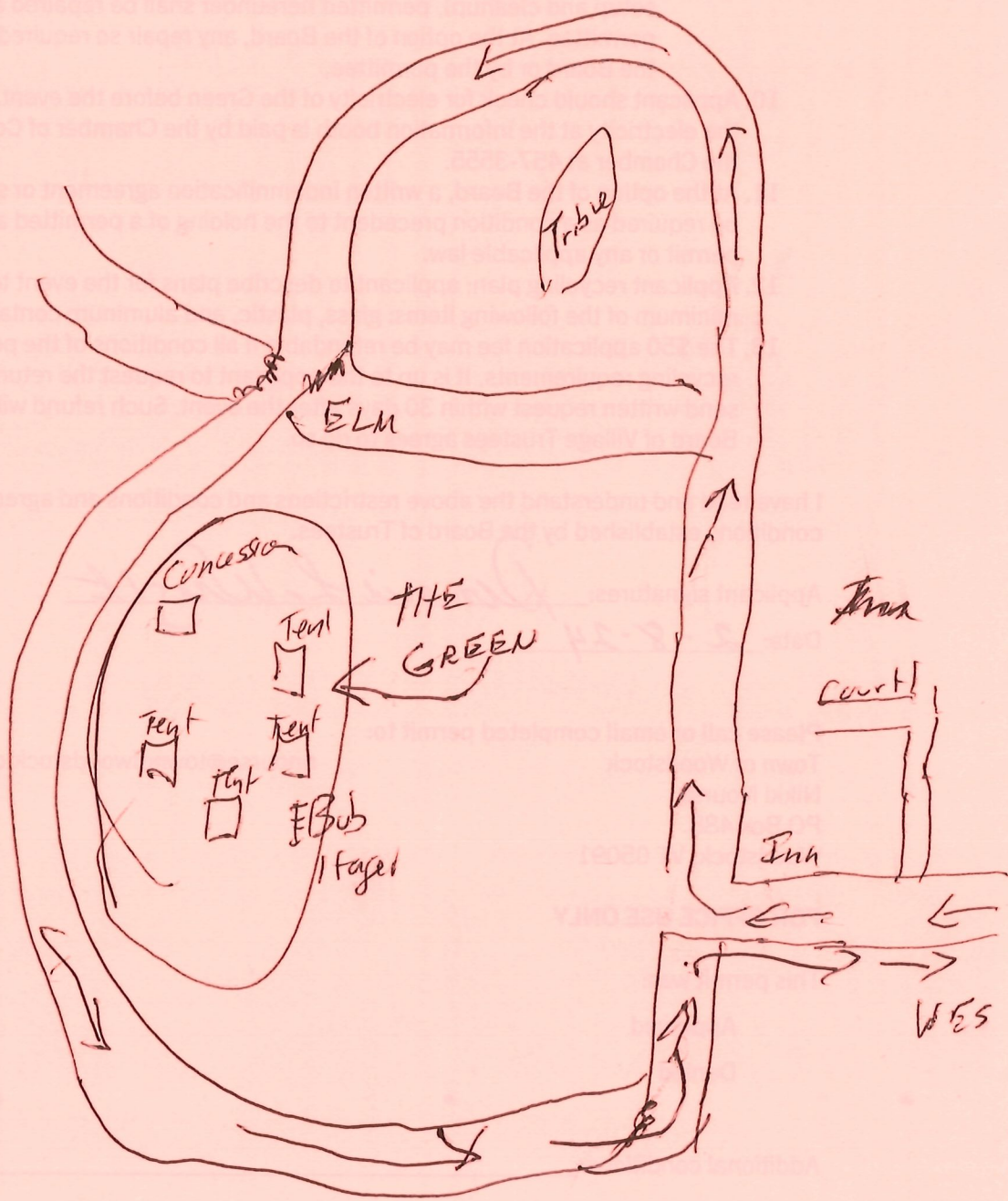
Denied

Additional conditions: _____

Municipal Manager: _____

Date: _____

Permit #: _____



RECEIVED
FEB 06 2024

Village of Woodstock
Permit for Banner on Village Green

BY:

Application date: 2/6/24 Event name: march for meals
Name of non-profit organization: The Thompson Center
Address: 99 Senior Lane, Woodstock, VT 05091

Dates requested for banner: 3/1/24 Date of event: 3/1/24

Individual requesting permit:
Name: Jen Bloch Title: marketing Coordinator
Phone: 802-457-3277
Mailing address: 99 Senior Lane
Email: jbloch@thompsonsenior-center.org

An application fee of \$50.00 must accompany this application.
Fee paid: 2/7/2024 Cash/Check/Online:
Received by: NLL

Banner requirements:

- 2 banners (one to place at each end of the Green)

All banners must be:

- Less than 9' long x 30"-36" wide
- Have grommets and wind slots

Please be advised that applications must be approved by the Village Trustees. The Trustees meet the 2nd Tuesday of each month. Applications are due the Wednesday prior to the meeting. In order to get your approval in a timely manner, please get permits in early to guarantee they are placed on the agenda. If you turn the application in late your permit will not be considered.

If approved, please bring your banner to the Woodstock Town Hall Municipal Office so we can have our Village Highway crew put up the banners for you.

I have read and understand the above restrictions and conditions and agree to any additional conditions established by the Board of Trustees.

Applicant signature: Jen Bloch Date: 2/6/24



BY:

VILLAGE OF WOODSTOCK
EAST END PARK APPLICATION

The East End Park is a vibrant and active public space in the Village of Woodstock. Because the Park is nestled by the Ottauquechee River in an area that is both commercial and residential, renters and their guests should be mindful of their surroundings and respect both the neighborhood as well as other users.

The Park may not be completely closed to the public during any event.

Name: Seton McIlroy

Organization: Pride of Woodstock c/o Pentangle

Is this a nonprofit?: Yes

Mailing Address: 31 The Green Woodstock, VT 05091

Physical Address: 31 The Green Woodstock, VT 05091

Phone number: 703-307-5339

email: prideofwoodstockvermont@gmail.com

For the purpose of (wedding or event): Pride of Woodstock Tea Dances

Date of event: June 1st and June 2nd

Start time of event: 3pm-6pm Hours of event including set up: 1pm - 7pm

How many people will be attending? _____

On-site liaison: Gabe DeLeon

Phone: 646-515-3526

Certificate of Insurance received by town:

Date received: 2/7/2024 By: NLL

Setup/Cleanup Plans: We will set up trash cans, DJ equipment and speakers each morning. After the event, we will remove all trash and electrical equipment.

Will there be any temporary structures for the event? Yes

If yes, please describe: DJ Table and speaker under the pergola. Wireless speakers around the labyrinth. Table and chairs for Pride information. Food vendors will set up between parking lot and space behind pergola.

Will Lighting or generators be used? Yes

If yes, please describe and see guidelines below: One generator will be on-site incase power does not work. Food vendors may have have a generator.

FEB 0 8 2014

Will portable toilets be used? Yes

If yes, please state amount and location: Three portable toilets will be located past the trailehead of the River Walk on the Woodstock Inn property

Will there be sales or handouts of food, beverages, and/or merchandise? Yes

If yes, please complete following for each vendor (attach a separate sheet if needed):

Vendor name: TBD

Products: Food and alcohol

Location: Between parking lot and pergola

Will there be alcohol at the event? Likely

Liquor permit received: _____

Approved: _____

Please attach site plan including parking plan to this application

Additional Information: _____

****The Village Trustees will consider this application at their next meeting. They meet the second Tuesday of every month. To be on the agenda, the permit needs to be submitted the Wednesday prior to the meeting. Please be advised, a representative must attend the meeting, or the application will not be considered****

WHO NEEDS TO GET A RENTAL PERMIT?

A Park rental permit is required if one or more of the following applies:

1. A group of individuals of fifteen (15) or more who use the Park area for a one-time event.
2. Reservation and use of the park for a specific time and date on a continued scheduled basis, such as fitness classes, arts and crafts classes, clubs, and other recurring activities.
3. Use of Park area for an event open to the public.
4. Business functions--examples include, but are not limited to:
 - Sales meeting
 - Personal sports coach
 - Commercial film or photography shoot (A single professional photographer with a portable camera does not require a permit.)
 - Business reception
 - Product demonstration
 - Food booth
5. A sports tournament or event.
6. Any other commercial or fund-raising purposes, including, but not limited to, the sale of goods and services, solicitation of monies, sale of tickets or games of chance, and the use of the



Tea Dance
East End Park Site Plan
June 1st & 2nd 2024



RECEIVED
FEB 08 2024

BY:

Town/Village of Woodstock

Application for a permit to hold a parade or event on public streets or highways

Pursuant to Title 24 V.S.A. Section 2291 (5) the Legislative Board of the Village/Town of Woodstock herewith regulates the use of public highways for parades and/or events.

Event: Annual Alumni Parade
Parade/event date: June 15, 2024 Start time: 2 PM
End time: 3 PM
Applicant/organization: WOODSTOCK ALUMNI ASSOCIATION
Telephone: -603-381-6526
Email: tozdee.yazil@aol.com
Mailing address: 1 PINE ST
WOODSTOCK, VT 05091
Contact person: DENNIS L. WRIGHT
Best contact number: 603-381-6526
Location of assembly & beginning of event: WOODSTOCK ELEMENTARY SCHOOL
Route of public highways: RT 106 to RT 4

*Attach map showing route

Traffic control (if any): THE WOODSTOCK POLICE HAVE ALWAYS BEEN SO HELPFUL
Estimated number of participants: 120

Authorized representative signature: Dennis L Wright
Print: DENNIS L. WRIGHT

Conditions: Include Certificate of Insurance naming the Town of Woodstock as additional insured in the amount of \$2,000,000.

Please mail or email completed application to:

Town of Woodstock
Nikki Nourse
PO Box 488
Woodstock, VT 05091

nnourse@townofwoodstock.org

OFFICE USE ONLY

This permit is:

- Approved
- Denied

Additional conditions: _____

Municipal Manager: _____
Date: _____

WARNING
VILLAGE OF WOODSTOCK
ANNUAL VILLAGE MEETING
March 19, 2024

The citizens of the Village of Woodstock, who are legal voters in the Village of Woodstock, Vermont, County of Windsor, are hereby warned to meet at the Town Hall on the 19th day of March 2024, at 7:00 A.M., continuing until 7:00 P.M., for the purpose of transacting during that time, voting by Australian ballot.

The citizens of the Village of Woodstock, who are legal voters in the Village of Woodstock, County of Windsor, State of Vermont, are hereby warned to meet at the Woodstock Town Hall in said Village on the 19th day of March 2024 at 7:30 P.M. to act upon the following articles.

ARTICLE 1: To elect Village officers for the ensuing year as required by law:

Moderator	1 year term
Clerk	1 year term
Trustee	3 year term (Australian Ballot)
Trustee	2 year term (Australian Ballot)
Treasurer	1 year term
Trustee of Public Funds	1 year term

ARTICLE 2: To fix the annual compensation for the elected Village officers.

Moderator	\$50.00 per meeting
Treasurer	\$1,500.00 per year
Clerk	\$400.00 per year
Trustees	\$750.00 per year

ARTICLE 3: To see if the Village will vote to collect the Village General taxes on real estate and all other taxes levied through the Treasurer under the provisions of Title 32 VSA, Chapter 133 and fix the date of payment as November 1, 2024, and May 2, 2025, and to require payment to be received by the Town Office by close of business on those dates.

ARTICLE 4: To see if the Village will vote to authorize the Treasurer, with the approval of the Board of Trustees, to borrow money, if necessary, in anticipation of taxes for FY 2024-2025 to defray current expenses and debt of the Village.

ARTICLE 5: To see if the Village will vote to appropriate the sum of One Million Five Hundred Forty-Three Thousand Seven Hundred Thirty Six Dollars and Sixteen cents (\$1,543,736.16) and raise by taxation the sum of Six Hundred Seventy Seven Thousand Four Hundred Eighty Dollars and Seven Cents (\$677,480.07) to pay the current expenses and debt of the village.

General Government	\$296,321.40
Boards & Agencies	\$129,311.20

Village Highway	\$46,000.00
Village Parks	\$1,700.00
Village Police	\$1,056,559.56
Trustee Contingency	\$13,844.00
Total	\$1,543,736.16

ARTICLE 6: To see if the Village will vote to raise and appropriate from taxes the sum of three thousand dollars (\$3,000.00) for the purpose of Village beautification projects and seasonal decorations. This money to be spent at the discretion of the Board of Village Trustees.

ARTICLE 7: To see if the Village will vote to appropriate the sum of four hundred dollars (\$400) for the purpose of paying the Trustee of Public Funds for services rendered and approve such expenditure from income of the trust funds.

ARTICLE 8: To see if the Village will vote to appropriate the sum of four hundred dollars (\$400) for the purpose of auditing the Public Trust Funds and approve such expenditure from income of the trust fund.

ARTICLE 9: To act on any other business that may legally come before the Village Meeting.

Dated at Woodstock, County of Windsor, State of Vermont this

By the Board of Trustees members of the Village OF WOODSTOCK:

Seton McIlroy, Chair

Gabe DeLeon

Jeffrey Kahn, Vice-Chair

Donald R. Wheeler
Village Clerk

Brenda Blakeman

Bill Corson

NOTICE TO VOTERS

Woodstock residents not on the voter checklist may register to vote at the Town Clerk's office in the Town Hall.

Absentee ballots are available from the Town Clerk prior to 12:00 pm on March 15, 2024. A voter who expects to be an early voter may apply for an early voter absentee ballot until 12:00 pm at the Town Clerk's office on March 15, 2024.



Woodstock Fire Department

454 Woodstock Rd
Woodstock, VT 05091

Non-Emergency Phone 802-457-2337

Fax 802-457-3237

In Emergency Dial 9-1-1

MEMORANDUM

TO: MUNICIPAL MANAGER AND VILLAGE TRUSTEES.

FROM: CHIEF DAVID GREEN

SUBJECT: 911 HOUSE NUMBERING

DATE: 1/23/2024

CC:

I have spoken to State of Vermont enhanced 911 board representatives about your previous request at a trustee meeting about doing areas to update rather than all at once. The State is fine with us doing a street, neighborhood or section of the Village per year to bring it in compliance with the recommended 911 house numbering policy.

I would recommend that this starts as soon as feasible to ensure there are no issues locating people in a time of emergency. I also recommended that we start with our more poorly number streets with issues. Funding this will be minimal per year, the cost is about \$20.00 per house on average.

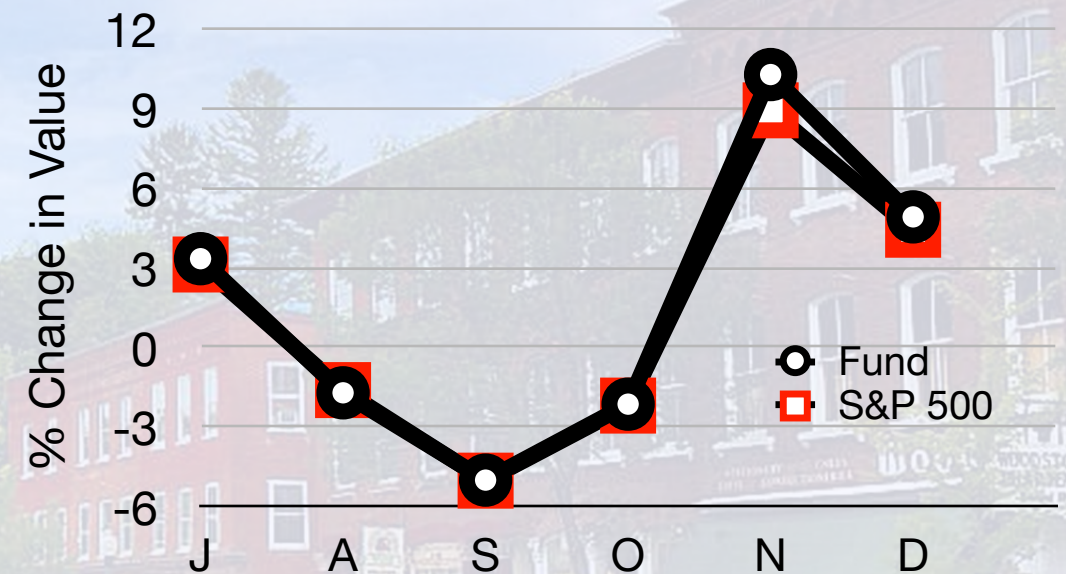
Respectfully ,
David Green
Fire Chief

Woodstock Rockefeller Endowment Fund

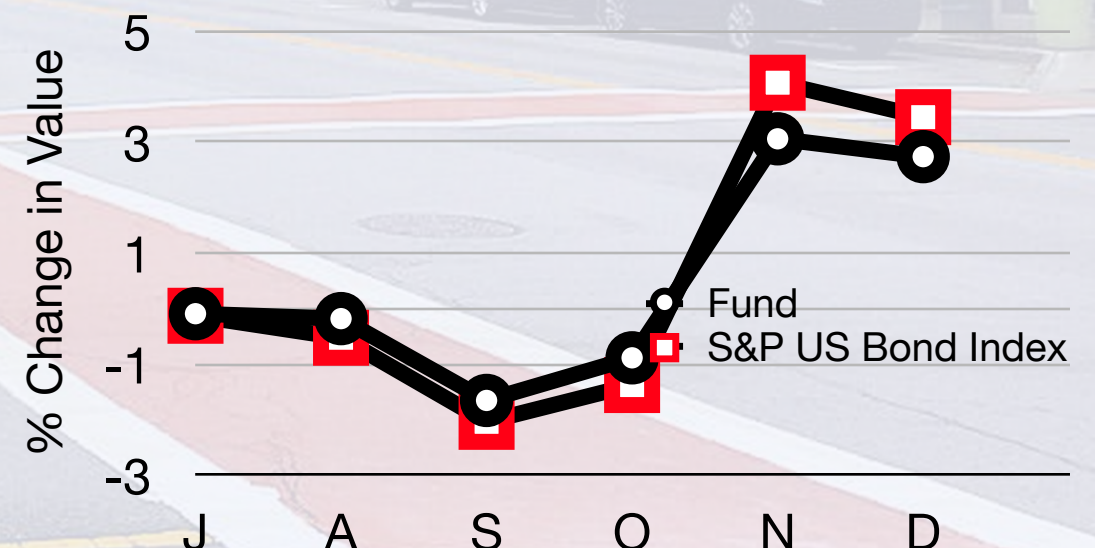
Status Report Fiscal Year 7/2023 - 12/2023

- **Fund total value as of December 30th, 2023: \$1,786,368 (change of -2.6% since June 30th, 2023)**
- **Fund total includes \$116,900 allocated to the VCLF**
- **Asset portion of the fund is allocated at 60% equities, and 40% bonds. Both portions are invested in low-cost Vanguard index funds.**
- **Equities have been within a 0.1% difference of the S&P 500 for 1 of the past 6 months, and have outperformed 5 of the past 6 months**
- **Bonds have been within 1% difference of the S&P US Bond Index for 2 of the past 6 months, have outperformed 4 of the past 6 months**

Equities % Change
07/2023 - 12/2023



Bond % Change
07/2023 - 12/2023



**Village of Woodstock
Board of Trustees Meeting
January 9, 2024
6:30 pm
Town Hall & Zoom
Minutes**

Draft minutes are subject to approval.

Present: Chair Seton McIlroy, Jeffrey Kahn, Brenda Blakeman, Bill Corson, Gabe DeLeon, Eric Duffy, Nikki Levakis, Beth Finlayson, Police Chief Joe Swanson, Lauren Dorsey, Matthew Driscoll, Alison Hankey, Lisa Lawlor, Molly Hutchins

A. Call to order

1. Chair McIlroy called the Village Trustees Meeting of January 9, 2024, to order at 6:30 pm.

B. Planning Commission interview – Matthew Driscoll

Motion: by Chair McIlroy to appoint Mr. Driscoll to the Planning Commission.

Seconded: by Mr. Kahn.

Vote: 5-0-0, passed.

C. Citizen comments

1. Ms. Lawlor raised a concern about the potential risks associated with allowing dogs at large events, urging the Village to devise a solution before the next event.

D. Additions to & deletions from posted agenda – none.

E. Manager’s report

1. General report

- a. Mr. Duffy highlighted the recent rearrangement of offices in Town Hall and expressed gratitude to Department Heads for fiscal responsibility.
- b. Mr. Duffy stated the Town Hall will be closed for Martin Luther King Jr. Day.

2. Financial report

- a. The financial report was presented, highlighting the need for increased efficiency and fiscal conservatism. Mr. DeLeon questioned the delay in reconciling parking meter revenues, to which Mr. Duffy explained that the new Finance Director, Robert Densmore, was still learning the system and dealing with urgent matters. Mr. Duffy anticipated that Mr. Densmore would be fully settled and up to speed by the six month mark.

F. Police Chief’s report

1. Chief Swanson announced that Sergeant O’Keeffe will be attending training at the Vermont Police Academy, which will qualify him as a field training officer to assist with managing the field training program for new officers. He also reported that they have been hosting a use of force class.

2. Ms. Lawlor raised a question about the inconsistency in community policing within the Village, suggesting that more officers should engage in walking the Village streets.

G. Permits

1. Parade permit – Pride of Woodstock High Heel Race – Pentangle

- a. Chair McIlroy requested a permit for a high-heel race as part of the Pride of Woodstock weekend celebration. The race will start at the intersection of Pleasant and Elm and end at the crosswalk in front of the Vermont Flannel Store, with Elm Street planned to be closed from the bridge to Central Street. The start time remained unclear.

Motion: by Mr. Kahn to approve the parade permit for Pride of Woodstock High Heel Race as presented.

Seconded: by Ms. Blakeman.

Vote: 4-0-1, passed. (Mr. Kahn for, Ms. Blakeman for, Mr. Corson for, Mr. DeLeon for, Chair McIlroy abstained).

2. Banner permits

a. Pride of Woodstock – Pentangle

Motion: by Mr. Kahn to approve the banner permit for Pride of Woodstock as presented.

Seconded: by Mr. Corson.

Vote: 4-0-1, passed. (Mr. Kahn for, Ms. Blakeman for, Mr. Corson for, Mr. DeLeon for, Chair McIlroy abstained).

b. Glad Rags Sale

Motion: by Chair McIlroy to approve the banner permit for Glad Rags Sale as presented.

Seconded: by Mr. Kahn.

Vote: 5-0-0, passed.

H. Votes

1. FY25 budget

Motion: by Mr. Kahn to approve the FY25 budget as presented.

Seconded: by Ms. Blakeman.

Vote: 5-0-0, passed.

I. Discussions

1. Wassail debriefing

- a. Ms. Finlayson, who managed most of the events, mentioned that the event was successful but overwhelming, especially for residents in the Village. They suggested the need for more bathrooms and improving the parade experience. Mr. DeLeon also proposed expanding the Christmas market and enhancing the Wassail experience. Chief Swanson and Mr. Kahn expressed their concerns about the parade, suggesting it went poorly due to long gaps between entries and traffic management issues. Ms. Finlayson agreed to look into these concerns, including potentially changing the parade route or implementing a parade marshal.

2. 1st draft of the updated Use of the Green ordinance

- a. A usage fee was proposed for non-profit and for-profits events on the Green. The fee structure was discussed, with concerns raised about the cleanup mechanism and the deposit check process.

3. Banners over Central Street

- a. There were mixed opinions. Some, like Mr. Corson, felt it would make the Village look tacky, while others, supported the idea as long as the content was appropriate and not for commercial purposes. They decided to draft a policy for consideration.

4. Conflict of interest policy

- a. Mr. Duffy shared the Village's attorneys recommended against including a provision that prevents elected officials from working for the municipality due to potential constitutional issues.

5. Village Meeting Day and voting options

- a. The Trustees discussed Village Meeting Day and voting options, mentioning that the Select Board voted last night to put everything on the Australian ballot for this year's meeting. They mentioned that last year, only 18 people voted on the budget at Village Meeting, while 40 people voted by Australian ballot. They decided to keep the floor vote as is tradition.

J. Other business – none.

K. Minutes

1. 12/4/23 minutes

2. 12/12/23 minutes

Motion: by Mr. Kahn to approve the minutes of 12/4/23 and 12/12/23 as submitted.

Seconded: by Chair McIlroy.

Vote: 5-0-0, passed.

L. Adjournment

Motion: by Chair McIlroy to adjourn the meeting at 8:06 pm.

Seconded: Mr. Kahn.

Vote: 5-0-0, passed.

*Respectfully submitted,
Nikki Levakis*

**Village of Woodstock
Board of Trustees Special Meeting
January 25, 2024
8:00 am
Town Hall & Zoom
Minutes**

Draft minutes are subject to approval.

Present: Chair Seton McIlroy, Jeffrey Kahn, Brenda Blakeman, Bill Corson, Gabe DeLeon, Eric Duffy, Nikki Levakis, Beth Finlayson, Kathy Avellino, Nancy Nutile-McMenery

A. Call to order

1. Chair McIlroy called the Village Trustees Special Meeting of January 25th to order at 8:03 am.

B. Citizen comments – none.

C. Additions to & deletions from posted agenda – none.

D. Permits

1. Parade permits

a. Taste of Woodstock – Chamber of Commerce

- i. Planned for August 10, 2024.

Motion: by Mr. Kahn to approve the parade permit for Taste of Woodstock as submitted by the Chamber of Commerce.

Seconded: by Mr. DeLeon.

Vote: 4-0-0, passed. (Ms. Blakeman not present)

b. Wassail Parade – Chamber of Commerce

- i. The parade would start at 2:00 pm, begin at the East End Park, and end at the same location.
- ii. A new committee was scheduled to meet to enhance the parade.

Motion: by Mr. Kahn to approve the parade permit for the Wassail Parade as submitted by the Chamber of Commerce.

Seconded: by Mr. DeLeon.

Vote: 5-0-0, passed.

c. Covered Bridges Half Marathon – CBHM Inc

- i. Ms. Nutile-McMenery presented the application for the Covered Bridges Half Marathon, which is expected to have around 2,000 runners and donate back to the community.
- ii. The road for the marathon is expected to be closed from 8:15 am to 10:00 am on Sunday.

Motion: by Mr. Kahn to approve the parade permit for Covered Bridges Half Marathon as submitted by CBHM Inc.

Seconded: by Mr. DeLeon.

Vote: 5-0-0, passed.

2. Sidewalk permits

a. Sidewalk Sale Days – August – Chamber of Commerce

b. Sidewalk Sale Days – May – Chamber of Commerce

- i. Ms. Finlayson discussed the involvement of local merchants and the addition of music and barbeque to the event.
- ii. The Trustees discussed the importance of insurance coverage for businesses, with uncertainty about the participation of non-members in events and their insurance coverage.
- iii. It was clarified that the sidewalk permit is under the Chamber's name, and they are responsible for managing the event.
- iv. The Trustees suggested having non-chamber members either sign a release of liability, provide their own insurance, or obtain a permit.
- v. The discussion emphasized the importance of safety and coverage for all participants.

Motion: by Mr. Kahn to approve the sidewalk permits for the Sidewalk Sale Days for August and May as submitted by the Chamber of Commerce with the condition on insurance for non-members.

Seconded: by Mr. Corson.

Vote: 5-0-0, passed.

3. Use of the Green permits

a. Market on the Green – Chamber of Commerce

- i. The discussion revolved around the issue of trash management during community events in the Village of Woodstock.
- ii. The Trustees expressed concerns about the increasing amount of trash generated during these events, questioning who was responsible for its disposal.
- iii. The Trustees suggested that the event organizers should manage the extra trash, but also raised the question of how to differentiate between trash produced by the community and that generated by special events.
- iv. The Trustees concluded by stating that this was a complex issue that might not have an immediate solution.
- v. The Trustees discussed the management of Market waste and decided to introduce extra trash cans to the Market area and evaluate its cost and effectiveness.
- vi. The decision was made to check in on the situation in June, to see if its working and gather feedback.

Motion: by Mr. Kahn to approve the use of the Green permit for the Market on the Green with the trash plan.

Seconded: by Mr. DeLeon.

Vote: 4-0-0, passed. (Mr. Corson left the meeting).

b. Chamber Art Festival – Chamber of Commerce

- i. Have tents, music, and possibly working with food vendors.

Motion: by Mr. Kahn to approve the use of the Green permit for the Chamber Art Festival as submitted by the Chamber of Commerce.

Seconded: by Mr. DeLeon.

Vote: 4-0-0, passed.

c. Wassail Weekend – Chamber of Commerce

- i. Includes plans for a bonfire, luminaries, vendors selling spirits, food, and artisan market.
- ii. The goal is to create a vibrant atmosphere from 2:00 pm to 7:00 pm on both days.
- iii. Ms. Finlayson discussed the potential of increasing the number of vendors and introducing alcohol sales.
- iv. The Trustees were open to increasing the vendor limit but raised concerns about doubling the size of the event.

Motion: by Mr. Kahn to approve the use of the Green permit for Wassail Weekend with trash plan.

Seconded: by Chair McIlroy.

Vote: 4-0-0, passed.

E. Discussions

1. Village Warning

- a. Various deadlines were discussed related to the Village petition process, including the last day for Village petitions to be submitted is February 1st, the deadline for Village Warning is February 8th, and the deadline for Official petitions is the 12th.

2. Communication plan for Village Meeting Day

- a. Trustees discussed plans to increase awareness about the upcoming Village Meeting, including distributing information, providing food, and possibly having door prizes.
- b. They also emphasized the importance of hearing from people about their concerns and ideas.

3. Dedication for Village Annual Report

- a. The Trustees decided to dedicate the Village Annual report to Mr. Duffy for his successful 1st year.

Motion: by Mr. Kahn to dedicate the Village Annual Report to Mr. Duffy.

Seconded: by Chair McIlroy.

Vote: 4-0-0-, passed.

- b. The cover will also be Mr. Duffy.

F. Other business – none.

G. Adjournment

Motion: by Chair McIlroy to adjourn the meeting at 9:06 am.

Seconded: by Mr. Kahn.

Vote: 4-0-0, passed.

*Respectfully submitted,
Nikki Levakis*