

Village of Woodstock  
Board of Trustees  
March 12, 2024  
6:30 pm  
Town Hall & Zoom  
Agenda

- A. Call to order
- B. Citizen comments
- C. Additions to & deletions from posted agenda
- D. Manager's report
  - 1. General report
  - 2. Financial report
- E. Police Chief's report
- F. Permits
  - 1. Parade permit
    - a. Annual Alumni Parade – Woodstock Alumni Association
    - b. Veteran's Day Parade – American Legion
    - c. Memorial Day Parade – American Legion
  - 2. Use of the Green permits
    - a. Woodstock Alumni Day – Woodstock Alumni Association
    - b. Dogs in the Park – Woodstock Alumni Association
    - c. Plant Sale – Woodstock Garden Club
- G. Votes
  - 1. Village Green, Parks, and Public Places Ordinance
- H. Discussions
  - 1. Agenda policy
  - 2. Mark – update on ARPA votes
  - 3. Indian Food Truck
  - 4. Parking
  - 5. Reorg plans
  - 6. EDC funds for Village maintenance
  - 7. Bond Street - Duckworth
- I. Other business
- J. Minutes

1. 2/13/24 minutes

K. Adjournment

This meeting will be held in person at the Town Hall and on Zoom.

The link to join us by Zoom is:

<https://us02web.zoom.us/j/85879622419?pwd=Q1NZUIFKaWRPTmZURFppUGxWRU9UUT09>

Or from zoom.us you can enter these details to join the meeting:

Meeting ID: 858-7962-2419

Password: 412048

You can also download the Zoom app on your smartphone.

VILLAGE GENERAL FUND

| Account                                | Budget            | Actual            | % of Budget    |
|--|-------------------|-------------------|----------------|
| <b>2-400 REAL ESTATE TAX REVENUE</b>   |                   |                   |                |
| 2-4001-000 Real Estate Taxes           | 634,641.75        | 634,628.84        | 100.00%        |
| 2-4004-000 In Lieu of Taxes            | 700.00            | 0.00              | 0.00%          |
| 2-4005-000 Land Use/Hold Harmless      | 700.00            | 0.00              | 0.00%          |
| 2-4009-000 National Park Land Trust    | 11,500.00         | 11,500.00         | 100.00%        |
| <b>Total REAL ESTATE TAX REVENUE</b>   | <b>647,541.75</b> | <b>646,128.84</b> | <b>99.78%</b>  |
| <b>2-401 HIGHWAY REVENUE</b>           |                   |                   |                |
| 2-4017-000 Highway Rebate              | 0.00              | 0.00              | 0.00%          |
| <b>Total HIGHWAY REVENUE</b>           | <b>0.00</b>       | <b>0.00</b>       | <b>0.00%</b>   |
| <b>2-402 FEES &amp; PERMITS</b>        |                   |                   |                |
| 2-4025-000 Use of Green                | 500.00            | 1,600.00          | 320.00%        |
| 2-4026-000 Curb Cuts Permits           | 225.00            | 150.00            | 66.67%         |
| <b>Total FEES &amp; PERMITS</b>        | <b>725.00</b>     | <b>1,750.00</b>   | <b>241.38%</b> |
| <b>2-404 SHORT TERM RENTAL ENFORCE</b> |                   |                   |                |
| 2-4041-000 Registrations               | 750.00            | 0.00              | 0.00%          |
| 2-4042-000 Fines                       | 100.00            | 0.00              | 0.00%          |
| <b>Total SHORT TERM RENTAL ENFORCE</b> | <b>850.00</b>     | <b>0.00</b>       | <b>0.00%</b>   |
| <b>2-405 PLANNING &amp; ZONING</b>     |                   |                   |                |
| 2-4051-000 Zoning Permits              | 26,000.00         | 37,891.27         | 145.74%        |
| 2-4052-000 Zoning Maps & Regulations   | 0.00              | 0.00              | 0.00%          |
| 2-4053-000 Yard Sale Permits           | 100.00            | 60.00             | 60.00%         |
| <b>Total PLANNING &amp; ZONING</b>     | <b>26,100.00</b>  | <b>37,951.27</b>  | <b>145.41%</b> |
| <b>2-406 POLICE REVENUE</b>            |                   |                   |                |
| 2-4061-000 Parking Fines               | 35,000.00         | 17,138.80         | 48.97%         |
| 2-4062-000 Parking Meter Revenue       | 72,000.00         | 44,924.26         | 62.39%         |
| 2-4063-000 Police Contracts            | 15,000.00         | 12,857.01         | 85.71%         |
| 2-4064-000 Misc Police Revenue         | 0.00              | 1,837.65          | 100.00%        |
| 2-4065-000 Moving Violations - VTTC    | 60,000.00         | 19,957.92         | 33.26%         |
| 2-4066-000 False Alarms                | 4,000.00          | 0.00              | 0.00%          |
| 2-4067-000 Town Services               | 446,103.00        | 314,664.89        | 70.54%         |
| 2-4068-000 Courthouse parking          | 9,270.00          | 18,540.00         | 200.00%        |
| 2-4069-000 CreditCardsPermitsParking   | 65,000.00         | 81,042.20         | 124.68%        |
| <b>Total POLICE REVENUE</b>            | <b>706,373.00</b> | <b>510,962.73</b> | <b>72.34%</b>  |
| <b>2-407 INTEREST INCOME</b>           |                   |                   |                |
| 2-4070-000 Donations                   | 0.00              | 0.00              | 0.00%          |
| 2-4071-000 General Interest Income     | 13,446.00         | 8,690.91          | 64.64%         |
| 2-4072-000 Restricted Interest         | 0.00              | 0.00              | 0.00%          |
| 2-4073-000 CD Interest Income          | 0.00              | 0.00              | 0.00%          |

| Account                                | Budget           | Actual           | % of Budget    |
|--|------------------|------------------|----------------|
| 2-4074-000 Parking Facil Interest      | 0.00             | 0.00             | 0.00%          |
| <b>Total INTEREST INCOME</b>           | <b>13,446.00</b> | <b>8,690.91</b>  | <b>64.64%</b>  |
| <b>2-409 MISCELLANEOUS</b>             |                  |                  |                |
| 2-4091-000 Miscellaneous Revenue       | 4,000.00         | 0.00             | 0.00%          |
| 2-4092-000 Misc - State of Vermont     | 0.00             | 0.00             | 0.00%          |
| 2-4093-000 Highway State Aid           | 49,000.00        | 0.00             | 0.00%          |
| 2-4094-000 ARPA Grant Revenue          | 0.00             | 0.00             | 0.00%          |
| 2-4096-000 Sale of Equipment           | 0.00             | 0.00             | 0.00%          |
| 2-4097-000 Insurance Reimbursement     | 0.00             | 0.00             | 0.00%          |
| 2-4097-002 Other Reimbursements        | 0.00             | 0.00             | 0.00%          |
| 2-4098-000 Prior Year Adjustments      | 0.00             | 0.00             | 0.00%          |
| <b>Total MISCELLANEOUS</b>             | <b>53,000.00</b> | <b>0.00</b>      | <b>0.00%</b>   |
| <b>2-41 EAST END</b>                   |                  |                  |                |
| 2-4101-000 East End Revenue            | 4,000.00         | -1,400.00        | -35.00%        |
| <b>Total EAST END</b>                  | <b>4,000.00</b>  | <b>-1,400.00</b> | <b>-35.00%</b> |
| <b>2-43 IRENE RECOVERY REVENUE</b>     |                  |                  |                |
| <b>Total IRENE RECOVERY REVENUE</b>    | <b>0.00</b>      | <b>0.00</b>      | <b>0.00%</b>   |
| <b>2-44 GRANT REVENUE</b>              |                  |                  |                |
| 2-4401-000 Planning Grant Revenue      | 0.00             | 0.00             | 0.00%          |
| 2-4402-000 Police Equip Grant Revenue  | 0.00             | 0.00             | 0.00%          |
| 2-4403-000 Police Vest Grant Revenue   | 0.00             | 0.00             | 0.00%          |
| 2-4404-000 MDT Police Grant Revenue    | 0.00             | 0.00             | 0.00%          |
| 2-4405-000 Highway Grant Revenue       | 0.00             | 0.00             | 0.00%          |
| 2-4406-000 Sidewalk Grant Revenue      | 0.00             | 0.00             | 0.00%          |
| 2-4407-000 Village Tree Grant Revenue  | 0.00             | 0.00             | 0.00%          |
| 2-4408-000 NorthSt RetainWall Grant    | 0.00             | 0.00             | 0.00%          |
| 2-4409-000 WaterfrontPark GrantRevenue | 0.00             | 0.00             | 0.00%          |
| 2-4410-000 Park & Ride Grant Revenue   | 0.00             | 0.00             | 0.00%          |
| 2-4413-000 Energy Grant Revenue        | 0.00             | 0.00             | 0.00%          |
| 2-4414-000 DUI Enforcement Grant Rev   | 15,000.00        | 12,561.94        | 83.75%         |
| 2-4415-000 SnowDumpConstr Grant Rev    | 0.00             | 0.00             | 0.00%          |
| 2-4416-000 Police PACIF Grant Rev      | 0.00             | 0.00             | 0.00%          |
| 2-4417-000 PoliceHWYSafetyGrantReven   | 0.00             | 0.00             | 0.00%          |
| 2-4418-000 SustainableWoodstockGrant   | 0.00             | 0.00             | 0.00%          |
| 2-4419-000 SafeRoutesToSchoolGrant     | 0.00             | 0.00             | 0.00%          |
| 2-4424-000 ByPassMitgationGrantRev     | 0.00             | 0.00             | 0.00%          |
| 2-4436-000 SLFRF/ARPA Village          | 0.00             | 0.00             | 0.00%          |
| <b>Total GRANT REVENUE</b>             | <b>15,000.00</b> | <b>12,561.94</b> | <b>83.75%</b>  |
| <b>2-470 TRANSFERS IN</b>              |                  |                  |                |
| 2-4701-000 Transfer from Cap Reserve   | 0.00             | 0.00             | 0.00%          |



VILLAGE GENERAL FUND

| Account                                 | Budget              | Actual              | % of Budget   |
|---|---------------------|---------------------|---------------|
| 2-4701-001 Transfer(Special) from CR    | 0.00                | 0.00                | 0.00%         |
| 2-4702-000 Transfer from Trustee        | 0.00                | 0.00                | 0.00%         |
| 2-4703-000 Transfer/Endowment Fund      | 0.00                | 0.00                | 0.00%         |
| 2-4704-000 Transfer from Parking Fac    | 0.00                | 0.00                | 0.00%         |
| 2-4706-000 Transfer from CapRes Unre    | 0.00                | 0.00                | 0.00%         |
| <b>Total TRANSFERS IN</b>               | <b>0.00</b>         | <b>0.00</b>         | <b>0.00%</b>  |
| <b>2-480 COMMUNITY CONTRIBUTIONS</b>    |                     |                     |               |
| 2-4802-000 Contribution for Trees       | 0.00                | 0.00                | 0.00%         |
| <b>Total COMMUNITY CONTRIBUTIONS</b>    | <b>0.00</b>         | <b>0.00</b>         | <b>0.00%</b>  |
| <b>Total Revenues</b>                   | <b>1,467,035.75</b> | <b>1,216,645.69</b> | <b>82.93%</b> |
| <b>2-500 SPECIAL ARTICLES</b>           |                     |                     |               |
| <b>2-5001 GRANTS/CONTRIB-TRUST FUND</b> |                     |                     |               |
| 2-5001-901 Audit Expense                | 400.00              | 0.00                | 0.00%         |
| 2-5001-902 Trustee Public Funds Wage    | 900.00              | 0.00                | 0.00%         |
| 2-5001-905 Ethel Woods Fund-Sidewalk    | 0.00                | 0.00                | 0.00%         |
| 2-5001-906 O.A. Whitcomb Fund-Trees     | 0.00                | 0.00                | 0.00%         |
| 2-5001-907 ConstructParkingVailField    | 0.00                | 0.00                | 0.00%         |
| 2-5001-987 Lobbyist/Truck Laws          | 0.00                | 0.00                | 0.00%         |
| 2-5001-988 Rental - NWPL Parking Lot    | 0.00                | 0.00                | 0.00%         |
| 2-5001-989 Parking Meters-NWPL Lot      | 0.00                | 0.00                | 0.00%         |
| <b>Total GRANTS/CONTRIB-TRUST FUND</b>  | <b>1,300.00</b>     | <b>0.00</b>         | <b>0.00%</b>  |
| <b>2-5002 GRANTS/CONTRIB-GENL FUND</b>  |                     |                     |               |
| 2-5002-928 Tree Fund                    | 0.00                | 0.00                | 0.00%         |
| 2-5002-929 WelcomeFacilitiesStaffing    | 0.00                | 0.00                | 0.00%         |
| 2-5002-931 Seasonal Decorations         | 3,000.00            | 749.65              | 24.99%        |
| 2-5002-966 PolicEMT Stipend/Training    | 0.00                | 0.00                | 0.00%         |
| 2-5002-967 Village Police Officer       | 0.00                | 0.00                | 0.00%         |
| 2-5002-982 Eng. RE:RelocateSnowDump     | 0.00                | 0.00                | 0.00%         |
| 2-5002-983 Parking Lot Construction     | 0.00                | 0.00                | 0.00%         |
| 2-5002-984 Re-Allocate Rte 4 Fund       | 0.00                | 0.00                | 0.00%         |
| 2-5002-985 Comfort Station Contrib      | 0.00                | 0.00                | 0.00%         |
| 2-5002-986 TeagleLandingBankStabiliz    | 0.00                | 0.00                | 0.00%         |
| 2-5002-987 Aerate&Fertilize TheGreen    | 0.00                | 0.00                | 0.00%         |
| 2-5002-988 Paw Bags                     | 0.00                | 0.00                | 0.00%         |
| 2-5002-989 Lobbyist/Truck Laws          | 0.00                | 0.00                | 0.00%         |
| <b>Total GRANTS/CONTRIB-GENL FUND</b>   | <b>3,000.00</b>     | <b>749.65</b>       | <b>24.99%</b> |
| <b>Total SPECIAL ARTICLES</b>           | <b>4,300.00</b>     | <b>749.65</b>       | <b>17.43%</b> |
| <b>2-501 ADMINISTRATION</b>             |                     |                     |               |
| <b>2-5011 TRUSTEES</b>                  |                     |                     |               |

| Account                              | Budget            | Actual           | % of Budget    |
|--------------------------------------|-------------------|------------------|----------------|
| 2-5011-100 Salaries & Wages          | 3,750.00          | 3,750.00         | 100.00%        |
| 2-5011-199 Employer Paid Benefits    | 230.00            | 229.52           | 99.79%         |
| 2-5011-302 Legal Fees                | 7,500.00          | 1,817.50         | 24.23%         |
| 2-5011-313 Community Television      | 0.00              | 0.00             | 0.00%          |
| 2-5011-603 Dues, Subs & Meetings     | 100.00            | 198.00           | 198.00%        |
| 2-5011-612 Printing Village Report   | 500.00            | 0.00             | 0.00%          |
| 2-5011-613 Tree Fund                 | 15,000.00         | 1,110.00         | 7.40%          |
| 2-5011-615 Advertising               | 1,000.00          | 75.00            | 7.50%          |
| 2-5011-616 WES Parking lot           | 4,000.00          | 4,000.00         | 100.00%        |
| 2-5011-700 Police Search             | 0.00              | 0.00             | 0.00%          |
| 2-5011-801 Unclassified              | 0.00              | 0.00             | 0.00%          |
| 2-5011-806 Comp Unused Sick/Vac Time | 0.00              | 0.00             | 0.00%          |
| 2-5011-810 Lobbyist                  | 0.00              | 0.00             | 0.00%          |
| 2-5011-815 Insurance                 | 75,000.00         | 57,417.14        | 76.56%         |
| <b>Total TRUSTEES</b>                | <b>107,080.00</b> | <b>68,597.16</b> | <b>64.06%</b>  |
| <b>2-5012 EXECUTIVE</b>              |                   |                  |                |
| 2-5012-100 Salaries & Wages          | 50,231.00         | 33,517.99        | 66.73%         |
| 2-5012-199 Employer Paid Benefits    | 13,400.00         | 9,878.59         | 73.72%         |
| 2-5012-200 Wellness                  | 300.00            | 0.00             | 0.00%          |
| 2-5012-301 Professional Services     | 50.00             | 0.00             | 0.00%          |
| 2-5012-603 Dues, Subs & Meetings     | 700.00            | 901.85           | 128.84%        |
| 2-5012-615 Advertising               | 200.00            | 0.00             | 0.00%          |
| <b>Total EXECUTIVE</b>               | <b>64,881.00</b>  | <b>44,298.43</b> | <b>68.28%</b>  |
| <b>2-5013 OFFICE ADMINISTRATION</b>  |                   |                  |                |
| 2-5013-201 Operating Supplies        | 1,200.00          | 920.75           | 76.73%         |
| 2-5013-202 Office Supplies           | 1,200.00          | 414.04           | 34.50%         |
| 2-5013-204 Postage                   | 2,000.00          | 1,758.38         | 87.92%         |
| 2-5013-401 Equip Repairs & Mainte    | 1,000.00          | 495.49           | 49.55%         |
| 2-5013-502 Communications            | 1,800.00          | 2,302.93         | 127.94%        |
| 2-5013-503 NEMRC Support/License     | 1,250.00          | 1,356.25         | 108.50%        |
| 2-5013-504 Reallocation of Reapprais | 0.00              | 0.00             | 0.00%          |
| 2-5013-505 IT - Village              | 0.00              | 5,104.00         | 100.00%        |
| 2-5013-701 Manager's Search          | 0.00              | 0.00             | 0.00%          |
| <b>Total OFFICE ADMINISTRATION</b>   | <b>8,450.00</b>   | <b>12,351.84</b> | <b>146.18%</b> |
| <b>2-5014 AUDITING</b>               |                   |                  |                |
| 2-5014-301 Professional Services     | 15,400.00         | 5,000.00         | 32.47%         |
| <b>Total AUDITING</b>                | <b>15,400.00</b>  | <b>5,000.00</b>  | <b>32.47%</b>  |
| <b>2-5015 TREASURER</b>              |                   |                  |                |
| 2-5015-100 Salaries & Wages          | 1,500.00          | 980.73           | 65.38%         |
| 2-5015-199 Employer Paid Benefits    | 100.00            | 156.88           | 156.88%        |
| 2-5015-601 Travel & Transportation   | 0.00              | 0.00             | 0.00%          |
| <b>Total TREASURER</b>               | <b>1,600.00</b>   | <b>1,137.61</b>  | <b>71.10%</b>  |

| Account                              | Budget            | Actual            | % of Budget    |
|--------------------------------------|-------------------|-------------------|----------------|
| <b>2-5016 ACCOUNTING</b>             |                   |                   |                |
| 2-5016-100 Salaries & Wages          | 35,149.00         | 21,087.18         | 59.99%         |
| 2-5016-199 Employer Paid Benefits    | 12,400.00         | 10,664.85         | 86.01%         |
| 2-5016-301 Professional Services     | 4,000.00          | 2,904.04          | 72.60%         |
| 2-5016-603 Dues, Subs & Meetings     | 25.00             | 0.00              | 0.00%          |
| <b>Total ACCOUNTING</b>              | <b>51,574.00</b>  | <b>34,656.07</b>  | <b>67.20%</b>  |
| <b>2-5018 VILLAGE CLERK</b>          |                   |                   |                |
| 2-5018-316 Village Clerk Wages       | 400.00            | 0.00              | 0.00%          |
| <b>Total VILLAGE CLERK</b>           | <b>400.00</b>     | <b>0.00</b>       | <b>0.00%</b>   |
| <b>2-5019 CAPITAL RESERVE</b>        |                   |                   |                |
| 2-5019-932 Office Equipment          | 0.00              | 0.00              | 0.00%          |
| 2-5019-936 Manager's Pick-up         | 0.00              | 0.00              | 0.00%          |
| 2-5019-937 Compensation Unused Sick/ | 30,000.00         | 30,000.00         | 100.00%        |
| 2-5019-938 Tree Fund                 | 5,000.00          | 5,000.00          | 100.00%        |
| <b>Total CAPITAL RESERVE</b>         | <b>35,000.00</b>  | <b>35,000.00</b>  | <b>100.00%</b> |
| <b>Total ADMINISTRATION</b>          | <b>284,385.00</b> | <b>201,041.11</b> | <b>70.69%</b>  |
| <b>2-502 HIGHWAY DEPARTMENT</b>      |                   |                   |                |
| <b>2-5022 TRAFFIC CONTROL</b>        |                   |                   |                |
| 2-5022-715 Traffic Control Signs     | 0.00              | 0.00              | 0.00%          |
| <b>Total TRAFFIC CONTROL</b>         | <b>0.00</b>       | <b>0.00</b>       | <b>0.00%</b>   |
| <b>2-5023 HIGHWAY MAINTENANCE</b>    |                   |                   |                |
| 2-5023-100 Salaries & Wages          | 0.00              | 0.00              | 0.00%          |
| 2-5023-101 Overtime                  | 0.00              | 0.00              | 0.00%          |
| 2-5023-103 Summer Help-Wages         | 0.00              | 0.00              | 0.00%          |
| 2-5023-199 Employer Paid Benefits    | 0.00              | 0.00              | 0.00%          |
| 2-5023-201 Operating Supplies        | 0.00              | 0.00              | 0.00%          |
| 2-5023-305 Other Purchased Services  | 0.00              | 237.19            | 100.00%        |
| 2-5023-306 Emergency Work            | 0.00              | 0.00              | 0.00%          |
| 2-5023-307 SnowDumpRelocate Research | 0.00              | 0.00              | 0.00%          |
| 2-5023-320 SnowDumpPollutionMonitor  | 0.00              | 0.00              | 0.00%          |
| 2-5023-321 Stormwater Monitoring     | 0.00              | 0.00              | 0.00%          |
| 2-5023-409 Small Tools & Equipment   | 0.00              | 0.00              | 0.00%          |
| 2-5023-425 Frost Mills Rental        | 0.00              | 0.00              | 0.00%          |
| 2-5023-426 NWPL Parking Lot Rental   | 0.00              | 0.00              | 0.00%          |
| 2-5023-503 Fuel                      | 0.00              | 0.00              | 0.00%          |
| 2-5023-507 Rubbish Removal           | 0.00              | 0.00              | 0.00%          |
| 2-5023-710 Road Maintenance          | 0.00              | 0.00              | 0.00%          |
| 2-5023-711 Road Construction         | 0.00              | 0.00              | 0.00%          |
| 2-5023-716 SouthSt Ped Refuge Island | 0.00              | 0.00              | 0.00%          |
| 2-5023-717 Storm Drains              | 0.00              | 0.00              | 0.00%          |

| Account                               | Budget          | Actual          | % of Budget    |
|---------------------------------------|-----------------|-----------------|----------------|
| 2-5023-718 Guardrails                 | 0.00            | 0.00            | 0.00%          |
| 2-5023-727 Crosswalk Maintenance      | 0.00            | 0.00            | 0.00%          |
| 2-5023-802 Salt & Sand                | 0.00            | 0.00            | 0.00%          |
| 2-5023-810 Special Mtg Supplement     | 0.00            | 0.00            | 0.00%          |
| 2-5023-901 IRE Local Share Expenses   | 0.00            | 0.00            | 0.00%          |
| <b>Total HIGHWAY MAINTENANCE</b>      | <b>0.00</b>     | <b>237.19</b>   | <b>100.00%</b> |
| <b>2-5024 SIDEWALK MAINTENANCE</b>    |                 |                 |                |
| 2-5024-727 Sidewalk Maintenance       | 0.00            | 0.00            | 0.00%          |
| 2-5024-728 Sidewalk Construction      | 0.00            | 0.00            | 0.00%          |
| 2-5024-810 Special Mtg Supplement     | 0.00            | 0.00            | 0.00%          |
| 2-5024-821 Eastend Sidewalk           | 0.00            | 0.00            | 0.00%          |
| <b>Total SIDEWALK MAINTENANCE</b>     | <b>0.00</b>     | <b>0.00</b>     | <b>0.00%</b>   |
| <b>2-5025 VILLAGE PARKS</b>           |                 |                 |                |
| 2-5025-201 Operating Supplies         | 0.00            | 0.00            | 0.00%          |
| 2-5025-210 Paw Bags                   | 0.00            | 0.00            | 0.00%          |
| 2-5025-301 East End Park - Parking    | 1,000.00        | 0.00            | 0.00%          |
| 2-5025-302 Fertilization/tree work E  | 1,700.00        | 0.00            | 0.00%          |
| 2-5025-401 Fence & Park Maintenance   | 0.00            | 1,652.00        | 100.00%        |
| 2-5025-406 Fence Post Repair          | 0.00            | 0.00            | 0.00%          |
| 2-5025-409 Small Tools & Equipment    | 0.00            | 0.00            | 0.00%          |
| 2-5025-505 Park&Ride Street Lights    | 0.00            | 0.00            | 0.00%          |
| 2-5025-507 Rubbish Removal            | 0.00            | 0.00            | 0.00%          |
| <b>Total VILLAGE PARKS</b>            | <b>2,700.00</b> | <b>1,652.00</b> | <b>61.19%</b>  |
| <b>2-5026 STREET LIGHTS</b>           |                 |                 |                |
| 2-5026-505 Street Lights              | 0.00            | 0.00            | 0.00%          |
| 2-5026-508 Street Light Fixtures      | 0.00            | 0.00            | 0.00%          |
| <b>Total STREET LIGHTS</b>            | <b>0.00</b>     | <b>0.00</b>     | <b>0.00%</b>   |
| <b>2-5027 PUBLIC WORKS BUILDING</b>   |                 |                 |                |
| 2-5027-501 Utilities                  | 0.00            | 0.00            | 0.00%          |
| 2-5027-703 Bldg Repairs & Mainte      | 0.00            | 0.00            | 0.00%          |
| <b>Total PUBLIC WORKS BUILDING</b>    | <b>0.00</b>     | <b>0.00</b>     | <b>0.00%</b>   |
| <b>2-5028 HIGHWAY EQUIPMENT MAINT</b> |                 |                 |                |
| 2-5028-203 Repair & Mainte Supplies   | 0.00            | 0.00            | 0.00%          |
| 2-5028-207 Equip Mainte Supplies      | 0.00            | 0.00            | 0.00%          |
| 2-5028-401 Equipment Repair           | 0.00            | 0.00            | 0.00%          |
| 2-5028-406 Equipment Purchase         | 0.00            | 0.00            | 0.00%          |
| 2-5028-407 Spare SnowBlower Radiator  | 0.00            | 0.00            | 0.00%          |
| 2-5028-409 Small Tools & Equipment    | 0.00            | 0.00            | 0.00%          |
| <b>Total HIGHWAY EQUIPMENT MAINT</b>  | <b>0.00</b>     | <b>0.00</b>     | <b>0.00%</b>   |

## VILLAGE GENERAL FUND

| Account                                 | Budget            | Actual            | % of Budget   |
|---|-------------------|-------------------|---------------|
| <b>2-5029 CAPITAL RESERVE</b>           |                   |                   |               |
| 2-5029-928 2 Ton Truck '13              | 0.00              | 0.00              | 0.00%         |
| 2-5029-929 2 Ton Truck '19              | 0.00              | 0.00              | 0.00%         |
| 2-5029-930 Ton Truck '20                | 0.00              | 0.00              | 0.00%         |
| 2-5029-938 2 Ton Truck '15              | 0.00              | 0.00              | 0.00%         |
| 2-5029-939 Ton Truck '17                | 0.00              | 0.00              | 0.00%         |
| 2-5029-946 F-150 Pick-up                | 0.00              | 0.00              | 0.00%         |
| 2-5029-947 Dump Truck                   | 0.00              | 0.00              | 0.00%         |
| 2-5029-953 Snow Blower                  | 0.00              | 0.00              | 0.00%         |
| 2-5029-954 Street Sweeper               | 0.00              | 0.00              | 0.00%         |
| 2-5029-976 TheGreen-ArchwayEntrances    | 0.00              | 0.00              | 0.00%         |
| 2-5029-977 Teagle Landing               | 0.00              | 0.00              | 0.00%         |
| 2-5029-978 Future Comfort Station       | 0.00              | 0.00              | 0.00%         |
| 2-5029-979 Future Parking Lot Constr    | 0.00              | 0.00              | 0.00%         |
| <b>Total CAPITAL RESERVE</b>            | <b>0.00</b>       | <b>0.00</b>       | <b>0.00%</b>  |
| <b>Total HIGHWAY DEPARTMENT</b>         | <b>2,700.00</b>   | <b>1,889.19</b>   | <b>69.97%</b> |
| <b>2-503 VILLAGE POLICE DEPT</b>        |                   |                   |               |
| <b>2-5030 POLICE ADMINISTRATION</b>     |                   |                   |               |
| 2-5030-100 Salaries & Wages             | 144,866.00        | 142,815.63        | 98.58%        |
| 2-5030-107 Educ, EMT Training & Stipend | 3,500.00          | 3,069.28          | 87.69%        |
| 2-5030-199 Employer Paid Benefits       | 71,511.00         | 32,037.26         | 44.80%        |
| 2-5030-201 Operating Supplies           | 1,600.00          | 1,081.54          | 67.60%        |
| 2-5030-202 Office Supplies              | 300.00            | 183.72            | 61.24%        |
| 2-5030-601 Travel & Transportation      | 200.00            | 93.03             | 46.52%        |
| 2-5030-603 Dues, Subs & Meetings        | 1,500.00          | 2,218.63          | 147.91%       |
| 2-5030-604 Grants, Dues & Subs          | 0.00              | 0.00              | 0.00%         |
| 2-5030-610 Printing & Binding           | 100.00            | 0.00              | 0.00%         |
| 2-5030-615 Advertising                  | 300.00            | 153.24            | 51.08%        |
| <b>Total POLICE ADMINISTRATION</b>      | <b>223,877.00</b> | <b>181,652.33</b> | <b>81.14%</b> |
| <b>2-5031 LAW ENFORCEMENT</b>           |                   |                   |               |
| 2-5031-100 Salaries & Wages             | 316,891.00        | 177,714.71        | 56.08%        |
| 2-5031-104 Contract Services            | 0.00              | 8,725.96          | 100.00%       |
| 2-5031-107 Local, EMT & Educ Stipend    | 12,000.00         | 7,842.30          | 65.35%        |
| 2-5031-199 Employer Paid Benefits       | 106,000.00        | 87,213.00         | 82.28%        |
| 2-5031-201 Operating Supplies           | 850.00            | 3,258.25          | 383.32%       |
| 2-5031-206 Weapon Mainte & Supplies     | 1,500.00          | 1,506.00          | 100.40%       |
| 2-5031-301 Professional Services        | 800.00            | 568.00            | 71.00%        |
| 2-5031-306 Uniform Service              | 3,000.00          | 2,923.59          | 97.45%        |
| 2-5031-312 Bike Patrol                  | 100.00            | 75.98             | 75.98%        |
| 2-5031-409 Small Tools & Equipment      | 3,000.00          | 5,982.87          | 199.43%       |
| 2-5031-410 Flashing Radar Speed Signs   | 0.00              | 0.00              | 0.00%         |
| 2-5031-413 Officer Video Recording      | 100.00            | 2,088.00          | 2,088.00%     |
| 2-5031-603 Dues, Subs & Meetings        | 350.00            | 250.00            | 71.43%        |
| <b>Total LAW ENFORCEMENT</b>            | <b>444,591.00</b> | <b>298,148.66</b> | <b>67.06%</b> |

| Account                              | Budget           | Actual           | % of Budget    |
|--------------------------------------|------------------|------------------|----------------|
| <b>2-5032 POLICE TRAINING</b>        |                  |                  |                |
| 2-5032-100 Salaries & Wages          | 5,700.00         | 11,920.00        | 209.12%        |
| 2-5032-199 Employer Paid Benefits    | 548.00           | 1,347.32         | 245.86%        |
| 2-5032-601 Travel & Transportation   | 300.00           | 423.60           | 141.20%        |
| 2-5032-605 Tuition                   | 1,900.00         | 1,576.99         | 83.00%         |
| <b>Total POLICE TRAINING</b>         | <b>8,448.00</b>  | <b>15,267.91</b> | <b>180.73%</b> |
| <b>2-5033 POLICE COMMUNICATIONS</b>  |                  |                  |                |
| 2-5033-304 Dispatch Services         | 64,730.00        | 0.00             | 0.00%          |
| 2-5033-402 Radio Maintenance         | 500.00           | 0.00             | 0.00%          |
| 2-5033-502 Communications            | 12,000.00        | 3,764.59         | 31.37%         |
| <b>Total POLICE COMMUNICATIONS</b>   | <b>77,230.00</b> | <b>3,764.59</b>  | <b>4.87%</b>   |
| <b>2-5034 PARKING METERS</b>         |                  |                  |                |
| 2-5034-100 Salaries & Wages          | 25,750.00        | 13,641.58        | 52.98%         |
| 2-5034-199 Employer Paid Benefits    | 2,323.00         | 1,056.25         | 45.47%         |
| 2-5034-202 Office Supplies           | 3,000.00         | 1,568.36         | 52.28%         |
| 2-5034-204 Postage                   | 3,000.00         | 1,582.57         | 52.75%         |
| 2-5034-210 Computer Software         | 1,000.00         | 0.00             | 0.00%          |
| 2-5034-212 CreditCard/Meter Charges  | 13,500.00        | 8,704.71         | 64.48%         |
| 2-5034-301 Professional Services     | 200.00           | 0.00             | 0.00%          |
| 2-5034-401 Equip Repair & Mainte     | 500.00           | 1,258.79         | 251.76%        |
| 2-5034-402 CrdtCrd/MterRepair/Replac | 500.00           | 475.05           | 95.01%         |
| 2-5034-407 Equipment Purchase        | 2,000.00         | 2,000.00         | 100.00%        |
| 2-5034-409 Small Tools & Equipment   | 700.00           | 139.28           | 19.90%         |
| 2-5034-410 Parking fund              | 0.00             | 0.00             | 0.00%          |
| 2-5034-425 NW Library Lot Rent       | 11,000.00        | 11,000.00        | 100.00%        |
| <b>Total PARKING METERS</b>          | <b>63,473.00</b> | <b>41,426.59</b> | <b>65.27%</b>  |
| <b>2-5035 POLICE VEHICLE</b>         |                  |                  |                |
| 2-5035-401 Equip Repair & Mainte     | 3,500.00         | -70.45           | -2.01%         |
| 2-5035-409 Small Tools & Equipment   | 500.00           | 208.63           | 41.73%         |
| 2-5035-503 Fuel                      | 10,400.00        | 3,809.25         | 36.63%         |
| <b>Total POLICE VEHICLE</b>          | <b>14,400.00</b> | <b>3,947.43</b>  | <b>27.41%</b>  |
| <b>2-5036 BUILDING MAINTENANCE</b>   |                  |                  |                |
| 2-5036-100 Salaries & Wages          | 2,200.00         | 0.00             | 0.00%          |
| 2-5036-199 Employer Paid Benefits    | 170.00           | 0.00             | 0.00%          |
| 2-5036-504 Propane                   | 2,250.00         | 0.00             | 0.00%          |
| 2-5036-506 Electricity               | 2,000.00         | 169.79           | 8.49%          |
| 2-5036-507 Rubbish Removal           | 2,500.00         | 1,921.37         | 76.85%         |
| 2-5036-508 Water/Sewer               | 500.00           | 762.15           | 152.43%        |
| 2-5036-703 Building Maintenance      | 250.00           | 229.02           | 91.61%         |
| 2-5036-704 Roof Replacement          | 0.00             | 0.00             | 0.00%          |
| 2-5036-705 Storage Trailer           | 0.00             | 0.00             | 0.00%          |

| Account                                | Budget              | Actual            | % of Budget    |
|--|---------------------|-------------------|----------------|
| <b>Total BUILDING MAINTENANCE</b>      | <b>9,870.00</b>     | <b>3,082.33</b>   | <b>31.23%</b>  |
| <b>2-5037 TOWN POLICE SERVICES</b>     |                     |                   |                |
| 2-5037-100 T Salaries & Wages          | 85,243.00           | 50,734.73         | 59.52%         |
| 2-5037-102 T Training Wages            | 1,442.00            | 381.90            | 26.48%         |
| 2-5037-104 T Contract Services         | 0.00                | 0.00              | 0.00%          |
| 2-5037-107 T Stipend                   | 2,200.00            | 0.00              | 0.00%          |
| 2-5037-198 T Training Paid Benefits    | 0.00                | 0.00              | 0.00%          |
| 2-5037-199 T Employer Paid Benefits    | 29,490.00           | 7,180.04          | 24.35%         |
| 2-5037-302 T Legal Fees                | 0.00                | 0.00              | 0.00%          |
| 2-5037-306 T Uniform Service           | 1,200.00            | 586.32            | 48.86%         |
| 2-5037-307 Extended Vehicle Warranty   | 0.00                | 0.00              | 0.00%          |
| 2-5037-401 T Vehicle Repairs & Maint   | 2,000.00            | 817.70            | 40.89%         |
| 2-5037-409 T Small Tools & Equip       | 500.00              | 697.17            | 139.43%        |
| 2-5037-410 T 4X4 Vehicle Lease         | 6,850.00            | 6,679.91          | 97.52%         |
| 2-5037-411 T 4X4 Radio, Lights, Radar  | 800.00              | 0.00              | 0.00%          |
| 2-5037-412 T Flashing Speed Signs      | 0.00                | 0.00              | 0.00%          |
| 2-5037-502 Communications              | 300.00              | 0.00              | 0.00%          |
| 2-5037-503 T Fuel                      | 4,196.00            | 3,206.67          | 76.42%         |
| 2-5037-603 Dues, Subs & Meetings       | 150.00              | 100.00            | 66.67%         |
| 2-5037-605 T Tuition                   | 750.00              | 521.37            | 69.52%         |
| 2-5037-704 T Roof Replacement          | 0.00                | 0.00              | 0.00%          |
| <b>Total TOWN POLICE SERVICES</b>      | <b>135,121.00</b>   | <b>70,905.81</b>  | <b>52.48%</b>  |
| <b>2-5039 CAPITAL RESERVE</b>          |                     |                   |                |
| 2-5039-932 Office Carpet               | 0.00                | 0.00              | 0.00%          |
| 2-5039-933 Police Computer             | 1,500.00            | 1,500.00          | 100.00%        |
| 2-5039-934 Radio System                | 2,000.00            | 2,000.00          | 100.00%        |
| 2-5039-935 Flashing Radar Speed Sign   | 0.00                | 0.00              | 0.00%          |
| 2-5039-965 Police Cruiser              | 20,000.00           | 20,000.00         | 100.00%        |
| 2-5039-966 Weapon Replacement          | 0.00                | 0.00              | 0.00%          |
| 2-5039-970 Police Training             | 0.00                | 0.00              | 0.00%          |
| <b>Total CAPITAL RESERVE</b>           | <b>23,500.00</b>    | <b>23,500.00</b>  | <b>100.00%</b> |
| <b>Total VILLAGE POLICE DEPT</b>       | <b>1,000,510.00</b> | <b>641,695.65</b> | <b>64.14%</b>  |
| <b>2-504 SHORT TERM RENTAL ENFORCE</b> |                     |                   |                |
| 2-5040-100 Wages                       | 0.00                | 0.00              | 0.00%          |
| 2-5040-199 Benefits                    | 0.00                | 0.00              | 0.00%          |
| 2-5040-201 Operating Supplies          | 0.00                | 0.00              | 0.00%          |
| 2-5040-202 Office Supplies             | 0.00                | 0.00              | 0.00%          |
| 2-5040-204 Postage                     | 0.00                | 0.00              | 0.00%          |
| 2-5040-302 Legal Fees                  | 0.00                | 0.00              | 0.00%          |
| <b>Total SHORT TERM RENTAL ENFORCE</b> | <b>0.00</b>         | <b>0.00</b>       | <b>0.00%</b>   |
| <b>2-507 BOARDS &amp; AGENCIES</b>     |                     |                   |                |

## VILLAGE GENERAL FUND

| Account                                | Budget            | Actual           | % of Budget    |
|--|-------------------|------------------|----------------|
| <b>2-5070 PLANNING &amp; ZONING</b>    |                   |                  |                |
| 2-5070-100 Salaries & Wages            | 60,000.00         | 42,662.07        | 71.10%         |
| 2-5070-199 Employer Paid Benefits      | 33,600.00         | 20,092.04        | 59.80%         |
| 2-5070-301 Professional Services       | 2,800.00          | 0.00             | 0.00%          |
| 2-5070-302 Legal Fees                  | 1,600.00          | 0.00             | 0.00%          |
| 2-5070-406 Equipment Purchase          | 800.00            | 0.00             | 0.00%          |
| 2-5070-601 Travel & Transportation     | 800.00            | 185.30           | 23.16%         |
| 2-5070-603 Dues, Subs & Meetings       | 4,960.00          | 3,441.84         | 69.39%         |
| 2-5070-611 Printing Ordinances         | 0.00              | 0.00             | 0.00%          |
| 2-5070-615 Advertising                 | 3,200.00          | 1,633.58         | 51.05%         |
| 2-5070-812 GIS Mapping                 | 480.00            | 0.00             | 0.00%          |
| <b>Total PLANNING &amp; ZONING</b>     | <b>108,240.00</b> | <b>68,014.83</b> | <b>62.84%</b>  |
| <b>2-5079 CAPITAL RESERVE</b>          |                   |                  |                |
| 2-5079-933 Computer Equip Replace      | 0.00              | 0.00             | 0.00%          |
| 2-5079-934 Update Village-Town Plan    | 1,200.00          | 1,200.00         | 100.00%        |
| <b>Total CAPITAL RESERVE</b>           | <b>1,200.00</b>   | <b>1,200.00</b>  | <b>100.00%</b> |
| <b>Total BOARDS &amp; AGENCIES</b>     | <b>109,440.00</b> | <b>69,214.83</b> | <b>63.24%</b>  |
| <b>2-5091 VILLAGE HWY EXPENSE</b>      |                   |                  |                |
| 2-5091-803 Highway Rebate to Town      | 0.00              | 0.00             | 0.00%          |
| 2-5091-804 HWY State Aid to Town       | 49,000.00         | 0.00             | 0.00%          |
| <b>Total VILLAGE HWY EXPENSE</b>       | <b>49,000.00</b>  | <b>0.00</b>      | <b>0.00%</b>   |
| <b>2-5092 TRUSTEES' CONTINGENCY</b>    |                   |                  |                |
| 2-5092-801 Unclassified                | 15,000.00         | 1,500.00         | 10.00%         |
| 2-5092-810 Lobbyist                    | 0.00              | 0.00             | 0.00%          |
| 2-5092-815 Insurance                   | 0.00              | 0.00             | 0.00%          |
| <b>Total TRUSTEES' CONTINGENCY</b>     | <b>15,000.00</b>  | <b>1,500.00</b>  | <b>10.00%</b>  |
| <b>2-5099 CAPITAL RESERVE SPENDING</b> |                   |                  |                |
| 2-5099-912 Planning&Zoning Regs        | 0.00              | 0.00             | 0.00%          |
| 2-5099-914 Lobbyist                    | 0.00              | 0.00             | 0.00%          |
| 2-5099-926 Manager's Pick-up           | 0.00              | 0.00             | 0.00%          |
| 2-5099-932 Office Equipment            | 0.00              | 0.00             | 0.00%          |
| 2-5099-933 Computer Equip Replacment   | 0.00              | 0.00             | 0.00%          |
| 2-5099-934 Vail Field Parking          | 0.00              | 0.00             | 0.00%          |
| 2-5099-935 Route 4 Improvements        | 0.00              | 0.00             | 0.00%          |
| 2-5099-936 Storm Drain Repair          | 0.00              | 0.00             | 0.00%          |
| 2-5099-937 Paving                      | 0.00              | 0.00             | 0.00%          |
| 2-5099-939 2 Ton Truck w/plow          | 0.00              | 0.00             | 0.00%          |
| 2-5099-941 Dump Truck w/plow           | 0.00              | 0.00             | 0.00%          |
| 2-5099-942 Loader                      | 0.00              | 0.00             | 0.00%          |
| 2-5099-943 Storage Trailer             | 0.00              | 0.00             | 0.00%          |
| 2-5099-944 Snowblower-Loader Mounted   | 0.00              | 0.00             | 0.00%          |



| Account                               | Budget      | Actual          | % of Budget    |
|---------------------------------------|-------------|-----------------|----------------|
| 2-5099-945 2 Ton Truck w/plow         | 0.00        | 0.00            | 0.00%          |
| 2-5099-946 Street Snow Blower         | 0.00        | 0.00            | 0.00%          |
| 2-5099-947 HWY Repairs & Maintenance  | 0.00        | 0.00            | 0.00%          |
| 2-5099-948 Road Construction          | 0.00        | 0.00            | 0.00%          |
| 2-5099-949 Road & Sidewalk Mainte     | 0.00        | 0.00            | 0.00%          |
| 2-5099-950 TrafficControlBridgProjec  | 0.00        | 0.00            | 0.00%          |
| 2-5099-952 Snow Dump Land Purchase    | 0.00        | 0.00            | 0.00%          |
| 2-5099-953 Ornamental Street Lights   | 0.00        | 0.00            | 0.00%          |
| 2-5099-954 Village Parks              | 0.00        | 0.00            | 0.00%          |
| 2-5099-955 Trees                      | 0.00        | 0.00            | 0.00%          |
| 2-5099-956 Ordinance Printing         | 0.00        | 0.00            | 0.00%          |
| 2-5099-962 Police Computer            | 0.00        | 0.00            | 0.00%          |
| 2-5099-964 Police Office Carpet       | 0.00        | 0.00            | 0.00%          |
| 2-5099-965 Meter Replace/Repair       | 0.00        | 0.00            | 0.00%          |
| 2-5099-967 Flashing Radar Speed Sign  | 0.00        | 0.00            | 0.00%          |
| 2-5099-971 Police Cruiser             | 0.00        | 399.00          | 100.00%        |
| 2-5099-972 Polic Vehicle Maint/Equip  | 0.00        | 0.00            | 0.00%          |
| 2-5099-973 CommVehicle Enforcement    | 0.00        | 0.00            | 0.00%          |
| 2-5099-974 Police Training            | 0.00        | 0.00            | 0.00%          |
| 2-5099-975 Police Equipment           | 0.00        | 2,356.34        | 100.00%        |
| 2-5099-976 Police Training            | 0.00        | 0.00            | 0.00%          |
| 2-5099-977 Police Material            | 0.00        | 0.00            | 0.00%          |
| 2-5099-978 Comfort Station Construct  | 0.00        | 0.00            | 0.00%          |
| 2-5099-979 Parking Lot Construction   | 0.00        | 0.00            | 0.00%          |
| 2-5099-980 NWPL Parking Lot Improvt   | 0.00        | 0.00            | 0.00%          |
| 2-5099-981 Sidewalks                  | 0.00        | 0.00            | 0.00%          |
| 2-5099-982 Granite Curbing            | 0.00        | 0.00            | 0.00%          |
| 2-5099-983 Fence Post Repair          | 0.00        | 0.00            | 0.00%          |
| 2-5099-984 RetainingWallConstruction  | 0.00        | 0.00            | 0.00%          |
| 2-5099-985 HWY Comm Equipment         | 0.00        | 0.00            | 0.00%          |
| 2-5099-986 Salt & Sand                | 0.00        | 0.00            | 0.00%          |
| 2-5099-987 Road Paving                | 0.00        | 0.00            | 0.00%          |
| 2-5099-988 Line Striper               | 0.00        | 0.00            | 0.00%          |
| 2-5099-990 CapitalOutlay Undedicated  | 0.00        | 0.00            | 0.00%          |
| <b>Total CAPITAL RESERVE SPENDING</b> | <b>0.00</b> | <b>2,755.34</b> | <b>100.00%</b> |
| <b>2-5301 LOSS REPAIR EXPENSES</b>    |             |                 |                |
| 2-5301-850 Flood Damage-Vill Garage   | 0.00        | 0.00            | 0.00%          |
| 2-5301-860 Property Damage-St Light   | 0.00        | 0.00            | 0.00%          |
| 2-5301-861 PropertyDamagPoliceCarpet  | 0.00        | 0.00            | 0.00%          |
| 2-5301-862 PropertyDamage-Guardrail   | 0.00        | 0.00            | 0.00%          |
| 2-5301-863 Property Damage-Fence      | 0.00        | 0.00            | 0.00%          |
| 2-5301-864 PropertyDamage-Trees       | 0.00        | 0.00            | 0.00%          |
| 2-5301-870 VehicleDamage-Plow Truck   | 0.00        | 0.00            | 0.00%          |
| 2-5301-871 VehicleDamag-PolicCruiser  | 0.00        | 0.00            | 0.00%          |
| <b>Total LOSS REPAIR EXPENSES</b>     | <b>0.00</b> | <b>0.00</b>     | <b>0.00%</b>   |
| <b>2-5303 IRENE RECOVERY EXPENSE</b>  |             |                 |                |

| Account                              | Budget              | Actual            | % of Budget    |
|--------------------------------------|---------------------|-------------------|----------------|
| 2-5303-150 IRE Wages & FICA          | 0.00                | 0.00              | 0.00%          |
| 2-5303-901 IRE Local Share Expenses  | 0.00                | 0.00              | 0.00%          |
| <b>Total IRENE RECOVERY EXPENSE</b>  | <b>0.00</b>         | <b>0.00</b>       | <b>0.00%</b>   |
| <b>2-5401 GRANT EXPENSE</b>          |                     |                   |                |
| 2-5401-815 PoliceHWYSafetyGrantExpen | 0.00                | 0.00              | 0.00%          |
| 2-5401-816 Police PACIF Grant Expend | 0.00                | 0.00              | 0.00%          |
| 2-5401-817 Planning Grant Expense    | 0.00                | 0.00              | 0.00%          |
| 2-5401-818 Police Equip Grant Expens | 0.00                | 2,590.25          | 100.00%        |
| 2-5401-819 Police Vest Grant Expense | 0.00                | 1,528.00          | 100.00%        |
| 2-5401-820 Highway Grant Expense     | 0.00                | 0.00              | 0.00%          |
| 2-5401-821 Sidewalk Grant Expense    | 0.00                | 0.00              | 0.00%          |
| 2-5401-822 Village Tree Grant Expens | 0.00                | 0.00              | 0.00%          |
| 2-5401-823 MDT Police Grant Expense  | 0.00                | 0.00              | 0.00%          |
| 2-5401-824 RiverStRetainingWallGrant | 0.00                | 0.00              | 0.00%          |
| 2-5401-825 Waterfront Park Grant Exp | 0.00                | 0.00              | 0.00%          |
| 2-5401-826 Park & Ride Grant Expense | 0.00                | 0.00              | 0.00%          |
| 2-5401-827 Snow Dump Constr Grant    | 0.00                | 0.00              | 0.00%          |
| 2-5401-828 Energy Grant Expense      | 0.00                | 0.00              | 0.00%          |
| 2-5401-829 DUI OP Grant Exp          | 0.00                | 10,278.36         | 100.00%        |
| 2-5401-830 SustainableWoodstockGrant | 0.00                | 0.00              | 0.00%          |
| 2-5401-831 SafeRoutes to SchoolGrant | 0.00                | 0.00              | 0.00%          |
| 2-5401-832 ProspectSt PavingGrantExp | 0.00                | 0.00              | 0.00%          |
| 2-5401-835 BypassMitigationGrantExp  | 0.00                | 0.00              | 0.00%          |
| <b>Total GRANT EXPENSE</b>           | <b>0.00</b>         | <b>14,396.61</b>  | <b>100.00%</b> |
| <b>2-570 TRANSFERS OUT</b>           |                     |                   |                |
| 2-5701-000 Transfer to Cap Reserve   | 0.00                | 0.00              | 0.00%          |
| 2-5702-000 Transfer to Trustee       | 0.00                | 0.00              | 0.00%          |
| 2-5703-000 Transfer to Debt Service  | 0.00                | 0.00              | 0.00%          |
| 2-5704-000 Transfer for Parking Fac  | 0.00                | 0.00              | 0.00%          |
| <b>Total TRANSFERS OUT</b>           | <b>0.00</b>         | <b>0.00</b>       | <b>0.00%</b>   |
| <b>Total Appropriations</b>          | <b>1,465,335.00</b> | <b>933,242.38</b> | <b>63.69%</b>  |
| <b>Total VILLAGE GENERAL FUND</b>    | <b>1,700.75</b>     | <b>283,403.31</b> |                |
| <b>Total All Funds</b>               | <b>1,700.75</b>     | <b>283,403.31</b> |                |

RECEIVED  
FEB 29 2024

BY: .....

Town/Village of Woodstock

Application for a permit to hold a parade or event on public streets or highways

Pursuant to Title 24 V.S.A. Section 2291 (5) the Legislative Board of the Village/Town of Woodstock herewith regulates the use of public highways for parades and/or events.

Event: Veterans Day Parade  
Parade/event date: 11-9-2024 Start time: 10 am  
End time: 11 am  
Applicant/organization: ORA E PAUL post #24 American Legion  
Telephone: \_\_\_\_\_  
Email: JJFord12@gmail.com  
Mailing address: PO Box 365  
Woodstock VT 05091  
Contact person: Jim Ford  
Best contact number: 802 356 1104  
Location of assembly & beginning of event: ORA E Paul post #2-1  
Central St + High St  
Route of public highways: ORA E PAUL Post #24 American Legion  
down Central St to Court House and back

\*Attach map showing route

Traffic control (if any): Yes

Estimated number of participants: 20

Authorized representative signature: James J. Ford JK  
Print: James J. Ford JK

Conditions: Include Certificate of Insurance naming the Town of Woodstock as additional insured in the amount of \$2,000,000.

Please mail or email completed application to:

Town of Woodstock  
Nikki Nourse  
PO Box 488  
Woodstock, VT 05091

[nnourse@townofwoodstock.org](mailto:nnourse@townofwoodstock.org)

n12vak13

OFFICE USE ONLY

This permit is:

- Approved
- Denied

Additional conditions: \_\_\_\_\_

Municipal Manager: \_\_\_\_\_  
Date: \_\_\_\_\_

RECEIVED  
FEB 29 2024

BY: .....

Town/Village of Woodstock

Application for a permit to hold a parade or event on public streets or highways

Pursuant to Title 24 V.S.A. Section 2291 (5) the Legislative Board of the Village/Town of Woodstock herewith regulates the use of public highways for parades and/or events.

Event: Memorial Day Parade  
Parade/event date: 5-25-2021 Start time: 10:30am  
End time: 11:30am  
Applicant/organization: ORA E PAUL post #24 American Legion  
Telephone: \_\_\_\_\_  
Email: JJFordVT12@gmail.com  
Mailing address: PO Box 365  
Woodstock VT 05091  
Contact person: Jim Ford  
Best contact number: 802 356-1104  
Location of assembly & beginning of event: Woodstock Elementary School

Route of public highways: South Park + Central St to Pleasant St  
then back to Elm St and South Park to Court House  
We will be stopping at the Legion, Tribal Park, Pleasant St bridge  
\*Attach map showing route and the Court House

Traffic control (if any): yes

Estimated number of participants: 30 plus

Authorized representative signature: James J. Ford Jr  
Print: James J. Ford Jr

Conditions: Include Certificate of Insurance naming the Town of Woodstock as additional insured in the amount of \$2,000,000.

Please mail or email completed application to:

Town of Woodstock  
Nikki Nourse  
PO Box 488  
Woodstock, VT 05091

[nnourse@townofwoodstock.org](mailto:nnourse@townofwoodstock.org)

OFFICE USE ONLY

This permit is:  
 Approved  
 Denied

Additional conditions: \_\_\_\_\_  
\_\_\_\_\_

Municipal Manager: \_\_\_\_\_  
Date: \_\_\_\_\_





RECEIVED  
FEB 08 2024

BY: .....

Town/Village of Woodstock

Application for a permit to hold a parade or event on public streets or highways

Pursuant to Title 24 V.S.A. Section 2291 (5) the Legislative Board of the Village/Town of Woodstock herewith regulates the use of public highways for parades and/or events.

Event: Annual Alumni Parade  
Parade/event date: June 15, 2024 Start time: 2 PM  
End time: 3 PM  
Applicant/organization: WOODSTOCK ALUMNI ASSOCIATION  
Telephone: -603-381-6526  
Email: Tozdee.Yazil@aadl.com  
Mailing address: 1 PINE ST  
WOODSTOCK, VT 05091  
Contact person: DENNIS L. WRIGHT  
Best contact number: 603-381-6526  
Location of assembly & beginning of event: WOODSTOCK ELEMENTARY SCHOOL  
Route of public highways: RT 106 to RT 4

\*Attach map showing route

Traffic control (if any): THE WOODSTOCK POLICE HAVE ALWAYS BEEN SO HELPFUL

Estimated number of participants: 120

Authorized representative signature: Dennis L Wright  
Print: DENNIS L. WRIGHT

Conditions: Include Certificate of Insurance naming the Town of Woodstock as additional insured in the amount of \$2,000,000.

Please mail or email completed application to:

Town of Woodstock  
Nikki Nourse  
PO Box 488  
Woodstock, VT 05091

[nnourse@townofwoodstock.org](mailto:nnourse@townofwoodstock.org)

OFFICE USE ONLY

This permit is:

- Approved
- Denied

Additional conditions: \_\_\_\_\_

Municipal Manager: \_\_\_\_\_

Date: \_\_\_\_\_







RECEIVED  
FEB 08 2024

Village of Woodstock  
Permit for Use of the Village Green

BY: .....

Application date: 2-8-24  
Event name: WOODSTOCK ALUMNI DAY  
Name of non-profit organization: WOODSTOCK ALUMNI ASSOCIATION  
Address: Box 755 WOODSTOCK, VT 05091

Event information

Date of event: JUNE 15, 2024 Time of event: 1-3 PM  
Hours event will occupy the Green, including setup and cleanup time: 8 HR  
Anticipated crowd size: 800  
Will you have booths or stalls? YES  
If yes, how many? 4  
Equipment to be used on the Green: THE ASSOCIATION'S HOT DOG ROLLER,

Event description. Clearly state the scope and nature of the event to be held: The Annual Parade and gathering on the Green to visit with old friends

Traffic control plan/arrangements: the police are always notified are so helpful.

Please submit a layout for the event.

An application fee of \$50 must accompany this application, as well as a Certificate of Insurance naming the Village of Woodstock as a certificate holder. Both are required before permit will be approved.

Fee paid: 2/8/2024 Cash/Check/Online: CASH 815  
Received by: NLL

Certificate of Insurance received: \_\_\_\_\_

Received by: \_\_\_\_\_



The individual designated as responsible to the Village Trustees for compliance with the provisions of the Village Ordinance governing the Use of the Village Green, certification that the organization is based in Woodstock, and the restrictions/conditions on the reverse side.

Name: DENNIS L. WRIGHT

Title: ASSOCIATION PRESIDENT

Phone: 603-381-6526

Mailing address: 1 PINE ST WOODSTOCK, VT 05091

Email: TuzdeeJazz@aol.com

**Restrictions/Conditions:**

1. The Village Green shall be maintained in a neat and orderly condition at all times during the date of the activity and, to the extent reasonable possible, during the setup and cleanup time for such activity.
2. Any equipment installed on the Village Green in connection with the activity shall be installed no sooner than 24 hours prior to the scheduled date of the activity and shall be removed no later than 24 hours after the scheduled date of the activity, provided however, any equipment which can be installed and removed shall be installed and removed on the day of the activity. This standard shall have separate application to any alternate date not immediately following the scheduled date.
3. No signs or equipment shall be attached to or installed upon trees or historic/memorial markers in the Village Green or upon traffic signs, parking kiosks, or light poles surrounding the Village Green.
4. Traffic signs and parking kiosks surrounding the Village Green shall not be obstructed.
5. No structures or tents shall be erected or placed within 15 feet of the trunk of any tree in the Village Green.
6. No activity shall be conducted on or before 7:00 am or after 10:00 pm without special arrangements.
7. Consideration may be given as to whether an applicant for activity, if permitted, would unreasonably restrict the public access to and use of the Village Green.
8. Parking and traffic control:
  - a. All traffic control arrangements and site layouts shall be reasonably calculated to ensure the maximum safety of the public and to cause the least possible inconvenience to the public. Descriptions of arrangements for traffic control shall include the recommendations of the Village Chief of Police with respect thereto and shall clearly state any variances between actual arrangements made and the recommendation of the Village Chief of Police.
  - b. Participants and sponsors parking – participants and individuals involved in providing the activities must park at locations away from the Green, including North and South Street, Union Street, Court Street, and the Village Square.
  - c. Police Officers must be furnished by and paid for by the sponsor. Please contact the Woodstock Police Department for fees and arrangements.
9. Maintenance and Damages:
  - a. All arrangements for and expenses relating to maintenance of the Village Green immediately before, during, and immediately after a permitted activity and traffic control during a permitted activity, shall be the responsibility of the permittee.



- b. Any damage to the Village Green occurring in connection with an activity (including setup and cleanup), permitted hereunder shall be repaired at the expense of the permittee. At the option of the Board, any repair so required shall be arranged by the Board or by the permittee.
- 10. Applicant should check for electricity of the Green before the event. Please understand that the electricity at the information booth is paid by the Chamber of Commerce. Please call the Chamber at 457-3555.
- 11. At the option of the Board, a written indemnification agreement or some other security may be required as a condition precedent to the holding of a permitted activity hereunder the permit or any applicable law.
- 12. Applicant recycling plan: applicant to describe plans for the event to collect and recycle a minimum of the following items: glass, plastic, and aluminum containers.
- 13. The \$50 application fee may be refundable if all conditions of the permit are met, including recycling requirements. It is up to the applicant to request the return of the \$50 fee. Please send written request within 30 days after the event. Such refund will be made only after the Board of Village Trustees agrees to do so.

I have read and understand the above restrictions and conditions and agree to any additional conditions established by the Board of Trustees.

Applicant signatures: Dennis L. Wright  
 Date: 2-8-24

Please call or email completed permit to:  
 Town of Woodstock nnourse@townofwoodstock.org  
 Nikki Nourse  
 PO Box 488  
 Woodstock, VT 05091

**FOR OFFICE USE ONLY**

This permit was:

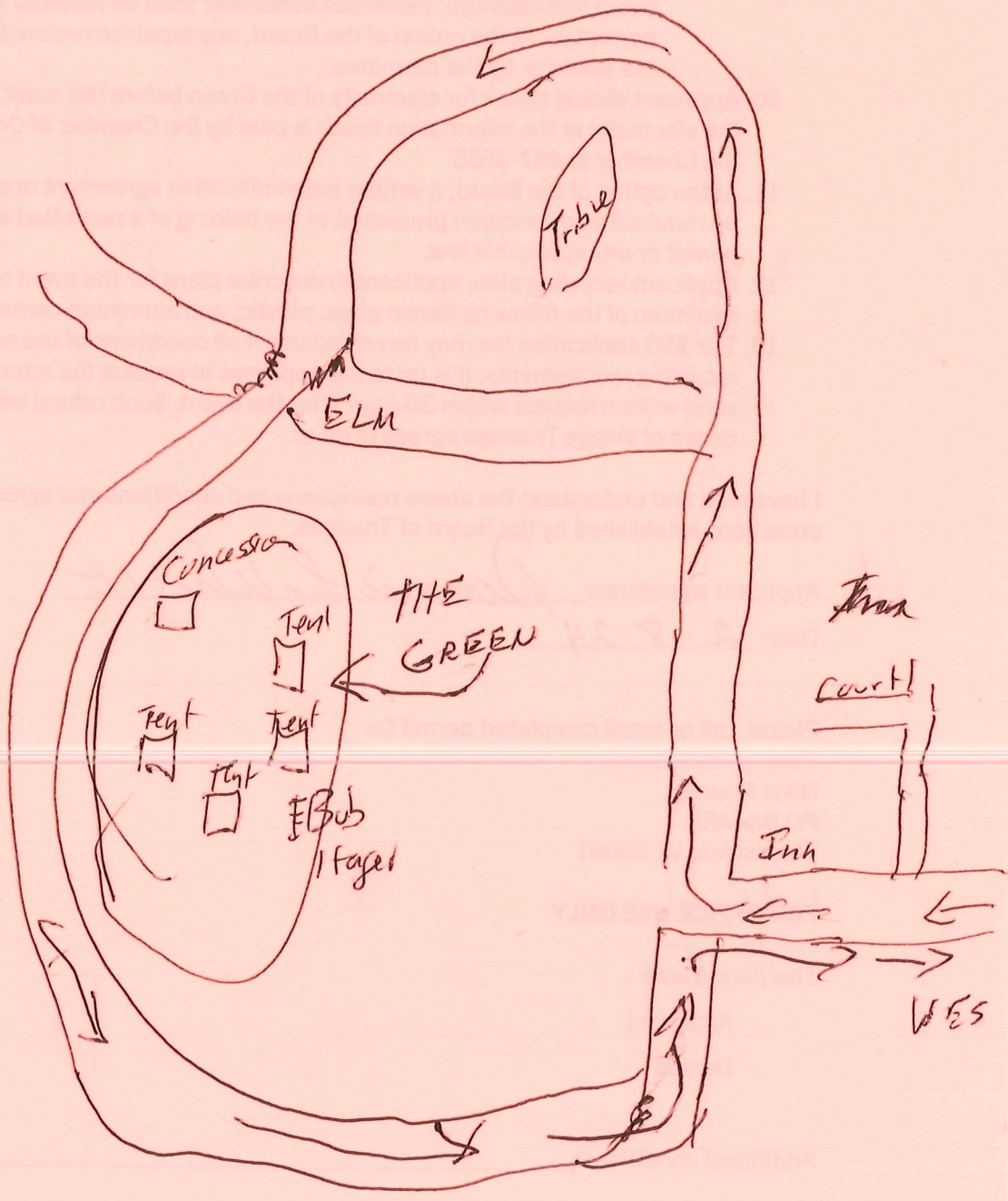
- Approved
- Denied

Additional conditions: \_\_\_\_\_  
 \_\_\_\_\_

Municipal Manager: \_\_\_\_\_  
 Date: \_\_\_\_\_

Permit #: \_\_\_\_\_







RECEIVED  
FEB 08 2024

BY: .....

Village of Woodstock  
Permit for Use of the Village Green

Application date: 1-8-24  
Event name: DOGS IN THE PARK  
Name of non-profit organization: WOODSTOCK ALUMNI ASSOCIATION  
Address: BOX 755 WOODSTOCK, UT 05091

Event information

Date of event: MAY - SEPT Time of event: 11:00 AM - 3 PM  
Hours event will occupy the Green, including setup and cleanup time: \_\_\_\_\_  
Anticipated crowd size: 10  
Will you have booths or stalls? NO  
If yes, how many? —  
Equipment to be used on the Green: HOT DOG ROLLER

Event description. Clearly state the scope and nature of the event to be held: COOK AND SELL HOT DOGS, CHIPS, WATER + SODA

Traffic control plan/arrangements: NONE

Please submit a layout for the event.

An application fee of \$50 must accompany this application, as well as a Certificate of Insurance naming the Village of Woodstock as a certificate holder. Both are required before permit will be approved.

Fee paid: 2/8/2024 Cash/Check/Online: 815  
Received by: NLL  
Certificate of Insurance received: \_\_\_\_\_  
Received by: \_\_\_\_\_



The individual designated as responsible to the Village Trustees for compliance with the provisions of the Village Ordinance governing the Use of the Village Green, certification that the organization is based in Woodstock, and the restrictions/conditions on the reverse side.

Name: DENNIS L. WRIGHT

Title: WOODSTOCK ALUMNI PRESIDENT

Phone: 603-381-6526

Mailing address: 1 PINE ST WOODSTOCK VT 05091

Email: TUZDEETAZII@GOL.COM

**Restrictions/Conditions:**

1. The Village Green shall be maintained in a neat and orderly condition at all times during the date of the activity and, to the extent reasonable possible, during the setup and cleanup time for such activity.
2. Any equipment installed on the Village Green in connection with the activity shall be installed no sooner than 24 hours prior to the scheduled date of the activity and shall be removed no later than 24 hours after the scheduled date of the activity, provided however, any equipment which can be installed and removed shall be installed and removed on the day of the activity. This standard shall have separate application to any alternate date not immediately following the scheduled date.
3. No signs or equipment shall be attached to or installed upon trees or historic/memorial markers in the Village Green or upon traffic signs, parking kiosks, or light poles surrounding the Village Green.
4. Traffic signs and parking kiosks surrounding the Village Green shall not be obstructed.
5. No structures or tents shall be erected or placed within 15 feet of the trunk of any tree in the Village Green.
6. No activity shall be conducted on or before 7:00 am or after 10:00 pm without special arrangements.
7. Consideration may be given as to whether an applicant for activity, if permitted, would unreasonably restrict the public access to and use of the Village Green.
8. Parking and traffic control:
  - a. All traffic control arrangements and site layouts shall be reasonably calculated to ensure the maximum safety of the public and to cause the least possible inconvenience to the public. Descriptions of arrangements for traffic control shall include the recommendations of the Village Chief of Police with respect thereto and shall clearly state any variances between actual arrangements made and the recommendation of the Village Chief of Police.
  - b. Participants and sponsors parking – participants and individuals involved in providing the activities must park at locations away from the Green, including North and South Street, Union Street, Court Street, and the Village Square.
  - c. Police Officers must be furnished by and paid for by the sponsor. Please contact the Woodstock Police Department for fees and arrangements.
9. Maintenance and Damages:
  - a. All arrangements for and expenses relating to maintenance of the Village Green immediately before, during, and immediately after a permitted activity and traffic control during a permitted activity, shall be the responsibility of the permittee.



- b. Any damage to the Village Green occurring in connection with an activity (including setup and cleanup), permitted hereunder shall be repaired at the expense of the permittee. At the option of the Board, any repair so required shall be arranged by the Board or by the permittee.
- 10. Applicant should check for electricity of the Green before the event. Please understand that the electricity at the information booth is paid by the Chamber of Commerce. Please call the Chamber at 457-3555.
- 11. At the option of the Board, a written indemnification agreement or some other security may be required as a condition precedent to the holding of a permitted activity hereunder the permit or any applicable law.
- 12. Applicant recycling plan: applicant to describe plans for the event to collect and recycle a minimum of the following items: glass, plastic, and aluminum containers.
- 13. The \$50 application fee may be refundable if all conditions of the permit are met, including recycling requirements. It is up to the applicant to request the return of the \$50 fee. Please send written request within 30 days after the event. Such refund will be made only after the Board of Village Trustees agrees to do so.

I have read and understand the above restrictions and conditions and agree to any additional conditions established by the Board of Trustees.

Applicant signatures: Dennis L. Wright  
 Date: 2-8-24

Please call or email completed permit to:  
 Town of Woodstock nnourse@townofwoodstock.org  
 Nikki Nourse  
 PO Box 488  
 Woodstock, VT 05091

**FOR OFFICE USE ONLY**

This permit was:  
 Approved  
 Denied

Additional conditions: \_\_\_\_\_  
 \_\_\_\_\_

Municipal Manager: \_\_\_\_\_  
 Date: \_\_\_\_\_

Permit #: \_\_\_\_\_

NIKKI

Important Things to remember for both Woodstock Alumni Association permits.

1. We will have our usual Alumni Association concession tent on the Green on June 15, 2024
2. Several 10' x 10' tents would be set up, with tables and chairs under each, on the Green on June 15, 2024.
3. The Alumni Parade will begin at 2:00PM and end about 3:00PM, on June 15, 2024.
4. The parade route begins at Vail Field, goes through town, and ends back at the WES on June 15, 2024. (A map of the route is enclosed here.)
5. After 4:00Pm, on June 14, 2024, No Parking signs would be placed on Court Street, Cross street, and on both sides of South Street, from The Catholic Church to the area where the Vail Field and golf course meet.

The Alumni Association permit would be to sell hot dogs, small bags of potato chips, small bottles of water, candy bars, and Coke is hopefully being scheduled for most Sundays, on the Green, beginning in early May. The hours for sales would be from 11:00AM to 3:00PM. There would be no tent set up, just one table. The Alumni Representative would be responsible for total cleanup at 3:00PM on each Sunday, when the hot dogs are sold. The Chamber seemed delighted that visitors/passersby would find a possible lunch item for sale.



Village of Woodstock  
Permit for Use of the Village Green

- Library Lawn -

Application date: March 6, 2024

Event name: Plant Sale

Name of non-profit organization: Woodstock Garden Club

Address: P.O. Box 633 Woodstock, VT 05091

Event information

Date of event: May 25, 2024 Time of event: 9 AM - 1 PM

Hours event will occupy the Green, including setup and cleanup time: Friday, 5/24 8:30 AM - 10:30 AM

Anticipated crowd size: ± 200 Saturday, 5/25 8:00 AM - 1 PM

Will you have booths or stalls? Pop-up tents/tables

If yes, how many? 10 - 8' tables 7 - 6' tables

Equipment to be used on the Green: Pop-up tents/tables, hot dog rolling machines

Event description. Clearly state the scope and nature of the event to be held: The Woodstock Garden Club holds a plant sale each year to raise funds to put back into the town via our civic beautification efforts. We will be selling plants as well as food.

Traffic control plan/arrangements: We plan to block off four parking spaces with cones for drop-off/pick-up.

Please submit a layout for the event.

An application fee of \$50 must accompany this application, as well as a Certificate of Insurance naming the Village of Woodstock as a certificate holder. Both are required before permit will be approved.

Fee paid: \_\_\_\_\_

Cash/Check/Online: \_\_\_\_\_

Received by: \_\_\_\_\_

Certificate of Insurance received: \_\_\_\_\_

Received by: \_\_\_\_\_



The individual designated as responsible to the Village Trustees for compliance with the provisions of the Village Ordinance governing the Use of the Village Green, certification that the organization is based in Woodstock, and the restrictions/conditions on the reverse side.

Name: Tracy Phillips  
Title: Plant Sale Co-Chair Phone: 802-457-2884  
Mailing address: 1192 Prosper Road, Woodstock, VT 05091  
Email: tput1192@gmail.com

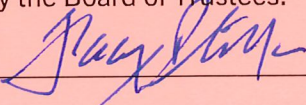
**Restrictions/Conditions:**

1. The Village Green shall be maintained in a neat and orderly condition at all times during the date of the activity and, to the extent reasonable possible, during the setup and cleanup time for such activity.
2. Any equipment installed on the Village Green in connection with the activity shall be installed no sooner than 24 hours prior to the scheduled date of the activity and shall be removed no later than 24 hours after the scheduled date of the activity, provided however, any equipment which can be installed and removed shall be installed and removed on the day of the activity. This standard shall have separate application to any alternate date not immediately following the scheduled date.
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  - b. Participants and sponsors parking – participants and individuals involved in providing the activities must park at locations away from the Green, including North and South Street, Union Street, Court Street, and the Village Square.
  - c. Police Officers must be furnished by and paid for by the sponsor. Please contact the Woodstock Police Department for fees and arrangements.
9. Maintenance and Damages:
  - a. All arrangements for and expenses relating to maintenance of the Village Green immediately before, during, and immediately after a permitted activity and traffic control during a permitted activity, shall be the responsibility of the permittee.



- b. Any damage to the Village Green occurring in connection with an activity (including setup and cleanup), permitted hereunder shall be repaired at the expense of the permittee. At the option of the Board, any repair so required shall be arranged by the Board or by the permittee.
- 10. Applicant should check for electricity of the Green before the event. Please understand that the electricity at the information booth is paid by the Chamber of Commerce. Please call the Chamber at 457-3555.
- 11. At the option of the Board, a written indemnification agreement or some other security may be required as a condition precedent to the holding of a permitted activity hereunder the permit or any applicable law.
- 12. Applicant recycling plan: applicant to describe plans for the event to collect and recycle a minimum of the following items: glass, plastic, and aluminum containers.
- 13. The \$50 application fee may be refundable if all conditions of the permit are met, including recycling requirements. It is up to the applicant to request the return of the \$50 fee. Please send written request within 30 days after the event. Such refund will be made only after the Board of Village Trustees agrees to do so.

I have read and understand the above restrictions and conditions and agree to any additional conditions established by the Board of Trustees.

Applicant signatures:   
Date: 3/6/24

**Please call or email completed permit to:**

Town of Woodstock  
Nikki Nourse  
PO Box 488  
Woodstock, VT 05091

[nnourse@townofwoodstock.org](mailto:nnourse@townofwoodstock.org)

**FOR OFFICE USE ONLY**

This permit was:

Approved

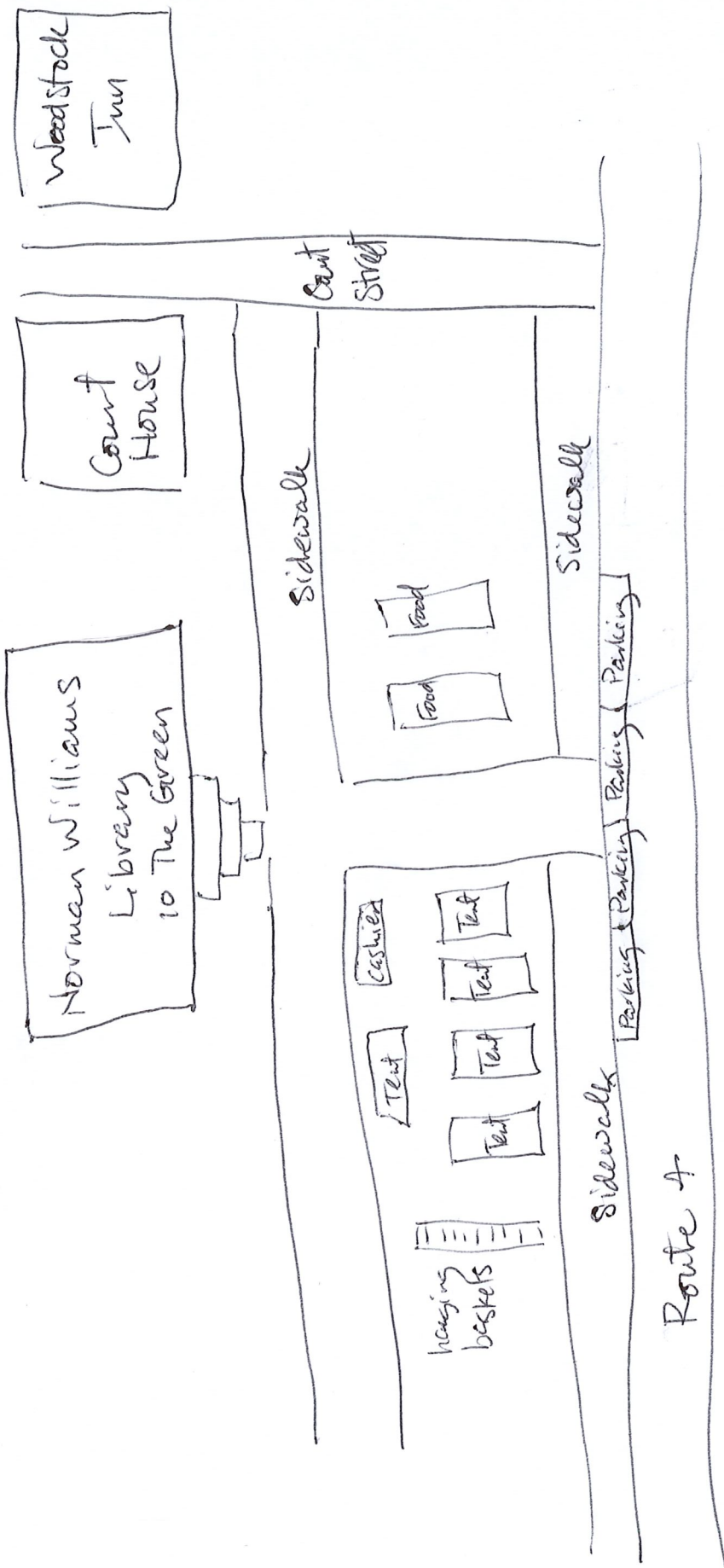
Denied

Additional conditions: \_\_\_\_\_  
\_\_\_\_\_

Municipal Manager: \_\_\_\_\_

Date: \_\_\_\_\_

Permit #: \_\_\_\_\_



(Not to Scale)





**Title 9**  
**VILLAGE GREEN, THE GORE, PARKS AND PUBLIC PLACES**

Be it ordained by the Woodstock Village Board of Trustees that the Woodstock Village Ordinances, Title 9 VILLAGE GREEN, THE GORE, PARKS AND PUBLIC PLACES is hereby amended by deleting all existing language thereof and substituting the following language:

**Chapter 1. General Provisions**

§9101. Definitions of words and phrases

For the purposes of this title, the following words and phrases shall have the meanings set forth herein unless the context clearly indicates otherwise:

- (1) "Authorized emergency vehicles" means the same as provided in Title 8 of these ordinances.
- (2) "Bicycle" means the same as provided in Title 8 of these ordinances.
- (3) "Board" means the Woodstock Village Board of Trustees
- (4) "Motor vehicle" means the same as provided in Title 8 of these ordinances.
- (5) "Non-profit organization from Woodstock" means any entity, the income of which is exempt from federal income taxation by reason of its charitable purposes, having a place of business located in the Town of Woodstock, Vermont.
- (6) "Organized activities" means fairs, carnivals, auctions, sales, concerts, exhibitions or any other activity for which admission fees are charged or at which goods or other items are sold or bartered in connection with such activity.
- (7) "Village Green" or the "Green" means the public lands situated between North Park Street and South Park Street in the Village.
- (8) "Tribou Park" means the public land between Central Street and Pleasant Street, beginning at the intersection of Central and Pleasant Street and extending to the property line abutting 42 Central Street.
- (9) "Structure" means an assembly or materials for occupancy or use.
- (10) "Sign" shall have the meaning(s) and definition(s) set forth in the Village of Woodstock Zoning Regulations and shall include, without limitation, banner signs, business signs, community signs and instructional signs, all as defined in said Regulations.
- (11) The Gore means the public lands located on the southerly side of South Park Street in the Village of Woodstock, said property being bounded on the west by property now or formerly owned or under control of the Norman Williams Library, on the south by a sidewalk and property now or formerly of Emily Syz; on the east by a sidewalk and property now or formerly of James W. Wright and Robin Wright and the Vermont National Bank; on the north by South Park Street above referred to.

## **Chapter 2. Use of the Village Green for Organized Activities**

### **§9201. Permit required for organized activities**

No person shall use the Village Green or the Gore for organized activities without first obtaining a permit from the Board therefore as provided in this chapter.

### **Permits for Non-profit Organizations from Woodstock**

Woodstock based non-profits may apply to use the Green or the Gore for any day of the year.

### **Permits for Private Events**

Permitted private events may only be held once a month on the Green. Permitted private events are subject to a usage fee based on the number of people expected to attend.

5-25 people - \$150

26-50 people - \$300

50 - 75 people - \$450

75-100 people - \$550

### **§9203. Applications for permit**

Applications for a permit required under section 9201 of this chapter shall be made to the Board at least 30 days prior to the date upon which the activity applied for is scheduled to occur, which application shall be in such form as prescribed by the Board from time to time, shall contain at a minimum the information required by section 9204 of this chapter, and shall be signed by or on behalf of the non-profit organization by its duly authorized agent.

For the Village Green, a non-refundable processing fee of \$50.00 shall accompany all applications. In addition, a refundable security deposit of \$150 must be submitted within 14 days of permit approval. A plan for the management and removal of trash must accompany the application. The plan must include what trash is expected to be generated by the activity, the number of additional trash and recycling receptacles that will be provided and when trash and recycling will be picked up. If the Green and/or the Gore are left in satisfactory condition after the permitted event, the \$150 security deposit will be refunded. If the Green and/or the Gore are not in satisfactory condition after the event, the amount needed to clean up or repair the Green or the Gore or both, by the municipality will be deducted from the security deposit.

An application shall be deemed completed when delivered to the office of the Municipal Manager, with all information requested on the form completely answered, together with the fee and any required attachments to the application.

For the Gore, a non-refundable processing fee of \$25.00 shall accompany all applications.

#### **§9204. Minimum contents of application**

Applications for a permit required under section 9201 of this chapter shall include, at a minimum, the following information:

- (1) Name, address and website or social media link of the organization;
- (2) Name, address, telephone number and email of the authorized agent signing the application on behalf of the organization;
- (3) Date(s) and times for which applied for activity is scheduled to occur and any alternate date(s) and times being planned in the event of cancellation(s) due to bad weather;
- (4) Description of the nature of the planned organized activity;
- (5) Description of all equipment and structures to be temporarily installed or erected, signs to be posted, and any alterations to be made in connection with the organized activity;
- (6) Statement of the purpose of the organized activity including the benefit to be derived for the organization;
- (7) Description of the portion of the Village Green to be used in connection with the activity;
- (8) Description of all arrangements made for traffic control;
- (9) Statement as to whether it will be necessary to drive any motor vehicles over the Village Green or display vehicles on or around The Green in connection with the activity; and
- (10) Certification by an insurance company licensed to do business in this state that the entity for which a permit is sought is presently insured in a reasonable amount for any liability which might reasonably arise by reason of such activity. The certificate of insurance must list the Village and Town of Woodstock as additional insureds.

#### **§9205. Approval or denial of application; issuance of permit**

- (a) Upon receipt of a completed application and processing fee, the Municipal Manager or designee shall note the date of receipt on the application and place the consideration of such application on the agenda of the next regular or special meeting of the Board. A representative or designee from the organization seeking the permit must attend the meeting at which the

application has been placed on the agenda. (b) Upon consideration of such application and the standards set forth in section 9206 of this chapter where applicable and such other factors as the Board shall deem relevant under the circumstances, the Board shall grant or deny such application, with or without conditions, and if granted shall issue a permit therefor which shall specifically state any conditions. Nothing in this chapter shall be construed to prevent the Board from granting a permit even though the application therefor was submitted less than 30 days prior to the date upon which the activity applied for is scheduled to occur, upon a finding that adequate notice has been or can be given to police and other affected municipal departments and personnel.

(c) **Nature of License:** Any permit granted by the Board to authorize the use of the Green or the Gore shall be in the nature of a license and is temporary, revocable, and conditional. The municipality reserves the authority to revoke the license in its sole discretion at any time prior to expiration without penalty or liability, and to impose conditions upon the license in the public interest.

### **§9206. Standards**

(a) Although issuance of permits hereunder is limited as provided in section 9202 of this chapter, a permit may be granted to a non-profit organization from Woodstock to carry on organized activities notwithstanding the fact that, in connection with such activities, other persons not qualifying as a non-profit organization from Woodstock may profit therefrom, provided some measurable benefit is derived for the non-profit organization from Woodstock making the application and the use of such non-profit organization from Woodstock as the applicant is not merely a sham to avoid the limitation set forth in section 9202 of this chapter.

(b) The Village Green and the Gore shall be maintained in a neat and orderly condition at all times during the date of any authorized activity and also, to the extent reasonably possible, during the setup and cleanup time for such activity.

(c) Any equipment installed or items on display on the Village Green or the Gore in connection with an activity shall be installed no sooner than 24 hours prior to the scheduled date of the activity and shall be removed no later than 24 hours after the scheduled date of the activity, provided however, any equipment which can be easily installed and removed shall be installed and removed on the day of the activity. This standard shall have a separate application to any alternate date not immediately following the scheduled date.

(d) No signs or equipment shall be attached to or installed upon trees or historic/memorial markers located in or on the Village Green or the Gore or upon traffic signs, parking meters, or light poles surrounding the Village Green or the Gore.

(e) No structures shall be erected or placed within fifteen feet of the trunk of any tree in the Village Green or the Gore.

(f) Traffic signs and parking meters surrounding the Village Green or the Gore shall not be obstructed.

(g) All traffic control arrangements and site layouts shall be reasonably calculated to insure the maximum safety of the public and to cause the least possible inconvenience to the public. Descriptions of arrangements for traffic control shall include the recommendations of the



Village chief of police with respect thereto and shall clearly state any variances between actual arrangements made and the recommendations of the Village chief of police.

(h) No activity shall be carried on before 8:00 A.M. or after 10:00 P.M.

(i) Applications shall be considered by the Board in the order in which completed applications are submitted to the Municipal Manager. Permits may be granted to two (2) or more non-profit organizations from Woodstock for the same date and/or times provided the granting of such permits shall not cause a conflict in the use of any portion of the Village Green or the Gore.

(j) Consideration may be given as to whether an applied for activity, if permitted, would unreasonably restrict the public access to and use of the Village Green or the Gore.

(k) All arrangements for and expenses relating to maintenance of the Village Green and the Gore immediately before, during, and immediately after a permitted activity and traffic control during a permitted activity, shall be the responsibility of the permittee.

(l) Any damage to the Village Green or the Gore occurring in connection with an activity (including setup and cleanup) permitted hereunder shall be repaired at the expense of the permittee. At the option of the Board, any repair so required shall be arranged by the Board or by the permittee.

(m) The Board of Village Trustees has the discretionary authority, reasonably exercised and for good cause shown, to grant permits that are not in strict conformance with these standards.

**Administrative Costs.** The municipality reserves the right to impose reasonable and actual administrative costs on the Licensee, including but not limited to necessary security, clean-up, and traffic management costs so that the same are not borne by the municipality and taxpayers.

### **§9207. Violations of permit terms and conditions**

No person on whose behalf a permit is issued under this chapter shall violate any term or condition contained in such permit or knowingly permit others to violate any such term or condition. The fact that the alleged violation or any prior violation resulted in the termination of the permit and any rights thereunder shall not constitute a defense to an action brought under this section.

### **§9208. Variances**

Any person may apply to the Board of Village Trustees for a variance from the requirements of this chapter when making an application for a permit to use the Village Green or the Gore and, for good cause shown, the Board of Trustees may in its sole discretion, either grant or deny the variance. If the variance is granted, the Board of Village Trustees may impose reasonable conditions to said variance.

### **History:**

1996 Amendment. Section was generally amended by deleting language relating to penalties, public nuisance, and injunction and substituting language relating to violations of permit terms and conditions by section 25 of Woodstock Village Ordinance Revision #5, adopted by the Board on January 22, 1996, effective March 22, 1996. Revision to allow variance adopted February 9, 2010 and effective April 9, 2010, revised to address recycling on the Green adopted by the Board on January 8, 2013, effective March 9, 2013. Revision # 10 to the 2009 compilation of the Woodstock Village Ordinances added sub section “h” to section 9206 limiting hours of operation of activities to the hours of 8am to 8 pm. Revision # 4 to the 2009 compilation of the Woodstock Village Ordinances added section 9208 allowing the Board of Village Trustees the authority to grant variances to the operating rules established by this ordinance.

### **Chapter 3. General Prohibitions on Use of Village Green and the Gore**

#### **§9301. General prohibitions**

(a) No person shall drive a motor vehicle on the Village Green, except for the purpose of displaying one or more vehicles as part of a permit that has been approved by the Board. Additionally, this provision shall not apply to authorized emergency vehicles engaged in responding to an emergency call or to Village repair or maintenance vehicles, nor shall it apply when the permission of the Municipal Manager or Board has been given therefore.

(b) No person shall operate a bicycle on the Village Green or the Gore without reasonable regard for the safety of others.

(c) No person shall camp overnight, set up a tent, shack, or any other temporary shelter on the Village Green or the Gore, except structures may be erected thereon in connection with a permit issued pursuant to chapter 2 of this title.

(d) No person shall take part in the playing of any games involving thrown or otherwise propelled objects on the Village Green or the Gore without reasonable regard for the safety of others.

(e) No person shall damage, cut, carve, plant, transplant, or remove any tree or plant or injure the bark or pick the flowers or seeds of any tree or plant, dig up grass or other areas, or in any other way injure the natural beauty or usefulness of any area on the Village Green or the Gore

#### **§9302. [Repealed] History:**

1996 Amendment. Section was repealed by section 1(LL) of Woodstock Village Ordinance Revision #5, adopted by the Board on January 22, 1996, effective March 22, 1996.

## **Chapter 4. General Regulations Regarding Public Property and Places**

### **§9401. Defacing public property prohibited**

(a) No person shall deface, injure, move, destruct, interfere with, or remove any public property, including but not limited to, signs, buildings and structures, fences, benches, and trees.

(b) [Repealed] History:

1996 Amendment. Subsection (b) was repealed by section 1(MM) of Woodstock Village Ordinance Revision #5, adopted by the Board on January 22, 1996, effective March 22, 1996. Caption was revised accordingly.

### **§9402. Possession of open or unsealed containers of alcoholic beverages in certain public places**

(a) No person shall possess an open or unsealed container of alcoholic beverage while on any Village street, highway, sidewalk, park, the Village Green, or the Gore except during a specific event that has been approved by the Board of Village Trustees which allows possession of an open or unsealed container of alcoholic beverage.

(b) [Rep

### **§9403. Temporary Structures or Signs in Tribou Park**

(a) No temporary structures or signs, including but not limited to banners, tables, tents, or stages, shall be placed in or on the ground, the trees, or existing permanent structures located at Tribou Park without a permit, issued by the Village Trustees or their designee, which may include reasonable conditions and safeguards.

#### History:

1996 Amendment. Subsection (b) was repealed by section 1(NN) of Woodstock Village Ordinance Revision #5, adopted by the Board on January 22, 1996, effective March 22, 1996.

2009 Amendment. Subsection (a) was amended to delete the word “knowingly” and to provide exception for Board approved events by Woodstock Village Ordinance Revision #36, adopted by the Board on March 11, 2009, effective May 10, 2009.

Revision # 13 to the 2009 compilation of the Woodstock Village Ordinances added section 9401 which prohibits persons from damaging trees, benches, fences etc. on the Green.

Revision # 13 to the 2009 compilation of the Woodstock Village Ordinances added section 9402 which allows the consumption of alcoholic beverages on The Green during events that have been approved by the Board of Village Trustees.

2023 Amendment. Definitions were added to Chapter 1, Section 9101 for “Tribou Park”, “Structure”, and “Sign. Section 9403 was added to require permitting for structures or signs in Tribou Park.

**ADOPTED** at Woodstock, Vermont, this

**EFFECTIVE**

**WOODSTOCK VILLAGE BOARD OF TRUSTEES**

\_\_\_\_\_  
Seton McIlroy, Chair

\_\_\_\_\_  
Jeffrey Kahn

\_\_\_\_\_  
Brenda Blakeman

\_\_\_\_\_  
Bill Corson

\_\_\_\_\_  
Gabe DeLeon

**CITIZENS' RIGHT TO PETITION FOR VOTE**

Title 24 V.S.A. § 1973 grants citizens the right to petition for a vote at a special or annual Village Meeting. to disapprove ordinances adopted by the Village Trustees. To exercise this right, citizens must present to the Trustees or the Town Clerk a petition for a vote on the question of disapproving the ordinance signed by not less than five percent (5%) of the Village's qualified voters. The petition must be presented within forty-four (44) days following the date of the adoption of the amendments. Unless a petition requesting a vote is filed pursuant to 24 V.S.A. § 1973, the ordinance shall become effective sixty (60) days from the date of said adoption.

## **Timeline for Woodstock Select Board and Village Trustees**

### **15 Days Before Meeting**

- Email Board Members for agenda items

### **14 Days Before Meeting**

- Chair meets with Municipal Manager to create first draft of agenda. Chair sends draft agenda to rest of board.

### **11 Days Before Meeting**

- Last day to add item to agenda, including permits and applications.

### **10 Days Before Meeting**

- Meeting agenda locked.

### **7 Days Before Meeting**

- All meeting materials, including completed permit applications, sent in.
  - Complete permit includes all items listed on applications including fees, COI, map of event structures, traffic, safety and/or cleanup plan.
  - Permit requesters reminded that they or another representative must attend the meeting in person or online.

### **4 Days Before Meeting**

- Complete meeting packets emailed to all board members. Agenda is posted three spots in Town, on the list serve and on the website.

### **36 Hours Before Meeting**

- All questions from board members about agenda items sent to Municipal Manager

### **\*Day of Meeting**

- Additions to agenda limited to emergencies and brief updates.

### **\*3 Days After Meeting**

- Zoom recording posted to Town website.

### **\*5 Days After Meeting**

- Draft minutes of meeting posted to Town website.

Manjit Singh <singhmanjit1008@gmail.com>

Nikki Levakis

Dear Nicki,

It was a pleasure speaking with you last week regarding our interest in parking our Indian food truck on the Woodstock Green. As a longstanding member of the Upper Valley community, we are incredibly passionate about sharing our vibrant culture, bringing the community together, and spreading joy through our cuisine.

Our vision aligns seamlessly with the vibrant energy of Woodstock, and we believe that by offering diverse and delicious culinary options, we can enhance the experience for both locals and tourists alike. Our journey in the food industry spanning over a decade has been a labor of love rooted deeply in the flavors and aromas of India and we are eager to contribute to the thriving culinary landscape of Woodstock.

Ideally, we would like to operate our food truck 5 to 6 days a week, preferably Tuesday through Sunday, from 10 am to 6 pm. However, we are flexible and willing to adjust our schedule based on availability and the needs of the community. Our proposed operating months are from April to October, aligning with the peak tourist season and ensuring maximum exposure for our offerings.

We firmly believe that offering diverse food options will not only delight tourists but also attract more people to the area, further enriching the cultural tapestry of the Upper Valley. Moreover, as a local business deeply rooted in the community, we are committed to giving back and supporting local initiatives.

Thank you for considering our proposal. We look forward to collaborating with you and contributing to the vibrant atmosphere of Woodstock. Please feel free to reach out to us with any questions or concerns you may have.

Warm regards,

Parminder Kaur

C: 603-667-6534

## Parking Committee's List of Proposed Parking Changes

1. Increase meter hours : 10 am-5 pm. Flexible hours, for meter readers, to allow for enforcing meter usage.
2. Change meter time to four hours from endless except around the Green.
3. Add two parking spaces on Elm Street by Vermont Flannel
4. Maintain the same hourly rate: \$1
5. Rate changes in three permitted parking areas
  - Mechanic Street (18 spaces) rate increase to \$7/day (\$1680/year); card indicating reserved space
  - Library parking lot (four spaces)
  - Elm Street (10 spaces) \$4/day (\$960/year); card indicating paid space
  - Thirty two permitted spaces Monday-Friday
6. Provide 15 minute parking space in front of the Visitors' Center. Meter like in front of Post Office.
7. Yearly renewal of reserved parking spaces July 1. Recommendation credit cards be kept on file.
8. Provide 15 minute unloading zone, behind 21 Central Street, available for all village businesses
9. Create village parking map, for both residents and tourists, indicating types of parking spaces. Include elementary lot availability.
10. Update resolutions:
  - Repeal 3, 3A
  - Modify Elm Street to include "Over 65" parking if not filled by employees
  - Resolution needed for library
11. Review contractors use of metered spaces

**Village of Woodstock  
Board of Trustees Meeting  
February 13, 2024  
6:30 pm  
Town Hall & Zoom  
Minutes**

**Draft minutes are subject to approval.**

**Present:** Chair Seton McIlroy, Jeffrey Kahn, Brenda Blakeman, Bill Corson, Gabe DeLeon, Eric Duffy, Nikki Levakis, Lauren Dorsey, Jill Davies, Lisa Lawlor, Police Chief Joe Swanson, Frank Horneck, Jane Warren, Tom List

**A. Call to order**

1. Chair McIlroy called the Village Trustees meeting to order at 6:30 pm.

**B. Citizen comments**

1. Ms. Lawlor introduced
2. herself as a candidate for the position of Village Trustees, highlighting her residency and community involvement.
3. Mr. Horneck, another candidate for Village Trustee, introduced himself, sharing his passion for the outdoors and environment.

**C. Additions to & deletions from posted agenda**

1. Addition – Village Meeting.

**D. Manager's report**

**1. General report**

- a. Mr. Duffy discussed the office renovations and the mailing of sewer bills. He encouraged early bill payment to avoid potential late fees due to mail delivery issues.
- b. The Town voted to have Town Meeting voting by Australian ballot and scheduled an informational session on February 24<sup>th</sup>.

**2. Financial report**

- a. Trustees reviewed the revenue figures for the period, including updates on police revenue and potential adjustments.
- b. The discussion focused on understanding the sources of revenue, any significant changes compared to previous periods, and projections for future income.

**E. Police Chief's report**

1. Chief Swanson stated that the 1<sup>st</sup> of their two new cruisers were picked up on Friday. The graphics will be put on next Wednesday the 21<sup>st</sup>. They started working on the radios today.
2. The 2<sup>nd</sup> vehicle should be in next week. The graphics will go on the 27<sup>th</sup>.
3. The total meter revenue for January was \$9552. It is up a little bit from last year. Last January was \$9,515.

**F. Permits**

**1. Use of the Green permits**

**a. Puppies and Pooches on Parade – Friends of NWPL**

- i. Concerns regarding dog supervision at the event were addressed, with emphasis on responsible ownership and adherence to guidelines.



Motion: by Mr. Kahn to approve the use of the Green permit for Puppies and Pooches on Parade from the information shed to the west end of the Green, on the condition that a COI be submitted.

Seconded: by Chair McIlroy.

Vote: 5-0-0, passed.

**b. WUHS Graduation – WUHS**

Motion: by Mr. Kahn to approve the use of the Green permit for WUHS Graduation as submitted by WUHS.

Seconded: by Mr. DeLeon.

Vote: 5-0-0, passed.

**c. Pride of Woodstock – Made with Pride Arts & Crafts Fair – Pride of Woodstock c/o Pentangle Arts**

Motion: by Ms. Blakeman to approve the use of the Green permit for Pride of Woodstock – Made with Pride Arts & Crafts Fair as submitted by Pride of Woodstock.

Seconded: by Mr. Corson.

Vote: 3-0-2, passed. (Mr. Kahn for, Ms. Blakeman for, Mr. Corson for, Chair McIlroy abstained, Mr. DeLeon abstained).

**d. Dogs in the Park – Woodstock Alumni Association – tabled.**

**e. Woodstock Alumni Day – Woodstock Alumni Association – tabled.**

**2. Banner permit – March for Meals – The Thompson Center**

Motion: by Mr. Kahn to approve the banner permit for March for Meals for February 26<sup>th</sup> to March 1<sup>st</sup>.

Seconded: by Ms. Blakeman.

Vote: 5-0-0, passed.

**3. East End permit – Pride of Woodstock c/o Pentangle**

- a. The event intends to commemorate LGBTQ+ Pride Month, fostering a sense of belonging and acceptance within the community.

Motion: by Ms. Blakeman to approve the East End permit for Pride of Woodstock.

Seconded: by Mr. Corson.

Vote: 3-0-2, passed. (Mr. Kahn for, Ms. Blakeman for, Mr. Corson for, Chair McIlroy abstained, Mr. DeLeon abstained).

**4. Parade permit – Annual Alumni Parade – Woodstock Alumni Association – tabled.**

**G. Votes**

**1. Village Warning**

Motion: by Chair McIlroy to approve the Village Warning.

Seconded: by Mr. Kahn.

Vote: 5-0-0, passed.

**2. Benson Place street name change request**

Motion: by Chair McIlroy to change the name of Benson Place to Frost Mills Place with the understanding that the owner will be responsible for sign costs.

Seconded: by Mr. Kahn.

Vote: 5-0-0, passed.

**H. Discussions**

**1. 911 house numbering**

- a. Concerns were raised about the potential confusion caused by changing street names and numbering, highlighting the importance of ensuring accurate and reliable addressing for emergency responders.

- b. Mr. Kahn stated that he does not think they should do this without a Village Meeting.
- c. Ms. Davies stated that she does not understand how if Google can tell you where she lives, why the Police Department or the Fire Department cannot find her house.
- d. Chair McIlroy stated that it is standardized, and everybody can access it. Police officers do not always have access to Google.
- e. Ms. Davies thinks the system is confusing.
- f. Chair McIlroy stated that Fire Chief David Green would have the answers. The Town has already done this. This is a health and safety issue. They need to listen to experts. Her concern is for the entire community. She wants emergency responders to be able to get to everyone. Vanity should not come before health and safety. It is their job as elected officials to put the health and safety of people first.
- g. Mr. Corson stated that the guys who work in the Village know where to go. The chances of needing mutual aid are relatively low.
- h. Chair McIlroy stated that this is something the State requires.
- i. Mr. Corson stated that he can find virtually anything with Google Maps.
- j. Mr. Kahn stated that the Village people said no previously. He could not remember if it was an official vote. He asked if mutual aid while on their way could call in and ask where to go.
- k. Chief Swanson stated that would tie up the radio with dispatchers that are busy dealing with the emergency. The number is systematical and its mathematical, so you do not need to know where the house is. You just need to know where the road is. If the house is 500 you go half a mile down the road. Not everywhere has service so it is not always possible to use GPS. This is simpler and more efficient.
- l. Mr. Kahn stated from a business point of view it is a tremendous amount of work if it is changed.
- m. This will be discussed at a future meeting with Chief Green.

## **2. Central Street banners**

- a. Deliberation on the use of Central Street banners for events and community activities.

## **3. Review of the Green ordinance**

- a. Evaluation of proposed changes to the Green ordinance, focusing on even frequency, usage limitations, and balancing community needs and rights.

## **4. Investment Advisory report**

- a. Review of the Rockefeller endowment fund and its intended purposes, with recommendations for its allocation.

## **5. Short term rental update from P&Z**

- a. Tabled – still being discussed with Planning Commission.

## **6. Parking**

- a. Discussion on proposed changes to parking regulations, including adjustments to fines and permit allocation.
- b. Emphasis on ensuring fairness and effectiveness in regulating parking.

**I. Other business**

**1. Village Meeting**

- a. Discussion on Trustee involvement in budget presentations considering past practices and preferences.
- b. Agreement reached on a collaborative approach involving Trustees and relevant officials.

**J. Minutes**

**1. 1/9/24 minutes**

**2. 1/25/24 minutes**

Motion: by Mr. Kahn to approve the minutes for 1/9/24 and 1/25/24 as submitted.

Seconded: by Chair McIlroy.

Vote: 5-0-0, passed.

**K. Adjournment**

Motion: by Chair McIlroy to adjourn the meeting at 8:14 pm.

Seconded: by Mr. DeLeon.

Vote: 5-0-0, passed.

*Respectfully submitted,  
Nikki Levakis*