

**Town of Woodstock  
Select Board Special Meeting  
February 2, 2024  
10:00 am  
Town Hall & Zoom  
Minutes**

**Draft minutes are subject to approval.**

**Present:** Chair Ray Bourgeois, Susan Ford, Keri Cole, Greg Fullerton, Laura Powell, Eric Duffy, Nikki Levakis, Robert Densmore, Tom Meyerhoff, Cynthia Volk, Lauren Dorsey

**A. Call to order**

1. Chair Bourgeois called the Select Board Special Meeting of February 2, 2024, to order at 10:00 am.

**B. Additions & deletions from posted agenda**

1. Addition – executive session.

**C. Citizen comments – none.**

**D. Votes**

**1. Sewer rate**

- a. The Select Board discussed the sewer rate for FY2024, which was set at 12.84, an increase from the previous year due to less water usage.
- b. Eric Duffy mentioned that 7% of the total raised would go towards the South Woodstock Bond.

Motion: by Susan Ford to approve the sewer rate of 12.84 for FY24.

Seconded: by Keri Cole.

Vote: 4-0-0, passed. (Greg Fullerton was not present)

**2. Dispatch contract**

- a. A dispatch contract with the Windsor County Sheriff's office was discussed.
- b. The contract, which was proposed by the former Police Chief, was not finalized due to the departure of the former Police Chief.
- c. The contract, which will provide dispatch services for the Sheriff's office, is expected to generate additional unbudgeted revenue for the Town.

Motion: by Keri Cole to approve the dispatch contract with the Windsor County Sheriff's office.

Seconded: by Susan Ford

Vote: 5-0-0, passed.

**E. Other business**

**1. Executive session**

Motion: by Laura Powell to enter executive session to discuss a contract that, if made public prematurely, could put the public body at a disadvantage at 10:06 am.

Seconded: by Keri Cole.

Vote: 5-0-0, passed.

The Select Board left executive session and resumed the public meeting at 10:23 am.

**F. Adjournment**

Motion: by Susan Ford to adjourn the meeting at 10:23 am.

Seconded: by Greg Fullerton.

Vote: 5-0-0, passed.

Respectfully submitted,  
Nikki Levakis

Raymond Bourgeois  
Raymond Bourgeois (Mar 27, 2024 14:23 EDT)

Susan B. Ford  
Susan B. Ford (Mar 27, 2024 17:41 EDT)

Keri Cole  
Keri Cole (Mar 28, 2024 08:59 EDT)

Greg Fullerton  
Greg Fullerton (Mar 29, 2024 12:38 EDT)

Laura Powell  
Laura Powell (Mar 30, 2024 17:50 EDT)

# 2.2.24 SB Minutes

Final Audit Report

2024-03-30

|                 |   |
|-----------------|---|
| Created:        | 2024-03-27                                  |
| By:             | Nicole Nourse (nnourse@townofwoodstock.org) |
| Status:         | Signed                                      |
| Transaction ID: | CBJCHBCAABAAP4PK5gkC-6KrE_3tThpKhxQYVLS8Xen |

## "2.2.24 SB Minutes" History

-  Document created by Nicole Nourse (nnourse@townofwoodstock.org)  
2024-03-27 - 3:27:14 PM GMT- IP address: 198.55.236.43
-  Document emailed to rbourgeois@townofwoodstock.org for signature  
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-  Signer rbourgeois@townofwoodstock.org entered name at signing as Raymond Bourgeois  
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Signature Date: 2024-03-27 - 6:23:42 PM GMT - Time Source: server- IP address: 73.143.110.186
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2024-03-27 - 9:40:43 PM GMT- IP address: 172.225.174.210
-  Signer sford@townofwoodstock.org entered name at signing as Susan B. Ford  
2024-03-27 - 9:41:07 PM GMT- IP address: 198.55.236.43
-  Document e-signed by Susan B. Ford (sford@townofwoodstock.org)  
Signature Date: 2024-03-27 - 9:41:09 PM GMT - Time Source: server- IP address: 198.55.236.43
-  Document emailed to Keri Cole (kpcole@gmail.com) for signature  
2024-03-27 - 9:41:11 PM GMT
-  Email viewed by Keri Cole (kpcole@gmail.com)  
2024-03-28 - 3:19:18 AM GMT- IP address: 104.28.39.131

 Document e-signed by Keri Cole (kpcole@gmail.com)  
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2024-03-28 - 12:59:25 PM GMT

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2024-03-29 - 4:37:19 PM GMT- IP address: 198.55.239.16

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2024-03-30 - 9:49:52 PM GMT- IP address: 73.23.163.103

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