

**Town of Woodstock
Select Board Special Meeting
March 6, 2024
1:00 pm
Town Hall & Zoom
Minutes**

Draft minutes are subject to approval.

Present: Chair Ray Bourgeois, Susan Ford, Keri Cole, Greg Fullerton, Laura Powell, Eric Duffy, Jill Davies, Roger Logan

A. Call to order

1. Chair Ray Bourgeois called the meeting to order at 1:00 pm.

B. Citizen comments

1. A discussion was initiated regarding the Public Trust Funds position. Concerns were raised regarding the recent elections and voter turnout.
2. Members expressed gratitude for winning elections and discussed the need for better preparation for high voter turnouts in future elections.
3. Concerns were raised regarding election procedures, including the setup of corrals, and the potential intimidation to voters.
4. A decision was made to review the election process and consider improvements to ensure smoother procedures and prevent voter intimidation.

C. Additions to & deletions from posted agenda

1. Addition – Trustee of Public Funds position

D. Reorganization of the Board

Motion: by Susan Ford to appoint Ray as Chair.

Seconded: by Laura Powell.

Vote: 4-0-1, passed (Susan for, Keri for, Greg for, Laura for, Ray abstained).

Motion: by Keri Cole to appoint Susan as Vice Chair.

Seconded: by Laura.

Vote: 4-0-1, passed. (Chair Bourgeois for, Keri for, Greg for, Laura for, Susan abstained).

E. Adopt newspaper of record

Motion: by Keri to adopt the Vermont Standard as the Newspaper of Record, with the Valley News as a backup.

Seconded: by Laura.

Vote: 5-0-0, passed.

F. Votes

1. Municipal appointments

a. Tree Warden

- i. Don Wheeler

b. Health Officer

- i. David Green

c. Inspector of Lumber

- i. Fred Barr

d. Delinquent Tax Collector

- i. Eric Duffy
- e. Truant Officer**
 - i. Joseph Swanson
- f. Two Rivers Ottauquechee Regional Commission Representative**
 - i. Brad Prescott
- g. Greater Upper Valley Solid Waste Management District Representative**
 - i. Eric Duffy
- h. Town Service Officer**
 - i. Eric Duffy
- i. Pound Keeper**
 - i. Kelly Linton
- j. Design Review Board (So. Woodstock)**
 - i. Glen Soule
- k. Development Review Board**
 - i. Kimberly French
- l. Conservation Commission (2)**
 - i. Lauren Dorsey
- m. Planning Commission**
 - i. Nicole Green
- n. Fence Viewers (3)**
 - i. Fred Barr
 - ii. Richard Roy
 - iii. Joseph Lucot
- o. Economic Development Commission (3)**
 - i. Joe DiNatale
 - ii. Michael Green
 - iii. Greta Calabrese
- p. Billings Park Commission (2)**
 - i. Michael Green
 - ii. Philip Robertson
- q. Finance Committee (2)**
 - i. Karim Houry
 - ii. Ellen LeFever
- r. Town Historic Preservation Commission (5)**
 - i. Matthew Powers
 - ii. Douglas Keleher
 - iii. Charlie Degener
 - iv. Nancy Sevckenko
 - v. Sarah Glasser Tucker

Motion: by Keri to appoint the above mentioned individuals to said positions.

Seconded: by Laura.

Vote: 5-0-0, passed.

2. Trustee of Public Funds position

- a. Eric Duffy recommended the Board post the position by State Statute.

Motion: by Laura to appoint Lauren Thompson as a Trustee of Public Funds.
Seconded: by Keri.
Vote: 5-0-0, passed.

3. Letter of engagement for financial due diligence for Woodstock Aqueduct Company

Motion: by Keri to approve sending the letter of engagement for financial due diligence for Woodstock Aqueduct Company.
Seconded: by Laura.
Vote: 5-0-0, passed.

G. Discussions

1. Posting of Vacant elected and appointed positions

- a. Vacancies - Conservation Commission (2), Planning Commission, Economic Development Commission, Finance Committee, Grand Juror, and Town Agent.

2. Reschedule March meeting

Motion: by Laura to have the March meeting on March 19th at 9:00 am.
Seconded: by Greg Fullerton.
Vote: 5-0-0, passed.

3. Town Meeting/Informational session review

- a. Suggestions were made to standardize language for Town Meeting articles and to start discussions early for better preparation.

H. Other business - none.

I. Adjournment

Motion: by Keri to adjourn the meeting at 1:32 pm.
Seconded: by Greg.
Vote: 5-0-0, passed.

*Respectfully submitted,
Nikki Levakis*


Raymond Bourgeois (Apr 22, 2024 16:43 EDT)


Susan B. Ford (Apr 23, 2024 16:33 EDT)


Keri Cole (Apr 23, 2024 18:54 EDT)


Greg Fullerton (Apr 23, 2024 20:27 EDT)


Laura (Apr 24, 2024 11:45 EDT)

3.6.24 SB Minutes

Final Audit Report

2024-04-24

Created:	2024-04-22
By:	Nicole Nourse (nnourse@townofwoodstock.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAqYo_LB0-uKQubj2EaAm2Zqxghq_-kDW

"3.6.24 SB Minutes" History

-  Document created by Nicole Nourse (nnourse@townofwoodstock.org)
2024-04-22 - 6:15:39 PM GMT- IP address: 198.55.236.43
-  Document emailed to rbourgeois@townofwoodstock.org for signature
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-  Signer sford@townofwoodstock.org entered name at signing as Susan B. Ford
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2024-04-24 - 3:44:43 PM GMT- IP address: 198.55.236.167

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2024-04-24 - 3:45:46 PM GMT- IP address: 198.55.236.167

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