

**Town of Woodstock  
Select Board Meeting  
April 16, 2024  
6:00 pm  
Town Hall & Zoom  
Minutes**

**Draft minutes are subject to approval.**

**Present:** Chair Ray Bourgeois, Keri Cole, Greg Fullerton, Laura Powell, Eric Duffy, Nikki Levakis, Jill Davies, Wendy Murrinan, Donald Wheeler, Lauren Dorsey, Carolyn Long, Todd Erceg, Stefanie Weyant, Matt Andrews, Frank Horneck, Alex Mulley, Elisa Tarlow, Roger Logan, Ben Jervey, Steve Fulkerson, Michael Peters, Bob Crean, Paula Townsend, Lisa Lawlor, Derek Demas

**A. Call to order**

1. Chair Bourgeois called the meeting to order at 6:02 pm.

**B. Finance Committee interview – Todd Erceg**

1. Todd Erceg expressed interest in the position and provided background information on his qualifications in finance, particularly in managing budgets and grants for hospitals in New England.

**Motion:** by Keri Cole to appoint Todd Erceg to the Finance Committee.

**Seconded:** by Greg Fullerton.

**Vote:** 4-0-0, passed.

**C. Interview – Stefanie Weyant**

1. Eric Duffy recommended that the Board refrain from appointing anyone to the Grand Juror position.
2. Stefanie was welcomed to apply to another vacancy.

**D. Grand Juror interview – William Boardman – backed out.**

**E. Planning Commission interviews**

**1. Alex Mulley**

- a. Alex Mulley highlighted the importance of planning and zoning for community development.
- b. Alex wants to get involved in the community and be a part of addressing issues that shape the Town's future.
- c. He has a professional background in finance and consulting.
- d. He believes that he will bring strong analytical skills to the commission.

**2. Elisa Tarlow**

- a. Elisa Tarlow believes it is essential to carefully consider every ordinance and its intended impact along with possible unintended impacts.
- b. Woodstock is a magical place, and she wants to be thoughtful to be sure to maintain its charm and historic character.

**3. Stephen Fulkerson**

- a. Steve Fulkerson shared his background and experience in facilities management and contracting, highlighting his attraction to small town life and his appreciation for the Woodstock community.

- b. Steve discussed his previous role as a facilities director at a historical liberal arts college, where he was involved in master planning of the institution's future.
- c. He also expressed his interest in understanding and addressing the infrastructure needs of the Woodstock community.
- d. He emphasized the importance of community service and his commitment to it.

**F. Additions to & deletions from posted agenda – none.**

**G. Citizen comments – none.**

**H. Manager's report**

- 1. Fireworks this year will be held on July 5<sup>th</sup>.
- 2. The final audit will be sent soon, and they will have a joint meeting to discuss it.

**I. Presentations**

**1. Short term rental update**

- a. The Board discussed the proposed short term rental ordinance, focusing on issues such as frequency limits, registration fees, and compliance enforcement.

**J. Votes**

**1. Liquor license applications**

- a. 4 Mechanic LLC – 1<sup>st</sup> class, 3<sup>rd</sup> class, outside consumption
- b. Family Village Butcher Inc – 2<sup>nd</sup> class
- c. Woodstock Inn
  - Kelly Way Gardens – 3<sup>rd</sup> class
  - Woodstock Inn & Resort's Golf Club – 2<sup>nd</sup> class
  - Woodstock Inn – 1<sup>st</sup> class, 3<sup>rd</sup> class
- d. South Woodstock Community Partnership LLC – SWCS – 2<sup>nd</sup> class, 3<sup>rd</sup> class, 1<sup>st</sup> class, outside consumption
- e. Sante – Outside consumption, 3<sup>rd</sup> class, 1<sup>st</sup> class
- f. Lincoln Inn – 1<sup>st</sup> class, 3<sup>rd</sup> class, outside consumption
- g. Maplefields – 2<sup>nd</sup> class, tobacco, tobacco substitute
- h. Village Inn – 3<sup>rd</sup> class, outside consumption

Motion: by Keri Cole to approve the sewer permits noted above with the understanding that the State reviews them. They will approve Sante with the condition that they pay their outstanding parking tickets.

Seconded: by Laura Powell.

Vote: 4-0-0, passed.

**2. Sewer permits**

- a. Pleasant Garage LLC – 67 Pleasant Street – 21.53.12
  - For construction of a new restaurant building.
- b. Alan Mikkelson – 63 Central Street – 21.52.04

Motion: by Keri Cole to approve the sewer permits for 67 Pleasant Street and 63 Central Street as submitted.

Seconded: by Laura Powell.

Vote: 4-0-0, passed.

**3. Sewer abatement request**

Motion: by Keri Cole to approve the sewer abatement request for Todd Ulman at 2 High Street.  
Seconded: by Laura Powell.  
Vote: 4-0-0, passed.

**4. Local Emergency Management Plan**

Motion: by Keri Cole to approve the Local Emergency Management Plan.  
Seconded: by Laura Powell.  
Vote: 4-0-0, passed.

**K. Discussions**

**1. To set date for a public forum at the Woodstock Aqueduct Company**

- a. Plans were discussed for a public forum to address concerns and questions regarding the Aqueduct Company's financial analysis and potential acquisition by the Town.
- b. Concerns were raised about the Aqueduct Company potentially doubling rates, which could impact operational costs.

Motion: by Chair Bourgeois to enter executive session under 1VSA 313 to discuss a contract at 7:04 pm.

Seconded: by Keri Cole.  
Vote: 4-0-0, passed.

The Select Board exited executive session and resumed the public meeting at 7:21 pm.

**L. Other business – none.**

**M. Approval of minutes**

1. 3/6/24 minutes
2. 3/19/24 minutes
3. 3/27/24 joint minutes

Motion: by Keri Cole to approve the minutes for 3/6/24, 3/19/24, and 3/27/24 as submitted.  
Seconded: by Laura Powell.  
Vote: 4-0-0, passed.

**N. Adjournment**

Motion: by Keri Cole to adjourn the meeting at 7:22 pm  
Seconded: by Laura Powell.  
Vote: 4-0-0, passed.

*Respectfully submitted,  
Nikki Levakis*