

**Village of Woodstock
Board of Trustees Meeting
March 12, 2024
6:30 pm
Town Hall & Zoom
Minutes**

Draft minutes are subject to approval.

Present: Chair Seton McIlroy, Jeffrey Kahn, Brenda Blakeman, Bill Corson, Gabe DeLeon, Eric Duffy, Nikki Levakis, Beth Finlayson, Scott Smith, Wendy Marrinan, Lauren Dorsey, Jill Davies, Lisa Lawlor, Police Chief Joe Swanson, Jon Spector, Joe DiNatale, Dennis Wright, Tracy Philips, Parminder Kaur, Noelle Nunes

A. Call to order

1. Chair McIlroy called the Village Trustees meeting of March 12th to order at 6:30 pm.

B. Citizen comments – none.

C. Additions to & deletions from posted agenda – none.

D. Manager's report

1. Eric Duffy provided updates on various reports, including quarterly check-ins. He discussed the summit he is hosting April 1-2. March 19th is Village Meeting.
2. Financial reports were reviewed, indicating that about 66% of the year had passed.

E. Police Chief's report

1. Chief Swanson provided updates on law enforcement activities and initiatives in the Village. Key points included discussions on traffic management strategies.

F. Permits

1. Parade permit

a. Annual Alumni parade – Woodstock Alumni Association

- i. Dennis Wright stated that the event will be on June 15th. Floats begin at 2:00 pm from Vail Field area. No changes. Dennis is hoping for more floats. Theme is TV commercials. COI will be in within two weeks.
- ii. Chief Swanson and Trustees brought up who pays for police officers. It is \$300 per officer. They generally have 10-11 officers per parade. They will not charge people this year, but this will be discussed for next year.

Motion: by Chair McIlroy to approve the Annual Alumni Parade as submitted by the Woodstock Alumni Association.

Seconded: by Jeffrey Kahn.

Vote: 5-0-0, passed.

b. Veteran's Day Parade – American Legion – tabled.

c. Memorial Day Parade – American Legion – tabled.

2. Use of the Green permits

a. Woodstock Alumni Day – Woodstock Alumni Association

Motion: by Jeffrey Kahn to approve the use of the Green permit for Woodstock Alumni Day as submitted by Woodstock Alumni Association.

Seconded: by Gabe DeLeon.

Vote: 5-0-0, passed.

b. Dogs in the Park – Woodstock Alumni Association

Motion: by Chair McIlroy to approve the use of the Green permit for Dogs in the Park for Sundays and Mondays, May through September.

Seconded: by Brenda Blakeman.

Vote: 5-0-0, passed.

c. Plant Sale – Woodstock Garden Club

Motion: by Jeffrey Kahn to approve the use of the Gore for the Plant Sale as submitted by Woodstock Garden Club with the condition that there is no appeal on the Gore Ordinance.

Seconded: by Gabe DeLeon.

Vote: 5-0-0, passed.

G. Votes

1. Village, Green, Parks, and Public Places Ordinance

Motion: by Chair McIlroy to approve the amendment to Title9 Village Green, The Gore, Parks, and Public Places.

Seconded: by Jeffrey Kahn.

Vote: 5-0-0, passed.

H. Discussions

1. Agenda policy

- a. Discussion regarding agenda policy that was voted on a few months ago. Going forward the policy will be followed.

2. Mark – update on ARPA funds

Motion: by Chair McIlroy to allocate \$55,000 of ARPA funds to the paving of High Street.

Seconded: by Brenda Blakeman.

Vote: 5-0-0, passed.

Motion: by Chair McIlroy to allocate \$34,033.53 of ARPA funds to fixing the footbridges near the Welcome Center and Vail Field.

Seconded: by Brenda Blakeman.

Vote: 5-0-0, passed.

3. Indian food truck

- a. Parminder Kaur stated that she is from White River Junction. They want to put a food truck on the Green. The hours would be from 10:00 am to 6:00 pm. The truck is currently being built. Her parents will be running the food truck. This will provide a diverse food option for tourists.
- b. Eric stated that there are no rules, ordinances, or permits for food trucks currently.
- c. Jeffrey stated that they have had food trucks at the Green before. Sundays and Mondays they need food. It is a good opportunity.

Motion: by Jeffrey Kahn to allow the Indian Food truck pending legal advice on Sundays, Mondays, and Tuesdays, in a parking space in front of the library.

Seconded: by Gabe DeLeon.

Vote: 5-0-0, passed.

4. Parking

- a. Concerns were raised regarding the current allocation of parking spaces, including issues related to cost, availability, and safety.
- b. Chair McIlroy highlighted the need for a comprehensive understanding of parking patterns and usage, especially during peak hours and busy seasons.
- c. Proposals were made to revise parking hours, and rates, with considerations for potential impacts on revenue generation and service provision.
- d. The discussion also touched upon the need for improved signage and communication regarding parking regulations, as well as the creation of a Village parking map to assist residents and tourists in navigating available parking options.
- e. Concerns about parking safety and liability were raised. Due to laws and regulations, #3 from the list of proposed changes was removed to add two parking spaces on Elm Street by Vermont Flannel.
- f. This will be revisited in April. They need to update the ordinance.
- g. Noelle Nunes brought up a concern regarding parking for school pick up. She believes that parents should not be ticketed for parking on the Green during school pick up time due to lack of parking on South Street.

5. Reorg plans

- a. The Village Meeting is on March 19th at 7:30 pm.
- b. Australian ballot voting is from 7:00 am to 7:00 pm.
- c. There will be a social gathering from 7:00 pm to 7:30 pm with snacks and refreshments.

6. EDC funds for Village maintenance

- a. Proposals were made to allocate Village funds instead of EDC funds towards landscaping services, including planting of seasonal flowers, and the installation of holiday decorations.
- b. Joe DiNatale emphasized the importance of maintaining an attractive and welcoming environment to enhance the Village’s appeal to residents and visitors alike.
- c. The annual total to the Village would be \$20,000.
- d. The EDC would provide “transition funding” for three years (100%, 66%, 33%).
- e. Concerns were raised regarding the sustainability of funding allocation for Village maintenance, prompting discussions on the long-term viability of such investments and the need for strategic planning to ensure efficient resource utilization.

7. Bond Street – Duckworth – deleted.

I. Other business – none.

J. Minutes

1. 2/13/24 minutes

Motion: by Chair McIlroy to approve the minutes of 2/13/24 as submitted.

Seconded: by Brenda Blakeman.

Vote: 5-0-0, passed.


K. Adjournment

Motion: by Chair McIlroy to adjourn the meeting at 9:55 pm.

Seconded: by Brenda Blakeman.
Vote: 5-0-0, passed.

Respectfully submitted,
Nikki Levakis

C. Seton L. MacAroy


Jeffrey A. Smith (May 19, 2024 09:21 EDT)

Brenda Blakeman
Brenda Blakeman (May 21, 2024 21:04 EDT)












3.12.24 Trustees Minutes


Final Audit Report

2024-05-22


Created:	2024-04-17
By:	Nicole Nourse (nnourse@townofwoodstock.org)
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