

**Village of Woodstock**  
**Board of Trustees Special Meeting**  
**May 24, 2024**  
**8:30 am**  
**Town Hall & Zoom**  
**Minutes**

**Draft minutes are subject to approval.**

**Present:** Chair Seton McIlroy, Jeffrey Kahn, Brenda Blakeman, Frank Horneck, Lisa Lawlor, Eric Duffy, Nikki Levakis, Bob Crowe

**A. Call to order**

1. Chair McIlroy called the Trustees Meeting of May 24<sup>th</sup> to order at 8:30 am.

**B. Citizen comments – none.**

**C. Additions to & deletions from posted agenda – none.**

**D. Dr. Coburns Sidewalk permit**

1. Bob Crowe, owner of Dr. Coburn's Tonic, presented a request for a permit for outside dining on the sidewalk, including serving alcoholic beverages.
2. Bob expressed appreciation for the Board's time and effort, especially for the unscheduled 8:30 am meeting.
3. He provided detailed measurements and plans for the outside dining setup, including barriers and tables.
4. The barrier design includes ropes with wooden stanchions.
5. Bob mentioned that temporary cones were currently in place but would be replaced with more permanent and aesthetically pleasing barriers.
6. A total of 10 tables on Elm Street and 5 on Central Street were proposed, with accurate measurements provided.
7. There was a discussion about the potential risk of people tripping over the barriers and ensuring enough space for pedestrian traffic.
8. Concerns were raised about setting precedents and maintaining fairness among businesses.
9. Bob agreed to ensure staff are briefed on the rules and stay within the roped section.
10. He also agreed to adjust operations based on staff availability and not exceed the approved seating capacity.

Motion: by Brenda Blakeman to approve the sidewalk permit for Dr. Coburn's Tonic with the condition that staff stays within roped off area.

Seconded: by Jeffrey Kahn.

Vote: 4-1-0, passed. (Seton for, Jeffrey for, Brenda for, Lisa for, Frank against).

**E. Other business – none.**

**F. Adjournment**

Motion: by Jeffrey Kahn to adjourn the meeting at 9:00 am.

Seconded: by Brenda Blakeman.

Vote: 5-0-0, passed.

*Respectfully submitted,*

*Nikki Levakis*