

Town & Village of Woodstock
Select Board & Board of Trustees Joint Meeting
June 10, 2024
5:00 pm
Town Hall
Agenda

- A. Call to order (5:00)
 - 1. Select Board
 - 2. Trustees

- B. Additions & deletions from agenda

- C. Citizen comments (5:05)

- D. Discussion
 - 1. IT Update – Hanover (5:15)

- E. Vote
 - 1. Vail Field Agreement (5:25)

- F. Audit Review Town & Village (5:30)

- G. Executive Session (6:30)

- H. Presentations
 - 1. Municipal Manager Presentation (6:50)
 - 2. Personnel Policy Presentation (7:10)

- I. Other business

- J. Adjournment
 - 1. Select Board
 - 2. Trustees

Times are estimated

This Meeting will be held in person and on Zoom.

The link to join us by Zoom is

<https://us02web.zoom.us/j/89303241344?pwd=bVpkZmF6dEJtcnpxSFBhOE1uWVlkUT09>

or from zoom.us you can enter these details to join the meeting

Meeting ID: 893 0324 1344

Password: 935173

You can also download the Zoom app on your smartphone

April 16, 2024

The Board of Trustees
Village of Woodstock, Vermont

In connection with audit engagements, we are required by auditing standards generally accepted in the United States of America to communicate certain matters with those charged with governance. The term “those charged with governance” means the persons with responsibility for overseeing the strategic direction of the entity and obligations related to the accountability of the entity, for example, the Board of Trustees (the Board) or a designated Board officer or committee. This communication is provided in connection with our audit of financial statements of the Village of Woodstock, Vermont (the Village) as of and for the year ended June 30, 2023.

These standards require us to communicate with you any matters related to the financial statement audit that are, in our professional judgment, significant and relevant to your responsibilities in overseeing the financial reporting process. They also set the expectation that our communication will be two way, and that the Board or their designee will communicate with us matters you consider relevant to the audit. Such matters might include strategic decisions that may significantly affect the nature, timing, and extent of audit procedures.

This letter summarizes those matters which we are required by professional standards to communicate to you in your oversight responsibility for the Village’s financial reporting process.

Auditor’s Responsibility under Professional Standards

Our responsibilities under auditing standards generally accepted in the United States of America (GAAP) and *Government Auditing Standards* issued by the Comptroller General of the United States were described in our arrangement letter dated July 6, 2023. Our audit of the financial statements does not relieve management or those charged with governance of their responsibilities, which are also described in that letter.

An Overview of the Planned Scope and Timing of the Audit

The scope of the audit was also described in our arrangement letter dated July 6, 2023. The audit was conducted from November 2023 through March 2024; drafts of the financial statements and reports were provided to management in March of 2024.

Accounting Policies and Practices

- **Preferability of Accounting Policies and Practices**

Under generally accepted accounting principles, in certain circumstances, management may select among alternative accounting practices. In our view, in such circumstances, management has selected the preferable accounting practice.

- **Adoption of, or Change in, Accounting Policies**

Management has the ultimate responsibility for the appropriateness of the accounting policies used by the Village. The Village did not adopt any significant new accounting policies nor have there been any changes in existing significant accounting policies during the current period.

- **Significant or Unusual Transactions**

We did not identify any significant or unusual transactions or significant accounting policies in controversial or emerging areas for which there is a lack of authoritative guidance or consensus.

- **Management's Judgments and Accounting Estimates**

Accounting estimates are an integral part of the preparation of financial statements and are based upon management's current judgment. The process used by management encompasses their knowledge and experience about past and current events and certain assumptions about future events. The significant accounting estimates reflected in the Village's fiscal year 2023 financial statements are depreciation expense, allocations of accrued compensated absences and accrued payroll estimates, and allocations between the Village and Town of Woodstock, and the State of Vermont's estimate of the Village and Town of Woodstock's pension expense, pension deferrals, and net pension liability for the Vermont Municipal Employees' Retirement System (VMERS).

Audit Adjustments

During the audit we proposed 6 adjustments to the general ledger provided for audit. In addition management provided 2 adjustments to the general ledger provided for audit.

Management accepted the proposed adjustments and those changes are reflected in the fiscal year 2023 financial statements. The significant effects of these adjustments were to (1) record activity in the Permanent Fund for the year ended June 30, 2023, (2) adjust interfunds and amounts due from the Town of Woodstock, (3) adjust net pension liability and other effects of the accounting for VMERS, and (4) adjust accumulated depreciation and depreciation expense balances for the year ended June 30, 2023, and (5) adjust accrued compensated absence balances at June 30, 2023.

Uncorrected Misstatements

We are not aware of any uncorrected misstatements other than misstatements that are clearly trivial.

Disagreements with Management

We encountered no disagreements with management over the application of significant accounting principles, the basis for management's judgments on any significant matters, the scope of the audit, or significant disclosures to be included in the financial statements.

Consultations with Other Accountants

We are aware that management has utilized the services of outside accountants to assist with the Village's daily accounting needs as well as certain year-end adjustments.

Significant Issues Discussed with Management

We did not have correspondence with management regarding significant issues arising from the audit. We have discussed accounting matters relating to the Village's accounting estimates and audit adjustments.

Significant Difficulties Encountered in Performing the Audit

We did not encounter any significant difficulties in working with management during the audit.

Material Weakness

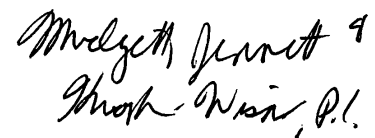
We identified no material weaknesses in the Village's system of internal control over financial reporting during our audit of the financial statements.

Certain Written Communications between Management and Our Firm

Management provided written representations in connection with the audit in a letter to our firm dated April 16, 2024. A copy of the letter is available upon your request.

This report is intended solely for the information and use of the Board of Trustees and management and is not intended to be and should not be used by anyone other than these specified parties. It will be our pleasure to respond to any questions you have regarding this letter. We appreciate the opportunity to be of service to the Village.

Very truly yours,
Mudgett, Jennett & Krogh-Wisner, P.C.

Handwritten signature in cursive script, reading "Mudgett, Jennett & Krogh-Wisner, P.C."

VILLAGE OF WOODSTOCK, VERMONT

FINANCIAL STATEMENTS

JUNE 30, 2023

AND

INDEPENDENT AUDITOR'S REPORTS

VILLAGE OF WOODSTOCK, VERMONT

JUNE 30, 2023

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INDEPENDENT AUDITOR'S REPORT

The Board of Trustees
Village of Woodstock, Vermont

Report on the Audit of the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the Village of Woodstock, Vermont (the Village) as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the Village's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the Village of Woodstock, Vermont as of June 30, 2023, the respective changes in financial position and, where applicable, cash flows thereof and the budgetary comparison for the General Fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (*Government Auditing Standards*). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Village of Woodstock, Vermont, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Village's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statement

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we

- exercise professional judgment and maintain professional skepticism throughout the audit.
- identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Village's internal control. Accordingly, no such opinion is expressed.
- evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Village's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and schedules 4 and 5 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Village's basic financial statements. The accompanying schedules 1 through 3 are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the accompanying schedules 1 through 3 are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated April 16, 2024 on our consideration of the Village's internal control over financial reporting; on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements; and on other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Village's internal control over financial reporting and compliance.

Montpelier, Vermont
April 16, 2024

Melgett Bennett 9
Shah-Nisa, P.C.

Management's Discussion and Analysis

The Village of Woodstock was chartered by the State of Vermont on November 11, 1836. It is located in the north central part of the Town of Woodstock. Consisting of approximately one square mile, the Village is the main heart of Woodstock.

The Village of Woodstock is a part of the Town of Woodstock. However, an elected five-member Board of Trustees is responsible for providing municipal services within the Village boundaries. These services include public safety services, planning and zoning, parks, and street lights.

The following is a discussion and analysis of the Village of Woodstock's (the Village) financial performance, including an overview and analysis of the financial activities of the Village for the fiscal year ended June 30, 2023. Readers should consider this information in conjunction with the Village's financial statements which are located after this analysis.

GENERAL FUND BUDGETARY HIGHLIGHTS

On March 15, 2022, the voters of the Village of Woodstock convened at the Town Hall for the annual Village Meeting. A budget (excluding special articles) of \$1,384,723 (for fiscal year 2023) was presented which included specific sums of money to operate the various Village departments. To defray operating costs, the amount needed to be raised by taxation was \$599,488. The budget was voted and adopted.

This budget increased by \$38,894 over the fiscal year 2022 budget. The change was primarily due to allocating funds to salary and benefits.

The amount to be raised by taxation (excluding special articles) of \$599,488 was an increase of 3.6% over the previous year's amount.

FINANCIAL HIGHLIGHTS

Government-wide Highlights

The Village's assets and deferred outflows of resources exceeded its liabilities and deferred inflows of resources at June 30, 2023 by \$1,181,360 for its governmental activities. Net position for governmental activities decreased by \$126,284 and net position for business-type activities did not change. There were deferred inflows of resources of \$177,395 and deferred outflows of resources of \$243,695.

Fund Highlights

At the end of the fiscal year, the Village's governmental funds reported a combined ending fund balance of \$576,684, an increase of \$19,258 compared to the prior year. The assigned portion of the combined fund balance is made up of the Capital Reserve Fund assigned balance of \$219,028. The restricted portion of the combined fund balance is made up of the Permanent Fund fund balance of \$349,809. The General Fund reported an unassigned fund balance of \$7,847 at June 30, 2023. The proprietary fund reported a net position at June 30, 2023 of \$5,008 which did not change for the year.

Accrued compensated absences

The Village's total accrued compensated absences decreased during the fiscal year to \$117,925.

OVERVIEW OF THE FINANCIAL STATEMENTS

The Governmental Accounting Standards Board (GASB) establishes accounting principles generally accepted in the United States of America (U.S. GAAP) for governmental entities. The Village's financial statements for the year ended June 30, 2023, are prepared and presented using the guidelines established by the GASB.

The Village's basic financial statements consist of the following three components:

- **Management's Discussion and Analysis** - An introduction to the basic financial statements that is intended to be an easily read analysis of the Village's financial activities based on currently known facts, decisions or conditions.
- **Basic Financial Statements** - This section of the report includes government-wide financial statements, fund financial statements and notes to the financial statements. The government-wide financial statements present the financial position and activities of the Village as a whole using accounting methods similar to those used by private-sector companies. The fund financial statements present financial information on specific activities of the Village. The notes to the financial statements provide additional disclosures to the information presented in the financial statements.
- **Supplementary Schedules** - This section of the report includes schedules 1, 2 and 3, which are not required by accounting principles generally accepted in the United States of America (U.S. GAAP) but are presented as supplementary information. These schedules contain the budgetary basis for the General Fund and the combining information for the individual components of the Permanent Fund. This section also includes schedules 4 and 5, which report information required by U.S. GAAP. These schedules contain historical pension information for the Village's portion of VMERS.

Government-wide Financial Statements

The government-wide financial statements are designed to provide readers with a broad overview of the Village's finances. The statements provide both short-term and long-term information about the Village's financial position which helps readers determine whether the Village's financial position has improved or deteriorated during the fiscal year. These statements include all non-fiduciary activity on the accrual basis of accounting. This means that all revenues and expenses are reflected in the financial statements even if the related cash has not been received or paid as of June 30. There are two government-wide statements:

- **Statement of Net Position** - This statement presents information on all of the Village's assets, deferred outflows of resources, liabilities, and deferred inflows of resources with the difference between assets plus deferred outflows less liabilities less deferred inflows reported as net position. Over time, increases or decreases in net position may indicate whether the financial position of the Village is improving or deteriorating and what impact deferred outflows and inflows of resources are making.
- **Statement of Activities** - This statement presents information showing how the Village's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in the future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

The government-wide financial statements have separate columns for governmental activities and business-type activities. The Village's activities are classified as follows:

- **Governmental Activities** - Activities reported here include general government, public safety, highways and streets, and culture and recreation. Property taxes, federal, state and other revenues finance these activities.
- **Business-type Activities** - Activities reported here include the Unemployment Fund.

Fund Financial Statements

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Village of Woodstock, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the Village's funds can be divided into two categories: governmental and proprietary. Each of these categories uses different methods of accounting.

- **Governmental funds** - Most of the basic services provided by the Village are reported in the governmental funds. These statements provide a detailed, short-term view of the functions reported as governmental activities in the government-wide financial statements. The government-wide financial statements are reported using the accrual basis of accounting, but the governmental fund financial statements are reported using the modified accrual basis of accounting. This allows the reader to focus on assets that can be readily converted to cash and determine whether there are adequate resources to meet the Village's current needs.
- **Proprietary funds** - Proprietary funds report activities that operate more like those of private-sector business and use the accrual basis of accounting. Proprietary funds are reported as business-type activities on the government-wide financial statements. Since proprietary funds use accrual basis accounting, there are no differences between amounts reported on the government-wide statements and the proprietary fund statements. The Village uses proprietary funds to account for its Unemployment Fund.

The governmental fund statements include reconciliations of the amounts reported on the governmental fund financial statements (modified accrual accounting) with governmental activities on the government-wide statements (accrual accounting). The following indicates some of the reporting differences between the government-wide financial statements and the fund financial statements.

- Capital assets used in government-wide activities are not reported on governmental fund statements.
- Other long-term assets that are not available to pay for current period expenditures are not included in governmental fund statements but are included on the government-wide statements.
- Long-term liabilities, unless due and payable with current financial resources, are not included in the governmental fund financial statements. These liabilities are only included in the government-wide statements.
- Capital outlay spending results in capital assets on the government-wide statements but is reported as an expenditure in the fund financial statements.

Because the focus of governmental funds is different from that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. This comparison can help readers better understand the long-term impact of the Village's near-term financing decisions. The comparisons are:

- Reconciliation of the Balance Sheet - Governmental Funds to the Statement of Net Position.
- Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances - Governmental Funds to the Statement of Activities.

The reconciliation of the government-wide financial statements to proprietary funds financial statements is not necessary. The business-type activities of the government-wide financial statements and the proprietary funds use the same basis of accounting.

FINANCIAL ANALYSIS OF THE GOVERNMENT-WIDE FINANCIAL STATEMENTS

Net Position

As noted earlier, net position may serve as a useful indicator of a government's financial position over time. However, the net position of governmental activities should be viewed independently from business-type activities. Revenues of the business-type activities are generally used to finance the operations of the Unemployment Fund.

The following table reflects the government-wide net position compared to the prior year.

	Net Position June 30, 2023 and June 30, 2022					
	Governmental Activities		Business-type Activities		Total	
	2023	2022	2023	2022	2023	2022
Current Assets	\$ 732,215	\$ 608,049	\$ 5,008	\$ 5,008	\$ 737,223	\$ 613,057
Noncurrent Assets	1,066,797	1,176,753	-	-	1,066,797	1,176,753
Total Assets	1,799,012	1,784,802	5,008	5,008	1,804,020	1,789,810
Deferred Outflows of Resources	243,695	190,861	-	-	243,695	190,861
Current Liabilities	12,452	29,281	-	-	12,452	29,281
Long-term Liabilities	671,500	422,748	-	-	671,500	422,748
Total Liabilities	683,952	452,029	-	-	683,952	452,029
Deferred Inflows of Resources	177,395	215,990	-	-	177,395	215,990
Net Position:						
Investment in Capital Assets	1,050,782	1,161,209	-	-	1,050,782	1,161,209
Restricted - Expendable	349,809	388,398	5,008	5,008	354,817	393,406
Unrestricted (deficit)	(219,231)	(241,963)	-	-	(219,231)	(241,963)
Total Net Position	\$ 1,181,360	\$ 1,307,644	\$ 5,008	\$ 5,008	\$ 1,186,368	\$ 1,312,652

The portion of the Village's net position as of June 30, 2023, that reflects its investment in capital assets (e.g., land, buildings, and equipment), less any related debt used to acquire those assets is \$1,050,782 or 88.9% of total net position. The Village uses these capital assets to provide services to citizens; therefore, these assets are not available for future spending. Although the Village's investment in its capital assets is reported net of any related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

A portion of the Village's net position (29.6%) represents restricted net position. These resources are subject to external restrictions on how they may be used. The remaining net position is an unrestricted deficit amount of \$219,231 (-18.5%).

At the end of the 2023 fiscal year, the Village of Woodstock is able to report positive balances in two of the three categories of net position for the government as a whole.

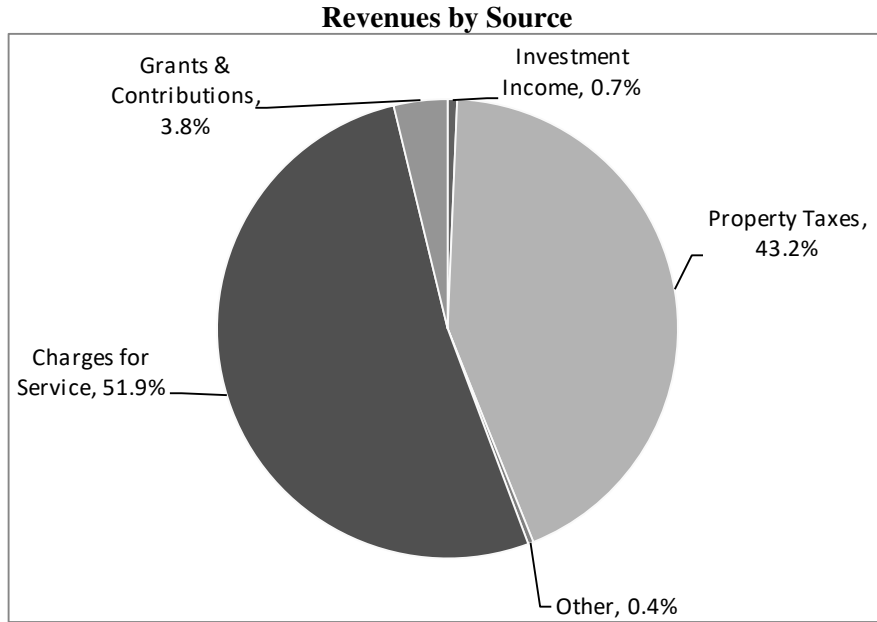
Changes in Net Position for the Fiscal Years Ended June 30, 2023 and 2022

	Governmental		Business-type		Total	
	Activities		Activities			
	<u>2023</u>	<u>2022</u>	<u>2023</u>	<u>2022</u>	<u>2023</u>	<u>2022</u>
Revenues						
Program Revenues						
Grants and Contributions	\$ 52,388	\$ 104,538	\$ -	\$ -	\$ 52,388	\$ 104,538
Charges for Services	723,813	708,069	-	-	723,813	708,069
Other	6,492	31,080	-	-	6,492	31,080
General Revenues						
Property Taxes	603,169	577,783	-	-	603,169	577,783
Investment Income	9,148	2,362	-	-	9,148	2,362
Total Revenues	<u>1,395,010</u>	<u>1,423,832</u>	<u>-</u>	<u>-</u>	<u>1,395,010</u>	<u>1,423,832</u>
Expenses						
Governmental Activities						
General Government	395,971	283,923	-	-	395,971	283,923
Public Works	135,810	89,470	-	-	135,810	89,470
Public Safety	1,018,625	999,041	-	-	1,018,625	999,041
Culture and Recreation	2,573	20,817	-	-	2,573	20,817
Business-type Activities						
Unemployment	-	-	-	-	-	-
Total Expenses	<u>1,552,979</u>	<u>1,393,251</u>	<u>-</u>	<u>-</u>	<u>1,552,979</u>	<u>1,393,251</u>
Changes in Net Position before Changes in Market Value (MV) and Transfers						
MV Increase (Decrease)	<u>31,685</u>	<u>(55,899)</u>	<u>-</u>	<u>-</u>	<u>31,685</u>	<u>(55,899)</u>
Changes in Net Position	(126,284)	(25,318)	-	-	(126,284)	(25,318)
Net Position - Beginning	<u>1,307,644</u>	<u>1,332,962</u>	<u>5,008</u>	<u>5,008</u>	<u>1,312,652</u>	<u>1,337,970</u>
Net Position - Ending	<u>\$ 1,181,360</u>	<u>\$ 1,307,644</u>	<u>\$ 5,008</u>	<u>\$ 5,008</u>	<u>\$ 1,186,368</u>	<u>\$ 1,312,652</u>

Governmental Activities - In fiscal year 2023, Property Taxes provided 43.2% of revenues. Grants and Contributions accounted for 3.8%. The amount earned on investments was 0.7% of total governmental activities revenues. Charges for Services brought in 51.9%. Other revenues brought in the remaining 0.4%.

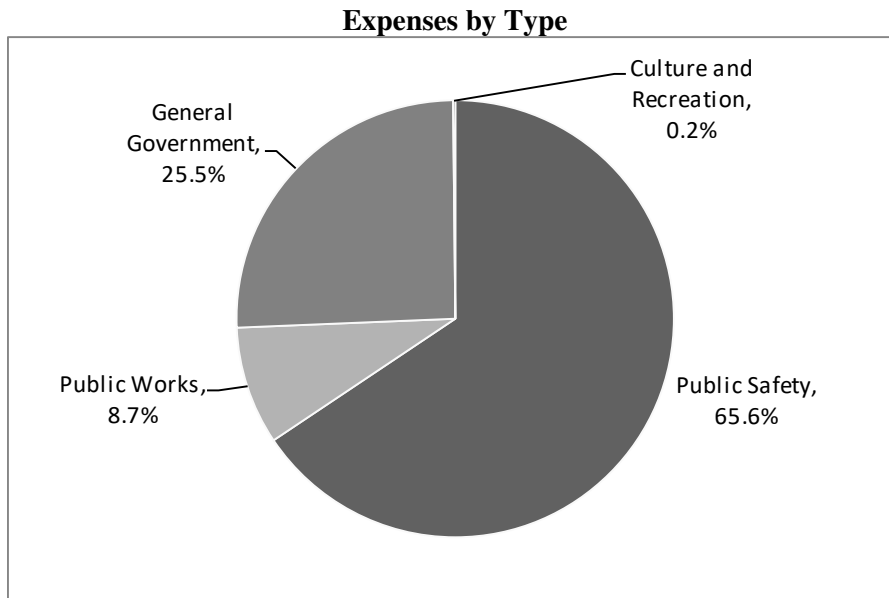
Business-type Activities - No revenue was reported for fiscal year 2023.

A graphical representation of revenues for governmental activities can be found on the following page.



For fiscal year 2023, governmental activities expenses exceeded program revenues by \$770,286 compared to \$549,564 for fiscal year 2022.

The following is a graphical representation of the expenses for governmental activities.



While Village expenses cover many services, the largest expenses are for public safety and general government.

FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUNDS

As noted earlier, the Village of Woodstock uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental Funds

The focus of the Village of Woodstock’s governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the Village’s financial requirements. In particular, unassigned fund balance may serve as a useful measure of a government’s net resources available for spending at the end of the fiscal year.

At the end of the current fiscal year, the Village’s governmental funds reported combined ending fund balances of \$576,684. Of this amount \$349,809 represents restricted fund balance in the Permanent Fund, and \$219,028 of assigned fund balance in the Capital Reserve Fund. The General Fund reported a unassigned fund balance of \$7,847.

General Fund - The General Fund is the chief operating fund of the Village. At the end of the current fiscal year the General Fund reported a \$7,847 unassigned fund balance.

Proprietary Funds - The Village’s proprietary funds provide the same type of information found in the government-wide financial statements, but in more detail. In addition to determining the amount of General Fund balance available for appropriation, the Village also makes a similar calculation for the Unemployment Fund.

Restricted net position of the Village’s Unemployment Fund amounts to \$5,008, unchanged from last year. Other factors concerning this fund have already been addressed in the discussion of the Village’s business-type activities.

CAPITAL ASSETS

The Village’s investment in capital assets for its governmental and business-type activities as of June 30, 2023, amounts to \$1,050,782 (net of depreciation). This amount represents a decrease of \$110,427 from the prior year. This investment in capital assets includes land and improvements, buildings and improvements, vehicles and equipment, and infrastructure.

Capital Assets as of June 30, 2023 and June 30, 2022
(Net of Depreciation)

	Governmental Activities		Business-type Activities		Total	
	<u>2023</u>	<u>2022</u>	<u>2023</u>	<u>2022</u>	<u>2023</u>	<u>2022</u>
Land	\$ 107,798	\$ 107,798	\$ -	\$ -	\$ 107,798	\$ 107,798
Land Improvements	420,311	469,804	-	-	420,311	469,804
Infrastructure	334,368	369,191	-	-	334,368	369,191
Buildings and Improvements	39,036	41,364	-	-	39,036	41,364
Vehicles and Equipment	145,159	168,338	-	-	145,159	168,338
Office Equipment and Computers	4,110	4,714	-	-	4,110	4,714
Total Capital Assets	\$ 1,050,782	\$ 1,161,209	\$ -	\$ -	\$ 1,050,782	\$ 1,161,209

Additional information on the Village’s capital assets can be found in Note 4, “Capital Assets.”

FISCAL YEAR 2024 BUDGET

For fiscal year 2024, property taxes are projected to increase 5.2% or \$31,354 over last year's budget.

Notwithstanding the anticipated level of funding of state aid, increases for public safety, highway maintenance, and allocations for special articles, the fiscal year 2024 budget adopted at the Village Meeting in March 2023 will maintain services at the fiscal year 2023 levels.

Requests for Information

This financial report is designed to provide a general overview of the Village of Woodstock's finances for all those with an interest in the Village's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Office of the Municipal Manager, Village of Woodstock, PO Box 488, Woodstock VT 05091.

VILLAGE OF WOODSTOCK, VERMONT
GOVERNMENT-WIDE STATEMENT OF NET POSITION
JUNE 30, 2023

	<u>Governmental</u> <u>Activities</u>	<u>Business-type</u> <u>Activities</u>	<u>Totals</u>
ASSETS:			
Current assets -			
Cash and cash equivalents	\$ 33,989	\$ 5,008	\$ 38,997
Investments	334,962	-	334,962
Due from Town of Woodstock	<u>363,264</u>	<u>-</u>	<u>363,264</u>
Total current assets	<u>732,215</u>	<u>5,008</u>	<u>737,223</u>
Noncurrent assets -			
Note receivable	16,015	-	16,015
Capital assets	2,652,432	-	2,652,432
less - accumulated depreciation	<u>(1,601,650)</u>	<u>-</u>	<u>(1,601,650)</u>
Total noncurrent assets	<u>1,066,797</u>	<u>-</u>	<u>1,066,797</u>
Total assets	<u>1,799,012</u>	<u>5,008</u>	<u>1,804,020</u>
DEFERRED OUTFLOWS OF RESOURCES:			
Deferred pension expense	<u>243,695</u>	<u>-</u>	<u>243,695</u>
LIABILITIES:			
Current liabilities -			
Accounts payable	<u>12,452</u>	<u>-</u>	<u>12,452</u>
Total current liabilities	<u>12,452</u>	<u>-</u>	<u>12,452</u>
Noncurrent liabilities -			
Accrued compensated absences	117,925	-	117,925
Net pension liability	<u>553,575</u>	<u>-</u>	<u>553,575</u>
Total noncurrent liabilities	<u>671,500</u>	<u>-</u>	<u>671,500</u>
Total liabilities	<u>683,952</u>	<u>-</u>	<u>683,952</u>
DEFERRED INFLOWS OF RESOURCES:			
Deferred pension credits	18,301	-	18,301
Unavailable revenue - grants	<u>159,094</u>	<u>-</u>	<u>159,094</u>
Total deferred inflows of resources	<u>177,395</u>	<u>-</u>	<u>177,395</u>
NET POSITION:			
Investment in capital assets	1,050,782	-	1,050,782
Restricted	349,809	5,008	354,817
Unrestricted (deficit)	<u>(219,231)</u>	<u>-</u>	<u>(219,231)</u>
Total net position	\$ <u>1,181,360</u>	\$ <u>5,008</u>	\$ <u>1,186,368</u>

The notes to financial statements are an integral part of this statement.

**VILLAGE OF WOODSTOCK, VERMONT
GOVERNMENT-WIDE STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2023**

	<u>Expenses</u>	<u>Program Revenues</u>			<u>Net (Expense) Revenue and Changes in Net Position</u>		
		<u>Grants and Contributions</u>	<u>Charges for Services</u>	<u>Other</u>	<u>Governmental Activities</u>	<u>Business-type Activities</u>	<u>Totals</u>
FUNCTIONS/PROGRAMS:							
Governmental activities -							
General government	\$ 395,971	\$ 6,092	\$ 181,387	\$ 6,492	\$ (202,000)	\$ -	\$ (202,000)
Highways, streets, and bridges	135,810	-	-	-	(135,810)	-	(135,810)
Public safety	1,018,625	46,296	542,226	-	(430,103)	-	(430,103)
Culture and recreation	<u>2,573</u>	<u>-</u>	<u>200</u>	<u>-</u>	<u>(2,373)</u>	<u>-</u>	<u>(2,373)</u>
Total governmental activities	<u>1,552,979</u>	<u>52,388</u>	<u>723,813</u>	<u>6,492</u>	<u>(770,286)</u>	<u>-</u>	<u>(770,286)</u>
Business-type activities -							
Total business-type activities	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<u>\$ 1,552,979</u>	<u>\$ 52,388</u>	<u>\$ 723,813</u>	<u>\$ 6,492</u>	<u>(770,286)</u>	<u>-</u>	<u>(770,286)</u>
GENERAL REVENUES - PROPERTY TAXES					603,169	-	603,169
- INVESTMENT INCOME					9,148	-	9,148
- NET INCREASE (DECREASE) IN FAIR VALUE OF INVESTMENTS					<u>31,685</u>	<u>-</u>	<u>31,685</u>
					<u>644,002</u>	<u>-</u>	<u>644,002</u>
CHANGE IN NET POSITION					(126,284)	-	(126,284)
NET POSITION, July 1, 2022					<u>1,307,644</u>	<u>5,008</u>	<u>1,312,652</u>
NET POSITION, June 30, 2023					<u>\$ 1,181,360</u>	<u>\$ 5,008</u>	<u>\$ 1,186,368</u>

The notes to financial statements are an integral part of this statement.

VILLAGE OF WOODSTOCK, VERMONT
BALANCE SHEET - GOVERNMENTAL FUNDS
JUNE 30, 2023
(Page 1 of 2)

	<u>General Fund</u>	<u>Capital Reserve Fund</u>	<u>Permanent Fund</u>	<u>Totals Governmental Funds</u>
ASSETS				
Cash and cash equivalents	\$ 33,969	\$ -	\$ 20	\$ 33,989
Investments	-	-	334,962	334,962
Vermont Community Loan Fund Receivable	-	-	16,015	16,015
Due from other funds	-	105,101	-	105,101
Due from Town of Woodstock	<u>249,337</u>	<u>113,927</u>	<u>-</u>	<u>363,264</u>
Total assets	<u>\$ 283,306</u>	<u>\$ 219,028</u>	<u>\$ 350,997</u>	<u>\$ 853,331</u>
LIABILITIES AND FUND EQUITY				
LIABILITIES:				
Accounts payable	\$ 12,452	\$ -	\$ -	\$ 12,452
Due to other funds	<u>103,913</u>	<u>-</u>	<u>1,188</u>	<u>105,101</u>
Total liabilities	<u>116,365</u>	<u>-</u>	<u>1,188</u>	<u>117,553</u>
DEFERRED INFLOWS OF RESOURCES: OF RESOURCES:				
Unavailable revenue - grants	<u>159,094</u>	<u>-</u>	<u>-</u>	<u>159,094</u>
FUND EQUITY:				
Fund balances -				
Restricted	-	-	349,809	349,809
Assigned	-	219,028	-	219,028
Unassigned	<u>7,847</u>	<u>-</u>	<u>-</u>	<u>7,847</u>
Total fund balances	<u>7,847</u>	<u>219,028</u>	<u>349,809</u>	<u>576,684</u>
Total liabilities and fund equity	<u>\$ 283,306</u>	<u>\$ 219,028</u>	<u>\$ 350,997</u>	<u>\$ 853,331</u>

The notes to financial statements are an integral part of this statement.

VILLAGE OF WOODSTOCK, VERMONT
BALANCE SHEET - GOVERNMENTAL FUNDS
JUNE 30, 2023
(Page 2 of 2)

**RECONCILIATION OF THE BALANCE SHEET - GOVERNMENTAL FUNDS
TO THE GOVERNMENT-WIDE STATEMENT OF NET POSITION:**

Amount reported on Balance Sheet - Governmental Funds - total fund balances	\$	576,684
Amounts reported for governmental activities in the Government-wide Statement of Net Position are different because -		
Capital assets used in governmental funds are not financial resources and are therefore not reported in the funds.		
Capital assets		2,652,432
Accumulated depreciation		(1,601,650)
Liabilities not due and payable in the year are not reported in the governmental funds.		
Accrued compensated absences		(117,925)
Balances related to net pension asset or liability and related deferred outflows/inflows of resources are not reported in the governmental funds.		
Deferred pension expense		243,695
Deferred pension credits		(18,301)
Net pension liability		<u>(553,575)</u>
Net position of governmental activities - Government-wide Statement of Net Position	\$	<u>1,181,360</u>

The notes to financial statements are an integral part of this statement.

VILLAGE OF WOODSTOCK, VERMONT
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCES - GOVERNMENTAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2023
(Page 1 of 2)

	<u>General Fund</u>	<u>Capital Reserve Fund</u>	<u>Permanent Fund</u>	<u>Totals Governmental Funds</u>
REVENUES:				
Property taxes	\$ 603,169	\$ -	\$ -	\$ 603,169
Intergovernmental	52,388	-	-	52,388
Licenses, permits, fines, and fees	275,947	-	-	275,947
Charges for goods and services	447,866	-	-	447,866
Investment income	9,148	-	1,762	10,910
Net increase (decrease) in fair value of investments	-	-	29,902	29,902
Miscellaneous	6,491	-	21	6,512
Total revenues	<u>1,395,009</u>	<u>-</u>	<u>31,685</u>	<u>1,426,694</u>
EXPENDITURES:				
General government	357,514	-	-	357,514
Public safety	961,798	-	-	961,798
Special Articles	1,654	-	-	1,654
Culture and recreation	619	-	-	619
Grant expense	34,577	-	51,274	85,851
Total expenditures	<u>1,356,162</u>	<u>-</u>	<u>51,274</u>	<u>1,407,436</u>
EXCESS OF REVENUES OR (EXPENDITURES)	<u>38,847</u>	<u>-</u>	<u>(19,589)</u>	<u>19,258</u>
OTHER FINANCING SOURCES (USES):				
Interfund transfers in	19,000	50,000	-	69,000
Interfund transfers out	<u>(50,000)</u>	<u>-</u>	<u>(19,000)</u>	<u>(69,000)</u>
Total other financing sources (uses)	<u>(31,000)</u>	<u>50,000</u>	<u>(19,000)</u>	<u>-</u>
NET CHANGE IN FUND BALANCES	7,847	50,000	(38,589)	19,258
FUND BALANCES, July 1, 2022	<u>-</u>	<u>169,028</u>	<u>388,398</u>	<u>557,426</u>
FUND BALANCES, June 30, 2023	\$ <u>7,847</u>	\$ <u>219,028</u>	\$ <u>349,809</u>	\$ <u>576,684</u>

The notes to financial statements are an integral part of this statement.

**VILLAGE OF WOODSTOCK, VERMONT
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCES - GOVERNMENTAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2023**

(Page 2 of 2)

**RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS
TO THE GOVERNMENT-WIDE STATEMENT OF ACTIVITIES:**

Net change in fund balances - total governmental funds	\$	19,258
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Amounts reported for governmental activities in the Government-wide Statement of Activities are different because -

Governmental funds report capital outlays as expenditures. However, in the Statement of Activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense.

Depreciation		(110,427)
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The (increase) decrease in compensated absences is recorded in the Statement of Activities, but is not recorded in the governmental funds.

(Increase) decrease in compensated absences, net		11,633
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Changes in net pension asset or liability and related deferred outflows/inflows of resources will increase or decrease the amounts reported in the government-wide statements, but are only recorded as an expenditure when paid in the governmental funds.

Net (increase) decrease in net pension obligation		<u>(46,748)</u>
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Change in net position of governmental activities -

Government-wide Statement of Activities	\$	<u>(126,284)</u>
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The notes to financial statements are an integral part of this statement.

**VILLAGE OF WOODSTOCK, VERMONT
STATEMENT OF REVENUES AND EXPENDITURES -
BUDGET AND ACTUAL - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2023**

	Original and Final <u>Budget</u>	Actual (Budgetary Basis) <u> </u>	Variance Over <u>(Under)</u>
REVENUES:			
Property taxes	\$ 600,188	\$ 603,169	\$ 2,981
Licenses and permits	11,075	20,294	9,219
Intergovernmental	67,000	52,388	(14,612)
Charges for services	445,410	447,866	2,456
Fines and forfeits	245,100	255,453	10,353
Investment income	1,500	9,148	7,648
Miscellaneous	4,000	6,691	2,691
Total revenues	<u>1,374,273</u>	<u>1,395,009</u>	<u>20,736</u>
EXPENDITURES:			
General government	331,174	357,514	26,340
Public safety	929,799	961,798	31,999
Highways and streets	50,000	-	(50,000)
Culture and recreation	-	619	619
Special Articles	23,800	1,654	(22,146)
Grant expenses	-	34,577	34,577
Total expenditures	<u>1,334,773</u>	<u>1,356,162</u>	<u>21,389</u>
 EXCESS OF REVENUES OR (EXPENDITURES)	 <u>39,500</u>	 <u>38,847</u>	 <u>(653)</u>
OTHER FINANCING SOURCES (USES):			
Transfers in	10,500	19,000	8,500
Transfers out	<u>(50,000)</u>	<u>(50,000)</u>	<u>-</u>
Total other financing sources (uses)	<u>(39,500)</u>	<u>(31,000)</u>	<u>8,500</u>
 NET CHANGE IN FUND BALANCE	 <u>\$ -</u>	 <u>\$ 7,847</u>	 <u>\$ 7,847</u>

The notes to financial statements are an integral part of this statement.

VILLAGE OF WOODSTOCK, VERMONT
STATEMENT OF NET POSITION - PROPRIETARY FUND
JUNE 30, 2023

	<u>Unemployment Fund</u>
ASSETS:	
Cash and cash equivalents	\$ <u>5,008</u>
LIABILITIES	
	<u>-</u>
NET POSITION:	
Restricted	\$ <u>5,008</u>

The notes to financial statements are an integral part of this statement.

**VILLAGE OF WOODSTOCK, VERMONT
STATEMENT OF REVENUES, EXPENSES AND CHANGE
IN NET POSITION - PROPRIETARY FUND
FOR THE YEAR ENDED JUNE 30, 2023**

	Unemployment <u>Fund</u>
OPERATING REVENUES	\$ -
OPERATING EXPENSES	<u>-</u>
Operating income (loss)	-
NONOPERATING REVENUES (EXPENSES)	<u>-</u>
CHANGE IN NET POSITION	-
NET POSITION, July 1, 2022	<u>5,008</u>
NET POSITION, June 30, 2023	\$ <u><u>5,008</u></u>

The notes to financial statements are an integral part of this statement.

**VILLAGE OF WOODSTOCK, VERMONT
STATEMENT OF CASH FLOWS - PROPRIETARY FUND
FOR THE YEAR ENDED JUNE 30, 2023**

	Unemployment <u>Fund</u>
CASH FLOWS FROM OPERATING ACTIVITIES	\$ <u>-</u>
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES	<u>-</u>
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES	<u>-</u>
CASH FLOWS FROM INVESTING ACTIVITIES	<u>-</u>
NET INCREASE IN CASH AND CASH EQUIVALENTS	-
CASH AND CASH EQUIVALENTS, July 1, 2022	<u>5,008</u>
CASH AND CASH EQUIVALENTS, June 30, 2023	\$ <u>5,008</u>

The notes to financial statements are an integral part of this statement.

VILLAGE OF WOODSTOCK, VERMONT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2023

1. Summary of significant accounting policies:

The Village of Woodstock, Vermont (the Village) is a unit of local government organized under the statutes of the State of Vermont. The Village is governed by a Board of Trustees (the Board). The Village provides various services as authorized and funded by state government or Village voters.

- A. Reporting entity - The Village is a primary unit of government under reporting criteria established by the Governmental Accounting Standards Board (GASB). Those criteria include a separately elected governing body, separate legal standing, and fiscal independence from other state and local governmental entities. Based on these criteria, there are no other entities which are component units of the Village.

The financial statements of the Village have been prepared in conformity with accounting principles generally accepted in the United States of America (U.S. GAAP) as applied to governmental units. The GASB is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The GASB periodically updates its codification of the existing *Governmental Accounting and Financial Reporting Standards* which, along with subsequent GASB pronouncements (Statements and Interpretations), constitutes U.S. GAAP for governmental units.

- B. Government-wide and fund financial statements - The basic financial statements include both government-wide and fund financial statements. The government-wide financial statements (the Statement of Net Position and the Statement of Activities) report information on all of the nonfiduciary activities of the Village. The effect of interfund activity has been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support.

In the government-wide Statement of Net Position, the financial position of the Village is consolidated and incorporates capital assets as well as long-term debt and obligations. The government-wide Statement of Activities reflects both the gross and net costs by category. Direct expenses that are clearly identifiable with the category are offset by program revenues of the category. Program revenues include charges for services provided by a particular function or program and grants that are restricted to meeting the operational or capital requirements of the particular segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Separate financial statements are provided for governmental funds, proprietary funds and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements. Nonmajor funds, if any, are summarized in a single column.

- C. Basis of presentation - The accounts of the Village are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, deferred outflows/inflows of resources, fund balances or net position, revenues and expenditures or expenses, as appropriate.

VILLAGE OF WOODSTOCK, VERMONT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2023

1. Summary of significant accounting policies (continued):

C. Basis of presentation (continued) -

The Village reports the following major governmental funds:

General Fund - The General Fund is the general operating fund of the Village. It is used to account for all financial resources, except those required to be accounted for in another fund.

Capital Reserve Fund - The Capital Reserve Fund accounts for funds reserved for a specific purpose. The Capital Reserve Fund was established to fund the Village's long-term capital budget. Committed funds represent amounts set aside for specific items approved by voters with a separate article; assigned funds represent amounts that have been set aside for specific items by the Board of Trustees.

Permanent Fund - The Permanent Fund is used to account for resources held in trust by the Village for the benefit of the Village or its citizenry.

The Village also reports the Unemployment Fund, a nonmajor proprietary fund, to provide funds to liquidate any unemployment claims, as the Village is self-insured for unemployment.

D. Measurement focus and basis of accounting - The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as they become both measurable and available. "Measurable" means the amount of the transaction that can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures generally are recorded when the fund liability is incurred, if measurable, as under accrual accounting. However, debt service expenditures are recorded only when payment is made.

The proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services in connection with the fund's principal ongoing operations. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

Licenses and permits, fines and forfeitures, and miscellaneous revenues are recorded as revenues when received because they are generally not measurable prior to collection. Investment earnings and certain intergovernmental grants are recorded as earned.

E. Budgets and budgetary accounting - The Village approves a budget for the General Fund at an annual Village Meeting. The tax rate is determined by the Board of Trustees based on the education and municipal grand lists and the approved operating budget. The accounting method used for budget presentation is the same method used for the financial presentation of operations under U.S. GAAP. Formal budgetary integration is employed as a management control during the year for the General Fund. The Village does not legally adopt budgets for other governmental funds. All budgeted amounts lapse at year end.

VILLAGE OF WOODSTOCK, VERMONT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2023

1. Summary of significant accounting policies (continued):

- F. Property taxes - Property taxes attach as an enforceable lien on property owned as of April 1st. Listers establish a grand list of all property and the Board of Trustees sets the tax rate required to raise the tax revenue authorized by Village voters. Property taxes for the fiscal year ended June 30, 2023, were payable in two installments due November 2022 and May 2023.
- G. Use of estimates - The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets, liabilities and deferred outflows/inflows of resources as well as disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenditures or expenses during the reporting period. Actual results could differ from those estimates.
- H. Risk management - The Village is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; injuries to employees and others; environmental liability; and natural disasters. The Village manages these risks through commercial insurance packages and participation in public entity risk pools covering each of those risks of loss. Management believes such coverage is sufficient to preclude any significant uninsured losses to the Village. There were no settlements in excess of the insurance coverage in any of the past three fiscal years.

The Village is self-insured for unemployment insurance and \$5,008 has been set aside in the Unemployment Fund to liquidate any unemployment claims. While a calculation of maximum potential unemployment claims has not been made, management believes that the amount in this Fund is sufficient to cover claims asserted in the normal course of business.

- I. Cash, cash equivalents and investments - The Village considers all cash accounts and certificates of deposit, where the principal is not at risk for loss due to early withdrawal, to be cash and cash equivalents. Investments and unrealized gains and losses are reflected in the individual fund and government-wide financial statements. Investments of the Village are reported at fair value using quoted prices in active markets for identical assets. This is considered a level 1 input valuation technique under the framework established by U.S. GAAP for measuring fair value. The Village does not own investments valued with level 2 or level 3 inputs, which would use quoted prices for similar assets, or in inactive markets, or other methods for estimating fair value.
- J. Capital assets - Capital assets, which include land, buildings, equipment, vehicles and infrastructure, are reported in the applicable governmental or business-type activities columns in the government-wide financial statements and in the proprietary fund financial statements. Capital assets are defined by the Village as assets with an initial, individual cost of more than \$3,000 and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. The Village does not retroactively report infrastructure assets. The Village began capitalizing newly acquired or constructed general infrastructure assets since the implementation of GASB Statement No. 34 in Fiscal Year 2005. Donated capital assets are recorded at acquisition value. Major outlays for capital assets and improvements are capitalized as projects are constructed. Net interest costs are capitalized on projects during the construction period. Normal maintenance and repairs that do not add to the value of an asset or materially extend an asset's life are not capitalized.

VILLAGE OF WOODSTOCK, VERMONT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2023

1. Summary of significant accounting policies (continued):

J. Capital assets (continued) -

Capital assets are depreciated using the straight-line method over the useful lives shown below:

Buildings and improvements	15 - 40 years
Vehicles and equipment	4 - 20 years
Office equipment and computers	5 - 10 years
Infrastructure	25 years

K. Deferred outflows/inflows of resources - In addition to assets and liabilities, deferred outflows of resources and deferred inflows of resources are reported as separate sections in the applicable statement of net position or balance sheet. Deferred outflows of resources represent a consumption of net position that applies to a future period and will not be recognized as an outflow of resources in the current period. Deferred inflows of resources represent an acquisition of net position that applies to a future period and will not be recognized as an inflow of resources in the current period.

L. Compensated absences - It is the Town's policy to grant Employees vacation leave based upon their number of years of employment with the Village. Upon retirement, termination or death, certain employees are compensated for up to a maximum of 30 days of unused vacation (subject to certain limitations) at their then current rates of pay, provided that the employee gives a minimum notice of two weeks if the employee resigns.

Full-time employees accumulate one sick day for each full calendar month of employment service. Unused sick leave may accumulate from year to year, but not to exceed 128 sick leave days. Upon retirement, termination or death, certain employees are compensated for up to a maximum of 128 days of sick leave (subject to certain limitations) at their then current rates of pay, provided that the employee gives a minimum notice of two weeks if the employee resigns.

Compensated absences are reported as accrued compensated absences in the government-wide financial statements. Governmental funds report compensated absences as an expenditure when the benefit is paid.

M. Long-term obligations - Governmental activities, business-type activities, and proprietary funds report long-term debt and other long-term obligations as liabilities in the applicable statement of net position. Governmental funds report the amount of debt issued as other financing sources and the repayment of debt as debt service expenditures.

N. Fund equity - In the fund financial statements, governmental funds may report five categories of fund balances: nonspendable, restricted, committed, assigned and unassigned.

Nonspendable fund balance includes amounts associated with inventory, prepaid expenditures, long-term loans or notes receivable, and trust fund principal to be held in perpetuity.

Restricted fund balance includes amounts that can be spent only for the specific purposes stipulated by constitution, external resource providers, or through enabling legislation.

VILLAGE OF WOODSTOCK, VERMONT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2023

1. Summary of significant accounting policies (continued):

N. Fund equity (continued) -

Committed fund balance includes amounts that can be used only for specific purposes determined by the Village's highest level of decision-making authority, the voters, as a result of articles passed at Annual or Special Meetings.

Assigned fund balance includes amounts that are intended to be used by the Village for specific purposes as authorized by the Board of Trustees.

Unassigned fund balance is the residual classification for the General Fund and includes all spendable amounts not contained in another classification. Deficits are also classified as unassigned.

The Village's policy is to apply expenditures to the fund balance in the order of restricted, committed, assigned and unassigned unless the Board of Trustees specifies otherwise.

2. Deposits and investments:

Fair value and classification - Deposits and investments are stated at fair value as described in note 1.I. The classification of investments as of June 30, 2023, are as follows:

<u>Investment</u>	<u>Fair Value</u>
Money market	\$ 5
Mutual funds	334,112
Corporate stocks - domestic	<u>845</u>
	\$ <u>334,962</u>

Custodial credit risk - Custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, the Village will not be able to recover its deposits or will not be able to recover collateral securities that are in the possession of an outside party. Custodial credit risk for investments is the risk that, in the event of the failure of the counterparty to a transaction, the Village will not be able to recover the value of its investments or collateral securities that are in the possession of another party. The Village does not have a policy for custodial credit risk. As of June 30, 2023, the Village's depository accounts were fully insured or collateralized.

3. Note receivable:

The Village has a 10-year \$13,700 note receivable from the Vermont Community Loan Fund, due January 2028 with an interest rate of 3%. The balance at June 30, 2023, including accrued interest, was \$16,015.

VILLAGE OF WOODSTOCK, VERMONT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2023

4. Capital assets:

Capital asset activity for the year ended June 30, 2023, was as follows:

	<u>Balance</u> <u>June 30, 2022</u>	<u>Increase</u>	<u>Decrease</u>	<u>Balance</u> <u>June 30, 2023</u>
Governmental activities -				
Capital assets, not depreciated:				
Land	\$ 107,798	\$ -	\$ -	\$ 107,798
Capital assets, depreciated:				
Land improvements	974,100	-	-	974,100
Buildings and improvements	107,353	-	-	107,353
Vehicles and equipment	514,684	-	-	514,684
Office equipment and computers	77,921	-	-	77,921
Infrastructure	870,576	-	-	870,576
Total capital assets, depreciated	<u>2,544,634</u>	<u>-</u>	<u>-</u>	<u>2,544,634</u>
Less accumulated depreciation for:				
Land improvements	504,296	49,493	-	553,789
Buildings and improvements	65,989	2,328	-	68,317
Vehicles and equipment	346,346	23,179	-	369,525
Office equipment and computers	73,207	604	-	73,811
Infrastructure	501,385	34,823	-	536,208
Total accumulated depreciation	<u>1,491,223</u>	<u>110,427</u>	<u>-</u>	<u>1,601,650</u>
Total capital assets, depreciated, net	<u>1,053,411</u>	<u>(110,427)</u>	<u>-</u>	<u>942,984</u>
Capital assets, net	\$ <u>1,161,209</u>	\$ <u>(110,427)</u>	\$ -	\$ <u>1,050,782</u>

Depreciation expense of \$110,427 in the governmental activities was allocated to expenses of the general government (\$3,341), highways, streets, and bridges (\$84,836), and public safety (\$22,250) programs based on capital assets assigned to those functions.

5. Interfund receivable and payable balances:

Interfund receivable and payable balances at June 30, 2023, is made up of a \$1,188 owed to the General Fund for transfers from the Permanent Fund as well as \$105,101 owed to the Capital Reserve Fund from the General Fund relating to pooled cash in the Town of Woodstock General Fund.

6. Interfund transfers:

Interfund transfers constitute the transfer of resources from the fund that receives the resources to the fund that utilizes them. Interfund transfers for the year ended June 30, 2023, are as follows:

	<u>Transfers In</u>	<u>Transfers Out</u>
Governmental funds -		
General Fund	\$ 19,000	\$ 50,000
Capital Reserve Fund	50,000	-
Permanent Fund	-	19,000
	<u>\$ 69,000</u>	<u>\$ 69,000</u>

**VILLAGE OF WOODSTOCK, VERMONT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2023**

6. Interfund transfers (continued):

Transfers from the General Fund to the Capital Reserve Fund totaling \$50,000 represent Board of Trustee assigned transfers. The transfers from the Permanent Fund to the General Fund totaling \$19,000 were for budgeted and Board of Trustee approved disbursements of assets from the Permanent Fund.

7. Related party:

The Village shares common personnel, office facilities and equipment with the Town of Woodstock. The Village also has a significant amount of its cash pooled in the Town of Woodstock General Fund. Shared costs are billed and paid within normal payment cycles. As of June 30, 2023, amounts due to the Village from the Town of Woodstock totaled \$363,264.

8. Long-term obligations:

Long-term obligations activity for the year ended June 30, 2023, was as follows:

	Balance July 1, <u>2022</u>	<u>Additions</u>	<u>Retirements</u>	Balance July 1, <u>2023</u>	Due Within <u>One Year</u>
Governmental activities -					
Compensated absences	\$ 129,558	\$ -	\$ 11,633	\$ 117,925	\$ -
Net pension liability	<u>293,190</u>	<u>260,385</u>	<u>-</u>	<u>553,575</u>	<u>-</u>
	<u>\$ 422,748</u>	<u>\$ 260,385</u>	<u>\$ 11,633</u>	<u>\$ 671,500</u>	<u>\$ -</u>

The obligations listed above are funded through budgeted expenditures in the General Fund.

9. Police services:

The Village and the Town of Woodstock (the Town) have entered into an agreement for the Village to provide police services to the Town. The Village has recorded revenues of \$418,553 applicable to these services.

10. Fund balances:

As of June 30, 2023, the fund balances of the governmental funds consisted of the following:

	<u>General Fund</u>	<u>Capital Reserve Fund</u>	<u>Permanent Fund</u>	<u>Totals</u>
Restricted:				
Benefit of the Village	\$ -	\$ -	\$ <u>349,809</u>	\$ <u>349,809</u>
Assigned:				
Capital projects and equipment	<u>-</u>	<u>219,028</u>	<u>-</u>	<u>219,028</u>
Unassigned	<u>7,847</u>	<u>-</u>	<u>-</u>	<u>7,847</u>
	<u>\$ 7,847</u>	<u>\$ 219,028</u>	<u>\$ 349,809</u>	<u>\$ 576,684</u>

VILLAGE OF WOODSTOCK, VERMONT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2023

10. Fund balances (continued):

For the year ended June 30, 2023, the changes in the Capital Reserve Fund's assigned and unassigned fund balances were as follows:

	Balance <u>June 30, 2022</u>	<u>Additions</u>	<u>Withdrawals</u>	Balance <u>June 30, 2023</u>
Assigned fund balance -				
Office equipment	\$ 1,200	\$ -	\$ -	\$ 1,200
Computer equipment	2,000	500	-	2,500
Village plan update	8,000	1,000	-	9,000
Planning and zoning	44,580	-	-	44,580
Snow blower	31,674	-	-	31,674
Manager pick-up	210	-	-	210
Storage trailer	700	-	-	700
Police computer	8,175	1,500	-	9,675
Police cruiser	-	20,000	-	20,000
Radio system	11,000	2,000	-	13,000
Radar speed sign	14	-	-	14
Police communications	1,475	-	-	1,475
Unused sick/vac comp	<u>60,000</u>	<u>25,000</u>	<u>-</u>	<u>85,000</u>
Total assigned fund balance	<u>169,028</u>	<u>50,000</u>	<u>-</u>	<u>219,028</u>
 Total Capital Reserve fund balance	 \$ <u>169,028</u>	 \$ <u>50,000</u>	 \$ <u>-</u>	 \$ <u>219,028</u>

11. Pension plan:

Vermont Municipal Employees' Retirement System -

Plan description: The Village contributes to the Vermont Municipal Employees' Retirement System (VMERS or the Plan) a cost-sharing multiple-employer public employee retirement system with defined benefit and defined contribution plans, administered by the State of Vermont. The State statutory provisions, found in Title 24, Chapter 125, of the V.S.A., govern eligibility for benefits, service requirements and benefit provisions. The general administration and responsibility for the proper operation of VMERS is vested in the Board of Trustees consisting of five members. VMERS issues annual financial information which is available and may be reviewed at the VMERS' office, 109 State Street, Montpelier, Vermont, 05609-6200, by calling (802) 828-2305 or online at <http://www.vermonttreasurer.gov>.

Benefits provided: VMERS provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Benefits do vary between the groups included in the Plan, but are determined for the members of each group as a percentage of average compensation in a certain number of the highest consecutive years of service. Eligibility for benefits requires five years of service.

VILLAGE OF WOODSTOCK, VERMONT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2023

11. Pension plan (continued):

Vermont Municipal Employees' Retirement System (continued) -

Contributions: Defined Benefit Plan members are required to contribute 3.50% (Group A), 5.875% (Group B), 11% (Group C) or 12.35% (Group D) of their annual covered salary, and the Village is required to contribute 5% (Group A), 6.5% (Group B), 8.25% (Group C) or 10.85% (Group D) of the employees' compensation. Defined contribution plan members are required to contribute 5.0% of their annual covered salary and the Village is required to contribute an equal dollar amount. The contribution requirements of plan members and the Village are established and may be amended by the Board of Trustees. The Village's contributions to VMERS for the years ended June 30, 2023, 2022, and 2021, were \$52,995, \$47,138, and \$51,538, respectively. The amounts contributed were equal to the required contributions for each year.

Pension liabilities, deferred outflows of resources, deferred inflows of resources: These financial statements include the Village's proportionate share of the VMERS' net pension liability, deferred outflows of resources for pension expense, deferred inflows of resources from investment earnings and contributions, and the related effects on government-wide net position and activities. The State of Vermont has provided the following information to all employers participating in VMERS, which is based on its calculation of the Village and Town of Woodstock's combined 0.7933% proportionate share of VMERS Defined Benefit Plan. In addition, Village management has estimated 0.18246% of the total VMERS net pension liability to be attributable to governmental activities of the Village. Town of Woodstock management has estimated that the Town of Woodstock has a 0.61084% proportionate share of the total VMERS net pension liability.

Village share of VMERS net pension liability	\$ 553,575
Deferred outflow of resources - Deferred pension expense	\$ 243,695
Deferred inflow of resources - Deferred pension credits	\$ 18,301

Additional information: VMERS obtains an annual actuarial valuation for the pension plan. Detailed information is provided in that report for actuarial assumptions of inflation rates, salary increases, investment rates of return, mortality rates, discount rates, and the calculations used to develop annual contributions and the VMERS net position.

The Village adopted GASB Statement No. 68 in fiscal year 2015 and is developing the ten years of required supplementary information in schedules 4 and 5. This historical pension information includes the Village's Proportionate Share of Net Pension Liability of VMERS and Village's Contributions to VMERS.

12. Subsequent events:

The Village has evaluated subsequent events through April 16, 2024, the date on which the financial statements were available to be issued.

VILLAGE OF WOODSTOCK, VERMONT
SCHEDULE OF REVENUES AND EXPENDITURES -
BUDGET AND ACTUAL - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2023

Schedule 1
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	<u>Original and Final Budget</u>	<u>Actual (Budgetary Basis)</u>	<u>Variance Over (Under)</u>
REVENUES:			
Property Taxes -			
Real estate	\$ 599,488	\$ 603,169	\$ 3,681
In lieu of taxes	<u>700</u>	<u>-</u>	<u>(700)</u>
Total Property Taxes	<u>600,188</u>	<u>603,169</u>	<u>2,981</u>
Licenses and Permits -			
Curb cut permits	225	175	(50)
Registrations	750	1,525	775
Zoning permits	10,000	18,574	8,574
Yard sale permits	<u>100</u>	<u>20</u>	<u>(80)</u>
Total Licenses and Permits	<u>11,075</u>	<u>20,294</u>	<u>9,219</u>
Intergovernmental -			
Highway state aid	49,000	-	(49,000)
ARPA grant	-	6,092	6,092
DUI enforcement grant	14,000	39,529	25,529
Police PACIF grant	<u>4,000</u>	<u>6,767</u>	<u>2,767</u>
Total Intergovernmental	<u>67,000</u>	<u>52,388</u>	<u>(14,612)</u>
Charges for Services -			
Alarms answered	2,000	-	(2,000)
Miscellaneous police revenue	-	1,991	1,991
Police contract with Town of Woodstock	433,410	418,553	(14,857)
Police contracts	<u>10,000</u>	<u>27,322</u>	<u>17,322</u>
Total Charges for Services	<u>445,410</u>	<u>447,866</u>	<u>2,456</u>
Fines, Fees and Forfeits -			
Parking ticket fines	30,100	34,674	4,574
Parking meter revenue - coins	70,000	46,163	(23,837)
Parking meter revenue - credit cards	105,000	114,755	9,755
Moving violations	<u>40,000</u>	<u>59,861</u>	<u>19,861</u>
Total Fines, Fees and Forfeits	<u>245,100</u>	<u>255,453</u>	<u>10,353</u>
Miscellaneous -			
Investment income	1,500	9,148	7,648
Miscellaneous	<u>4,000</u>	<u>6,691</u>	<u>2,691</u>
Total Miscellaneous	<u>5,500</u>	<u>15,839</u>	<u>10,339</u>
Total Revenues	<u>1,374,273</u>	<u>1,395,009</u>	<u>20,736</u>

VILLAGE OF WOODSTOCK, VERMONT
SCHEDULE OF REVENUES AND EXPENDITURES -
BUDGET AND ACTUAL - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2023

Schedule 1
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	<u>Original and Final Budget</u>	<u>Actual (Budgetary Basis)</u>	<u>Variance Over (Under)</u>
EXPENDITURES:			
General Government -			
Trustees:			
Salaries and wages	3,750	3,750	-
Benefits	230	230	-
Advertising	1,000	10,764	9,764
Dues, subscriptions, and meetings	500	13	(487)
Printing Village annual report	500	455	(45)
Legal fees	4,000	793	(3,207)
Insurance	75,000	65,400	(9,600)
Unclassified	900	-	(900)
Total Trustees	<u>85,880</u>	<u>81,405</u>	<u>(4,475)</u>
Executive Department:			
Managing Municipality -			
Salaries and wages	41,662	36,338	(5,324)
Benefits	18,926	12,529	(6,397)
Wellness	300	236	(64)
Professional services	50	15	(35)
Dues, subscriptions, and meetings	700	1,740	1,040
Advertising	200	87	(113)
Total Executive Department	<u>61,838</u>	<u>50,945</u>	<u>(10,893)</u>
Finance Department:			
Collection, Custody, and Distribution of Funds -			
Salaries and wages	1,500	1,357	(143)
Benefits	100	221	121
Total collection, custody, and distribution of funds	<u>1,600</u>	<u>1,578</u>	<u>(22)</u>
Accounting and Bookkeeping -			
Salaries and wages	31,827	32,037	210
Benefits	13,808	12,508	(1,300)
Professional services	1,300	2,553	1,253
Dues, subscriptions, and meetings	25	-	(25)
Total accounting and bookkeeping	<u>46,960</u>	<u>47,098</u>	<u>138</u>
Auditing -			
Professional services	13,000	15,400	2,400
Total Finance Department	<u>61,560</u>	<u>64,076</u>	<u>2,516</u>

VILLAGE OF WOODSTOCK, VERMONT
SCHEDULE OF REVENUES AND EXPENDITURES -
BUDGET AND ACTUAL - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2023

Schedule 1
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	<u>Original and Final Budget</u>	<u>Actual (Budgetary Basis)</u>	<u>Variance Over (Under)</u>
EXPENDITURES (CONTINUED):			
General Government (continued) -			
Village Clerk:			
Salaries	400	400	-
Administration:			
Equipment repairs and maintenance	1,000	1,534	534
Communications	1,100	5,283	4,183
Manager's search	-	23,670	23,670
Office supplies	1,500	1,637	137
Postage	2,000	1,296	(704)
Operating supplies	900	1,663	763
NEMRC support/license	1,250	1,250	-
Total Administration	<u>7,750</u>	<u>36,333</u>	<u>28,583</u>
Boards and Agencies:			
Municipal Planning and Zoning -			
Salaries and wages	71,013	58,019	(12,994)
Benefits	36,383	24,174	(12,209)
Advertising	3,000	2,673	(327)
Dues, subscriptions, and meetings	1,100	2,209	1,109
Travel and transportation	150	191	41
Professional services	2,000	1,964	(36)
Equipment purchase	100	109	9
Total Municipal Planning and Zoning	<u>113,746</u>	<u>89,339</u>	<u>(24,407)</u>
Village personnel:			
Sick and vacation	-	35,016	35,016
Total General Government	<u>331,174</u>	<u>357,514</u>	<u>26,340</u>
Public Safety -			
Police Administration:			
Salaries and wages	140,647	128,547	(12,100)
EMT training and stipend	3,500	4,350	850
Benefits	54,600	61,332	6,732
Office supplies	300	544	244
Travel and transportation	275	331	56
Advertising	300	205	(95)

VILLAGE OF WOODSTOCK, VERMONT
SCHEDULE OF REVENUES AND EXPENDITURES -
BUDGET AND ACTUAL - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2023

Schedule 1
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	<u>Original and Final Budget</u>	<u>Actual (Budgetary Basis)</u>	<u>Variance Over (Under)</u>
EXPENDITURES (CONTINUED):			
Public Safety (continued) -			
Police Administration (continued):			
Operating supplies	1,600	2,830	1,230
Dues, subscriptions, and meetings	2,000	2,860	860
Printing and binding	100	174	74
Total Police Administration	<u>203,322</u>	<u>201,173</u>	<u>(2,149)</u>
Police Office Maintenance:			
Salaries and wages	2,000	946	(1,054)
Benefits	150	80	(70)
Propane	2,250	2,250	-
Electricity	1,800	1,800	-
Rubbish removal	2,300	2,690	390
Water & sewer	500	1,251	751
Building maintenance	250	21	(229)
Total Police Office Maintenance	<u>9,250</u>	<u>9,038</u>	<u>(212)</u>
Law Enforcement:			
Salaries and wages	307,661	292,979	(14,682)
Benefits	100,000	104,588	4,588
Contract police coverage	-	25,672	25,672
Stipend	16,000	16,856	856
Operating supplies	850	934	84
Professional services	750	820	70
Weapon maintenance and supplies	1,500	3,592	2,092
Uniform service	3,000	5,424	2,424
Bike patrol	100	100	-
Small tools and equipment	3,200	3,883	683
Officer video recording	100	100	-
Dues, subscriptions, and meetings	350	450	100
Total Law Enforcement	<u>433,511</u>	<u>455,398</u>	<u>21,887</u>
Town Police Services:			
Salaries and wages	82,761	86,985	4,224
Training wages	1,400	819	(581)
Stipend	2,200	1,600	(600)
Employer paid benefits	25,750	24,104	(1,646)
Uniform service	1,200	1,244	44
Vehicle repair and maintenance	1,500	702	(798)
Small tools and equipment	500	487	(13)
4X4 vehicle lease	6,850	6,680	(170)
4X4 radio, lights, radar	800	782	(18)
Communications	300	300	-

VILLAGE OF WOODSTOCK, VERMONT
SCHEDULE OF REVENUES AND EXPENDITURES -
BUDGET AND ACTUAL - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2023

Schedule 1
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	<u>Original and Final Budget</u>	<u>Actual (Budgetary Basis)</u>	<u>Variance Over (Under)</u>
EXPENDITURES (CONTINUED):			
Public Safety (continued) -			
Town Police Services (continued):			
Fuel	3,500	3,337	(163)
Dues, subscriptions and meetings	100	108	8
Tuition	750	829	79
Total Town Police Services	<u>127,611</u>	<u>127,977</u>	<u>366</u>
Training:			
Salaries and wages	5,665	5,645	(20)
Benefits	410	629	219
Tuition	1,900	2,149	249
Travel and transportation	300	886	586
Total Training	<u>8,275</u>	<u>9,309</u>	<u>1,034</u>
Communications:			
Repairs and maintenance	500	500	-
Dispatch services	64,730	64,730	-
Communications	11,000	13,034	2,034
Total Communications	<u>76,230</u>	<u>78,264</u>	<u>2,034</u>
Vehicles and Equipment:			
Repairs and maintenance	3,500	2,926	(574)
Small tools and equipment	600	304	(296)
Gasoline	7,000	9,591	2,591
Total Vehicles and Equipment	<u>11,100</u>	<u>12,821</u>	<u>1,721</u>
Parking Meters:			
Salaries and wages	25,000	27,842	2,842
Benefits	2,100	2,211	111
Office supplies	3,000	3,000	-
Repairs and maintenance	500	500	-
Credit card meter replacement	500	500	-
Equipment purchase	1,000	3,330	2,330
Postage	3,000	4,671	1,671
Professional service	200	375	175
Computer software	1,000	1,000	-
Parking meter credit card fees	12,500	12,018	(482)
Parking lot rental	11,000	11,000	-
Small tools and equipment	700	1,371	671
Total Parking Meters	<u>60,500</u>	<u>67,818</u>	<u>7,318</u>
Total Public Safety	<u>929,799</u>	<u>961,798</u>	<u>31,999</u>

VILLAGE OF WOODSTOCK, VERMONT
SCHEDULE OF REVENUES AND EXPENDITURES -
BUDGET AND ACTUAL - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2023

Schedule 1
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	<u>Original and Final Budget</u>	<u>Actual (Budgetary Basis)</u>	<u>Variance Over (Under)</u>
EXPENDITURES (CONTINUED):			
Highways and Streets -			
State aid rebate paid to Town of Woodstock	<u>50,000</u>	<u>-</u>	<u>(50,000)</u>
Culture and Recreation Village Parks Unit -			
Acquisition and Maintenance of Park Areas:			
Fence and park maintenance	<u>-</u>	<u>619</u>	<u>619</u>
Special Articles -			
Public Trust Fund - audit	400	-	(400)
Public Trust Fund - trustee	400	-	(400)
Seasonal decorations	3,000	754	(2,246)
Tree Fund	<u>20,000</u>	<u>900</u>	<u>(19,100)</u>
Total Special Articles	<u>23,800</u>	<u>1,654</u>	<u>(22,146)</u>
Grant Expenses -			
DUI enforcement	<u>-</u>	<u>34,577</u>	<u>34,577</u>
Total Grant Expenses	<u>-</u>	<u>34,577</u>	<u>34,577</u>
Total expenditures	<u>1,334,773</u>	<u>1,356,162</u>	<u>21,389</u>
EXCESS OF REVENUES OR (EXPENDITURES)	<u>39,500</u>	<u>38,847</u>	<u>(653)</u>
OTHER FINANCING SOURCES (USES):			
Transfers in	10,500	19,000	8,500
Transfers out	<u>(50,000)</u>	<u>(50,000)</u>	<u>-</u>
Total other financing sources (uses)	<u>(39,500)</u>	<u>(31,000)</u>	<u>8,500</u>
NET CHANGE IN FUND BALANCE	\$ <u>-</u>	\$ <u>7,847</u>	\$ <u>7,847</u>

VILLAGE OF WOODSTOCK, VERMONT
COMBINING BALANCE SHEET
PERMANENT FUND
JUNE 30, 2023

Schedule 2

	<u>Old Fire</u> Station <u>Fund</u>	<u>Orly</u> Whitcomb <u>Fund</u>	<u>Frank</u> MacKenzie <u>Fund</u>	<u>E. Woods</u> Sidewalk <u>Fund</u>	<u>Endowment</u> <u>Fund</u>	<u>Totals</u>
ASSETS						
Cash and cash equivalents	\$ 5	\$ 14	\$ 1	\$ -	\$ -	\$ 20
Investments	23,512	68,483	3,707	3,621	235,639	334,962
Vermont Community Loan Fund Receivable	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>16,015</u>	<u>16,015</u>
Total assets	\$ <u>23,517</u>	\$ <u>68,497</u>	\$ <u>3,708</u>	\$ <u>3,621</u>	\$ <u>251,654</u>	\$ <u>350,997</u>
LIABILITIES AND FUND EQUITY						
LIABILITIES						
Due to other funds	\$ <u>256</u>	\$ <u>308</u>	\$ <u>48</u>	\$ <u>576</u>	\$ <u>-</u>	\$ <u>1,188</u>
FUND EQUITY:						
Fund balances - Restricted	<u>23,261</u>	<u>68,189</u>	<u>3,660</u>	<u>3,045</u>	<u>251,654</u>	<u>349,809</u>
Total fund balances	\$ <u>23,261</u>	\$ <u>68,189</u>	\$ <u>3,660</u>	\$ <u>3,045</u>	\$ <u>251,654</u>	\$ <u>349,809</u>
Total liabilities and fund equity	\$ <u>23,517</u>	\$ <u>68,497</u>	\$ <u>3,708</u>	\$ <u>3,621</u>	\$ <u>251,654</u>	\$ <u>350,997</u>

VILLAGE OF WOODSTOCK, VERMONT
COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES - PERMANENT FUND
FOR THE YEAR ENDED JUNE 30, 2023

Schedule 3

	Old Fire Station <u>Fund</u>	Orly Whitcomb <u>Fund</u>	Frank MacKenzie <u>Fund</u>	E. Woods Sidewalk <u>Fund</u>	Endowment <u>Fund</u>	<u>Totals</u>
REVENUES:						
Investment income	\$ 281	\$ 833	\$ 44	\$ 604	\$ -	\$ 1,762
Net increase (decrease) in fair value of investments	1,040	2,937	163	2,236	23,526	29,902
Miscellaneous	<u>-</u>	<u>-</u>	<u>-</u>	<u>21</u>	<u>-</u>	<u>21</u>
Total revenues	1,321	3,770	207	2,861	23,526	31,685
EXPENDITURES:						
Grant expense	<u>-</u>	<u>-</u>	<u>300</u>	<u>50,974</u>	<u>-</u>	<u>51,274</u>
EXCESS OF REVENUES OR (EXPENDITURES)	1,321	3,770	(93)	(48,113)	23,526	(19,589)
OTHER FINANCING SOURCES (USES):						
Transfers out	<u>(2,014)</u>	<u>(5,638)</u>	<u>(2)</u>	<u>(346)</u>	<u>(11,000)</u>	<u>(19,000)</u>
NET CHANGE IN FUND BALANCES	(693)	(1,868)	(95)	(48,459)	12,526	(38,589)
FUND BALANCES, July 1, 2022	<u>23,954</u>	<u>70,057</u>	<u>3,755</u>	<u>51,504</u>	<u>239,128</u>	<u>388,398</u>
FUND BALANCES, June 30, 2023	\$ <u>23,261</u>	\$ <u>68,189</u>	\$ <u>3,660</u>	\$ <u>3,045</u>	\$ <u>251,654</u>	\$ <u>349,809</u>

VILLAGE OF WOODSTOCK
SCHEDULES OF REQUIRED SUPPLEMENTARY INFORMATION

**SCHEDULE OF VILLAGE'S PROPORTIONATE SHARE OF
NET PENSION LIABILITY**

Schedule 4

VMERS

JUNE 30, 2023

	June 30, <u>2023</u>	June 30, <u>2022</u>	June 30, <u>2021</u>	June 30, <u>2020</u>	June 30, <u>2019</u>	June 30, <u>2018</u>	June 30, <u>2017</u>	June 30, <u>2016</u>	June 30, <u>2015</u>
Village's proportion of the net pension liability	0.1825%	0.1958%	0.1958%	0.2913%	0.2388%	0.2405%	0.2728%	0.2612%	0.2735%
Village's proportionate share of the net pension liability	\$ 553,575	\$ 293,190	\$ 495,419	\$ 505,440	\$ 335,900	\$ 291,345	\$ 351,091	\$ 201,353	\$ 24,965
Village's covered payroll	\$ 646,095	\$ 599,017	\$ 674,133	\$ 791,654	\$ 599,689	\$ 597,609	\$ 648,941	\$ 590,066	\$ 554,808
Village's proportionate share of the net pension liability as a percentage of its covered payroll	85.680%	48.945%	73.490%	63.846%	56.012%	48.752%	54.102%	34.124%	4.500%
VMERS net position as a percentage of the total pension liability	73.60%	86.29%	74.52%	80.35%	82.60%	83.64%	80.95%	87.42%	98.32%

SCHEDULE OF VILLAGE'S CONTRIBUTIONS

Schedule 5

VMERS

JUNE 30, 2023

	June 30, <u>2023</u>	June 30, <u>2022</u>	June 30, <u>2021</u>	June 30, <u>2020</u>	June 30, <u>2019</u>	June 30, <u>2018</u>	June 30, <u>2017</u>	June 30, <u>2016</u>	June 30, <u>2015</u>
Contractually required contribution	\$ 52,995	\$ 47,138	\$ 51,538	\$ 50,688	\$ 45,361	\$ 41,674	\$ 44,833	\$ 40,404	\$ 36,274
Contributions in relation to the contractually required contribution	<u>52,995</u>	<u>47,138</u>	<u>51,538</u>	<u>50,688</u>	<u>45,361</u>	<u>41,674</u>	<u>44,833</u>	<u>40,404</u>	<u>36,274</u>
Contribution deficiency (excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Village's covered payroll	\$ 646,095	\$ 599,017	\$ 674,133	\$ 791,654	\$ 599,689	\$ 597,609	\$ 648,941	\$ 590,066	\$ 554,808
Contributions as a percentage of covered payroll	8.202%	7.869%	7.645%	6.403%	7.564%	6.973%	6.909%	6.847%	6.538%

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN
AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE
WITH GOVERNMENT AUDITING STANDARDS**

The Board of Trustees
Village of Woodstock, Vermont

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the Village of Woodstock, Vermont (the Village) as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the Village's basic financial statements, and have issued our report thereon dated April 16, 2024.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Village's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Village's internal control. Accordingly, we do not express an opinion on the effectiveness of the Village's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the Village's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Village's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Village's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Village's internal control and compliance. Accordingly, this report is not suitable for any other purpose.

Montpelier, Vermont
April 16, 2024

Melgett Jennett 9
Shah-Nisa, P.L.

March 29, 2024

The Selectboard
Town of Woodstock, Vermont

In connection with audit engagements, we are required by auditing standards generally accepted in the United States of America to communicate certain matters with those charged with governance. The term “those charged with governance” means the persons with responsibility for overseeing the strategic direction of the entity and obligations related to the accountability of the entity, for example, the Selectboard (the Board) or a designated Board officer or committee. This communication is provided in connection with our audit of financial statements of the Town of Woodstock, Vermont (the Town) as of and for the year ended June 30, 2023.

These standards require us to communicate with you any matters related to the financial statement audit that are, in our professional judgment, significant and relevant to your responsibilities in overseeing the financial reporting process. They also set the expectation that our communication will be two way, and that the Board or their designee will communicate with us matters you consider relevant to the audit. Such matters might include strategic decisions that may significantly affect the nature, timing, and extent of audit procedures.

This letter summarizes those matters which we are required by professional standards to communicate to you in your oversight responsibility for the Town’s financial reporting process.

Auditor’s Responsibility under Professional Standards

Our responsibilities under auditing standards generally accepted in the United States of America (GAAP) and *Government Auditing Standards* issued by the Comptroller General of the United States were described in our arrangement letter dated July 6, 2023. Our audit of the financial statements does not relieve management or those charged with governance of their responsibilities, which are also described in that letter.

An Overview of the Planned Scope and Timing of the Audit

The scope of the audit was also described in our arrangement letter dated July 6, 2023. The audit was conducted from November 2023 through March 2024; drafts of the financial statements and reports were provided to management in March of 2024.

Accounting Policies and Practices

- **Preferability of Accounting Policies and Practices**

Under generally accepted accounting principles, in certain circumstances, management may select among alternative accounting practices. In our view, in such circumstances, management has selected the preferable accounting practice.

- **Adoption of, or Change in, Accounting Policies**

Management has the ultimate responsibility for the appropriateness of the accounting policies used by the Town. The Town did not adopt any significant new accounting policies nor have there been any changes in existing significant accounting policies during the current period.

- **Significant or Unusual Transactions**

We did not identify any significant or unusual transactions or significant accounting policies in controversial or emerging areas for which there is a lack of authoritative guidance or consensus.

- **Management's Judgments and Accounting Estimates**

Accounting estimates are an integral part of the preparation of financial statements and are based upon management's current judgment. The process used by management encompasses their knowledge and experience about past and current events and certain assumptions about future events. The significant accounting estimates reflected in the Town's 2023 financial statements are depreciation expense, allocations of accrued compensated absences, and accrued payroll estimates and allocations between the Town and Village of Woodstock, and the State of Vermont's estimate of the Town and Village of Woodstock's pension expense, pension deferrals, and net pension liability for the Vermont Municipal Employees' Retirement System (VMERS).

Audit Adjustments

During the audit we proposed 28 adjustments to the general ledger provided for audit.

Management accepted the proposed adjustments and those changes are reflected in the 2023 financial statements. The significant effects of these adjustments were to (1) record activity in the Permanent Fund for the year ended June 30, 2023, (2) adjust interfunds and amounts due to the Village of Woodstock at June 30, 2023, (3) adjust Sewer Fund capital asset and expense balances for the year ended June 30, 2023, (4) adjust transfers between the General Fund and Capital Reserve Fund for the year ended June 30, 2023, (5) adjust net pension liability and other effects for the accounting for VMERS, (6) adjust bond and note payable balances in the governmental activities at June 30, 2023, (7) adjust capital assets and depreciation balances for the year ended June 30, 2023, (8) adjust grand list reappraisal fund balance at June 30, 2023, (9) adjust property tax balances to reflect amounts not collected within 60 days after year end, (10) adjust accrued compensated absence balances at June 30, 2023, (11) adjust ambulance related activity for the year ended June 30, 2023, and (12) record grant revenue and a receivable in the Sewer Fund at June 30, 2023.

The Town also re-stated Governmental Activities at June 30, 2022. This decrease is due to the recording of accrued interest on long-term debt and the correction of a note payable balance for a fire truck which was overstated at June 30, 2022.

Uncorrected Misstatements

During the course of our audit, we accumulated one uncorrected misstatement that was determined by management to be immaterial to the financial statements, and to the related disclosures. This "passed adjustment" was to reduce expenses in the Sewer Fund and business-type activities for the year ended June 30, 2023 and decrease net position in the Sewer Fund and business-type activities at June 30, 2022 for \$3,504.

Disagreements with Management

We encountered no disagreements with management over the application of significant accounting principles, the basis for management's judgments on any significant matters, the scope of the audit, or significant disclosures to be included in the financial statements.

Consultations with Other Accountants

We are aware that management has utilized the services of outside accountants to assist with the Town's daily accounting needs as well as certain year-end adjustments.

Significant Issues Discussed with Management

We have discussed the Town's Schedule of Expenditures of Federal Awards and the related reporting requirements for that schedule. We have discussed accounting matters relating to the Town's accounting estimates and audit adjustments.

Significant Difficulties Encountered in Performing the Audit

We did not encounter any significant difficulties in working with management during the audit.

Material Weaknesses and Instance of Noncompliance

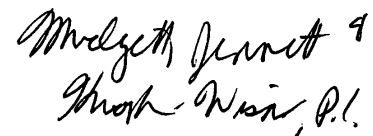
We identified an instance of noncompliance (finding 2023-001) relating to the Town's filing of its Subrecipient Annual Report with the Vermont Department of Finance and Management as well as material weaknesses (findings 2023-002 and 2023-003) on compliance with Uniform Guidance relating to the Town's Schedule of Expenditures of Federal Awards.

Certain Written Communications between Management and Our Firm

Management provided written representations in connection with the audit in a letter to our firm dated March 29, 2024. A copy of the letter is available upon your request.

This report is intended solely for the information and use of the Selectboard and management and is not intended to be and should not be used by anyone other than these specified parties. It will be our pleasure to respond to any questions you have regarding this letter. We appreciate the opportunity to be of service to the Town.

Very truly yours,
Mudgett, Jennett & Krogh-Wisner, P.C.

Handwritten signature in cursive script, appearing to read "Mudgett, Jennett & Krogh-Wisner, P.C."

TOWN OF WOODSTOCK, VERMONT

FINANCIAL STATEMENTS

JUNE 30, 2023

AND

INDEPENDENT AUDITOR'S REPORTS

TOWN OF WOODSTOCK, VERMONT

JUNE 30, 2023

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INDEPENDENT AUDITOR'S REPORT

The Selectboard
Town of Woodstock, Vermont

Report on the Audit of the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the Town of Woodstock, Vermont (the Town) as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

In our opinion, the accompanying financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund and aggregate remaining fund information of the Town of Woodstock, Vermont as of June 30, 2023, and the respective changes in financial position and, where applicable, cash flows thereof and the respective budgetary comparisons for the General Fund and Sewer Fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (*Government Auditing Standards*). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Town of Woodstock, Vermont, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Town's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we

- exercise professional judgment and maintain professional skepticism throughout the audit.
- identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. Accordingly, no such opinion is expressed.
- evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Town's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and schedules 5 and 6 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town's basic financial statements. The accompanying schedules 1 through 4 are presented for purposes of additional analysis and are not a required part of the basic financial statements. The accompanying Schedule of Expenditures of Federal Awards as required by Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards* (Uniform Guidance) is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the accompanying schedules 1 through 4 and Schedule of Expenditures of Federal Awards are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated March 29, 2024 on our consideration of the Town's internal control over financial reporting; on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements; and on other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town's internal control over financial reporting and compliance.

Montpelier, Vermont
March 29, 2024

Melzyth Bennett 9
Shosh-Nina, P.L.

Management's Discussion and Analysis

The Town of Woodstock was chartered by New Hampshire Governor Benning Wentworth on July 10, 1761. It was named after Woodstock in Oxfordshire, England. The town was first settled in 1768.

A five-member Selectboard is elected and is responsible for providing municipal services such as administration, planning and zoning, public works and public safety.

The following is a discussion and analysis of the Town of Woodstock's (Town) financial performance, including an overview and analysis of the financial activities of the Town for the fiscal year ending June 30, 2023. Readers should consider this information in conjunction with the Town's financial statements which are located after this analysis.

GENERAL FUND BUDGETARY HIGHLIGHTS

On February 26, 2022, the voters of the Town of Woodstock convened at the Town Hall for the annual Town Meeting. A budget of \$7,025,832 (for fiscal year 2023 excluding special articles) was presented which included specific sums of money to operate the various Town departments. To defray operating costs, the amount needed to be raised by taxation was \$5,398,766. The amount to be raised by taxation was voted and adopted on March 1, 2022.

The approved budget increased by \$294,764 from the fiscal year 2022 budget while the amount to be raised by taxation increased by \$380,672 from the fiscal year 2022 budget. The change was primarily due to increased allocation of funds to capital reserves, and salary and benefits.

The amount to be raised by taxation of \$5,398,766 was an increase of 7.59% over the previous year's amount.

FINANCIAL HIGHLIGHTS

Government-wide Highlights

The Town's assets and deferred outflows of resources exceeded its liabilities and deferred inflows of resources at June 30, 2023, by \$20,908,893. Net position for governmental activities increased by \$364,189 and net position for business-type activities increased by \$654,462. There were deferred inflows of resources of \$1,733,603.

Fund Highlights

At the end of the fiscal year, the Town's governmental funds reported a combined ending fund balance of \$7,958,948, a decrease of \$215,402 compared to the prior year. The \$7,958,948 represents amounts restricted, assigned for specific purposes, such as future capital expenditures as well as an unassigned balance in the General Fund of \$1,707,705. The proprietary funds reported net position at June 30, 2023, of \$2,582,092, an increase of \$654,462 for the year.

Debt

The Town's total long-term debt increased during the fiscal year to \$8,046,024. During fiscal year 2023, the Town assumed debt totaling \$2,415,316 and retired debt of \$513,743 for a net increase of \$1,901,573.

OVERVIEW OF THE FINANCIAL STATEMENTS

The Governmental Accounting Standards Board (GASB) establishes accounting principles generally accepted in the United States of America. The Town's financial statements for the year ended June 30, 2023, are prepared and presented using the guidelines established by the GASB.

The Town's basic financial statements consist of the following three components:

- **Management's Discussion and Analysis** - An introduction to the basic financial statements that is intended to be an easily read analysis of the Town's financial activities based on currently known facts, decisions or conditions.
- **Basic Financial Statements** - This section of the report includes government-wide financial statements, fund financial statements and notes to the financial statements. The government-wide financial statements present the financial position and activities of the Town as a whole using accounting methods similar to those used by private-sector companies. The fund financial statements present financial information on specific activities of the Town. The notes to the financial statements provide additional disclosures to the information presented in the financial statements.
- **Supplementary Schedules** - This section of the report includes schedules 1, 2, 3 and 4 which are not required by accounting principles generally accepted in the United States of America (U.S. GAAP) but are presented as supplementary information. These schedules contain budgetary basis schedules and combining information for the individual components of the Permanent Fund. This section also includes schedules 5 and 6, which report information required by U.S. GAAP for the Town's portion of VMERS historical pension information. Additionally, for the year ended June 30, 2023, the Town presented a Schedule of Expenditures of Federal Awards as required by Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards* (Uniform Guidance) that is not a required part of the basic financial statements.

Government-wide Financial Statements

The government-wide financial statements are designed to provide readers with a broad overview of the Town's finances. The statements provide both short-term and long-term information about the Town's financial position which helps readers determine whether the Town's financial position has improved or deteriorated during the fiscal year. These statements include all non-fiduciary activity on the full accrual basis of accounting. This means that all revenues and expenses are reflected in the financial statements even if the related cash has not been received or paid as of June 30. There are two government-wide statements:

- **Statement of Net Position** - The statement presents information on all of the Town's assets, liabilities, deferred inflows of resources and deferred outflows of resources with the difference between assets plus deferred outflows less liabilities less deferred inflows with the difference reported as net position. Over time, increases or decreases in net position may indicate whether the financial position of the Town is improving or deteriorating and what impact deferred inflows and outflows of resources are making.
- **Statement of Activities** - The statement presents information showing how the Town's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

The government-wide financial statements have separate columns for governmental activities and business-type activities. The Town's activities are classified as follows:

- **Governmental Activities** - Activities reported here include general government, public safety, public works, economic and community development, and culture and recreation. Property taxes, federal, state and other local revenues finance these activities.

- **Business-type Activities** - Activities reported here include the Unemployment Fund and Sewer Fund.

Fund Financial Statements

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Town of Woodstock, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All the Town's funds can be divided into two categories: governmental and proprietary. Each of these categories uses different accounting approaches.

- **Governmental funds** - Most of the basic services provided by the Town are reported in the governmental funds. These statements provide a detailed, short-term view of the functions reported as governmental activities in the government-wide financial statements. The government-wide financial statements are reported using the full accrual basis of accounting, but the governmental fund financial statements are reported using the modified accrual basis of accounting. This allows the reader to focus on assets that can be readily converted to cash and determine whether there are adequate resources to meet the Town's current needs.
- **Proprietary funds** - Proprietary funds report activities that operate like those of private-sector business and use the full accrual basis of accounting. Proprietary funds are reported as business-type activities on the government-wide financial statements. Since proprietary funds use full accrual basis accounting, there are no differences between amounts reported on the government-wide statements and the proprietary fund statements. The Town uses proprietary funds to account for its Sewer Fund and Unemployment Fund.

The governmental fund statements include reconciliations of the amounts reported on these statements (modified accrual accounting) with governmental activities on the government-wide statements (accrual accounting). The following indicates some of the reporting differences between the government-wide financial statements and the fund financial statements.

- Capital assets used in government-wide activities are not reported on governmental fund statements.
- Other long-term assets that are not available to pay for current period expenditures are not included in governmental fund statements but are included on the government-wide statements.
- Long-term liabilities, unless due and payable, are not included in the governmental fund financial statements. These liabilities are only included in the government-wide statements.
- Capital outlay spending results in capital assets on the government-wide statements but is reported as an expenditure in the fund financial statements.

Because the focus of governmental funds is different from that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. This comparison can help readers better understand the long-term impact of the Town's near-term financing decisions. The comparisons are:

- Reconciliation of the Balance Sheet of the Governmental Funds to the Statement of Net Position.
- Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances - Governmental Funds to the Statement of Activities.

The reconciliation of the government-wide financial statements to proprietary funds financial statements is not necessary. The business-type activities of the government-wide financial statements and the proprietary funds use the same accounting basis and measurement focus.

FINANCIAL ANALYSIS OF THE GOVERNMENT-WIDE FINANCIAL STATEMENTS

Net Position

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. However, the net position of governmental activities should be viewed independently from business-type activities. Revenues of the business-type activities are generally used to finance the operations of the Sewer Fund and the Unemployment Fund.

The following table reflects the government-wide net position compared to the prior year.

Net Position June 30, 2023 and June 30, 2022						
	Governmental Activities		Business-type Activities		Total	
	2023	2022	2023	2022	2023	2022
Current assets	\$ 9,545,604	\$ 8,917,741	\$ (235,224)	\$ (163,141)	\$ 9,310,380	\$ 8,754,600
Noncurrent assets	<u>18,365,172</u>	<u>17,837,144</u>	<u>5,416,032</u>	<u>2,587,798</u>	<u>23,781,204</u>	<u>20,424,942</u>
Total assets	<u>27,910,776</u>	<u>26,754,885</u>	<u>5,180,808</u>	<u>2,424,657</u>	<u>33,091,584</u>	<u>29,179,542</u>
Deferred outflows of resources	<u>699,300</u>	<u>514,946</u>	<u>116,550</u>	<u>95,585</u>	<u>815,850</u>	<u>610,531</u>
Current liabilities	1,326,731	832,837	415,222	321,355	1,741,953	1,154,192
Long-term liabilities	<u>7,231,693</u>	<u>6,667,149</u>	<u>2,291,292</u>	<u>181,560</u>	<u>9,522,985</u>	<u>6,848,709</u>
Total liabilities	<u>8,558,424</u>	<u>7,499,986</u>	<u>2,706,514</u>	<u>502,915</u>	<u>11,264,938</u>	<u>8,002,901</u>
Deferred inflows of resources	<u>1,724,851</u>	<u>1,789,222</u>	<u>8,752</u>	<u>89,697</u>	<u>1,733,603</u>	<u>1,878,919</u>
Net Position:						
Net investment in capital assets	11,295,129	10,582,654	3,344,166	2,587,798	14,639,295	13,170,452
Restricted - Expendable	3,421,440	4,247,672	106,381	106,381	3,527,821	4,354,053
Unrestricted	<u>3,610,232</u>	<u>3,150,297</u>	<u>(868,455)</u>	<u>(766,549)</u>	<u>2,741,777</u>	<u>2,383,748</u>
Total net position	\$ <u>18,326,801</u>	\$ <u>17,980,623</u>	\$ <u>2,582,092</u>	\$ <u>1,927,630</u>	\$ <u>20,908,893</u>	\$ <u>19,908,253</u>

The portion of the Town's governmental activities net position as of June 30, 2023, that reflects its investment in capital assets (e.g., land, buildings, equipment, and construction in progress), less any related debt used to acquire those assets is \$11,295,129 or 61.6%. The Town uses these capital assets to provide services to citizens; therefore, these assets are not available for future spending. Although the Town's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

A portion of the Town's governmental activities net position (18.7% or \$3,421,440) represents restricted net position. These resources are subject to external restrictions on how they may be used. The remaining balance of

unrestricted net position of \$3,610,232 may be used to meet the government's ongoing obligations to citizens and creditors.

At the end of the current fiscal year, the Town of Woodstock is able to report positive balances in all of the three categories of net position for governmental activities and two of three positive categories for business-type activities.

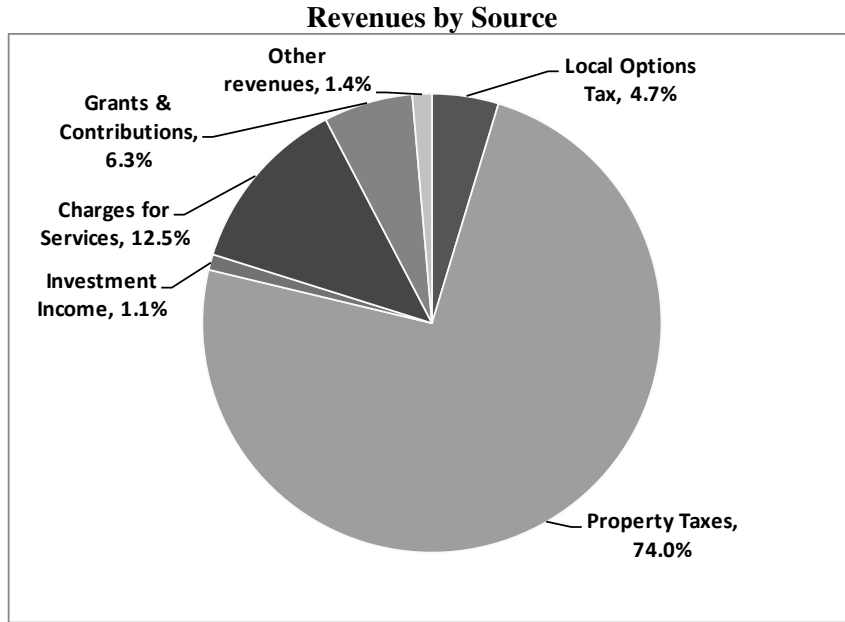
Changes in Net Position for the Fiscal Years Ended June 30, 2023 and 2022

	<u>Governmental Activities</u>		<u>Business-type Activities</u>		<u>Total</u>	
	<u>2023</u>	<u>2022</u>	<u>2023</u>	<u>2022</u>	<u>2023</u>	<u>2022</u>
Revenues						
Program Revenues						
Grants and Contributions	\$ 509,586	\$ 1,371,074	\$ 622,467	\$ -	\$ 1,132,053	\$ 1,371,074
Charges for Services	1,012,253	995,580	1,124,281	1,112,029	2,136,534	2,107,609
Other	118,116	144,140	-	(4,661)	118,116	139,479
General Revenues						
Property Taxes	5,995,024	5,708,269	-	-	5,995,024	5,708,269
Local Options Tax	380,692	367,837	-	-	380,692	367,837
Investment Income	90,482	6,119	12,744	2,788	103,226	8,907
Total Revenues	<u>8,106,153</u>	<u>8,593,019</u>	<u>1,759,492</u>	<u>1,110,156</u>	<u>9,865,645</u>	<u>9,703,175</u>
Expenses						
Governmental Activities						
General Government	2,059,862	2,874,565	-	-	2,059,862	2,874,565
Public Works	2,082,436	2,147,153	-	-	2,082,436	2,147,153
Public Safety	2,531,667	2,338,447	-	-	2,531,667	2,338,447
Economic & Community Development	489,425	220,230	-	-	489,425	220,230
Culture and Recreation	664,098	625,199	-	-	664,098	625,199
Debt Service - Interest	148,503	171,975	-	-	148,503	171,975
Business-type Activities						
Sewer	-	-	1,050,030	917,164	1,050,030	917,164
Unemployment	-	-	-	-	-	-
Total Expenses	<u>7,975,991</u>	<u>8,377,569</u>	<u>1,050,030</u>	<u>917,164</u>	<u>9,026,021</u>	<u>9,294,733</u>
Changes in Net Position before Changes in Market Value (MV) and Transfers	130,162	215,450	709,462	192,992	839,624	408,442
MV Increase(Decrease)	179,027	(280,677)	-	-	179,027	(280,677)
Transfer In (Out)	55,000	226,926	(55,000)	(226,926)	-	-
Changes in Net Position	<u>364,189</u>	<u>161,699</u>	<u>654,462</u>	<u>(33,934)</u>	<u>1,018,651</u>	<u>127,765</u>
Net Position - Beginning	<u>17,962,612</u>	<u>17,818,924</u>	<u>1,927,630</u>	<u>1,961,564</u>	<u>19,890,242</u>	<u>19,780,488</u>
Net Position - Ending	\$ <u>18,326,801</u>	\$ <u>17,980,623</u>	\$ <u>2,582,092</u>	\$ <u>1,927,630</u>	\$ <u>20,908,893</u>	\$ <u>19,908,253</u>

Governmental Activities - In fiscal year 2023, property taxes provided 74% of revenues. Grants and Contributions accounted for 6.3%. The amount earned on investments was 1.1% of total governmental activities revenues. Charges for Services brought in 12.5% and the Local Option Tax was 4.7%.

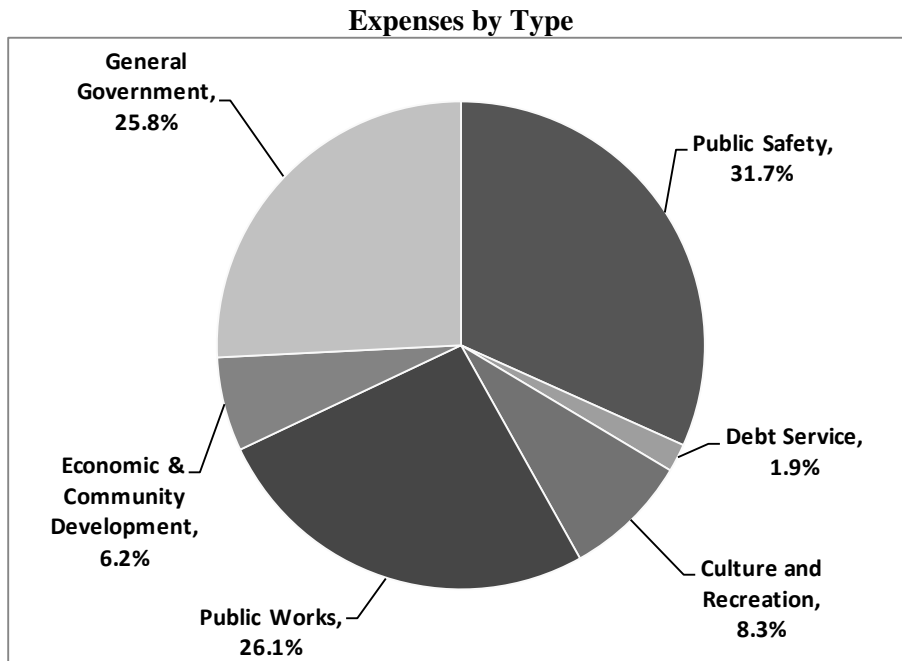
Business-type Activities - Charges for Services accounted for 63.9% of revenues and grants and contributions accounted for 35.4% of revenues.

The chart on the following page is a graphical representation of revenues for governmental activities.



For fiscal year 2023, governmental activities expenses exceeded program revenues by \$6,336,036 compared to \$5,866,775 for fiscal year 2022.

The following is a graphical representation of expenses for governmental activities.



While Town expenses cover many services, the largest expenses are for public safety, public works, and general government.

FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUNDS

As noted earlier, the Town of Woodstock uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental Funds

The focus of the Town of Woodstock's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the Town's financial requirements. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

At the end of the current fiscal year, the Town's governmental funds reported combined ending fund balances of \$7,958,948. This fund balance is made up of restricted, assigned, and an unassigned balance in the General Fund of \$1,707,705.

General Fund - The General Fund is the chief operating fund of the Town. At the end of the current fiscal year, restricted fund balance totaled \$454,770. The fund balance of the Town General Fund decreased by \$224,616 during the fiscal year and reported a total fund balance of \$2,290,876 at June 30, 2023.

Proprietary Funds

Sewer Fund and Unemployment Fund - The Town's proprietary funds provide the same type of information found in the government-wide financial statements, but in more detail. In addition to determining the amount of General Fund balance available for appropriation, the Town also makes a similar calculation for the Sewer Fund and Unemployment Fund.

Unrestricted net assets of the Town's Sewer Fund amount to a negative \$868,455, an increase of \$101,906 during the most recent fiscal year. Restricted net position of the Town's Unemployment Fund amounts to \$106,381, which is unchanged from fiscal year 2022. Other factors concerning these two funds have already been addressed in the discussion of the Town's business-type activities.

CAPITAL ASSETS

The Town's investment in capital assets for its governmental and business-type activities as of June 30, 2023, amounts to \$22,685,319 (net of depreciation). This amount represents an increase of \$3,353,292 from the prior year. This investment in capital assets includes land and improvements, buildings and improvements, vehicles and equipment, infrastructure, and construction in process.

Capital Assets as of June 30, 2023 and June 30, 2022

(Net of Depreciation)

	Governmental Activities		Business-type Activities		Total	
	2023	2022	2023	2022	2023	2022
Land	\$ 642,570	\$ 642,570	\$ 36,164	\$ 36,164	\$ 678,734	\$ 678,734
Land Improvements	231,035	244,223	-	-	231,035	244,223
Construction in process	4,619,011	3,971,301	3,919,389	973,446	8,538,400	4,944,747
Infrastructure	6,755,819	6,945,484	56,796	59,003	6,812,615	7,004,487
Buildings & improvements	2,595,091	2,516,911	-	-	2,595,091	2,516,911
Sewer treatment plant	-	-	1,363,173	1,472,084	1,363,173	1,472,084
Vehicles and equipment	2,204,928	2,201,735	39,431	45,835	2,244,359	2,247,570
Office equip & computers	220,833	222,005	1,079	1,266	221,912	223,271
Total assets	\$ <u>17,269,287</u>	\$ <u>16,744,229</u>	\$ <u>5,416,032</u>	\$ <u>2,587,798</u>	\$ <u>22,685,319</u>	\$ <u>19,332,027</u>

Additional information on the Town's capital assets can be found in Note 4, "Capital Assets".

DEBT ADMINISTRATION

Long-term Debt - On June 30, 2023, the Town of Woodstock had total long-term debt outstanding of \$8,046,024. Of this amount, \$4,350,000 represents a bond payable at an interest rate of 2.68%, \$280,000 represents a bond payable at an interest rate of 4.67%, \$356,800 represents a bond payable at an interest rate of 2.49%, \$175,085 represents a note payable at an interest rate of 3.050%, \$168,365 represents a note payable at an interest rate of 3.6%, \$110,000 represents a bond payable at an interest rate of 3%, \$113,838 represents a note payable at an interest rate of 3.15%, \$108,838 represents a note payable at an interest rate of 2.5%, \$77,103 represents a note payable at an interest rate of 2.95%, \$40,903 represents a financed purchase at an interest rate of 4.02%, \$71,078 represents a note payable at an interest rate of 1.95%, \$42,790 represents a financed purchase at an interest rate of 1.99%, \$29,216 represents a note payable at an interest rate of 2.5%, \$14,934 represents a note payable at an interest rate of 2.92%, \$25,208 represents a note payable at an interest rate of 2.35%, \$10,000 represents a note payable at an interest rate of 2.78%, and a \$2,071,088 that represents a note payable at an interest rate of 0%.

FISCAL YEAR 2024 BUDGET

For fiscal year 2024, the amount to be raised by taxes increased 5.4% or by \$293,946 over fiscal year 2023's budget. No amount will be used from the surplus, for the purpose of tax stabilization for fiscal year 2024. The property tax funded Special Articles approved for fiscal year 2024 totaled \$177,847 which is \$28,553 less than those budgeted in fiscal year 2023. The fiscal year 2024 budget adopted at the Town Meeting in March 2023 will maintain services at the fiscal year 2023 levels.

Requests for Information

This financial report is designed to provide a general overview of the Town of Woodstock's finances for all those with an interest in the Town's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Office of the Municipal Manager, Town of Woodstock, PO Box 488, Woodstock VT 05091.

TOWN OF WOODSTOCK, VERMONT
GOVERNMENT-WIDE STATEMENT OF NET POSITION
JUNE 30, 2023
(Page 1 of 2)

	<u>Governmental</u> <u>Activities</u>	<u>Business-type</u> <u>Activities</u>	<u>Totals</u>
ASSETS:			
Current assets -			
Cash and cash equivalents	\$ 5,304,154	\$ 656,000	\$ 5,960,154
Investments	2,141,527	-	2,141,527
Receivables:			
Delinquent taxes	355,028	-	355,028
Accounts and grants	112,129	737,139	849,268
Prepaid expenses	4,349	54	4,403
Internal balances	<u>1,628,417</u>	<u>(1,628,417)</u>	<u>-</u>
Total current assets	<u>9,545,604</u>	<u>(235,224)</u>	<u>9,310,380</u>
Noncurrent assets -			
Notes receivable	1,095,885	-	1,095,885
Capital assets	24,116,209	11,808,723	35,924,932
less - accumulated depreciation	<u>(6,846,922)</u>	<u>(6,392,691)</u>	<u>(13,239,613)</u>
Total noncurrent assets	<u>18,365,172</u>	<u>5,416,032</u>	<u>23,781,204</u>
Total assets	<u>27,910,776</u>	<u>5,180,808</u>	<u>33,091,584</u>
DEFERRED OUTFLOWS OF RESOURCES:			
Deferred pension expense	<u>699,300</u>	<u>116,550</u>	<u>815,850</u>
LIABILITIES:			
Current liabilities -			
Accounts payable	305,110	329,373	634,483
Accrued expenses	58,503	-	58,503
Accrued interest on long-term debt	30,239	27,410	57,649
Due to Village of Woodstock	363,264	-	363,264
Current portion of long-term debt	<u>569,615</u>	<u>58,439</u>	<u>628,054</u>
Total current liabilities	<u>1,326,731</u>	<u>415,222</u>	<u>1,741,953</u>
Noncurrent liabilities -			
Accrued compensated absences	238,630	13,112	251,742
Long-term debt	5,404,543	2,013,427	7,417,970
Net pension liability	<u>1,588,520</u>	<u>264,753</u>	<u>1,853,273</u>
Total noncurrent liabilities	<u>7,231,693</u>	<u>2,291,292</u>	<u>9,522,985</u>
Total liabilities	<u>8,558,424</u>	<u>2,706,514</u>	<u>11,264,938</u>

The notes to financial statements are an integral part of this statement.

TOWN OF WOODSTOCK, VERMONT
GOVERNMENT-WIDE STATEMENT OF NET POSITION
JUNE 30, 2023
(Page 2 of 2)

	<u>Governmental Activities</u>	<u>Business-type Activities</u>	<u>Totals</u>
DEFERRED INFLOWS OF RESOURCES:			
Unavailable revenue - grants and loans	1,663,861	-	1,663,861
Unavailable revenue - next year taxes	8,475	-	8,475
Deferred pension credits	<u>52,515</u>	<u>8,752</u>	<u>61,267</u>
Total deferred inflows of resources	<u>1,724,851</u>	<u>8,752</u>	<u>1,733,603</u>
NET POSITION:			
Net investment in capital assets	11,295,129	3,344,166	14,639,295
Restricted	3,421,440	106,381	3,527,821
Unrestricted	<u>3,610,232</u>	<u>(868,455)</u>	<u>2,741,777</u>
Total net position	\$ <u>18,326,801</u>	\$ <u>2,582,092</u>	\$ <u>20,908,893</u>

The notes to financial statements are an integral part of this statement.

**TOWN OF WOODSTOCK, VERMONT
GOVERNMENT-WIDE STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2023**

	<u>Expenses</u>	<u>Program Revenues</u>			<u>Net (Expense) Revenue and Changes in Net Position</u>		
		<u>Grants and Contributions</u>	<u>Charges for Services</u>	<u>Other</u>	<u>Governmental Activities</u>	<u>Business-type Activities</u>	<u>Totals</u>
FUNCTIONS/PROGRAMS:							
Governmental activities -							
General government	\$ 2,059,862	\$ 223,113	\$ 293,027	\$ 6,987	\$ (1,536,735)	\$ -	\$ (1,536,735)
Public safety	2,531,667	67,501	711,726	1,625	(1,750,815)	-	(1,750,815)
Public works	2,082,436	207,852	-	107,464	(1,767,120)	-	(1,767,120)
Economic and community development	489,425	-	-	2,040	(487,385)	-	(487,385)
Culture and recreation	664,098	11,120	7,500	-	(645,478)	-	(645,478)
Debt service - interest	148,503	-	-	-	(148,503)	-	(148,503)
Total governmental activities	<u>7,975,991</u>	<u>509,586</u>	<u>1,012,253</u>	<u>118,116</u>	<u>(6,336,036)</u>	<u>-</u>	<u>(6,336,036)</u>
Business-type activities -							
Sewer	<u>1,050,030</u>	<u>622,467</u>	<u>1,124,281</u>	<u>-</u>	<u>-</u>	<u>696,718</u>	<u>696,718</u>
Total business-type activities	<u>1,050,030</u>	<u>622,467</u>	<u>1,124,281</u>	<u>-</u>	<u>-</u>	<u>696,718</u>	<u>696,718</u>
	<u>\$ 9,026,021</u>	<u>\$ 1,132,053</u>	<u>\$ 2,136,534</u>	<u>\$ 118,116</u>	<u>(6,336,036)</u>	<u>696,718</u>	<u>(5,639,318)</u>
GENERAL REVENUES							
- PROPERTY TAXES					5,995,024	-	5,995,024
- LOCAL OPTION TAX					380,692	-	380,692
- INVESTMENT INCOME					90,482	12,744	103,226
- NET INCREASE (DECREASE) IN FAIR VALUE OF INVESTMENTS					179,027	-	179,027
TRANSFERS IN (OUT)					<u>55,000</u>	<u>(55,000)</u>	<u>-</u>
					<u>6,700,225</u>	<u>(42,256)</u>	<u>6,657,969</u>
CHANGE IN NET POSITION					364,189	654,462	1,018,651
NET POSITION, July 1, 2022, RESTATED					<u>17,962,612</u>	<u>1,927,630</u>	<u>19,890,242</u>
NET POSITION, June 30, 2023					<u>\$ 18,326,801</u>	<u>\$ 2,582,092</u>	<u>\$ 20,908,893</u>

The notes to financial statements are an integral part of this statement.

TOWN OF WOODSTOCK, VERMONT
BALANCE SHEET - GOVERNMENTAL FUNDS
JUNE 30, 2023
(Page 1 of 3)

	<u>General</u>	<u>Capital</u>	<u>Permanent</u>	<u>Community</u>	<u>Economic</u>	<u>Town Hall</u>	<u>Totals</u>
	<u>Fund</u>	<u>Reserve</u>	<u>Fund</u>	<u>Development</u>	<u>& Community</u>	<u>Rejuvenation</u>	<u>Governmental</u>
		<u>Fund</u>	<u>Fund</u>	<u>Fund</u>	<u>Reserve Fund</u>	<u>Fund</u>	<u>Funds</u>
ASSETS							
Cash and cash equivalents	\$ 4,653,736	\$ -	\$ 7,985	\$ -	\$ -	\$ 642,433	\$ 5,304,154
Investments	-	-	2,141,527	-	-	-	2,141,527
Receivables - Delinquent taxes	355,028	-	-	-	-	-	355,028
- Accounts, grants and notes	81,766	-	-	995,000	30,363	-	1,107,129
- Vermont Community Loan Fund	-	-	100,885	-	-	-	100,885
Due from other funds	-	2,333,668	-	-	553,098	-	2,886,766
Prepaid expenditures	<u>4,349</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>4,349</u>
Total assets	\$ <u>5,094,879</u>	\$ <u>2,333,668</u>	\$ <u>2,250,397</u>	\$ <u>995,000</u>	\$ <u>583,461</u>	\$ <u>642,433</u>	\$ <u>11,899,838</u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND EQUITY							
LIABILITIES:							
Accounts payable	\$ 263,964	\$ -	\$ -	\$ -	\$ 41,146	\$ -	\$ 305,110
Accrued payroll and benefits	58,503	-	-	-	-	-	58,503
Due to other funds	1,157,608	-	-	-	-	100,741	1,258,349
Due to Village of Woodstock	<u>363,264</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>363,264</u>
Total liabilities	<u>1,843,339</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>41,146</u>	<u>100,741</u>	<u>1,985,226</u>

The notes to financial statements are an integral part of this statement.

TOWN OF WOODSTOCK, VERMONT
BALANCE SHEET - GOVERNMENTAL FUNDS

JUNE 30, 2023

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	<u>General Fund</u>	<u>Capital Reserve Fund</u>	<u>Permanent Fund</u>	<u>Community Development Fund</u>	<u>Economic & Community Development Reserve Fund</u>	<u>Town Hall Rejuvenation Fund</u>	<u>Totals Governmental Funds</u>
DEFERRED INFLOWS OF RESOURCES:							
Unavailable revenue - grants	668,861	-	-	-	-	-	668,861
Unavailable revenue - loans receivable	-	-	-	995,000	-	-	995,000
Unavailable revenue - unpaid taxes	283,328	-	-	-	-	-	283,328
Unavailable revenue - next year taxes	8,475	-	-	-	-	-	8,475
Total deferred inflows of resources	<u>960,664</u>	<u>-</u>	<u>-</u>	<u>995,000</u>	<u>-</u>	<u>-</u>	<u>1,955,664</u>
FUND EQUITY:							
Fund balances -							
Nonspendable	4,349	-	-	-	-	-	4,349
Restricted	454,770	174,581	2,250,397	-	-	541,692	3,421,440
Assigned	124,052	2,159,087	-	-	542,315	-	2,825,454
Unassigned	<u>1,707,705</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,707,705</u>
Total fund balances	<u>2,290,876</u>	<u>2,333,668</u>	<u>2,250,397</u>	<u>-</u>	<u>542,315</u>	<u>541,692</u>	<u>7,958,948</u>
Total liabilities, deferred inflows of resources and fund equity	<u>\$ 5,094,879</u>	<u>\$ 2,333,668</u>	<u>\$ 2,250,397</u>	<u>\$ 995,000</u>	<u>\$ 583,461</u>	<u>\$ 642,433</u>	<u>\$ 11,899,838</u>

The notes to financial statements are an integral part of this statement.

TOWN OF WOODSTOCK, VERMONT
BALANCE SHEET - GOVERNMENTAL FUNDS
JUNE 30, 2023
(Page 3 of 3)

RECONCILIATION OF THE BALANCE SHEET - GOVERNMENTAL FUNDS TO THE GOVERNMENT-WIDE STATEMENT OF NET POSITION:

Amount reported on Balance Sheet - Governmental Funds - total fund balances	\$ 7,958,948
Amounts reported for governmental activities in the Government-wide Statement of Net Position are different because -	
Capital assets used in governmental funds are not financial resources and are therefore not reported in the funds.	
Capital assets	24,116,209
Accumulated depreciation	(6,846,922)
Liabilities not due and payable in the year are not reported in the governmental funds.	
Long-term debt	(5,974,158)
Accrued interest on long-term debt	(30,239)
Accrued compensated absences	(238,630)
Unavailable property taxes are reported as a deferred inflow of resources in the governmental funds if not collected within 60 days; this revenue is not deferred on the government-wide statements.	
	283,328
Balances related to net pension asset or liability and related deferred outflows/inflows of resources are not reported in the governmental funds.	
Deferred pension expense	699,300
Deferred pension credits	(52,515)
Net pension liability	<u>(1,588,520)</u>
Net position of governmental activities - Government-wide Statement of Net Position	\$ <u><u>18,326,801</u></u>

The notes to financial statements are an integral part of this statement.

TOWN OF WOODSTOCK, VERMONT
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCES - GOVERNMENTAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2023

(Page 1 of 3)

	<u>General Fund</u>	<u>Capital Reserve Fund</u>	<u>Permanent Fund</u>	<u>Community Development Fund</u>	<u>Economic & Community Development Reserve Fund</u>	<u>Town Hall Rejuvenation Fund</u>	<u>Totals Governmental Funds</u>
REVENUES:							
Taxes	\$ 5,940,446	\$ -	\$ -	\$ -	\$ 380,692	\$ -	\$ 6,321,138
Intergovernmental	507,739	1,971	-	-	-	-	509,710
Licenses, permits, fines, and fees	276,180	-	-	-	-	-	276,180
Charges for goods and services	712,396	-	-	-	-	-	712,396
Investment income	45,005	-	34,382	-	-	11,095	90,482
Net increase (decrease) in investments	-	-	179,027	-	-	-	179,027
Miscellaneous	32,164	-	-	-	2,040	-	34,204
Total revenues	<u>7,513,930</u>	<u>1,971</u>	<u>213,409</u>	<u>-</u>	<u>382,732</u>	<u>11,095</u>	<u>8,123,137</u>
EXPENDITURES:							
General government	1,284,328	-	1,500	-	-	13	1,285,841
Public safety	2,305,662	-	-	-	-	-	2,305,662
Public works	1,645,832	-	-	-	-	-	1,645,832
Economic and community development	-	-	-	-	489,425	-	489,425
Culture and recreation	486,638	-	-	-	-	-	486,638
Welcome Center	71,458	-	-	-	-	-	71,458
Town Hall donation returns	-	-	-	-	-	453,388	453,388
Special Articles	209,647	-	-	-	-	-	209,647
Capital spending	47,503	-	-	-	-	-	47,503
Capital outlay	1,082,918	-	-	-	-	-	1,082,918
Debt service - Principal	513,743	-	-	-	-	-	513,743
- Interest	153,399	-	-	-	-	-	153,399

The notes to financial statements are an integral part of this statement.

TOWN OF WOODSTOCK, VERMONT
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCES - GOVERNMENTAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2023

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	<u>General Fund</u>	<u>Capital Reserve Fund</u>	<u>Permanent Fund</u>	<u>Community Development Fund</u>	<u>Economic & Community Development Reserve Fund</u>	<u>Town Hall Rejuvenation Fund</u>	<u>Totals Governmental Funds</u>
EXPENDITURES (CONTINUED):							
Total expenditures	7,801,128	-	1,500	-	489,425	453,401	8,745,454
EXCESS OF REVENUES OR (EXPENDITURES)	<u>(287,198)</u>	<u>1,971</u>	<u>211,909</u>	<u>-</u>	<u>(106,693)</u>	<u>(442,306)</u>	<u>(622,317)</u>
OTHER FINANCING SOURCES (USES):							
Note proceeds	343,450	-	-	-	-	-	343,450
Insurance reimbursements	8,465	-	-	-	-	-	8,465
Interfund transfers in	185,391	529,724	-	-	-	-	715,115
Interfund transfers out	<u>(474,724)</u>	<u>(86,391)</u>	<u>(99,000)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(660,115)</u>
Total other financing sources (uses)	<u>62,582</u>	<u>443,333</u>	<u>(99,000)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>406,915</u>
NET CHANGE IN FUND BALANCES	(224,616)	445,304	112,909	-	(106,693)	(442,306)	(215,402)
FUND BALANCES, July 1, 2022	<u>2,515,492</u>	<u>1,888,364</u>	<u>2,137,488</u>	<u>-</u>	<u>649,008</u>	<u>983,998</u>	<u>8,174,350</u>
FUND BALANCES, June 30, 2023	\$ <u>2,290,876</u>	\$ <u>2,333,668</u>	\$ <u>2,250,397</u>	\$ <u>-</u>	\$ <u>542,315</u>	\$ <u>541,692</u>	\$ <u>7,958,948</u>

The notes to financial statements are an integral part of this statement.

**TOWN OF WOODSTOCK, VERMONT
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCES - GOVERNMENTAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2023**

(Page 3 of 3)

**RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS TO THE
GOVERNMENT-WIDE STATEMENT OF ACTIVITIES:**

Net change in fund balances - total governmental funds	\$ (215,402)
Amounts reported for governmental activities in the Government-wide Statement of Activities are different because -	
Governmental funds report capital outlays as expenditures. However, in the Statement of Activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense.	
Additions to capital assets, net of dispositions	1,178,435
Depreciation	(653,377)
Property tax revenue in governmental funds includes revenue of the prior year but excludes unavailable revenue of the current year as taxes uncollected within 60 days are unavailable at year end.	
Prior year	(228,750)
Current year	283,328
The issuance of long-term debt provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction has any effect on net position.	
Net (increase) decrease in compensated absences	7,189
Net (increase) decrease in accrued interest on long-term debt	4,896
Proceeds from notes payable	(343,450)
Principal payments on long-term debt	513,743
Changes in net pension asset or liability and related deferred outflows/inflows of resources will increase or decrease the amounts reported in the government-wide statements, but are only recorded as an expenditure when paid in the governmental funds.	
Net (increase) decrease in net pension obligation	<u>(182,423)</u>
Change in net position of governmental activities - Government-wide Statement of Activities	<u>\$ 364,189</u>

The notes to financial statements are an integral part of this statement.

**TOWN OF WOODSTOCK, VERMONT
STATEMENT OF REVENUES AND EXPENDITURES -
BUDGET AND ACTUAL - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2023**

	Original and Final <u>Budget</u>	Actual (Budgetary <u>Basis)</u>	Variance Over <u>(Under)</u>
REVENUES:			
Taxes	\$ 6,177,002	\$ 5,940,446	\$ (236,556)
Licenses and permits	91,000	103,123	12,123
Intergovernmental	181,000	507,739	326,739
Charges for services	643,230	712,396	69,166
Fines and forfeits	47,300	173,056	125,756
Investment income	15,000	45,005	30,005
Miscellaneous	17,700	25,486	7,786
Total revenues	<u>7,172,232</u>	<u>7,507,251</u>	<u>335,019</u>
EXPENDITURES:			
General government	1,461,246	1,304,953	(156,293)
Public safety	2,574,897	3,266,952	692,055
Public works	1,985,070	1,914,145	(70,925)
Culture and recreation	512,069	542,204	30,135
Welcome Center	38,850	36,458	(2,392)
Special Articles	206,400	209,647	3,247
Capital spending	-	466,012	466,012
Tropical Storm Irene	59,600	54,078	(5,522)
Total expenditures	<u>6,838,132</u>	<u>7,794,449</u>	<u>956,317</u>
EXCESS OF REVENUES OR (EXPENDITURES)	<u>334,100</u>	<u>(287,198)</u>	<u>(621,298)</u>
OTHER FINANCING SOURCES (USES):			
Note proceeds	-	343,450	343,450
Insurance reimbursements	-	8,465	8,465
Transfers in	60,000	185,391	125,391
Transfers out	(394,100)	(474,724)	80,624
Total other financing sources (uses)	<u>(334,100)</u>	<u>62,582</u>	<u>396,682</u>
NET CHANGE IN FUND BALANCE	\$ <u>-</u>	\$ <u>(224,616)</u>	\$ <u>224,616</u>

The notes to financial statements are an integral part of this statement.

TOWN OF WOODSTOCK, VERMONT
STATEMENT OF NET POSITION - PROPRIETARY FUNDS
JUNE 30, 2023
(Page 1 of 2)

	<u>Sewer Fund</u>	<u>Unemployment Fund</u>	<u>Totals Proprietary Funds</u>
ASSETS:			
Current assets -			
Cash and cash equivalents	\$ 549,619	\$ 106,381	\$ 656,000
Accounts receivable (Net of allowance for doubtful accounts of \$5,000)	737,139	-	737,139
Prepaid expenses	<u>54</u>	<u>-</u>	<u>54</u>
Total current assets	<u>1,286,812</u>	<u>106,381</u>	<u>1,393,193</u>
Noncurrent assets -			
Capital assets	11,808,723	-	11,808,723
less - accumulated depreciation	<u>(6,392,691)</u>	<u>-</u>	<u>(6,392,691)</u>
Total noncurrent assets	<u>5,416,032</u>	<u>-</u>	<u>5,416,032</u>
Total assets	<u>6,702,844</u>	<u>106,381</u>	<u>6,809,225</u>
DEFERRED OUTFLOWS OF RESOURCES:			
Deferred pension expense	<u>116,550</u>	<u>-</u>	<u>116,550</u>
LIABILITIES:			
Current liabilities -			
Accounts payable	329,373	-	329,373
Due to other funds	1,628,417	-	1,628,417
Accrued interest on long-term debt	27,410	-	27,410
Current portion of long-term debt	<u>58,439</u>	<u>-</u>	<u>58,439</u>
Total current liabilities	<u>2,043,639</u>	<u>-</u>	<u>2,043,639</u>
Noncurrent liabilities -			
Net pension liability	264,753	-	264,753
Accrued compensated absences	13,112	-	13,112
Long-term debt	<u>2,013,427</u>	<u>-</u>	<u>2,013,427</u>
Total noncurrent liabilities	<u>2,291,292</u>	<u>-</u>	<u>2,291,292</u>
Total liabilities	<u>4,334,931</u>	<u>-</u>	<u>4,334,931</u>

The notes to financial statements are an integral part of this statement.

TOWN OF WOODSTOCK, VERMONT
STATEMENT OF NET POSITION - PROPRIETARY FUNDS
JUNE 30, 2023
(Page 2 of 2)

	<u>Sewer Fund</u>	<u>Unemployment Fund</u>	<u>Totals Proprietary Funds</u>
DEFERRED INFLOWS OF RESOURCES:			
Deferred pension credits	<u>8,752</u>	<u>-</u>	<u>8,752</u>
NET POSITION:			
Net investment in capital assets	3,344,166	-	3,344,166
Restricted	-	106,381	106,381
Unrestricted	<u>(868,455)</u>	<u>-</u>	<u>(868,455)</u>
Total net position	\$ <u>2,475,711</u>	\$ <u>106,381</u>	\$ <u>2,582,092</u>

The notes to financial statements are an integral part of this statement.

TOWN OF WOODSTOCK, VERMONT
STATEMENT OF REVENUES, EXPENSES AND CHANGES
IN NET POSITION - PROPRIETARY FUNDS
FOR THE YEAR ENDED JUNE 30, 2023

	Sewer <u>Fund</u>	Unemployment <u>Fund</u>	Totals Proprietary <u>Funds</u>
OPERATING REVENUES:			
User fees	\$ <u>1,107,518</u>	\$ <u>-</u>	\$ <u>1,107,518</u>
OPERATING EXPENSES:			
Operations and maintenance	735,198	-	735,198
Vehicles	12,255	-	12,255
Administration	115,920	-	115,920
Depreciation	<u>137,443</u>	<u>-</u>	<u>137,443</u>
Total operating expenses	<u>1,000,816</u>	<u>-</u>	<u>1,000,816</u>
Operating income (loss)	<u>106,702</u>	<u>-</u>	<u>106,702</u>
NONOPERATING REVENUES (EXPENSES):			
Tap fees	16,763	-	16,763
Grant revenue	622,467	-	622,467
(Increase) decrease in net pension liability	(16,011)	-	(16,011)
Gain (Loss) on asset disposal	(5,793)	-	(5,793)
Interest income	12,744	-	12,744
Interest expense	<u>(27,410)</u>	<u>-</u>	<u>(27,410)</u>
Total nonoperating revenues (expenses)	<u>602,760</u>	<u>-</u>	<u>602,760</u>
INCOME (LOSS) BEFORE TRANSFERS	709,462	-	709,462
OTHER FINANCING SOURCES (USES):			
Interfund transfers out	<u>(55,000)</u>	<u>-</u>	<u>(55,000)</u>
CHANGE IN NET POSITION	654,462	-	654,462
NET POSITION, July 1, 2022	<u>1,821,249</u>	<u>106,381</u>	<u>1,927,630</u>
NET POSITION, June 30, 2023	\$ <u>2,475,711</u>	\$ <u>106,381</u>	\$ <u>2,582,092</u>

The notes to financial statements are an integral part of this statement.

TOWN OF WOODSTOCK, VERMONT
STATEMENT OF CASH FLOWS - PROPRIETARY FUNDS
FOR THE YEAR ENDED JUNE 30, 2023

(Page 1 of 2)

	Sewer <u>Fund</u>	Unemployment <u>Fund</u>	Totals Proprietary <u>Funds</u>
CASH FLOWS FROM OPERATING ACTIVITIES:			
Cash received from customers	\$ 1,116,945	\$ -	\$ 1,116,945
Cash paid to suppliers for goods and services	(418,529)	-	(418,529)
Cash paid to employees for services	<u>(458,442)</u>	<u>-</u>	<u>(458,442)</u>
Net cash provided (used) by operating activities	<u>239,974</u>	<u>-</u>	<u>239,974</u>
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:			
Fees from sewer connections	16,763	-	16,763
Additions to property, plant and equipment	(2,971,470)	-	(2,971,470)
Proceeds from notes payable	<u>2,071,866</u>	<u>-</u>	<u>2,071,866</u>
Net cash provided (used) by capital and related financing activities	<u>(882,841)</u>	<u>-</u>	<u>(882,841)</u>
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:			
Change in due from other funds	691,778	-	691,778
Transfers (to) from other funds, net	<u>(55,000)</u>	<u>-</u>	<u>(55,000)</u>
Net cash provided (used) by noncapital financing activities	<u>636,778</u>	<u>-</u>	<u>636,778</u>
CASH FLOWS FROM INVESTING ACTIVITIES:			
Interest income	<u>12,744</u>	<u>-</u>	<u>12,744</u>
Net cash provided (used) by investing activities	<u>12,744</u>	<u>-</u>	<u>12,744</u>
NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS	6,655	-	6,655
CASH AND CASH EQUIVALENTS, July 1, 2022	<u>542,964</u>	<u>106,381</u>	<u>649,345</u>
CASH AND CASH EQUIVALENTS, June 30, 2023	\$ <u>549,619</u>	\$ <u>106,381</u>	\$ <u>656,000</u>

The notes to financial statements are an integral part of this statement.

TOWN OF WOODSTOCK, VERMONT
STATEMENT OF CASH FLOWS - PROPRIETARY FUNDS
FOR THE YEAR ENDED JUNE 30, 2023

(Page 2 of 2)

	<u>Sewer Fund</u>	<u>Unemployment Fund</u>	<u>Totals Proprietary Funds</u>
RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES:			
Operating income (loss)	\$ 106,702	\$ -	\$ 106,702
Adjustments to reconcile operating income (loss) to net cash provided (used) by operating activities -			
Depreciation	137,443	-	137,443
Change in the following assets/liabilities:			
(Increase) decrease in accounts receivable	9,427	-	9,427
Increase (decrease) in accounts payable	17,988	-	17,988
Increase (decrease) in accrued expenses	(9,970)	-	(9,970)
Increase (decrease) in accrued compensated absences	<u>(21,616)</u>	<u>-</u>	<u>(21,616)</u>
Net cash provided (used) by operating activities	\$ <u>239,974</u>	\$ <u>-</u>	\$ <u>239,974</u>
SCHEDULE OF NON-CASH CAPITAL AND RELATED FINANCING ACTIVITIES:			
Loss on equipment disposal	\$ 5,793	\$ -	\$ 5,793
Increase in accrued interest on notes payable	27,410	-	27,410
Accrued grant revenue	622,467	-	622,467

The notes to financial statements are an integral part of this statement.

TOWN OF WOODSTOCK, VERMONT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2023

1. Summary of significant accounting policies:

The Town of Woodstock, Vermont (the Town) is a unit of local government organized under the statutes of the State of Vermont. The Town is governed by a Selectboard (the Board). The Town provides various services as authorized and funded by state government or Town voters.

- A. Reporting entity - The Town is a primary unit of government under reporting criteria established by the Governmental Accounting Standards Board (GASB). Those criteria include a separately elected governing body, separate legal standing, and fiscal independence from other state and local governmental entities. Based on these criteria, there are no other entities which are component units of the Town.

The financial statements of the Town have been prepared in conformity with accounting principles generally accepted in the United States of America (U.S. GAAP) as applied to governmental units. The GASB is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The GASB periodically updates its codification of the existing *Governmental Accounting and Financial Reporting Standards* which, along with subsequent GASB pronouncements (Statements and Interpretations), constitutes U.S. GAAP for governmental units.

- B. Government-wide and fund financial statements - The basic financial statements include both government-wide and fund financial statements. The government-wide financial statements (the Statement of Net Position and the Statement of Activities) report information on all of the nonfiduciary activities of the Town. The effect of interfund activity has been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support.

In the government-wide Statement of Net Position, the financial position of the Town is consolidated and incorporates capital assets as well as long-term debt and obligations. The government-wide Statement of Activities reflects both the gross and net costs by category. Direct expenses that are clearly identifiable with the category are offset by program revenues of the category. Program revenues include charges for services provided by a particular function or program and grants that are restricted to meeting the operational or capital requirements of the particular segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Separate financial statements are provided for governmental funds, proprietary funds and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements. Nonmajor funds, if any, are summarized in a single column. The Town did not have any fiduciary funds for the year ended June 30, 2023.

- C. Basis of presentation - The accounts of the Town are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, deferred outflows/inflows of resources, fund balances or net position, revenues and expenditures or expenses, as appropriate.

TOWN OF WOODSTOCK, VERMONT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2023

1. Summary of significant accounting policies (continued):

C. Basis of presentation (continued) -

The Town reports the following major governmental funds:

General Fund - The General Fund is the general operating fund of the Town. It is used to account for all financial resources, except those required to be accounted for in another fund.

Capital Reserve Fund - The Capital Reserve Fund accounts for funds reserved for a specific purpose. The Capital Reserve Fund was established to fund the Town's long-term capital budget. Committed funds represent amounts set aside for specific items approved by voters with a separate article; assigned funds represent amounts that have been set aside for specific items by the Selectboard.

Permanent Fund - The Permanent Fund is used to account for resources held in trust by the Town for the benefit of the Town or its citizenry.

Community Development Fund - This fund accounts for the Town's revolving loan funds. The proceeds are used to issue loans that will enhance community development.

Economic & Community Development Reserve Fund - This fund accounts for the Town's 1% local options tax used to fund economic and community development within the Town.

Town Hall Rejuvenation Fund - This fund accounts for donations restricted for specific Town Hall improvements.

The Town reports the following major proprietary fund:

Sewer Fund - The Sewer Fund is used to account for the Town's sewer operations.

The Town also reports the Unemployment Fund, a nonmajor proprietary fund, to provide funds to liquidate any unemployment claims, as the Town is self-insured for unemployment.

D. Measurement focus and basis of accounting - The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as they become both measurable and available. "Measurable" means the amount of the transaction that can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures generally are recorded when the fund liability is incurred, if measurable, as under accrual accounting. However, debt service expenditures are recorded only when payment is made.

TOWN OF WOODSTOCK, VERMONT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2023

1. Summary of significant accounting policies (continued):

D. Measurement focus and basis of accounting (continued) -

The proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services in connection with the fund's principal ongoing operations. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

Property taxes are recorded as revenue in the year for which taxes have been levied, provided they are collected within 60 days after year end. Licenses and permits, fines and forfeitures and miscellaneous revenues are recorded as revenues when received because they are generally not measurable prior to collection. Investment earnings and certain intergovernmental grants are recorded as earned.

Ambulance service revenue is recognized as billed. Accounts receivable for ambulance services are reviewed and adjusted for collectability on an annual basis. Allowances for doubtful accounts are established as considered necessary.

Local option tax revenue associated with the current fiscal period is considered to be susceptible to accrual and has been recognized as revenue in the current fiscal period.

E. Budgets and budgetary accounting - The Town approves budgets for the General Fund and Sewer Fund at an annual Town Meeting. The tax rate and user fees are determined by the Selectboard based on the education and municipal grand lists and the approved operating budget. The accounting method used for budget presentation is the same method used for the financial presentation of operations under U.S. GAAP. Formal budgetary integration is employed as a management control during the year for the General Fund and Sewer Fund. The Town does not legally adopt budgets for other funds. All budgeted amounts lapse at year end.

F. Property taxes - Property taxes attach as an enforceable lien on property owned as of April 1st. Listers establish a grand list of all property and the Selectboard sets the tax rate required to raise the tax revenue authorized by Town voters. Property taxes for the fiscal year ended June 30, 2023, were payable in two installments due November 2022 and May 2023.

G. Use of estimates - The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets, liabilities and deferred outflows/inflows of resources as well as disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenditures or expenses during the reporting period. Actual results could differ from those estimates.

H. Risk management - The Town is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; injuries to employees and others; environmental liability; and natural disasters. The Town manages these risks through commercial insurance packages and participation in public entity risk pools covering each of those risks of loss. Management believes such coverage is sufficient to preclude any significant uninsured losses to the Town. There were no settlements in excess of the insurance coverage in any of the past three fiscal years.

TOWN OF WOODSTOCK, VERMONT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2023

1. Summary of significant accounting policies (continued):

H. Risk management (continued) -

The Town is self-insured for unemployment insurance and \$106,381 has been set aside in the Unemployment Fund to liquidate any unemployment claims. While a calculation of maximum potential unemployment claims has not been made, management believes that the amount in this Fund is sufficient to cover claims asserted in the normal course of business.

I. Cash, cash equivalents and investments - The Town considers all cash accounts and certificates of deposit, where the principal is not at risk for loss due to early withdrawal, to be cash and cash equivalents. Investments and unrealized gains and losses are reflected in the individual fund and government-wide financial statements. Investments of the Town are reported at fair value using quoted prices in active markets for identical assets. This is considered a level 1 input valuation technique under the framework established by U.S. GAAP for measuring fair value. The Town does not own investments valued with level 2 or level 3 inputs, which would use quoted prices for similar assets, or in inactive markets, or other methods for estimating fair value.

J. Prepaid items - Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements.

K. Capital assets - Capital assets, which include land, buildings, equipment, vehicles and infrastructure, are reported in the applicable governmental or business-type activities columns in the government-wide financial statements and in the proprietary funds financial statements. Capital assets are defined by the Town as assets with an initial, individual cost of more than \$3,000 and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. The Town does not retroactively report infrastructure assets. The Town began capitalizing newly acquired or constructed general infrastructure assets since the implementation of GASB Statement No. 34 in Fiscal Year 2005. Donated capital assets are recorded at acquisition value. Major outlays for capital assets and improvements are capitalized as projects are constructed. Net interest costs are capitalized on projects during the construction period. Normal maintenance and repairs that do not add to the value of an asset or materially extend an asset's life are not capitalized. Capital assets are depreciated using the straight-line method over the useful lives shown below:

Buildings and improvements	20 - 40 years
Vehicles and equipment	4 - 15 years
Office equipment and computers	5 - 20 years
Infrastructure	15 - 40 years

L. Deferred outflows/inflows of resources - In addition to assets and liabilities, deferred outflows of resources and deferred inflows of resources are reported as separate sections in the applicable statement of net position or balance sheet. Deferred outflows of resources represent a consumption of net position that applies to a future period and will not be recognized as an outflow of resources in the current period. Deferred inflows of resources represent an acquisition of net position that applies to a future period and will not be recognized as an inflow of resources in the current period.

TOWN OF WOODSTOCK, VERMONT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2023

1. Summary of significant accounting policies (continued):

- M. Compensated absences - Employees are granted vacation leave based upon their number of years of employment with the Town. Upon retirement, termination or death, certain employees are compensated for up to a maximum of 30 days of unused vacation (subject to certain limitations) at their then current rates of pay, provided that the employee gives a minimum notice of two weeks if the employee resigns.

Full-time employees accumulate one sick day for each full calendar month of employment service. Unused sick leave may accumulate from year to year but may not exceed 128 sick leave days. Upon retirement, termination or death, certain employees are compensated for up to a maximum of 128 days of sick leave (subject to certain limitations) at their then current rates of pay, provided that the employee gives a minimum notice of two weeks if the employee resigns.

An estimated liability for accrued compensated absences is reported in the government-wide and proprietary funds financial statements. Governmental funds report compensated absences as an expenditure when the benefit is paid.

- N. Long-term obligations - Governmental activities, business-type activities, and proprietary funds report long-term debt and other long-term obligations as liabilities in the applicable statement of net position. Governmental funds report the amount of debt issued as other financing sources and the repayment of debt as debt service expenditures.

- O. Fund equity - In the fund financial statements, governmental funds may report five categories of fund balances: nonspendable, restricted, committed, assigned and unassigned.

Nonspendable fund balance includes amounts associated with inventory, prepaid expenditures, long-term loans or notes receivable, and trust fund principal to be held in perpetuity.

Restricted fund balance includes amounts that can be spent only for the specific purposes stipulated by constitution, external resource providers, or through enabling legislation.

Committed fund balance includes amounts that can be used only for specific purposes determined by the Town's highest level of decision making authority, the voters, as a result of articles passed at Annual or Special Meetings.

Assigned fund balance includes amounts that are intended to be used by the Town for specific purposes as authorized by the Selectboard.

Unassigned fund balance is the residual classification for the General Fund and includes all spendable amounts not contained in another classification. Deficits are also classified as unassigned.

The Town's policy is to apply expenditures to the fund balance in the order of restricted, committed, assigned and unassigned unless the Selectboard specifies otherwise.

TOWN OF WOODSTOCK, VERMONT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2023

2. Deposits and investments:

Fair value and classification - Deposits and investments are stated at fair value as described in note 1.I. The Town's investments at June 30, 2023, include mutual funds with a fair value of \$2,141,527.

Custodial credit risk - Custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, the Town will not be able to recover its deposits or will not be able to recover collateral securities that are in the possession of an outside party. Custodial credit risk for investments is the risk that, in the event of the failure of the counterparty to a transaction, the Town will not be able to recover the value of its investments or collateral securities that are in the possession of another party. The Town does not have a policy for custodial credit risk. As of June 30, 2023, the Town's deposits were insured or collateralized.

3. Notes receivable:

The Town, through various federal loan programs, has received grants and advanced funds to encourage community development. These loans, generally secured by subordinated collateral positions, are recorded as notes receivable. Notes receivable as of June 30, 2023 are as follows:

At June 30, 2023, the Town had \$995,000 outstanding on a note receivable, with a security interest in the real and personal property of the borrower, due March 2045 with no interest.

The Town has a 10-year \$86,300 note receivable from the Vermont Community Loan Fund, due January 2028 with an interest rate of 3%. The balance at June 30, 2023, including accrued interest was \$100,885.

4. Capital assets:

Capital asset activity for the year ended June 30, 2023, was as follows:

	<u>Balance</u> <u>July 1, 2022</u>	<u>Increase</u>	<u>Decrease</u>	<u>Balance</u> <u>June 30, 2023</u>
Governmental activities -				
Capital assets, not depreciated:				
Land	\$ 642,570	\$ -	\$ -	\$ 642,570
Construction in process	<u>3,971,301</u>	<u>647,710</u>	<u>-</u>	<u>4,619,011</u>
Total capital assets, not depreciated	<u>4,613,871</u>	<u>647,710</u>	<u>-</u>	<u>5,261,581</u>
Capital assets, depreciated:				
Land improvements	265,942	-	-	265,942
Buildings and improvements	5,185,753	188,365	-	5,374,118
Vehicles and equipment	3,687,324	278,365	34,834	3,930,855
Office equipment and computers	667,628	40,778	-	708,406
Infrastructure	<u>8,548,607</u>	<u>26,700</u>	<u>-</u>	<u>8,575,307</u>
Total capital assets, depreciated	<u>18,355,254</u>	<u>534,208</u>	<u>34,834</u>	<u>18,854,628</u>

**TOWN OF WOODSTOCK, VERMONT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2023**

4. Capital assets (continued):

	<u>Balance</u> <u>July 1, 2022</u>	<u>Increase</u>	<u>Decrease</u>	<u>Balance</u> <u>June 30, 2023</u>
Governmental activities (continued) -				
Less accumulated depreciation for:				
Land improvements	21,719	13,188	-	34,907
Buildings and improvements	2,668,842	110,185	-	2,779,027
Vehicles and equipment	1,485,589	271,689	31,351	1,725,927
Office equipment and computers	445,623	41,950	-	487,573
Infrastructure	<u>1,603,123</u>	<u>216,365</u>	<u>-</u>	<u>1,819,488</u>
Total accumulated depreciation	<u>6,224,896</u>	<u>653,377</u>	<u>31,351</u>	<u>6,846,922</u>
Total capital assets, depreciated, net	<u>12,130,358</u>	<u>(119,169)</u>	<u>3,483</u>	<u>12,007,706</u>
Capital assets, net, governmental activities	<u>16,744,229</u>	<u>528,541</u>	<u>3,483</u>	<u>17,269,287</u>
Business-type activities -				
Capital assets, not depreciated:				
Land	36,164	-	-	36,164
Construction in progress	<u>973,446</u>	<u>2,945,943</u>	<u>-</u>	<u>3,919,389</u>
Total capital assets, not depreciated	<u>1,009,610</u>	<u>2,945,943</u>	<u>-</u>	<u>3,955,553</u>
Capital assets, depreciated:				
Sewer treatment plant	5,137,652	25,527	-	5,163,179
Vehicles and equipment	399,111	-	57,915	341,196
Office equipment and computers	12,773	-	-	12,773
Infrastructure	<u>2,336,022</u>	<u>-</u>	<u>-</u>	<u>2,336,022</u>
Total capital assets, depreciated	<u>7,885,558</u>	<u>25,527</u>	<u>57,915</u>	<u>7,853,170</u>
Less accumulated depreciation for:				
Sewer treatment plant	3,665,568	134,438	-	3,800,006
Vehicles and equipment	353,276	611	52,122	301,765
Office equipment and computers	11,507	187	-	11,694
Infrastructure	<u>2,277,019</u>	<u>2,207</u>	<u>-</u>	<u>2,279,226</u>
Total accumulated depreciation	<u>6,307,370</u>	<u>137,443</u>	<u>52,122</u>	<u>6,392,691</u>
Total capital assets, depreciated, net	<u>1,578,188</u>	<u>(111,916)</u>	<u>5,793</u>	<u>1,460,479</u>
Capital assets, net, business-type activities	<u>2,587,798</u>	<u>2,834,027</u>	<u>5,793</u>	<u>5,416,032</u>
Capital assets, net	\$ <u>19,332,027</u>	\$ <u>3,362,568</u>	\$ <u>9,276</u>	\$ <u>22,685,319</u>

Depreciation expense of \$653,377 in the governmental activities was allocated to expenses of the general government (\$33,726), public safety (\$172,260), public works (\$434,639), and culture and recreation (\$12,752) programs based on capital assets assigned to those functions. Depreciation expense of \$137,443 in the business-type activities was fully allocated to the sewer function.

**TOWN OF WOODSTOCK, VERMONT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2023**

5. Interfund receivable and payable balances:

Interfund receivable and payable balances at June 30, 2023, are primarily the result of pooled cash in the General Fund and the Sewer Fund and are as follows:

	<u>Interfund Receivables</u>	<u>Interfund Payables</u>
Governmental funds -		
General Fund	\$ -	\$ 1,157,608
Capital Reserve Fund	2,333,668	-
Town Hall Rejuvenation	-	100,741
Economic & Community Development Reserve Fund	<u>553,098</u>	<u>-</u>
	2,886,766	1,258,349
Proprietary fund -		
Sewer Fund	<u>-</u>	<u>1,628,417</u>
	<u>\$ 2,886,766</u>	<u>\$ 2,886,766</u>

6. Interfund transfers:

Interfund transfers constitute the transfer of resources from the fund that receives the resources to the fund that utilizes them. Interfund transfers for the year ended June 30, 2023, are as follows:

	<u>Transfers In</u>	<u>Transfers Out</u>
Governmental funds -		
General Fund	\$ 185,391	\$ 474,724
Capital Reserve Fund	529,724	86,391
Permanent Fund	<u>-</u>	<u>99,000</u>
	715,115	660,115
Proprietary fund -		
Sewer Fund	<u>-</u>	<u>55,000</u>
	<u>\$ 715,115</u>	<u>\$ 715,115</u>

Transfers from the General Fund and the Sewer Fund to the Capital Reserve Fund totaling \$529,724 were for assigned amounts detailed in Note 11. Transfers of \$86,391 from the Capital Reserve Fund to the General Fund have also been detailed in Note 11. Transfers of \$99,000 from the Permanent Fund to the General Fund were for budgeted disbursements of assets from the Permanent Fund.

7. Related party:

The Town shares common personnel, office facilities and equipment with the Village of Woodstock. The Village of Woodstock also has a significant amount of its cash pooled in the Town General Fund. Shared costs are billed and paid within normal payment cycles. As of June 30, 2023, amounts due to the Village of Woodstock totaled \$363,264.

TOWN OF WOODSTOCK, VERMONT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2023

8. Police services:

The Town and the Village of Woodstock (the Village) have entered into an agreement for the Village to provide police services to the Town. The Town paid the Village \$301,973 for these services which are based on budgeted amounts and an additional amount of \$116,580 for a total of \$418,553 for police services.

9. Long-term debt:

Outstanding long-term debt as of June 30, 2023, is as follows:

Governmental activities -

Notes from direct borrowings:

Vermont Municipal Bond Bank - 2021 Series 1 for public safety building improvements, payable in annual principal and semi-annual interest payments through November 2051 at 2.68% interest.	\$ 4,350,000
Vermont Municipal Bond Bank - 2006 Series 1 (refunded by a 2014 Series 4), for construction of highway garage, payable in annual principal and semi-annual interest payments through November 2026 at 4.67% interest.	280,000
Bond payable, for remaining local portion of prior Tropical Storm Irene damage, payable in annual principal and interest payments through July 2030 at 2.49% interest.	356,800
Note payable, for a 2023 Freightliner, payable in annual principal and interest payments through June 2027 at 3.050% interest.	175,085
Note payable, for a communications console, payable in annual principal and interest payments through March 2028 at 3.600% interest.	168,365
Note payable, for a fire truck, payable in annual principal and interest payments through September 2024 at 3.15% interest.	113,838
Bond payable, for Little Theater improvements, payable in annual principal and semi-annual interest payments through May 2032 at 3.00% interest.	110,000
Note payable, for a Western Star truck, payable in annual principal and interest payments through February 2026 at 2.5% interest.	108,838
Note payable, for a Freightliner truck, payable in annual principal and interest payments through August 2025 at 2.95% interest.	77,103
Note payable, for Welcome Center, payable in annual principal and interest payments through July 2036 at 1.95% interest.	71,078
Financed purchase, for a John Deere loader, payable in annual principal and interest payments through November 2024 at 1.99% interest.	42,790
Financed purchase, for a John Deere grader, payable in annual principal and interest payments through August 2023 at 3.95% interest.	40,903
Note payable, for a 2020 F550 truck, payable in annual principal and interest payments through February 2026 at 2.5% interest.	29,216

**TOWN OF WOODSTOCK, VERMONT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2023**

9. Long-term debt (continued):

Governmental activities (continued) -

Notes from direct borrowings (continued):

Note payable, for a 2022 Ford Explorer, payable in annual principal and interest payments through January 2027 at 2.35% interest.	25,208
Note payable, for a 2019 F550 truck, payable in annual principal and interest payments through September 2023 at 2.92% interest.	14,934
Note payable, for a 2019 Ford Ambulance, payable in annual principal and interest payments through April 2024 at 2.78% interest.	<u>10,000</u>
	<u>\$ 5,974,158</u>

Business-type activities -

Notes from direct borrowings:

Vermont Municipal Bond Bank - RF1-266-3.0, for sewer infrastructure improvements, payable in annual principal payments through January 2051 at 0.00% interest.	<u>2,071,866</u>
	<u>\$ 8,046,024</u>

Long-term debt activity for the year ended June 30, 2023, is as follows:

	Balance July 1, <u>2022</u>	<u>Additions</u>	<u>Retirements</u>	Balance June 30, <u>2023</u>	Due Within <u>One Year</u>
Governmental activities -					
Notes from direct borrowings:					
Public safety building	\$ 4,500,000	\$ -	\$ 150,000	\$ 4,350,000	\$ 150,000
Highway garage	350,000	-	70,000	280,000	70,000
Tropical Storm Irene	401,400	-	44,600	356,800	44,600
2023 Freightliner	-	175,085	-	175,085	32,948
Console	-	168,365	-	168,365	31,338
Fire truck	168,391	-	54,553	113,838	62,219
Little Theater	121,000	-	11,000	110,000	11,000
Western star truck	143,437	-	34,599	108,838	35,457
Freightliner truck	101,357	-	24,254	77,103	24,962
Welcome Center	75,459	-	4,381	71,078	4,465
544L Loader	63,562	-	20,772	42,790	21,185
772GP Motor Grader	80,224	-	39,321	40,903	40,903
2020 F550 truck	38,503	-	9,287	29,216	9,518
2022 Ford Explorer	31,153	-	5,945	25,208	6,086
2019 F550 truck	29,869	-	14,935	14,934	14,934
2019 Ford Ambulance	20,000	-	10,000	10,000	10,000
Town Hall improvements	20,096	-	20,096	-	-
Total governmental activities	<u>6,144,451</u>	<u>343,450</u>	<u>513,743</u>	<u>5,974,158</u>	<u>569,615</u>

**TOWN OF WOODSTOCK, VERMONT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2023**

9. Long-term debt (continued):

	Balance July 1, <u>2022</u>	<u>Additions</u>	<u>Retirements</u>	Balance June 30, <u>2023</u>	Due Within <u>One Year</u>
Business-type activities -					
Notes from direct borrowings:					
RF1-266-3.0	-	2,071,866	-	2,071,866	58,439
	\$ <u>6,144,451</u>	\$ <u>2,415,316</u>	\$ <u>513,743</u>	\$ <u>8,046,024</u>	\$ <u>628,054</u>

Debt service requirements to maturity are as follows:

Year ending June 30,	<u>Governmental Activities</u>		<u>Business-type Activities</u>	
	<u>Notes from Direct Borrowings</u>		<u>Notes from Direct Borrowings</u>	
	<u>Principal</u>	<u>Interest</u>	<u>Principal</u>	<u>Interest</u>
2024	\$ 569,613	\$ 144,244	\$ 58,439	\$ 47,415
2025	497,821	129,973	59,608	46,246
2026	428,665	116,787	60,800	45,054
2027	394,891	108,487	62,016	43,838
2028	246,501	101,560	63,256	42,598
2029-2033	964,364	442,559	335,771	193,498
2034-2038	772,303	340,792	370,718	158,550
2039-2043	750,000	241,794	409,302	119,966
2044-2048	750,000	136,877	451,903	77,367
2049-2053	<u>600,000</u>	<u>33,840</u>	<u>200,053</u>	<u>30,331</u>
	\$ <u>5,974,158</u>	\$ <u>1,796,913</u>	\$ <u>2,071,866</u>	\$ <u>804,863</u>

In a prior year, the Vermont Municipal Bond Bank (VMBB) refunded (with 2014 Series 4) the 2006 Series 1 bond which resulted in interest savings to the Town of \$41,105. This savings allocation, to be received between fiscal year 2015 and fiscal year 2027, has been reflected as a reduction of interest in the debt service requirements table.

The Town's outstanding bonds and notes reported in the governmental and business-type activities of the Town are classified as direct borrowings. With the exception of the \$50,000 note for the 2019 Ford Ambulance these bonds and notes are unsecured. The \$50,000 ambulance note lists the 2019 Ford Ambulance as collateral in the event of default by the Town. In the event of default by the Town the outstanding bonds and notes, previously discussed in this note, become immediately due. The Town has committed to pay these bonds and notes in full with revenues from tax levies or from other resources that can lawfully be used to pay these expenditures. Additionally, in the event the Town is in default on their payment obligations issued from the Vermont Municipal Bond Bank (VMBB), the State Treasurer has the ability to intercept State funding until the default is cured.

TOWN OF WOODSTOCK, VERMONT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2023

10. Long-term obligations:

Long-term obligations activity for the year ended June 30, 2023, is detailed below. Note that the amounts listed below for governmental activities are funded through the General Fund and amounts listed below for the business-type activities are funded through the Sewer Fund.

	Balance July 1, <u>2022</u>	Additions	Retirements	Balance June 30, <u>2023</u>	Due Within <u>One Year</u>
Governmental activities -					
Accrued compensated absences	\$ 245,819	\$ -	\$ 7,189	\$ 238,630	\$ -
Long-term debt	6,144,451	343,450	513,743	5,974,158	569,615
Accrued interest on long-term debt	35,135	-	4,896	30,239	30,239
Net pension liability	<u>791,032</u>	<u>797,488</u>	<u>-</u>	<u>1,588,520</u>	<u>-</u>
	<u>7,216,437</u>	<u>1,140,938</u>	<u>525,828</u>	<u>7,831,547</u>	<u>599,854</u>
Business-type activities -					
Accrued compensated absences	34,728	-	21,616	13,112	-
Long-term debt	-	2,071,866	-	2,071,866	58,439
Accrued interest on long-term debt	-	27,410	-	27,410	27,410
Net pension liability	<u>146,832</u>	<u>117,921</u>	<u>-</u>	<u>264,753</u>	<u>-</u>
	<u>181,560</u>	<u>2,217,197</u>	<u>21,616</u>	<u>2,377,141</u>	<u>85,849</u>
	\$ <u>7,397,997</u>	\$ <u>3,358,135</u>	\$ <u>547,444</u>	\$ <u>10,208,688</u>	\$ <u>685,703</u>

11. Fund balances:

The June 30, 2023, fund balances of the governmental funds are as follows:

	General <u>Fund</u>	Capital Reserve <u>Fund</u>	Permanent <u>Fund</u>	Economic & Community Development Reserve Fund	Town Hall Rejuvenation	<u>Totals</u>
Nonspendable:						
Prepaid expenditures	\$ <u>4,349</u>	\$ <u>-</u>	\$ <u>-</u>	\$ <u>-</u>	\$ <u>-</u>	\$ <u>4,349</u>
Restricted:						
Fireworks	4,043	-	-	-	-	4,043
Listers' education	-	2,865	-	-	-	2,865
Grand list reappraisal	96,154	171,716	-	-	-	267,870
ESB construction	354,573	-	-	-	-	354,573
Town Hall improvements	-	-	-	-	541,692	541,692
Benefit of the Town	-	-	<u>2,250,397</u>	-	-	<u>2,250,397</u>
	<u>454,770</u>	<u>174,581</u>	<u>2,250,397</u>	<u>-</u>	<u>541,692</u>	<u>3,421,440</u>

**TOWN OF WOODSTOCK, VERMONT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2023**

11. Fund balances (continued):

	General Fund	Capital Reserve Fund	Permanent Fund	Economic & Community Development Reserve Fund	Economic & Community Development Reserve Fund	Totals
Assigned:						
Forest improvement	76,932	-	-	-	-	76,932
Fireworks	740	-	-	-	-	740
Police training	8,000	-	-	-	-	8,000
Police equipment	2,000	-	-	-	-	2,000
Police cruiser	1,000	-	-	-	-	1,000
Accrued benefits	35,380	-	-	-	-	35,380
Economic and community development	-	-	-	542,315	-	542,315
Capital projects and equipment	-	1,438,033	-	-	-	1,438,033
Capital projects and equipment - sewer	-	721,054	-	-	-	721,054
	<u>124,052</u>	<u>2,159,087</u>	<u>-</u>	<u>542,315</u>	<u>-</u>	<u>2,825,454</u>
Unassigned	<u>1,707,705</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,707,705</u>
	<u>\$ 2,290,876</u>	<u>\$ 2,333,668</u>	<u>\$ 2,250,397</u>	<u>\$ 542,315</u>	<u>\$ 541,692</u>	<u>\$ 7,958,948</u>

For the year ended June 30, 2023, the changes in the Capital Reserve Fund's fund balances, that are broken out between general and sewer categories, and are as follows:

	Balance July 1, 2022	Transfers In	Transfers Out	Reallocations and Interest/Other	Balance June 30, 2023
Fund balance - general:					
Restricted - general -					
Listers' education	\$ 894	\$ -	\$ -	\$ 1,971	\$ 2,865
Restoration of records	<u>-</u>	<u>80,624</u>	<u>-</u>	<u>91,092</u>	<u>171,716</u>
Total restricted fund balance - general	<u>894</u>	<u>80,624</u>	<u>-</u>	<u>93,063</u>	<u>174,581</u>
Assigned - general -					
Recycling	453	-	-	-	453
Town hall construction	85,865	50,000	-	-	135,865
Town plan consulting	9,000	1,000	-	-	10,000
Zoning	59,315	-	-	-	59,315
Office equipment	11,646	-	-	-	11,646
Town Clerk vault	28,900	3,500	-	-	32,400
Computer equipment	7,395	500	-	-	7,895
Lister's equipment	7,234	3,000	1,633	-	8,601
Town Clerk office equipment	1,500	500	-	-	2,000

**TOWN OF WOODSTOCK, VERMONT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2023**

11. Fund balances (continued):

	Balance July 1, <u>2022</u>	Transfers <u>In</u>	Transfers <u>Out</u>	Reallocations and <u>Interest/Other</u>	Balance June 30, <u>2023</u>
Fund balance - general (continued):					
Assigned - general (continued) -					
Trucks	60,484	20,000	-	-	80,484
Backhoe	781	-	-	-	781
Manager's pick-up	4,887	-	-	-	4,887
Highway pick-up	16,377	-	-	-	16,377
Bridge construction	115,219	-	-	-	115,219
Snow blower	12,500	-	-	-	12,500
The green archway	3,000	-	-	-	3,000
Emergency infrastructure	55,200	10,000	2,066	-	63,134
Sidewalk construction	88	-	-	-	88
Road construction	35,000	-	-	-	35,000
Catch basins	20,000	5,000	-	-	25,000
Generator - Route 4 garage	8,000	2,000	-	-	10,000
Storm drains pipe repair	20,000	5,000	-	-	25,000
Utility truck	10,000	-	-	-	10,000
Lower highway garage roof	30,000	35,000	-	-	65,000
Ambulance	44,445	50,000	-	-	94,445
Ambulance - VLCT	2,600	-	-	-	2,600
Cardiac monitors	61,252	20,000	-	-	81,252
Portable computer	1,149	2,500	3,279	-	370
Ambulance computer	6,165	2,000	4,025	-	4,140
Ambulance 2-way radios	10,879	4,000	-	-	14,879
Stryker Power Stretcher	-	5,000	-	-	5,000
Generator - Fire Department	3,175	-	-	-	3,175
Fire truck	20,000	10,000	-	-	30,000
Bunker gear	47,933	12,500	40,777	-	19,656
Fire pager replacement	2,000	-	-	-	2,000
Fire Department air pack tanks	2,000	2,000	-	-	4,000
Fire Department pagers/radios	-	2,000	-	-	2,000
Fire Department air pack frames	15,000	15,000	-	-	30,000
Fire Department 2-way radios	8,000	2,000	4,025	-	5,975
Fire Department hose	8,500	1,000	8,621	-	879
Portable pump	3,500	6,000	-	-	9,500
Breathing air compressor	-	2,500	-	-	2,500
Roof replacement	-	2,500	-	-	2,500
Paved drive	-	2,500	-	-	2,500
Boiler replacement	-	5,000	-	-	5,000
LED lighting	4,000	-	-	-	4,000
ESB boiler replacement	4,000	-	-	-	4,000
EMS building study	6,000	-	-	-	6,000
Communications	56,317	12,100	20,000	-	48,417
Communications computer	5,462	-	-	-	5,462

**TOWN OF WOODSTOCK, VERMONT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2023**

11. Fund balances (continued):

	Balance July 1, <u>2022</u>	Transfers <u>In</u>	Transfers <u>Out</u>	Reallocations and <u>Interest/Other</u>	Balance June 30, <u>2023</u>
Fund balance - general (continued):					
Assigned - general (continued) -					
Cemetery improvements	14,000	-	-	-	14,000
Restoration of records	91,092	-	-	(91,092)	-
Road improvements	3,224	50,000	1,965	-	51,259
Salt and sand	2,647	-	-	-	2,647
Receiver/transmitter B	11,000	-	-	-	11,000
Unused sick and vacation	100,000	50,000	-	-	150,000
Selectboard contingency	84,232	-	-	-	84,232
Total assigned fund balance - general	<u>1,221,416</u>	<u>394,100</u>	<u>86,391</u>	<u>(91,092)</u>	<u>1,438,033</u>
Total fund balance - general	<u>1,222,310</u>	<u>474,724</u>	<u>86,391</u>	<u>1,971</u>	<u>1,612,614</u>
Fund balance - sewer:					
Assigned - sewer -					
Study	20,000	-	-	-	20,000
Pick-up truck	15,000	3,000	-	-	18,000
Dechlorination equipment	1,214	-	-	-	1,214
Ton truck (F-350)	19,000	-	-	-	19,000
Tractor	111,336	-	-	-	111,336
Manager's pick-up - sewer	3,502	-	-	-	3,502
Test/monitor wells	4,508	-	-	-	4,508
Sludge disposal truck	282,378	-	-	-	282,378
Repairs and maintenance - sewer	53,011	45,000	-	-	98,011
Line flusher	40,000	-	-	-	40,000
TV camera	10,000	-	-	-	10,000
Influent pump	4,000	2,000	-	-	6,000
Sewer line maintenance	3,696	-	-	-	3,696
Dechlorination equipment	4,000	-	-	-	4,000
Unused sick and vacation	3,926	5,000	-	-	8,926
Selectboard contingency	90,483	-	-	-	90,483
Total assigned fund balance - sewer	<u>666,054</u>	<u>55,000</u>	<u>-</u>	<u>-</u>	<u>721,054</u>
Total Capital Reserve Fund Balance	\$ <u>1,888,364</u>	\$ <u>529,724</u>	\$ <u>86,391</u>	\$ <u>1,971</u>	\$ <u>2,333,668</u>

**TOWN OF WOODSTOCK, VERMONT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2023**

12. Pension plan:

Vermont Municipal Employees' Retirement System -

Plan description: The Town contributes to the Vermont Municipal Employees' Retirement System (VMERS or the Plan) a cost-sharing multiple-employer public employee retirement system with defined benefit and defined contribution plans, administered by the State of Vermont. The State statutory provisions, found in Title 24, Chapter 125, of the V.S.A., govern eligibility for benefits, service requirements and benefit provisions. The general administration and responsibility for the proper operation of VMERS is vested in the Board of Trustees consisting of five members. VMERS issues annual financial information which is available and may be reviewed at the VMERS' office, 109 State Street, Montpelier, Vermont, 05609-6200, by calling (802) 828-2305 or online at <http://www.vermonttreasurer.gov>.

Benefits provided: VMERS provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Benefits do vary between the three groups included in the Plan, but are determined for the members of each group as a percentage of average compensation in a certain number of the highest consecutive years of service. Eligibility for benefits requires five years of service.

Contributions: Defined Benefit Plan members are required to contribute 3.50% (Group A), 5.875% (Group B), 11% (Group C) or 12.35% (Group D) of their annual covered salary, and the Town is required to contribute 5% (Group A), 6.5% (Group B), 8.25% (Group C) or 10.85% (Group D) of the employees' compensation. Defined contribution plan members are required to contribute 5.0% of their annual covered salary and the Town is required to contribute an equal dollar amount. The contribution requirements of plan members and the Town are established and may be amended by the Board of Trustees. The Town's contributions to VMERS for the years ended June 30, 2023, 2022, and 2021, were \$177,418, \$150,787, and \$134,424, respectively. The amounts contributed were equal to the required contributions for each year.

Pension liabilities, deferred outflows of resources, deferred inflows of resources: These financial statements include the Town's proportionate share of the VMERS' net pension liability, deferred outflows of resources for pension expense, deferred inflows of resources from investment earnings and contributions, and the related effects on government-wide net position and activities. The State of Vermont has provided the following information to all employers participating in VMERS, which is based on its calculation of the Town and Village of Woodstock's combined 0.7933% proportionate share of VMERS Defined Benefit Plan. In addition, Town management has estimated 0.52358% and 0.08726% of the total VMERS net pension liability to be attributable to governmental activities and business-type activities of the Town, respectively. As discussed in note 1, the Town reports sewer fund activity in a proprietary fund. Village of Woodstock management has estimated that the Village of Woodstock has a 0.18246% proportionate share of the total VMERS net pension liability.

	<u>Governmental Activities</u>	<u>Business-type Activities</u>
Town share of VMERS net pension liability	\$ 1,588,520	\$ 264,753
Deferred outflow of resources - Deferred pension expense	\$ 699,300	\$ 116,550
Deferred inflow of resources - Deferred pension credits	\$ 52,515	\$ 8,752

TOWN OF WOODSTOCK, VERMONT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2023

12. Pension plan (continued):

Vermont Municipal Employees' Retirement System (continued) -

Additional information: VMERS obtains an annual actuarial valuation for the pension plan. Detailed information is provided in that report for actuarial assumptions of inflation rates, salary increases, investment rates of return, mortality rates, discount rates, and the calculations used to develop annual contributions and the VMERS net position.

The Town adopted GASB Statement No. 68 in fiscal year 2015 and is developing the ten years of required supplementary information in schedules 5 and 6. This historical pension information includes the Town's Proportionate Share of Net Pension Liability of VMERS and Town's contributions to VMERS.

13. Vermont State Revolving Fund:

In April 2022, the Town entered into a \$2,510,248 loan agreement with the Vermont State Revolving Fund administered through the Vermont Municipal Bond Bank. This loan will help finance the South Woodstock Waste Water Treatment Facility improvements that began during the year ended June 30, 2020. Management anticipates these improvements to be complete by June 30, 2024. As of June 30, 2023 the Town had borrowed \$2,071,866 on this loan.

14. Restatements:

The Town has re-stated Governmental Activities at June 30, 2022 from \$17,980,623 to \$17,962,612, a decrease of \$18,011. This decrease is due to the recording of accrued interest on long-term debt of \$35,135 and the correction of a note payable balance for a fire truck which was overstated by \$17,124 at June 30, 2022.

15. Subsequent events:

The Town has evaluated subsequent events through March 29, 2024, the date on which the financial statements were available to be issued.

TOWN OF WOODSTOCK, VERMONT
SCHEDULE OF REVENUES AND EXPENDITURES -
BUDGET AND ACTUAL - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2023

Schedule 1
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	<u>Original and Final Budget</u>	<u>Actual (Budgetary Basis)</u>	<u>Variance Over (Under)</u>
REVENUES:			
Taxes -			
Current (net of taxes abated)	\$ 5,865,166	\$ 5,583,335	\$ (281,831)
In lieu of taxes and land use	<u>311,836</u>	<u>357,111</u>	<u>45,275</u>
Total Taxes	<u>6,177,002</u>	<u>5,940,446</u>	<u>(236,556)</u>
Licenses and permits -			
Licenses and fees	77,000	70,491	(6,509)
Boards and agencies	<u>14,000</u>	<u>32,632</u>	<u>18,632</u>
Total Licenses and permits	<u>91,000</u>	<u>103,123</u>	<u>12,123</u>
Intergovernmental -			
Highway state aid	181,000	190,510	9,510
Grants	<u>-</u>	<u>317,229</u>	<u>317,229</u>
Total Intergovernmental	<u>181,000</u>	<u>507,739</u>	<u>326,739</u>
Charges for services -			
False alarms and permits	9,500	7,700	(1,800)
Building safety enforcement	1,500	-	(1,500)
Ambulance services	562,500	633,579	71,079
Police fees	<u>69,730</u>	<u>71,117</u>	<u>1,387</u>
Total Charges for services	<u>643,230</u>	<u>712,396</u>	<u>69,166</u>
Fines and forfeits -			
Delinquent tax penalties and interest	<u>47,300</u>	<u>173,056</u>	<u>125,756</u>
Total Fines and forfeits	<u>47,300</u>	<u>173,056</u>	<u>125,756</u>
Investment income	<u>15,000</u>	<u>45,005</u>	<u>30,005</u>
Miscellaneous -			
Rental income	13,000	23,675	10,675
Miscellaneous	<u>4,700</u>	<u>1,811</u>	<u>(2,889)</u>
Total Miscellaneous	<u>17,700</u>	<u>25,486</u>	<u>7,786</u>
Total revenues	<u>7,172,232</u>	<u>7,507,251</u>	<u>335,019</u>

TOWN OF WOODSTOCK, VERMONT
SCHEDULE OF REVENUES AND EXPENDITURES -
BUDGET AND ACTUAL - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2023

Schedule 1
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	<u>Original and Final Budget</u>	<u>Actual (Budgetary Basis)</u>	<u>Variance Over (Under)</u>
EXPENDITURES:			
General Government -			
Town Selectboard:			
Legislating -			
Salaries and wages	44,000	43,850	(150)
Benefits	400	522	122
Community television	1,200	1,200	-
Dues, subscriptions, and meetings	<u>6,000</u>	<u>5,250</u>	<u>(750)</u>
Total Legislating	<u>51,600</u>	<u>50,822</u>	<u>(778)</u>
Printing orders and proceedings -			
Printing and binding	<u>5,000</u>	<u>2,823</u>	<u>(2,177)</u>
Legal -			
Professional services	<u>30,000</u>	<u>20,062</u>	<u>(9,938)</u>
Total Town Selectboard	<u>86,600</u>	<u>73,707</u>	<u>(12,893)</u>
Town Executive Department:			
Managing municipality -			
Salaries and wages	84,975	80,020	(4,955)
Benefits	39,518	26,555	(12,963)
Dues, subscriptions, and meetings	<u>2,100</u>	<u>1,732</u>	<u>(368)</u>
Total Town Executive Department	<u>126,593</u>	<u>108,307</u>	<u>(18,286)</u>
Town Administration:			
Office supplies	3,500	2,606	(894)
Operating supplies	4,000	4,479	479
Postage	5,000	2,869	(2,131)
Equipment maintenance	2,000	1,965	(35)
Machinery and equipment	3,000	3,297	297
Communication	4,000	17,470	13,470
Manager's search	-	54,025	54,025
Advertising	<u>3,900</u>	<u>3,059</u>	<u>(841)</u>
Total Town Administration	<u>25,400</u>	<u>89,770</u>	<u>64,370</u>
Town Finance Department:			
Treasurer -			
Salaries and wages	12,000	13,574	1,574
Benefits	<u>1,000</u>	<u>2,267</u>	<u>1,267</u>
Total Treasurer	<u>13,000</u>	<u>15,841</u>	<u>2,841</u>

TOWN OF WOODSTOCK, VERMONT
SCHEDULE OF REVENUES AND EXPENDITURES -
BUDGET AND ACTUAL - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2023

Schedule 1
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	<u>Original and Final Budget</u>	<u>Actual (Budgetary Basis)</u>	<u>Variance Over (Under)</u>
EXPENDITURES (CONTINUED):			
General Government (continued) -			
Town Finance department (continued):			
Accounting and Bookkeeping -			
Salaries and wages	91,567	82,233	(9,334)
Benefits	31,448	34,600	3,152
Other purchased services	1,500	66	(1,434)
Professional services	5,300	8,332	3,032
Software upgrades	500	-	(500)
Total Accounting and Bookkeeping	<u>130,315</u>	<u>125,231</u>	<u>(5,084)</u>
Auditing -			
Professional services	<u>20,000</u>	<u>19,150</u>	<u>(850)</u>
Tax Listing -			
Salaries and wages	85,957	76,504	(9,453)
Benefits	42,133	19,095	(23,038)
Operating supplies	300	185	(115)
Dues, subscriptions, and meetings	50	-	(50)
Professional services	4,525	640	(3,885)
Travel and transportation	150	35	(115)
Other purchased services	5,250	612	(4,638)
Repairs and maintenance	1,797	6,281	4,484
Licensed state support	<u>1,160</u>	<u>1,192</u>	<u>32</u>
Total Tax Listing	<u>141,322</u>	<u>104,544</u>	<u>(36,778)</u>
Total Town Finance Department	<u>304,637</u>	<u>264,766</u>	<u>(39,871)</u>
Town Administration Department:			
Town Clerk -			
Salaries and wages	69,595	71,777	2,182
Assistant Town Clerk wages	57,920	59,830	1,910
Benefits	60,743	67,866	7,123
Record retention	2,600	2,807	207
Other purchased services	500	11	(489)
Dues, subscriptions, and meetings	1,000	362	(638)
Machinery and equipment	500	260	(240)
Copier lease	3,000	2,470	(530)
Restoration of records	1,500	1,505	5
Office supplies	<u>500</u>	<u>554</u>	<u>54</u>
Total Town Clerk	<u>197,858</u>	<u>207,442</u>	<u>9,584</u>

TOWN OF WOODSTOCK, VERMONT
SCHEDULE OF REVENUES AND EXPENDITURES -
BUDGET AND ACTUAL - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2023

Schedule 1
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	<u>Original and Final Budget</u>	<u>Actual (Budgetary Basis)</u>	<u>Variance Over (Under)</u>
EXPENDITURES (CONTINUED):			
General Government (continued) -			
Town Administration Department (continued):			
Board of Civil Authority -			
Salaries and wages, including volunteers	3,000	198	(2,802)
Election wages	3,000	896	(2,104)
Office/printing supplies	4,000	1,491	(2,509)
Total Board of Civil Authority	<u>10,000</u>	<u>2,585</u>	<u>(7,415)</u>
Total Town Administration Department	<u>207,858</u>	<u>210,027</u>	<u>2,169</u>
Municipal Planning and Zoning:			
Salaries and wages	70,550	58,019	(12,531)
Benefits	23,100	25,030	1,930
Advertising	2,000	2,871	871
Dues, subscriptions, and meetings	5,000	6,203	1,203
Travel and transportation	4,000	1,944	(2,056)
Professional services	600	2,073	1,473
GIS mapping	500	500	-
Total Municipal Planning and Zoning	<u>105,750</u>	<u>96,640</u>	<u>(9,110)</u>
Town Plant and Equipment:			
Building and maintenance - Town Hall -			
Custodial services	14,000	10,850	(3,150)
Operating supplies	3,000	2,512	(488)
Small tools and equipment	1,000	-	(1,000)
Other purchased services	6,000	4,188	(1,812)
Repair and maintenance	30,000	13,302	(16,698)
Utilities	34,000	40,692	6,692
Loan repayment - boiler	21,158	20,628	(530)
Improvements	5,000	-	(5,000)
Total Town Plant and Equipment	<u>114,158</u>	<u>92,172</u>	<u>(21,986)</u>
Selectboard Contingency:			
Unclassified	35,000	155,208	120,208
House numbers	250	425	175
Economic development reserve fund	270,000	-	(270,000)
Insurance	185,000	213,931	28,931
Total Selectboard Contingency	<u>490,250</u>	<u>369,564</u>	<u>(120,686)</u>
Total General Government expenditures	<u>1,461,246</u>	<u>1,304,953</u>	<u>(156,293)</u>

TOWN OF WOODSTOCK, VERMONT
SCHEDULE OF REVENUES AND EXPENDITURES -
BUDGET AND ACTUAL - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2023

Schedule 1
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	<u>Original and Final Budget</u>	<u>Actual (Budgetary Basis)</u>	<u>Variance Over (Under)</u>
EXPENDITURES (CONTINUED):			
Public Safety -			
Town Constables:			
Crime investigation control -			
Salaries and wages	7,000	6,355	(645)
Benefits	550	486	(64)
Repair and maintenance supplies	200	-	(200)
Animal control	700	-	(700)
Communications	1,750	-	(1,750)
Other purchased services	50	-	(50)
Machinery and equipment	600	-	(600)
Total Town Constables	10,850	6,841	(4,009)
Town Communications Department:			
Salaries and wages	242,823	254,968	12,145
Training wages	2,000	2,251	251
Military stipend	-	1,000	1,000
Residency stipend	1,000	-	(1,000)
EMT stipend	1,200	-	(1,200)
Benefits	104,895	110,680	5,785
Office supplies	800	799	(1)
Repairs and maintenance supplies	1,600	2,897	1,297
Small tools and equipment	800	560	(240)
Communications	31,000	5,596	(25,404)
Tower rent	3,200	1,200	(2,000)
Tower maintenance	1,500	-	(1,500)
Repairs and maintenance	2,500	-	(2,500)
Machinery and equipment	900	-	(900)
Training and tuition	300	30	(270)
Travel and transportation	400	263	(137)
Operating supplies	1,000	1,094	94
Total Town Communications Department	395,918	381,338	(14,580)
Town Fire Department:			
Firefighting -			
Salaries and wages	88,625	74,433	(14,192)
Benefits	29,113	20,152	(8,961)
Operating supplies	9,000	9,391	391
Dues, subscriptions, and meetings	1,500	480	(1,020)
Professional services	5,000	4,586	(414)
Medical testing	650	-	(650)
CDL licensing	400	40	(360)
Travel and transportation	200	-	(200)

TOWN OF WOODSTOCK, VERMONT
SCHEDULE OF REVENUES AND EXPENDITURES -
BUDGET AND ACTUAL - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2023

Schedule 1
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	<u>Original and Final Budget</u>	<u>Actual (Budgetary Basis)</u>	<u>Variance Over (Under)</u>
EXPENDITURES (CONTINUED):			
Public Safety (continued) -			
Town Fire Department (continued):			
Firefighting (continued) -			
Fire prevention	1,000	-	(1,000)
Education	3,000	2,546	(454)
Hydrant rental	26,500	26,280	(220)
Total Firefighting	<u>164,988</u>	<u>137,908</u>	<u>(27,080)</u>
Fire communications -			
Alarm registration	150	-	(150)
Communications	3,800	5,418	1,618
Repairs and maintenance	2,500	851	(1,649)
Machinery and equipment	1,000	507	(493)
Total Fire communications	<u>7,450</u>	<u>6,776</u>	<u>(674)</u>
Fire truck and equipment -			
Fire truck capital lease	66,000	65,805	(195)
Car 1 - Lease Purchase	2,900	-	(2,900)
Operating supplies	2,500	2,297	(203)
Repairs and maintenance	4,500	1,864	(2,636)
Fuel	1,750	4,088	2,338
Engine and tanker maintenance	10,000	10,253	253
Total Fire truck and equipment	<u>87,650</u>	<u>84,307</u>	<u>(3,343)</u>
Fire fighting equipment -			
Operating supplies	1,500	2,710	1,210
Rescue equipment	800	-	(800)
Air pack maintenance and equipment	3,000	1,009	(1,991)
Bunker gear	2,500	2,981	481
Hose and hose adapters	1,000	-	(1,000)
Small tools and equipment	400	1,708	1,308
Equipment maintenance and reserve	1,250	391	(859)
Equipment purchase	3,000	2,632	(368)
Total Fire fighting equipment	<u>13,450</u>	<u>11,431</u>	<u>(2,019)</u>
Woodstock Station #2 -			
Maintenance supplies	300	37	(263)
Repairs and maintenance	2,000	2,298	298
Propane	2,700	1,568	(1,132)
Electricity	1,000	258	(742)
Utilities	1,000	4,633	3,633
Total Woodstock Station #2	<u>7,000</u>	<u>8,794</u>	<u>1,794</u>
Total Town Fire Department	<u>280,538</u>	<u>249,216</u>	<u>(31,322)</u>

TOWN OF WOODSTOCK, VERMONT
SCHEDULE OF REVENUES AND EXPENDITURES -
BUDGET AND ACTUAL - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2023

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	<u>Original and Final Budget</u>	<u>Actual (Budgetary Basis)</u>	<u>Variance Over (Under)</u>
EXPENDITURES (CONTINUED):			
Public Safety (continued) -			
Town Ambulance Department:			
Operations -			
Salaries and wages, including volunteer services	552,675	581,999	29,324
Associates' salaries	242,050	182,683	(59,367)
Benefits	240,109	258,032	17,923
Office supplies	3,500	4,612	1,112
Operating supplies	30,000	31,646	1,646
Repairs and maintenance supplies	500	44	(456)
Paramedic supplies	4,000	4,929	929
Billing software	4,800	5,076	276
Other purchased services	3,250	3,279	29
Dues, subscriptions, and meetings	800	229	(571)
Uncollectible accounts	50,000	109,342	59,342
Personal protection equipment	1,500	3,579	2,079
Communications	600	490	(110)
Contract services	-	46,513	46,513
Paramedic intercept	4,500	3,615	(885)
Vermont patient 3% tax	600	-	(600)
Medical testing	250	-	(250)
Medical insurance allowance	100	-	(100)
Total Operations	<u>1,139,234</u>	<u>1,236,068</u>	<u>96,834</u>
Vehicle maintenance -			
Small tools and equipment	700	553	(147)
Repair and maintenance	7,500	4,229	(3,271)
Communications	1,000	-	(1,000)
Fuel	4,500	9,879	5,379
Travel and transportation	100	-	(100)
Total Vehicle maintenance	<u>13,800</u>	<u>14,661</u>	<u>861</u>
Training -			
Salaries and wages	3,500	1,842	(1,658)
Benefits	200	80	(120)
Operating supplies	3,000	3,413	413
Small tools and equipment	100	-	(100)
Dues, subscriptions and meetings	300	196	(104)
Professional services	900	358	(542)
State EMS training	8,500	7,198	(1,302)
Travel and transportation	750	405	(345)
Total Training	<u>17,250</u>	<u>13,492</u>	<u>(3,758)</u>
Communications -			
Office phone and internet	1,800	1,558	(242)

TOWN OF WOODSTOCK, VERMONT
SCHEDULE OF REVENUES AND EXPENDITURES -
BUDGET AND ACTUAL - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2023

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	<u>Original and Final Budget</u>	<u>Actual (Budgetary Basis)</u>	<u>Variance Over (Under)</u>
EXPENDITURES (CONTINUED):			
Public Safety (continued) -			
Town Ambulance Department (continued):			
Communications (continued) -			
Vehicle cell phones	1,750	1,865	115
Pagers	2,500	2,246	(254)
Portable radios	2,800	-	(2,800)
Vehicle mobile radios	500	-	(500)
Total Communications	<u>9,350</u>	<u>5,669</u>	<u>(3,681)</u>
Total Town Ambulance Department	<u>1,179,634</u>	<u>1,269,890</u>	<u>90,256</u>
Emergency Services Department:			
Maintenance supplies	2,000	1,655	(345)
ESB New Building	248,546	896,259	647,713
Equipment repair and maintenance	8,000	1,339	(6,661)
Propane	2,000	6,896	4,896
Electricity	10,000	30,380	20,380
Utilities	4,000	4,585	585
Total Emergency Services Department	<u>274,546</u>	<u>941,114</u>	<u>666,568</u>
Town Police Department:			
Salaries and wages	82,761	77,415	(5,346)
Employer paid benefits	25,750	18,518	(7,232)
Training wages	1,400	819	(581)
Stipend	2,200	-	(2,200)
Legal fees	-	4,036	4,036
Uniform service	1,200	977	(223)
Repairs and maintenance of vehicles	1,500	892	(608)
Small tools and equipment	500	487	(13)
4x4 Vehicle lease	6,850	6,680	(170)
4x4 Radio, lights, radar	800	782	(18)
Communications	300	300	-
Fuel	3,500	1,743	(1,757)
Dues, subscriptions and meetings	100	1,702	1,602
Tuition	750	2,229	1,479
Total Town Police Department	<u>127,611</u>	<u>116,580</u>	<u>(11,031)</u>
Amounts paid to Village for police services	<u>305,800</u>	<u>301,973</u>	<u>(3,827)</u>
Total Town Police Services	<u>433,411</u>	<u>418,553</u>	<u>(14,858)</u>
Total Public Safety expenditures	<u>2,574,897</u>	<u>3,266,952</u>	<u>692,055</u>

TOWN OF WOODSTOCK, VERMONT
SCHEDULE OF REVENUES AND EXPENDITURES -
BUDGET AND ACTUAL - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2023

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	<u>Original and Final Budget</u>	<u>Actual (Budgetary Basis)</u>	<u>Variance Over (Under)</u>
EXPENDITURES (CONTINUED):			
Public Works -			
Highways and Streets:			
Highway maintenance -			
Salaries and wages	416,241	489,998	73,757
Overtime	58,350	48,529	(9,821)
Benefits	245,306	247,400	2,094
Office supplies	500	942	442
Rubbish removal	17,000	17,645	645
Operating supplies	31,000	12,223	(18,777)
Emergency work	1,000	550	(450)
Small tools and equipment	3,000	3,101	101
Communications	3,100	6,093	2,993
Other purchased services	50,000	61,507	11,507
Professional services	5,000	13,287	8,287
Rentals	1,500	1,500	-
Travel and transportation (fuel)	60,000	77,184	17,184
Spot gravel	90,000	67,258	(22,742)
Road stabilization	33,000	38,632	5,632
Street paving	40,000	(8,332)	(48,332)
Street line painting	6,000	2,600	(3,400)
Pavement patch	3,500	1,166	(2,334)
Tree maintenance	20,000	16,491	(3,509)
Stormwater management	15,000	8,785	(6,215)
Crosswalk maintenance	10,000	1,935	(8,065)
Salt and sand	210,000	206,270	(3,730)
Total Highway maintenance	<u>1,319,497</u>	<u>1,314,764</u>	<u>(4,733)</u>
Maintenance of storm drains -			
Culverts and drains	32,500	47,006	14,506
Construction and maintenance of bridges -			
Repair and maintenance supplies	4,000	1,005	(2,995)
Bridge rehabilitation and miscellaneous	25,000	4,105	(20,895)
Engineering services	10,000	-	(10,000)
Total Construction and maintenance of bridges	<u>39,000</u>	<u>5,110</u>	<u>(33,890)</u>
Traffic control -			
Operating supplies	7,000	9,521	2,521
Total Traffic control	<u>7,000</u>	<u>9,521</u>	<u>2,521</u>
Street lights -			
Utilities and maintenance	40,000	47,284	7,284
Equipment maintenance and purchase -			
Repairs and maintenance supplies	65,000	67,103	2,103

TOWN OF WOODSTOCK, VERMONT
SCHEDULE OF REVENUES AND EXPENDITURES -
BUDGET AND ACTUAL - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2023

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	<u>Original and Final Budget</u>	<u>Actual (Budgetary Basis)</u>	<u>Variance Over (Under)</u>
EXPENDITURES (CONTINUED):			
Public Works (continued) -			
Highways and Streets (continued):			
Equipment maintenance and purchase (continued) -			
Small tools and equipment	1,100	600	(500)
Operating supplies	12,000	11,116	(884)
Backhoe lease	48,150	27,236	(20,914)
Loader lease	23,000	22,808	(192)
Grader lease	42,550	42,547	(3)
Ton truck lease	16,250	15,804	(446)
Dump truck leases	79,000	41,279	(37,721)
Pickup leases	20,500	10,248	(10,252)
Other purchased services	2,000	1,323	(677)
Total Equipment maintenance and purchase	<u>309,550</u>	<u>240,064</u>	<u>(69,486)</u>
Sidewalk maintenance -			
Sidewalk maintenance	25,000	78,974	53,974
Sidewalk construction	40,000	13,575	(26,425)
Total Sidewalk maintenance	<u>65,000</u>	<u>92,549</u>	<u>27,549</u>
Public Works building -			
Repairs and maintenance	5,500	5,783	283
Utilities	30,000	23,670	(6,330)
Bond payment - Principal	70,000	70,000	-
- Interest	15,000	11,690	(3,310)
Total Public Works building	<u>120,500</u>	<u>111,143</u>	<u>(9,357)</u>
Total Highway and Streets expenditures	<u>1,933,047</u>	<u>1,867,441</u>	<u>(65,606)</u>
Cemetery:			
Other purchased services	17,500	16,654	(846)
Repairs and maintenance	1,000	-	(1,000)
Total Cemetery expenditures	<u>18,500</u>	<u>16,654</u>	<u>(1,846)</u>
Sanitation:			
Sanitation	33,523	30,050	(3,473)
Total Public Works expenditures	<u>1,985,070</u>	<u>1,914,145</u>	<u>(70,925)</u>
Culture and Recreation -			
Culture and Recreation:			
Woodstock Council on Aging	11,000	11,000	-
Parades	3,000	2,742	(258)
Pentangle	36,000	36,000	-

TOWN OF WOODSTOCK, VERMONT
SCHEDULE OF REVENUES AND EXPENDITURES -
BUDGET AND ACTUAL - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2023

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	<u>Original and Final Budget</u>	<u>Actual (Budgetary Basis)</u>	<u>Variance Over (Under)</u>
EXPENDITURES (CONTINUED):			
Culture and Recreation (continued) -			
Little Theatre - Principal	11,000	11,090	90
- Interest	2,000	3,625	1,625
Woodstock Recreation Department	231,928	231,928	-
Grants, subsidies and contributions, Town Library	154,000	154,000	-
Fireworks	7,500	7,500	-
July 4th celebration	-	6,100	6,100
Billings Park	-	6,973	6,973
Chamber office	51,601	67,702	16,101
Total Culture and Recreation	<u>508,029</u>	<u>538,660</u>	<u>30,631</u>
Public Health Services:			
Salaries and wages	3,250	3,250	-
Benefits	490	249	(241)
Water testing supplies	100	45	(55)
Dues, subscriptions, and meetings	100	-	(100)
Travel and transportation	100	-	(100)
Total Public Health Services	<u>4,040</u>	<u>3,544</u>	<u>(496)</u>
Total Culture and Recreation expenditures	<u>512,069</u>	<u>542,204</u>	<u>30,135</u>
Welcome Center -			
Maintenance supplies	500	-	(500)
Custodial services	25,000	25,034	34
Propane	1,300	2,184	884
Electricity	1,250	3,005	1,755
Miscellaneous utilities	1,800	1,634	(166)
Building improvements	5,000	-	(5,000)
Building repairs and maintenance	4,000	4,601	601
Total Welcome Center expenditures	<u>38,850</u>	<u>36,458</u>	<u>(2,392)</u>
Special Articles -			
Trust fund audit	1,500	1,500	-
Woodstock Council on Aging	40,400	40,400	-
Visiting Nurses	25,000	25,000	-
Windsor County Partners	2,500	2,500	-
WISE	2,500	2,500	-
Pentangle	42,000	42,000	-
Norman Williams Public Library	51,250	51,250	-
Ottauquechee Health Foundation	30,000	30,000	-

TOWN OF WOODSTOCK, VERMONT
SCHEDULE OF REVENUES AND EXPENDITURES -
BUDGET AND ACTUAL - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2023

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	<u>Original and Final Budget</u>	<u>Actual (Budgetary Basis)</u>	<u>Variance Over (Under)</u>
EXPENDITURES (CONTINUED):			
Special Articles (continued) -			
Spectrum Teen Center	1,250	1,250	-
Health Care & Rehabilitation Service of Vermont	-	3,247	3,247
Green Mountain RSVP	500	500	-
Community television	8,000	8,000	-
Senior Solutions	<u>1,500</u>	<u>1,500</u>	<u>-</u>
Total Special Articles expenditures	<u>206,400</u>	<u>209,647</u>	<u>3,247</u>
Capital Spending -			
Listers equipment and education	-	1,633	1,633
Tax map update - reappraisal	-	21,890	21,890
Road improvements	-	1,965	1,965
2023 Freightliner	-	179,365	179,365
Ambulance equipment	-	3,279	3,279
Emergency infrastructure	-	2,066	2,066
Fire department equipment	-	12,646	12,646
Fire department bunker gear	-	40,778	40,778
Dispatch equipment	-	168,365	168,365
Communications	-	20,000	20,000
Ambulance purchase	-	10,000	10,000
Ambulance equipment	<u>-</u>	<u>4,025</u>	<u>4,025</u>
Total Capital Spending expenditures	<u>-</u>	<u>466,012</u>	<u>466,012</u>
Tropical Storm Irene -			
Bond repayment	44,600	44,600	-
Bond interest	<u>15,000</u>	<u>9,478</u>	<u>(5,522)</u>
Total Tropical Storm Irene	<u>59,600</u>	<u>54,078</u>	<u>(5,522)</u>
Total expenditures	<u>6,838,132</u>	<u>7,794,449</u>	<u>956,317</u>

TOWN OF WOODSTOCK, VERMONT
SCHEDULE OF REVENUES AND EXPENDITURES -
BUDGET AND ACTUAL - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2023

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	<u>Original and Final Budget</u>	<u>Actual (Budgetary Basis)</u>	<u>Variance Over (Under)</u>
EXCESS OF REVENUES OR (EXPENDITURES)	334,100	(287,198)	(621,298)
OTHER FINANCING SOURCES (USES):			
Note proceeds	-	343,450	343,450
Insurance reimbursements	-	8,465	8,465
Transfers in	60,000	185,391	125,391
Transfers out	(394,100)	(474,724)	80,624
Total other financing sources (uses)	<u>(334,100)</u>	<u>62,582</u>	<u>396,682</u>
NET CHANGE IN FUND BALANCE	\$ <u>-</u>	\$ <u>(224,616)</u>	\$ <u>224,616</u>

TOWN OF WOODSTOCK, VERMONT
SCHEDULE OF REVENUES AND EXPENSES -
BUDGET AND ACTUAL - SEWER FUND
FOR THE YEAR ENDED JUNE 30, 2023

Schedule 2
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	Original and Final <u>Budget</u>	Actual (Budgetary Basis) <u>Basis)</u>	Variance Over (Under) <u>(Under)</u>
OPERATING REVENUES:			
User fees	\$ <u>1,150,419</u>	\$ <u>1,107,518</u>	\$ <u>(42,901)</u>
OPERATING EXPENSES:			
Sewer administration -			
Salaries and wages	63,505	60,148	(3,357)
Benefits	25,328	22,682	(2,646)
Office supplies	2,000	1,362	(638)
Dues, subscriptions and meetings	500	267	(233)
Legal services	-	775	775
Communications	2,000	24,650	22,650
Professional services	<u>10,000</u>	<u>6,036</u>	<u>(3,964)</u>
Total Sewer administration	<u>103,333</u>	<u>115,920</u>	<u>12,587</u>
Sewer operations -			
Salaries and wages	31,034	39,825	8,791
Benefits	19,278	19,577	299
Operating supplies	5,000	8,060	3,060
Professional services	1,000	975	(25)
Engineering services	25,000	28,543	3,543
Rentals	400	-	(400)
Repairs and maintenance	30,000	18,278	(11,722)
Machinery and equipment	108,500	660	(107,840)
Sewer line maintenance equipment	600	-	(600)
Sewer line cleaning	12,000	7,224	(4,776)
Improvements	<u>8,000</u>	<u>14</u>	<u>(7,986)</u>
Total Sewer operations	<u>240,812</u>	<u>123,156</u>	<u>(117,656)</u>
Maintenance of plant -			
Salaries and wages	186,924	220,359	33,435
Benefits	93,450	74,235	(19,215)
Office supplies	2,400	1,514	(886)
Operating supplies	45,000	35,360	(9,640)
Repairs and maintenance supplies	6,000	4,068	(1,932)
Contingencies	10,000	3,504	(6,496)
Professional services	5,000	3,413	(1,587)

TOWN OF WOODSTOCK, VERMONT
SCHEDULE OF REVENUES AND EXPENSES -
BUDGET AND ACTUAL - SEWER FUND
FOR THE YEAR ENDED JUNE 30, 2023

Schedule 2
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	<u>Original and Final Budget</u>	<u>Actual (Budgetary Basis)</u>	<u>Variance Over (Under)</u>
OPERATING EXPENSES (CONTINUED):			
Maintenance of plant (continued) -			
Small tools and equipment	1,000	600	(400)
Communications	4,000	6,078	2,078
Dues, subscriptions, and meetings	1,000	402	(598)
Insurance and fidelity bond premiums	50,000	29,133	(20,867)
Other purchased services	30,000	22,785	(7,215)
Repairs and maintenance	90,500	87,643	(2,857)
Taxes, licensing and regulations	3,000	1,750	(1,250)
Travel and transportation	200	-	(200)
Utilities	75,000	98,944	23,944
Laboratory testing	15,000	16,819	1,819
Uniforms and protective gear	6,000	5,435	(565)
Engineering	20,000	-	(20,000)
Bond repayment	<u>96,300</u>	<u>-</u>	<u>(96,300)</u>
Total Maintenance of plant	<u>740,774</u>	<u>612,042</u>	<u>(128,732)</u>
Sewer vehicles -			
Repairs and maintenance supplies	5,000	4,247	(753)
Travel and transportation	<u>5,500</u>	<u>8,008</u>	<u>2,508</u>
Total Sewer vehicles	<u>10,500</u>	<u>12,255</u>	<u>1,755</u>
Depreciation	<u>-</u>	<u>137,443</u>	<u>137,443</u>
Total operating expenses	<u>1,095,419</u>	<u>1,000,816</u>	<u>(94,603)</u>
Operating income (loss)	<u>55,000</u>	<u>106,702</u>	<u>51,702</u>
NONOPERATING REVENUES (EXPENSES):			
Tap fees	-	16,763	16,763
Grant revenue	-	622,467	622,467
(Increase) decrease in net pension liability	-	(16,011)	16,011
Gain (Loss) on asset disposal	-	(5,793)	5,793
Interest income	-	12,744	12,744
Interest expense	<u>-</u>	<u>(27,410)</u>	<u>27,410</u>
Total nonoperating revenues (expenses)	<u>-</u>	<u>602,760</u>	<u>602,760</u>
INCOME (LOSS) BEFORE TRANSFERS	<u>55,000</u>	<u>709,462</u>	<u>654,462</u>

TOWN OF WOODSTOCK, VERMONT
SCHEDULE OF REVENUES AND EXPENSES -
BUDGET AND ACTUAL - SEWER FUND
FOR THE YEAR ENDED JUNE 30, 2023

Schedule 2
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	<u>Original and Final Budget</u>	<u>Actual (Budgetary Basis)</u>	<u>Variance Over (Under)</u>
OTHER FINANCING SOURCES (USES):			
Transfers to Capital Reserve Fund -			
Unused sick and vacation	(5,000)	(5,000)	-
Pick-up truck 4x4	(3,000)	(3,000)	-
Repairs and maintenance	(45,000)	(45,000)	-
Influent pump	<u>(2,000)</u>	<u>(2,000)</u>	<u>-</u>
Total transfers	<u>(55,000)</u>	<u>(55,000)</u>	<u>-</u>
Total other financing sources (uses)	<u>(55,000)</u>	<u>(55,000)</u>	<u>-</u>
 CHANGE IN NET POSITION	 \$ <u> -</u>	 \$ <u> 654,462</u>	 \$ <u> 654,462</u>

**TOWN OF WOODSTOCK, VERMONT
 COMBINING BALANCE SHEET
 PERMANENT FUND
 JUNE 30, 2023**

Schedule 3
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	<u>Cemetery Fund</u>	<u>Billings/ French Fund</u>	<u>Dreer Fund</u>	<u>Freeman Fund</u>
ASSETS				
Cash and cash equivalents	\$ 1,118	\$ 5,449	\$ 286	\$ 351
Investments	93,175	443,913	24,554	28,678
Vermont Community Loan Fund receivable	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total assets	\$ <u>94,293</u>	\$ <u>449,362</u>	\$ <u>24,840</u>	\$ <u>29,029</u>
LIABILITIES AND FUND EQUITY				
LIABILITIES:	\$ <u>-</u>	\$ <u>-</u>	\$ <u>-</u>	\$ <u>-</u>
FUND EQUITY:				
Fund balances -				
Restricted	<u>94,293</u>	<u>449,362</u>	<u>24,840</u>	<u>29,029</u>
Total liabilities and fund equity	\$ <u>94,293</u>	\$ <u>449,362</u>	\$ <u>24,840</u>	\$ <u>29,029</u>

**TOWN OF WOODSTOCK, VERMONT
COMBINING BALANCE SHEET
PERMANENT FUND
JUNE 30, 2023**

Schedule 3
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	<u>Whitcomb Fund</u>	<u>Marbara Bagley Scholarship Fund</u>	<u>Gary Hersey Award Fund</u>	<u>Endowment Fund</u>	<u>Totals Permanent Fund</u>
ASSETS					
Cash and cash equivalents	\$ 61	\$ 696	\$ 24	\$ -	\$ 7,985
Investments	5,302	59,833	2,081	1,483,991	2,141,527
Vermont Community Loan Fund receivable	<u>-</u>	<u>-</u>	<u>-</u>	<u>100,885</u>	<u>100,885</u>
Total assets	\$ <u>5,363</u>	\$ <u>60,529</u>	\$ <u>2,105</u>	\$ <u>1,584,876</u>	\$ <u>2,250,397</u>
LIABILITIES AND FUND EQUITY					
LIABILITIES:	\$ <u>-</u>	\$ <u>-</u>	\$ <u>-</u>	\$ <u>-</u>	\$ <u>-</u>
FUND EQUITY:					
Fund balances - Restricted	<u>5,363</u>	<u>60,529</u>	<u>2,105</u>	<u>1,584,876</u>	<u>2,250,397</u>
Total liabilities and fund equity	\$ <u>5,363</u>	\$ <u>60,529</u>	\$ <u>2,105</u>	\$ <u>1,584,876</u>	\$ <u>2,250,397</u>

TOWN OF WOODSTOCK, VERMONT
COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES - PERMANENT FUND
FOR THE YEAR ENDED JUNE 30, 2023

Schedule 4
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	Cemetery <u>Fund</u>	Billings/ French <u>Fund</u>	Dreer <u>Fund</u>	Freeman <u>Fund</u>
REVENUES:				
Investment income	\$ 1,478	\$ 7,205	\$ 378	\$ 464
Net increase (decrease) in fair value of investments	<u>7,651</u>	<u>37,305</u>	<u>1,953</u>	<u>2,401</u>
Total revenues	<u>9,129</u>	<u>44,510</u>	<u>2,331</u>	<u>2,865</u>
EXPENDITURES:				
Food shelf	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,500</u>
Total expenditures	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,500</u>
EXCESS OF REVENUES OR (EXPENDITURES)	9,129	44,510	2,331	1,365
OTHER FINANCING SOURCES (USES):				
Transfers in (out), net	<u>(3,210)</u>	<u>(26,024)</u>	<u>(54)</u>	<u>(66)</u>
NET CHANGE IN FUND BALANCES	5,919	18,486	2,277	1,299
FUND BALANCES, July 1, 2022, RESTATED	<u>88,374</u>	<u>430,876</u>	<u>22,563</u>	<u>27,730</u>
FUND BALANCES, June 30, 2023	\$ <u>94,293</u>	\$ <u>449,362</u>	\$ <u>24,840</u>	\$ <u>29,029</u>

TOWN OF WOODSTOCK, VERMONT
COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES - PERMANENT FUND
FOR THE YEAR ENDED JUNE 30, 2023

Schedule 4
Page 2 of 2

	Whitcomb <u>Fund</u>	Marbara Bagley Scholarship <u>Fund</u>	Gary Hersey Award <u>Fund</u>	Endowment <u>Fund</u>	Totals Permanent <u>Fund</u>
REVENUES:					
Investment income	\$ 81	\$ 920	\$ 32	\$ 23,824	\$ 34,382
Net increase (decrease) in fair value of investments	<u>422</u>	<u>4,760</u>	<u>165</u>	<u>124,370</u>	<u>179,027</u>
Total revenues	<u>503</u>	<u>5,680</u>	<u>197</u>	<u>148,194</u>	<u>213,409</u>
EXPENDITURES:					
Food shelf	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,500</u>
Total expenditures	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,500</u>
EXCESS OF REVENUES OR (EXPENDITURES)	503	5,680	197	148,194	211,909
OTHER FINANCING SOURCES (USES):					
Transfers in (out), net	<u>(12)</u>	<u>(131)</u>	<u>(3)</u>	<u>(69,500)</u>	<u>(99,000)</u>
NET CHANGE IN FUND BALANCES	491	5,549	194	78,694	112,909
FUND BALANCES, July 1, 2022, RESTATED	<u>4,872</u>	<u>54,980</u>	<u>1,911</u>	<u>1,506,182</u>	<u>2,137,488</u>
FUND BALANCES, June 30, 2023	\$ <u>5,363</u>	\$ <u>60,529</u>	\$ <u>2,105</u>	\$ <u>1,584,876</u>	\$ <u>2,250,397</u>

TOWN OF WOODSTOCK, VERMONT
SCHEDULES OF REQUIRED SUPPLEMENTARY INFORMATION

Schedule 5

**SCHEDULE OF TOWN'S PROPORTIONATE SHARE OF
NET PENSION LIABILITY - VMERS
JUNE 30, 2023**

	<u>June 30, 2023</u>	<u>June 30, 2022</u>	<u>June 30, 2021</u>	<u>June 30, 2020</u>	<u>June 30, 2019</u>	<u>June 30, 2018</u>	<u>June 30, 2017</u>	<u>June 30, 2016</u>	<u>June 30, 2015</u>
Governmental Activities									
Proportion of the net pension liability	0.5236%	0.5374%	0.4361%	0.3710%	0.4054%	0.4100%	0.3747%	0.3688%	0.3439%
Proportionate share of the net pension liability	\$ 1,588,520	\$ 791,032	\$ 1,103,199	\$ 643,647	\$ 570,310	\$ 496,670	\$ 482,189	\$ 284,356	\$ 31,384
Covered-employee payroll	\$ 1,854,011	\$ 1,616,158	\$ 1,501,159	\$ 1,008,122	\$ 1,018,185	\$ 1,018,774	\$ 891,257	\$ 833,306	\$ 783,589
Proportionate share of the net pension liability as a percentage of its covered-employee payroll	85.6802%	48.9452%	73.4898%	63.8461%	56.0124%	48.7517%	54.1021%	34.1238%	4.0052%
VMERS net position as a percentage of the total pension liability	73.60%	86.29%	74.52%	80.35%	82.60%	83.64%	80.95%	87.42%	98.32%
Business-Type Activities									
Proportion of the net pension liability	0.0873%	0.0747%	0.0747%	0.0719%	0.0980%	0.0962%	0.0945%	0.0989%	0.0909%
Proportionate share of the net pension liability	\$ 264,753	\$ 146,832	\$ 188,972	\$ 124,704	\$ 137,931	\$ 116,502	\$ 121,550	\$ 76,259	\$ 8,294
Covered-employee payroll	\$ 309,002	\$ 299,993	\$ 257,141	\$ 195,320	\$ 246,251	\$ 238,969	\$ 224,667	\$ 223,478	\$ 220,053
Proportionate share of the net pension liability as a percentage of its covered-employee payroll	85.6800%	48.9451%	73.4896%	63.8460%	56.0124%	48.7519%	54.1023%	34.1237%	3.7691%
VMERS net position as a percentage of the total pension liability	73.60%	86.29%	74.52%	80.35%	82.60%	83.64%	80.95%	87.42%	98.32%

TOWN OF WOODSTOCK, VERMONT
SCHEDULE OF REQUIRED SUPPLEMENTARY INFORMATION

Schedule 6

SCHEDULE OF TOWN'S CONTRIBUTIONS
VMERS
JUNE 30, 2023

	June 30, 2023	June 30, 2022	June 30, 2021	June 30, 2020	June 30, 2019	June 30, 2018	June 30, 2017	June 30, 2016	June 30, 2015
Governmental Activities									
Contractually required contribution	\$ 152,073	\$ 127,180	\$ 114,765	\$ 64,553	\$ 77,001	\$ 71,042	\$ 61,571	\$ 57,057	\$ 51,232
Contributions in relation to the contractually required contribution	<u>152,073</u>	<u>127,180</u>	<u>114,765</u>	<u>64,553</u>	<u>77,001</u>	<u>71,042</u>	<u>61,571</u>	<u>57,057</u>	<u>51,232</u>
Contribution deficiency (excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Covered payroll	\$ 1,854,011	\$ 1,616,158	\$ 1,501,159	\$ 1,008,122	\$ 1,018,185	\$ 1,018,774	\$ 891,257	\$ 833,306	\$ 783,589
Contributions as a percentage of covered payroll	8.2024%	7.8693%	7.6451%	6.4033%	7.5626%	6.9733%	6.9083%	6.8471%	6.5381%
Business-Type Activities									
Contractually required contribution	\$ 25,345	\$ 23,607	\$ 19,659	\$ 12,510	\$ 18,631	\$ 16,669	\$ 15,519	\$ 15,300	\$ 14,387
Contributions in relation to the contractually required contribution	<u>25,345</u>	<u>23,607</u>	<u>19,659</u>	<u>12,510</u>	<u>18,631</u>	<u>16,669</u>	<u>15,519</u>	<u>15,300</u>	<u>14,387</u>
Contribution deficiency (excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Covered payroll	\$ 309,002	\$ 299,993	\$ 257,141	\$ 195,320	\$ 246,251	\$ 238,969	\$ 224,667	\$ 223,478	\$ 220,053
Contributions as a percentage of covered payroll	8.2022%	7.8692%	7.6452%	6.4049%	7.5659%	6.9754%	6.9076%	6.8463%	6.5380%

**INDEPENDENT AUDITOR’S REPORT ON INTERNAL CONTROL OVER FINANCIAL
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN
AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE
WITH *GOVERNMENT AUDITING STANDARDS***

The Selectboard
Town of Woodstock, Vermont

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the Town of Woodstock, Vermont (the Town) as of June 30, 2023, and the related notes to the financial statements, which collectively comprise the Town’s basic financial statements, and have issued our report thereon dated March 29, 2024.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Town’s internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town’s internal control. Accordingly, we do not express an opinion on the effectiveness of the Town’s internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the Town’s financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Town’s financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an

objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed an instance of noncompliance that is required to be reported under *Government Auditing Standards* and is described in the accompanying Schedule of Findings and Responses as item 2023-001.

Town's Response to the Finding

Government Auditing Standards requires the auditor to perform limited procedures on the Town's response to the finding identified in our audit and described in the accompanying Schedule of Findings and Responses. The Town's response was not subjected to the other auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on the response.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Town's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town's internal control and compliance. Accordingly, this report is not suitable for any other purpose.

Montpelier, Vermont
March 29, 2024

Melgeth Jennett 9
Shosh-Nisa, P.L.

**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR
FEDERAL PROGRAM; REPORT ON INTERNAL CONTROL OVER
COMPLIANCE; AND REPORT ON SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
REQUIRED BY THE UNIFORM GUIDANCE**

The Selectboard
Town of Woodstock, Vermont

Report on Compliance for Each Major Federal Program

Qualified Opinion

We have audited the Town of Woodstock, Vermont's (the Town) compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* that could have a direct and material effect on each of the Town's major federal programs for the year ended June 30, 2023. The Town's major federal programs are identified in the summary of auditor's results section of the accompanying Schedule of Findings and Questioned Costs.

Qualified Opinion on 66.458 Clean Water State Revolving Fund (CWSRF) Cluster

In our opinion, except for the noncompliance described in the Basis for Qualified Opinion section of our report, the Town complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on 66.458 Clean Water State Revolving Fund (CWSRF) Cluster for the year ended June 30, 2023.

Basis for Qualified Opinion

We conducted our audit of compliance in accordance with the auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (*Government Auditing Standards*); and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the Town and to meet our ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of the Town's compliance with the compliance requirements referred to above.

Matter Giving Rise to Qualified Opinion on 66.458 Clean Water State Revolving Fund (CWSRF) Cluster

As described in the accompanying schedule of findings and questioned costs, the Town did not comply with requirements regarding 66.458 Clean Water State Revolving Fund (CWSRF) Cluster relating to the reporting compliance requirement on its schedule of expenditures of federal awards as described in finding 2023-002.

Compliance with such requirements is necessary, in our opinion, for the Town to comply with the requirements applicable to that program.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules and provisions of contracts or grant agreements applicable to the Town's federal programs.

Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the Town's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material, if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the Town's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance, we

- exercise professional judgment and maintain professional skepticism throughout the audit.
- identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the Town's compliance with the compliance requirements referred to above and performing such other procedures as we consider necessary in the circumstances.
- obtain an understanding of the Town's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Other Matters

Government Auditing Standards requires the auditor to perform limited procedures on the Town's responses to the noncompliance findings identified in our audit described in the accompanying Schedule of Findings and Responses. The Town's responses were not subjected to the other auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the responses.

Report on Internal Control Over Compliance

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as discussed below, we did identify a certain deficiency in internal control over compliance that we consider to be a material weakness.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

We consider the deficiency in internal control over compliance described in the accompanying Schedule of Findings and Responses as item 2023-003 to be a material weakness.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

Government Auditing Standards requires the auditor to perform limited procedures on the Town's responses to the internal control over compliance findings identified in our audit described in the accompanying Schedule of Findings and Responses. The Town's responses were not subjected to the other auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the responses.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance

We have audited the financial statements of the Town as of and for the year ended June 30, 2023, and have issued our report thereon dated March 29, 2024, which contained an unmodified opinion on those financial statements. Our audit was performed for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to

prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the financial statements as a whole.

Montpelier, Vermont
March 29, 2024

Margaret Jernott ⁹
Shosh Wain, P.C.

TOWN OF WOODSTOCK, VERMONT
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED JUNE 30, 2023

Federal Grantor/Pass-through Grantor Program Title	Federal CFDA Number	Pass-Through Entity Identifying Number	Passed Through to Subrecipients	Expenditures
U.S. Department of Transportation:				
Direct -				
Federal Lands Access Program	20.224		<u>92,500</u>	<u>153,408</u>
Total U.S. Department of Transportation			<u>92,500</u>	<u>153,408</u>
U.S. Department of the Treasury:				
Passed through the Vermont Department of Environmental Conservation -				
Coronavirus State and Local Fiscal Recovery Funds	21.027	06140-2022-ARPA-VT-362	<u>-</u>	<u>497,974</u>
Total U.S. Department of the Treasury			<u>-</u>	<u>497,974</u>
U.S. Environmental Protection Agency:				
Passed through the Vermont State Revolving Fund -				
Clean Water State Revolving Fund (CWSRF) Cluster				
Clean Water State Revolving Fund	66.458	Loan RF1-322-1.0	-	63,000
Clean Water State Revolving Fund	66.458	Loan RF1-266-3.0	<u>-</u>	<u>1,786,104</u>
Total Clean Water State Revolving Fund (CWSRF) cluster			<u>-</u>	<u>1,849,104</u>
Total U.S. Environmental Protection Agency			<u>-</u>	<u>1,849,104</u>
Total expenditures of federal awards			\$ <u>92,500</u>	\$ <u>2,500,486</u>

TOWN OF WOODSTOCK, VERMONT
NOTES TO THE SCHEDULE OF
EXPENDITURES OF FEDERAL AWARDS
JUNE 30, 2023

1. Basis of presentation:

The accompanying Schedule of Expenditures of Federal Awards (the “Schedule”) includes the federal award activity of The Town of Woodstock, Vermont (the Town) under programs of the federal government for the year ended June 30, 2023. The information in this Schedule is presented in accordance with requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of the Town, it is not intended to and does not present the financial position, changes in financial position, or cash flows of the Town.

2. Summary of significant accounting policies:

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement. Negative amounts shown on the Schedule represent adjustments or credits made in the normal course of business to amounts reported as expenditures in prior years. The Town has elected to use the 10 percent de minimis indirect cost rate as allowed in the Uniform Guidance.

3. Subrecipients:

The Town provided federal awards totaling \$92,500 under CFDA No. 20.224 Federal Lands Access Program to the Windsor Central Unified Union School District during the year ended June 30, 2023.

**TOWN OF WOODSTOCK
SCHEDULE OF FINDINGS AND RESPONSES
FOR THE YEAR ENDED JUNE 30, 2023**

A. Summary of Auditor's Results:

Financial Statements -

Type of auditor's report issued: *Unmodified*

Internal control over financial reporting:

- Material weakness(es) identified? *No*
- Significant deficiency(ies) identified? *None reported*

Noncompliance material to financial statements noted? *Yes*

Federal Awards -

Internal control over major programs:

- Material weakness(es) identified? *Yes*
- Significant deficiency(ies) identified? *None reported*

Type of auditor's report issued on compliance for major programs: *Qualified*

Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516 (a)? *Yes*

Identification of the major program:

- *U.S. Environmental Protection Agency:
CFDA 66.458 - Clean Water State Revolving Fund (CWSRF) Cluster*

Dollar threshold used to distinguish between type A and type B programs: *\$750,000*

Auditee qualified as low-risk auditee? *No*

B. Audit findings - financial statements:

2023-001 - Subrecipient Annual Report to Vermont:

Condition - The Town filed its Subrecipient Annual Report with the Vermont Department of Finance and Management 52 days after the Town's year end.

Criteria - The Vermont Department of Finance and Management requires the filing of a Subrecipient Annual Report as a condition of federally funded grant awards from the State of Vermont to be completed in its entirety annually within 45 days after the Town's year end.

Cause - This filing requirement was overlooked due to a personnel change within the Town's Finance Department.

Effect - The Town was not in accordance with the annual filing requirements of the Subrecipient Annual Report issued by the Vermont Department of Finance and Management.

**TOWN OF WOODSTOCK
SCHEDULE OF FINDINGS AND RESPONSES
FOR THE YEAR ENDED JUNE 30, 2023**

B. Audit findings - financial statements (continued):

2023-001 - Subrecipient Annual Report to Vermont (continued):

Recommendation - We recommend that Town management ensure this report is filed within 45 days after the Town's year end.

Management's response - The Subrecipient Annual Report will be completed on time going forward. In FY24 there was turnover in the accounting office at the time this report became due.

C. Audit findings - federal awards:

2023-002 - 66.458 - Clean Water State Revolving Fund (CWSRF) Cluster:

Condition - The Town Schedule of Expenditures of Federal Awards presented for audit for the year ended June 30, 2023 listed total expenditures under this program of \$2,978,816 which includes nonfederal expenditures totaling \$1,129,712. The Schedule of Expenditures of Federal Awards has been corrected to account for this error.

Criteria - Uniform Guidance §200.510 states that an auditee must "prepare a schedule of expenditures of Federal awards for the period covered by the auditee's financial statements which must include the total Federal awards expended".

Cause - When preparing the Schedule of Expenditures of Federal Awards the Town did not account for and exclude certain non federal expenditures.

Effect - The Town's Schedule of Expenditures of Federal Awards overstated expenditures for this federal program by \$1,129,712.

Recommendation - We recommend that the Town closely review the grant agreements for each grant listed on its Schedule of Expenditures of Federal Awards and verify that only federally funded expenditures are included on the Schedule of Expenditures of Federal Awards.

Management's response - New management in place starting in February 2023 will ensure that the Town reviews and correctly separates these items going forward.

2023-003 - 20.224 Federal Lands Access Program and 21.027 Coronavirus State and Local Fiscal Recovery Funds:

Condition - The Town Schedule of Expenditures of Federal Awards presented for audit excluded the Federal Lands Access Program expenditures totaling \$153,408 as well as the Coronavirus State and Local Fiscal Recovery Funds totaling \$497,974. The Schedule of Expenditures of Federal Awards has been corrected to account for these programs that were excluded.

Criteria - Uniform Guidance §200.510 states that an auditee must "prepare a schedule of expenditures of Federal awards for the period covered by the auditee's financial statements which must include the total Federal awards expended".

**TOWN OF WOODSTOCK
SCHEDULE OF FINDINGS AND RESPONSES
FOR THE YEAR ENDED JUNE 30, 2023**

2023-003 - 20.224 Federal Lands Access Program and 21.027 Coronavirus State and Local Fiscal Recovery Funds (continued):

Cause - When preparing the Schedule of Expenditures of Federal Awards Town management overlooked these federal awards.

Effect - The Town's Schedule of Expenditures of Federal Awards excluded these two federal programs with a combined total of \$651,382.

Recommendation - We recommend that the Town closely review the grant agreements it has in place and verify that all federal programs with expenditures for the given fiscal year are included on the Schedule of Expenditures of Federal Awards.

Management's response - New management in place starting in February 2023 will ensure that the Town reviews and correctly reports federal expenditures on the Schedule of Expenditures of Federal Awards moving forward.

**STATUS OF PRIOR AUDIT FINDINGS
AS OF JUNE 30, 2023**

We consider finding 2022-001 (Bank Reconciliations) to be fully resolved.