

**Village of Woodstock
Board of Trustees Meeting
June 11, 2024
6:30 pm
Town Hall & Zoom
Minutes**

Draft minutes are subject to approval.

Present: Chair Seton McIlroy, Jeffrey Kahn, Brenda Blakeman, Frank Horneck, Lisa Lawlor, Eric Duffy, Nikki Levakis, Lauren Dorsey, Jenny Ahlen, Roger Logan, Police Chief Joe Swanson, Wendy Marrinan, Roy Schiff, Steven Bauer, Andrew Heining, Keven Geiger, Beth Finlayson

A. Call to order

1. Chair McIlroy to call the June 11th Village Trustees meeting to order at 6:30 pm.

B. Conservation Commission interview – Jenny Ahlen

1. Jenny Ahlen expressed her interest in joining the Conservation Commission.
2. Jenny moved to Woodstock two years ago, works remotely in the environmental space, and has extensive experience in sustainability.
3. Bachelor's and Master's in Environmental Analysis and Policy, experience in consulting, state energy office, and non-profits.

C. Citizen comments – none.

D. Additions to & deletions from posted agenda

1. Parking request

E. Manager's report

1. The Village is expected to end the year with a small surplus, similar to last year.

F. Police Chief's report

1. Meter revenue: kiosks-\$2,364, meters-\$3,579.70, Park Mobile-\$4,656, Total-\$10,272.
 - a. May 2023-\$10,504.70
 - b. May 2022-\$6,794.35
2. Officer Liz Turco graduated officer training and has retired to full duty.

G. Permits

1. Woodstock Builders Inc – 35 Mt Ave – Driveway Permit

- a. Concerns were raised about the application's accuracy, potential impact on neighboring properties, and possible disruption to a nearby resident's quality of life.
- b. Issues with the survey attached to the application, including a lack of specific measurements and details, were also highlighted.
- c. Despite these concerns, the Trustees decided to approve the permit based on the curb cut aspect, with the understanding that further zoning considerations would be required.

Motion: by Jeffrey Kahn to approve the driveway permit for 35 Mt Ave as submitted by Woodstock Builders Inc adhering to VTrans B-71a standard.

Seconded: by Lisa Lawlor.

Vote: 5-0-0, passed.

H. Votes

1. Implementation date for parking meter hours

- a. The Trustees decided to introduce new parking meter hours, effective from August 1st, and discussed the need for updated communication for the four hour time limit on certain parking meters.

Motion: by Jeffrey Kahn to make the effective day for the new hours, and four hour time limit on Central and Elm Street be August 1, 2024.

Seconded: by Brenda Blakeman.

Vote: 5-0-0, passed.

I. Discussions

1. RIVER project

- a. Discussion on projects to manage flooding, such as armoring riverbanks or elevating houses.
- b. Led by Kevin Geiger and Roy Schiff.
- c. Aimed at mitigating flood damages.
- d. The project considers both public and private areas.

2. Foliage – food, buses, parking, etc.

- a. Discussion on allowing food trucks during foliage season to accommodate high demand.
- b. Concerns about the impact of tour buses on the Village, including parking and traffic.
- c. They discussed changes in plans for the Indian food truck and the possibility of using both nonprofit and for-profit organizations to utilize the Green.
- d. Priority dates for food September 14th to October 14th.

3. Community outreach

- a. Better communication strategies for visitors.
- b. Integration of businesses into community activities.
- c. Potential need for a dedicated communications person.

4. Update on Pride weekend

- a. Pride weekend was very successful, and they have learned new things that they will incorporate into next year's event.

J. Other business

1. Reserved parking request
 - a. For a wedding on October 5th, requesting 15 spots for about 1.5 hours.
 - b. Denied due to not having rules for this.

K. Minutes

1. 5/7/24 minutes

- a. Present – Dembinski

2. 5/24/24 minutes

3. 5/1/24 joint minutes

- a. Present – DiNatale
- b. E3 – any

4. 5/2/24 joint minutes

Motion: by Chair McIlroy to approve the minutes for 5/7/24, 5/24/24, 5/1/24 joint, 5/2/24 joint, with the three changes noted above.

Seconded: by Brenda Blakeman.

Vote: 5-0-0, passed.

L. Adjournment

Motion: by Chair McIlroy to adjourn the meeting at 8:12 pm.

Seconded: by Brenda Blakeman.

Vote: 5-0-0, passed.

*Respectfully submitted,
Nikki Levakis*