

Town & Village of Woodstock
Select Board & Board of Trustees Joint Meeting
August 20th 2024
5:00 pm
Town Hall & Zoom
Minutes

Draft minutes are subject to approval.

Present: Chair Ray Bourgeois, Susan Ford, Keri Cole, Greg Fullerton, Laura Powell, Chair Seton McIlroy, Jeffrey Kahn, Brenda Blakeman, Frank Horneck, Lisa Lawlor, Eric Duffy

A. Call to order

1. Select Board

- a. Chair Bourgeois called the joint meeting of August 20th to order at 5:03 pm.

2. Trustees

- a. Seton McIlroy called the joint meeting of August 20th to order at 5:03 p.m.

B. Additions & deletions from agenda

- a. Select board reallocation of Capital funds for purchase of skid steer and lawn mower – To be discussed at the Select board meeting 8.20.24 6pm

C. Citizen comments – none.

D. Votes

- a. Updated personnel policies

The updated personnel policy was discussed to increase personal days, new holidays, and enhanced vacation and sick leave policies. The board emphasized the importance of attracting and retaining employees.

- Moving from one to two personal days, adding three new holidays, and increasing vacation time for new hires
- Changes to sick time, carryover days, and emergency leave

Chair Ray Bourgeois asked for a motion to Accept the Updated Personnel Policy

Motion: by Laura Powell to Accept the Updated Personnel Policy (5:08pm)

Seconded: by Keri Cole

Vote: 5-0-0, passed.

Motion: by Chair Seton McIlroy to Accept the Updated Personnel Policy (5:08pm)

Seconded: by Lisa Lawlor

Vote: 5-0-0, passed.

E. Discussion

Future Dates for Joint Meeting Goal Setting

- Eric Duffy introduces the topic of goal setting, emphasizing the need for specific, attainable goals to guide the municipality and its committees.
- Discussion the importance of aligning goals with the select board & trustees and creating a blueprint for employees and the board.

- Potential goals include housing, Woodstock Aqueducts acquisition, wastewater plant passage to help create more housing, planning and zoning bylaws updates, and hiring a full-time planner
 - Need to create a 5-to-10-year capital plan to help with finances down the road
- The boards continue to discuss goal setting for the town and village and what are the priority projects.

The boards discuss the best dates for future meetings, considering the start of school and potential conflicts.

The boards last year sent out questions to Department heads, then the questions were returned to the boards. The board found this helpful and would like to do send out the questions again this year. They would like to have an executive session next week to discuss the questions before they are sent out.

F. Approval of Minutes

1. 7.9.24 Joint

Trustee

Motion: Seton Mclroy to approve the minutes from 7.9.24 (5:31pm)

Seconded: by Lisa Lawlor

Vote: 5-0-0, passed

Select

Motion: Chair Bourgeois to approve the minutes from 7.9.24 (5:31pm)

Seconded: by Greg Fullerton

Vote: 5-0-0, passed

G. Adjournment

1. Select Board

Motion: Chair Bourgeois to adjourn the meeting at 5:32 pm

Seconded: by Greg Fullerton.

Vote: 5-0-0, passed.

2. Trustees

Motion: Seton Mclroy to adjourn the meeting at 5:32 pm

Seconded: by Lisa Lawlor

Vote: 5-0-0, passed.

*Respectfully submitted,
Kitty Mears Koar*