

**Town of Woodstock  
Select Board Meeting  
August 5th, 2024  
5:00 pm  
Town Hall & Zoom  
Minutes**

**Draft minutes are subject to approval.**

**Present:** Chair Ray Bourgeois, Susan Ford, Keri Cole, Greg Fullerton, Laura Powell, Eric Duffy, Craig Jewett, Jill Davies, David Rugh, Todd Ercegt, Tom Ayres, Douglas Kelleher

**A. Call to order**

1. Chair Bourgeois called the Select Board meeting of July 16th at 5:00 pm.

**B. Addition to & deletions from posted agenda**

- a. Approval of Interim Administrator Office Stephanie Appelfeller

Motion: by Laura Powell made a motion to approve Stephanie Appelfeller as

Interim Administrative Officer (5:01pm)

Seconded: by Susan Ford

Vote: 5-0-0, passed.

**C. Citizen's Comments -None**

**D. MSK Engineering Presentation**

The board reviewed the engineering study for the Woodstock aqueduct system. The study proposed two projects: transmission improvements from Cox District Road to Route 4 and a new water storage tank, with an estimated cost of \$9.2 million. The board also addressed concerns about water loss, with 30% attributed to old water mains, and the need for lead service line replacement. The discussion included the potential impact of new projects on fire hydrant systems and the benefits of municipal ownership for accessing low-interest financing.

- Craig Jewett explains that MSK Engineering has been used as a consultant during the town's process of acquiring the water system.
- MSK Engineering begins the presentation, explaining the preliminary engineering study
- Craig describes the engineering study, which identified potential improvements to upgrade the water system and address hydraulic deficiencies.

- The study proposed two alternatives: transmission improvements from Cox District Road to Route 4 and identifying a new water storage tank site.
- He explains that the proposed alternatives address the state's concerns and did not look at longer-range capital improvement projects.
- Craig estimates the cost of the transmission line improvements and new storage tank to be just under \$9.2 Million. Eric Duffy inquires if both projects need to be completed to meet state regulations.
- Craig clarifies that alternative 1b addresses most issues but not all fire hydrants, and both projects are needed to bring all hydrants up to current standards.

Alternative 1b is a new transmission route from Cox District Road, which can be a standalone project. Craig emphasizes the importance of replacing infrastructure sooner to save costs in the long term.

The water line going over the bridge on Elm Street is a separate item being addressed by the aqueduct.

30% of the water loss is due to old water mains in the village, which is not unusual for Vermont water systems.

The state will have a second phase of identification related to lead, and the town will have access to state funding.

Craig confirms that the improvements are necessary, and that municipal ownership allows access to low-interest financing. He explains that the purchase of the aqueduct could also be financed through a revolving loan.

**Jill Davies via Zoom: (5:26PM)**

There is some interest in building more in the East End of Woodstock, the pipe that supplies that end of town is very narrow, too narrow to do any development.

Craig Answers:

It looking at the East End, there are some hydraulic limitations, but this is typically during a fire flow event.

The concern is, is that adding users to the water system exacerbates the concern that the state has on the water system with water supply events.

Improvements would improve the water system's ability to serve the East End. Depends on what type of development would approve in the East End. Water line replacement on Route 4 will be expensive and needs to be thought out and planned accordingly.

Need more specific plans before moving forward with the water. Discussion would be needed to what development the town would like in that space and what restricted by the aqueduct in its current form.

**Todd Ercegt Via Zoom:**

I just wanted to let you know that the EPA rule requires 9 out of 10 homes tested must have lead levels below the action level of 15 parts per billion.

**E. Executive Session 1 V.S.A 313**

Motion: by Ray Bourgeois (5:40PM)

Seconded: by Laura Powell

Vote: 5-0-0, passed.

**F. Adjournment**

Motion: by Ray Bourgeois to adjourn the meeting at 6:43 pm.

Seconded: by Laura Powell

Vote: 4-0-0, passed.

*Respectfully submitted,*

Kitty Mears Koar

Raymond Bourgeois

Signature: Raymond Bourgeois  
Raymond Bourgeois (Aug 21, 2024 21:03 EDT)  
Email: rbourgeois@townofwoodstock.org

Signature:  
Email: kpcole@gmail.com

Signature: LPowell  
Email: lpowell@townofwoodstock.org

Signature: Shawn Sford  
Email: sford@townofwoodstock.org

Signature: Guy Fullerton  
Email: gfullerton@townofwoodstock.org

