Village of Woodstock

Village Historic Preservation Commission

Tuesday, August 13, 2024

5:00-6:00 p.m.

Town Hall Meeting Room

*Draft Minutes subject to approval.*

**Present:** Phillip Neuberg, Isabelle Bradley, Wendy Marrinan (Eric Duffy for beginning)

**Call to Order:** The meeting was called to order at 5:00 pm.

**Approval of Minutes:** November 9, 2023 minutes were approved by email on November 11, 2023

**Discussion:**

* INTRODUCTION: E. Duffy (Municipal Manager) heard a brief explanation of the VHPC:
  + Creation of the Village Historic Preservation Commission, approved and appointed by Village Trustees
  + Recognition as a CLG (Certified Local Government) certified by the National Park Service (attached)
  + Village and Town of Woodstock are each a separate CLG and each have a Commission with separate access to National Park Grants for local historic preservation.
* DEFINITION: For the purposes of the VHPC, “Historic” means recorded on the National Register of Historic Places
  + - Discussion of meaning of “contributing” and “non-contributing” within historic district
* GOAL: Write RFP for proposal(s) from Historic Preservation Specialty Firm(s) to
  + CREATE GENERAL DESIGN GUIDELINES
    - Define and align Woodstock Historic and Design Review overlay districts
    - Include interviews with Planning and Zoning, Design Review Advisory Board and Planning and Zoning
* EXAMINE VILLAGE AND TOWN REGULATIONS
* EXAMPLES: VHPC members will research and review various guideline layouts to identify ideal outlines, presentations, and approaches including:
  + Boulder, Colorado Guidelines
  + Vermont examples: Norwich, Montpelier, Manchester
  + VNR: Vermont Natural Resources: Design Guidelines for Historic District
* REFERENCE MATERIALS: Copies of following reference materials were distributed to each member of the VHPC
  + *GENERAL DESIGN GUIDELINES* FOR BOULDER’S HISTORIC DISTRICTS AND INDIVIDUAL LANDMARKS (LANDMARKS PRESERVATION ADVISORY BOARD) NOVEMBER 2007
  + *NATIONAL REGISTER OF HISTORIC PLACES INVENTORY*: Woodstock Village Historic District- Jan 20, 1973\* *note: this inventory has been superseded by a 2024 update to be distributed*
  + Link to Montpelier Guidelines: <https://www.montpeliervtdesignguidelines.com/>
  + *VILLAGE OF WOODSTOCK ZONING REGULATIONS*: ARTICLE IV OVERLAY ZONING DISTRICTS (Pages 19 – 33)
  + *VILLAGE ZONING REGULATIONS*: Design Review Amendments May 12, 2015
  + *TRORC Village Districts Map* (2023 Comprehensive Plan)

**Next Meeting:** Tuesday August 27, 2024 - 5-6 pm - Town Hall Meeting Room

**Adjournment:** Meeting was adjourned at 6 p.m.

*Respectfully Submitted,*

*Wendy Marrinan*