

Town of Woodstock
Selectboard Meeting
September 17th 2024
6:00 PM
Town Hall & Zoom
Agenda

- A.** Call to order
- B.** Additions to & deletions from posted agenda
- C.** Citizen Comments
- D.** Manager's Update
- E.** Votes
 - Permit – Turkey Trot
 - Liquor License – Ottauquechee Yacht Club - Outdoor Consumption
 - Liquor License – Ottauquechee Yacht Club – 3rd Class
 - Cannabis Application Sunday Drive
 - Cannabis Application Woolly Mammoth
 - Fire Truck purchase
 - South Woodstock Wastewater plant design update
 - Gravel and Sand bid recommendation
 - Purchase of the Skid steer
 - Sewer project at Elm Street
 - EDC funding recommendation - Trustee Foliage Package
- F.** Discussion
 - Chris Barr Public Works update
 - Discussion Goals
 - FY26 Budget discussion
 - Main wastewater plant project update
 - Woodstock Aqueduct Company Update
- G.** Executive Session 1 V.S.A 313
- H.** Approval of Minutes
 - a. 8.20.24
 - b. 8.26.24
 - c. 9.11.24
- I.** Adjournment

This Meeting will be held in person at Town Hall and on Zoom

The link to join us is

<https://us02web.zoom.us/j/84782406503?pwd=UXAzWnJxaEE0MzJaMlBKeHJPUjB6QT09>

or from zoom.us you can enter these details to join the meeting

Meeting ID: 847-8240-6503

Password: 247624

You can also download the Zoom app on your smartphone

Please mail \$50 check w/application

Town/Village of Woodstock

Application for a permit to hold a parade or event on public streets or highways

Pursuant to Title 24 V.S.A. Section 2291 (5) the Legislative Board of the Village/Town of Woodstock herewith regulates the use of public highways for parades and/or events.

Zack's Place Turkey Trot 2024

Event: _____
Parade/event date: 11/28/2024 Start time: 10A
End time: 12P

Applicant/organization: Zack's Place Enrichment Center Inc.
Telephone: 802-457-5868

Email: execdir@zacksplacevt.org

Mailing address: PO Box 634 Woodstock, VT 05091

Contact person: Dail Frates

Best contact number: 8023690487

Woodstock Elementary

Location of assembly & beginning of event: School

Route of public highways: Map is attached

*Attach map showing route

Traffic control (if any): Woodstock Police Department and

Estimated number of participants: 1500

Authorized representative signature: _____
Print: Dail Frates

Conditions: Include Certificate of Insurance naming the Town of Woodstock as additional insured in the amount of \$2,000,000.

Please mail or email completed application to:

Town of Woodstock

~~Nikki Nourse~~ Kitty Mears

PO Box 488

Woodstock, VT 05091

nnourse@townofwoodstock.org

OFFICE USE ONLY

This permit is:
 Approved
 Denied

Additional conditions: _____

Municipal Manager: _____

Date: _____

This is Not an application

Use of the Village Green Permit
Village of Woodstock

Permits must be submitted at least 30 days prior to the date of event/activity.

Date: 07/19/2022
Name of non-profit: Zack's Place Enrichment Center Inc.
Address: 73 Central Street Ste A
Mailing address: PO Box 634
Woodstock, VT 05091
Website/Social media link: www.zacksplacevt.org

Name of applicant: Dail Frates
Address: 205 Britton Lane Woodstock
802 457 5868
Telephone number:
Email: execdir@zacksplacevt.org

A representative or designee from the organization seeking the permit must attend a meeting at which the application has been placed on the agenda. The Trustees generally meet the 2nd Tuesday of each month at 6:30 pm.

Name of authorized agent who will be attending the meeting: Dail Frates

Date of event: 11/28/2024
Time & duration of event: 10A-11:30A

If applicable, alternate dates in the event of cancellation(s) due to bad weather: _____

Anticipated crowd size: ~~_____~~
Equipment to be used on the Green: Only Banners and the Green is
Just used for spectators

Description of the planned organized activity: A 5K Road Race the green
use is only for banners

Statement of the purpose of the organized activity including the benefit to be derived for the organization: A fundraiser for Zack's Place

Description of the portion of the Village Green to be used in connection with the activity: Green used for spectators and also to hang banners 7 days prior to the event.

Description of all arrangements made for traffic control: Working with WPD

Will it be necessary to drive any motor vehicles over the Village Green or display vehicles on or around the Green in connection with the activity: No

Certification by an insurance company licensed to do business in this state that the entity for which a permit is sought is presently insured in a reasonable amount for any liability which might reasonably arise by reason of such activity. The certificate of insurance must list the Village and Town of Woodstock as additional insured.

CO# received: _____

Plan for trash & Recycling: _____

Fees

A non-refundable processing fee of \$50 shall accompany all applications.

Fee received: _____

In addition, a refundable security deposit of \$150 must be submitted within 14 days of permit approval. The security deposit will be refunded if the Green is left in satisfactory condition after the permitted event. Requests for security deposits must be made within 30 days after the event.

Security deposit received _____



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
07/19/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Hull Maynard Hersey Insurance Services Inc PO Box 307 Woodstock VT 05091	CONTACT NAME: Karen Wojtusiak McCumber PHONE (A/C, No, Ext): (302) 457-4143 E-MAIL ADDRESS: karen@hmvvt.com FAX (A/C, No): (802) 457-4169
INSURED Zack's Place Enrichment Center Inc PO Box 334 Woodstock VT 05091	INSURER(S) AFFORDING COVERAGE INSURER A: Alliance of Nonprofits for Insurance Risk Retention Group INSURER B: Gateway Underwriters Agency INSURER C: Frankenhuth Mutual Insurance Co INSURER D: INSURER E: INSURER F:

COVERAGES

CERTIFICATE NUMBER: Master 2023 - 2024-1

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER			2023-31286	09/08/2023	09/05/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Eo occurrence) \$ 500,000 MED EXP (Any one person) \$ 20,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS & COMP/OPAGG Improper Sexual Conduct \$ 1,000,000 COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
B	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS ONLY			CWA0021113-02	09/06/2023	09/06/2024	EACH OCCURRENCE \$ AGGREGATE \$
	UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> RETENTION \$ <input type="checkbox"/> CLAIMS-MADE						EACH OCCURRENCE \$ AGGREGATE \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS	Y/N	N/A	6640526	10/21/2023	10/21/2024	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E L EACH ACCIDENT \$ 500,000 E L DISEASE - EA EMPLOYEE \$ 500,000 E L DISEASE - POLICY LIMIT \$ 500,000
B	Directors & Officers Liability			CWA0021113-02	09/06/2023	09/06/2024	Each Wrongful Act 1,000,000 General Aggregate 2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Re: Turkey Trot November 28, 2024

CERTIFICATE HOLDER**CANCELLATION**

Village of Woodstock PO Box 488 Woodstock VT 05091	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Karen Wojtusiak-McCumber</i>
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Application ID: DLL - Application - 47819
Application for: Outside Consumption Permit
Category of Business: OCP

Business/ Entity Information

Business/ Entity Name: OYC LLC	Business ID: 0424903
Business Address: 21710 Maxham Meadow Way, Woodstock, Vermont 05091	Entity Type: Limited Liability Corporation
Phone: 8023696000	Management Type if LLC: Member-managed
Email: honlake@hotmail.com	

Foundational License (if applicable)

License Type: OCP	License Number: LP-032432
Licensee Name: Ottauquechee Yacht Club	License Status: License Active - Ready for Renewal
Licensee Address: 21710 Maxham Meadow Way Lower Level, Woodstock, Vermont 05091	License Start Date: 2023-10-02
	License End Date: 2024-10-01

Event Contact/s

Person:

Business Role:	Phone:
Business Address:	Email:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
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Event Premises Details

Location Name:
Ottauquechee Yacht Club

Start date and time of event

End date and time of event

Location Address:
21710 Maxham Meadow Way,
Woodstock, Vermont 05091

Approximate Number of Persons Expected

Local Jurisdiction/ Town Clerk:
Woodstock

Describe the type of event/ OCP Area:

25 feet by 45 feet on the west side of the space. Adjacent to a glass covered area of the restaurant. The space will be accessed from the restaurant space and will be delineated with a thick rope

and lights running along wooden posts.

Documents Attached

Name	Document Type	Assosicated With
D-08005	Articles of Organization	OYC LLC
D-08006	Federal Employee Identification #	OYC LLC
D-08009	Other	OYC LLC
D-08409	Operating Agreement	OYC LLC
D-09265	Proof of Worker Compensation Insurance	OYC LLC
D-09361	Lease or proof of ownership	LN-027332
D-09362	Lease or proof of ownership	LN-027332
D-09363	Health License	LN-027332
D-08007	Meals & Rooms Tax Certificate	LN-027332
D-08008	Sales and Use tax documents	LN-027332
D-09361	Lease or proof of ownership	LN-027332
D-09362	Lease or proof of ownership	LN-027332
D-09363	Health License	LN-027332

Payment and Acknowledgement

Signed by:

State of Vermont / DLL Application Fee:
20.00

Date and time of Submission:
2024-09-01 15:31:16

State of Vermont / DLL Payment Status:

Local Application Fee:
0

Local Control Payment Status:
false



Application ID: DLL - Application - 47818
Application for: Third Class Restaurant/Bar License
Category of Business: Third Class

Business/ Entity Information

Business/ Entity Name: OYC LLC
Business ID: 0424903
Business Address: 21710 Maxham Meadow Way, Woodstock, Vermont 05091
Entity Type: Limited Liability Corporation
Phone: 8023696000
Management Type if LLC: Member-managed
Email: honlake@hotmail.com

People Information

- **Person:** John Knight

Business Role: Business Principal
Business Address: 51A Pleasant St., Woodstock, Vermont, 05091
Phone: 8027341805
Email: jmknight3@gmail.com
US Citizen?
Political Position
Name: John Knight
Office:
Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
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- **Person:** Jongusta Tuck

Business Role: **Email:**

Business Principal

jongusta@aol.com

Business Address:

51A Pleasant St.,
Woodstock, Vermont, 05091

US Citizen?

Political Position

Phone:

6466213436

Name: Jongusta Tuck

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
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• **Person:**

J&J Bar, LLC

Business Role:

Member/Manager

Email:

US Citizen?

Business Address:

51A Pleasant Street,
Woodstock, Vermont, 05091

Political Position

Name: J&J Bar, LLC

Phone:

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
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• **Person:**

Kurt Lessard

Business Role:

Business Principal

Email:

honlake@hotmail.com

Business Address:

PO Box 1,
Barnard, Vermont, 05031

US Citizen?

Political Position

Town of Barnard

Phone:

Name: Kurt Lessard

Office: Development Review

Jurisdiction: Town of Barnard

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
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Location/ Premises Detail

Location Name:

Ottauquechee Yacht Club

Location Address:

21710 Maxham Meadow Way,
Woodstock, Vermont 05091

Local Jurisdiction/ Town Clerk:

Woodstock

Do you lease this Premises:**Health License:**

Food:14046

Lodging:

Vermont Tax Department:

MRT-11242994

Education Details

Student Name:**Training Completion Date:****Mode of Training:****Type of Training:**

Foundational License (if applicable)

License Type:

Third Class

License Number:

LP-032105

Licensee Name:

Ottauquechee Yacht Club

License Status:

License Active - Ready for Renewal

Licensee Address:

21710 Maxham Meadow Way Lower Level,
Woodstock, Vermont 05091

License Start Date:**License End Date:**

Documents Attached

Name	Document Type	Associated With
D-08005	Articles of Organization	OYC LLC
D-08006	Federal Employee Identification #	OYC LLC
D-08009	Other	OYC LLC
D-08409	Operating Agreement	OYC LLC
D-09265	Proof of Worker Compensation Insurance	OYC LLC
D-09361	Lease or proof of ownership	LN-027332
D-09362	Lease or proof of ownership	LN-027332
D-09363	Health License	LN-027332
D-08007	Meals & Rooms Tax Certificate	LN-027332
D-08008	Sales and Use tax documents	LN-027332
D-09361	Lease or proof of ownership	LN-027332
D-09362	Lease or proof of ownership	LN-027332
D-09363	Health License	LN-027332

Payment and Acknowledgement

Signed by:

Kurt H Lessard

Date of Submission:

2024-09-01 15:29:03

Local Application Fee:

0

State of Vermont / DLL Application Fee:

1095.00

State of Vermont / DLL Payment Status:

Local Control Payment Status:

false



**DANIELS
CONSTRUCTION**

August 13, 2024

PROPOSAL

SUBMITTED TO: Town of Woodstock
 31 the Green
 Woodstock, Vt. 05091

ATTENTION: Tim Lynd

PHONE: 802-457-7517

E MAIL: woodstockwwtf@townofwoodstock.org

JOB NAME: SMH Slope Protection

JOB LOCATION: Elm Street Bridge

We propose to rework the existing riprap slope (approx.. 50' long) below the SMH downstream of bridge and import additional 4' stone at the bottom of slope to stabilize slope. Also included is pouring approx.. 18 LF of concrete wall w/o a footing under the exposed concrete FM protection.

We intend to access site via the towns sewer easement off of Benson place which will include a temporary ramp along the river bank and restoration of the grass area to be crossed.

LUMP SUM \$117,000

All documents including Drawings and Specifications prepared pursuant to this Proposal are instruments of service in respect of the Project and Daniels shall retain an ownership and property interest therein whether or not the Project is completed. Copies of such documents may be made and retained for information and reference in connection with the use and occupancy of the Project by OWNER and others; however, such documents are not intended or represented to be suitable for reuse by any party on extensions of the Project or on any other project. Any reuse without written verification or adaptation by Daniels for the specific purpose intended will be at that party's sole risk and without liability or legal exposure to Daniels and that party shall indemnify and hold harmless Daniels from all claims, damages, losses and expenses including attorneys' fees arising out of or resulting therefrom. Any such verification or adaptation will entitle Daniels to further compensation at rates to be agreed upon by Daniels and said party.

<p>PAYMENT to be made as follows: INVOICES MONTHLY, PAYABLE WITHIN THIRTY DAYS, NO RETENTION. Finance Charge of 1 1/2% per month charged to past due accounts including all collection and attorney fees.</p>
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All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from the above specifications involving extra costs will be executed only upon written change orders, and will become an extra charge over and above this proposal. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry their own Property, Liability and Builder's Risk insurance. Daniels to carry General and Automotive Liability and Workers Compensation Insurance. Market volatility may necessitate changes in this proposal.

AUTHORIZED SIGNATURE:

BARRY SLEATH
 Barry Sleath, Project Superintendent
 NOTE: This proposal may be withdrawn
 if not accepted within 15 days.

ACCEPTANCE OF PROPOSAL *The above prices, specifications, and conditions are satisfactory and are hereby accepted.*

SIGNATURE: _____
(Owner or Agent)

DATE OF ACCEPTANCE: _____

TEMPORARY OUTDOOR DINING INFRASTRUCTURE

DURING PEAK SEASON

The EDC, Chamber of Commerce and the Village Trustees are concerned about the difficulty faced by visitors and residents of finding places to eat lunch in the Village specifically on Saturday, Sunday and Monday, during September and October. Saturday, due to the high volume of visitors, Sunday and Monday due to the numbers of food services are not open for business. The dates are September 21st, 22nd, 23rd, 28th, 29th and 30th. October 5th, 6th, 7th, 12th, 13th, 14th, 19th, 20th and 21st.

To this end, the EDC and trustees are recruiting both profit and not for profit vendors. The goal is to have 2-4 vendors for the Gore and the Green each day. Currently we are working with 6 for profit vendors and 4 not for profit vendors.

This year is a test to see what the village and town needs for additional infrastructure resources during the 5 peak weeks of foliage to improve the village and town economic development.

Dining Infrastructure Required

To provide reasonable seating and a comfortable place to eat while maintaining the general appearance of the Village we are proposing to add to lunch area located either on The Gore or the Green. The lunch area would consist of the following:

- 6 picnic tables \$1800
- 6 Umbrellas installed at each table \$360
- Sales tax \$150
- Preparing tables, including drilling holes, delivery and staining \$400

Personnel Required

- Town Public Works to remove trash from both the green, Gore and village for 3 hours each Saturday and Sunday. Due to the lower amount of restaurants open, increased bear population and the large amount of takeout food, there is a need to remove trash.
- Cost of public work staffing is \$1125
- Vendor Stipend for opening and closing as well caring for tables as needed.
- Cost \$275

Infrastructure

- Porta Potty from 10/4 - 10/14
- Cost of \$900

Liability Insurance for School based programs

- Cost of \$1000

Total amount of grant request is \$7000.

Misc Funds

- This request includes some funds not yet determined. We may or may not use this money. Examples include but are not limited to additional insurance for school not for profits, repairs, and other unforeseen circumstances.
- Cost of \$890

As I stated above this is for a critical food need during this foliage. It is also a test to see if we can better serve our visitors during the time when more food establishments are closed Saturday, Sunday and Monday.

Thank you

The Village Trustees

August 27, 2024

The following food trucks are confirmed and are in the process of permits

For profits:

- Sustainable Eats-Food Truck: September 9th, 23rd and the 30th and October 7th, 14th, 19th, 20th and the 21st
- Munchie Rollz-Tent: September 22nd, 23rd, 29th, 30th and October 6th, 7th, 13th, 14th, 20th and 21st
- Splendid Bakes-Window Service: September 22nd, 23rd, 28th, 29th, 30th and October 5th, 6th, 7th, 12th, 13th, 14th, 19th, 20th and 21st
- Squeals on Wheels-Food Truck: September 22nd, 28th and 29th and October 5th, 6th, 12th, 13th, 19th and 20th.

Not for Profit

- North Chapel - Tent: September 22nd, 23rd, 29th, 30th and October 6th, 7th, 13th, 14th, 20th and 21st
- Trees and Seeds-Tent: Confirmed, waiting for dates

I am waiting for local not for profits to respond to emails.

Lisa Lawlor
Village Trustee

August 25, 2024

This is an estimate of the number of buses that will be visiting the village of Woodstock from September 15th to October 19th, 2024.

Most of the buses arrive between 11am and 3pm. For four hours, we are receiving between 400 and 600 people from the bus tours. While some of the tours eat lunch somewhere else, many are here to eat, shop and take pictures all within 1-2 hours. So there will be a need for coffee, lunch and snacks in the later afternoon.

The following bus companies will make regular visits during the above dates.

- Globus
- Cosmo
- Insight
- Collette
- TLC
- Lenzer
- Tours of Distinction
- Caravan
- AAA tours
- Hospitality Tours
- Crosswell Tours
- Finer Vermont Tours

, When considering the foliage bus tours there are 3 unknowns:

1. Multiple tours daily by one tour company
2. Single tours such as church, senior centers, etc
3. Single day tours from the New England Area

With this in mind, I have tripled the number of buses visiting each day.

The tours start on 9/16 and remain small through 9/28 4-6 tours daily

9/29 through 10/15 have a significant greater number of tours. Based on the numbers I have I would say we would have at least 10, probably closer to 15.

Weekends seem to have a smaller number I would estimate 10.

After 10/15 they will return to 2-4 until 10/22.

I will continue to research this topic and hope to firm up the numbers and have more information as we get closer to foliage.

Lisa Lawlor
Village Trustee

**Town of Woodstock
Selectboard Meeting
August 20th, 2024
6:00 pm
Town Hall & Zoom
Minutes**

Draft minutes are subject to approval.

Present: Chair Ray Bourgeois, Susan Ford, Keri Cole, Greg Fullerton, Laura Powell, Eric Duffy, Sarah Glasser Tucker, Robert Densmore, Roy Bates, Kevin Geiger

A. Call to order

1. Chair Bourgeois called the Select Board meeting of August 20th to order at 6:00 pm.

B. Addition to & deletions from posted agenda

1. Reallocation of Capital funds for purchase of skid steer and lawn mower was added

C. Citizen's Comments – Roy Bates

D. Votes

- a. Sarah Glasser Tucker – Planning Commission Appointment

Motion: Susan Ford to Appoint Sarah Glasser Tucker to the Planning Commission (6:17pm)

Seconded: by Laura Powell

Vote: 5-0-0, passed.

- b. Liquor license – Woodstock Village Market – 2nd Class
- c. Liquor license – Kelly Way Gardens – 1st Class
- d. Liquor license – 506 On the River
 - a. First Class
 - b. Third Class

Motion: Susan Ford to Approve Liquor license Woodstock Village Market – 2nd Class, Kelly Way Gardens – 1st Class, 506 On the River- First Class & Third Class. With the understanding the state has reviewed the license (6:18 pm)

Seconded: by Laura Powell

Vote: 5-0-0, passed.

- e. Safford Commons – Sewer Permit

Motion: Susan Ford to Approve Sewer Permit for Safford Commons

Seconded: by Laura Powell (6:19pm)

Vote: 5-0-0, passed.

- f. FY 25 Tax Rate Approval -Robert Densmore

1. Total approved budget – \$8,020,315.00
2. Special Articles – \$209,000.00
3. State agreements – \$140,637.00
4. County Tax – \$68,165.00
5. Total Nontax Revenue – \$1,986,040.00
6. Tax Revenue to be raised – \$6,452,077.00
7. Municipal Tax Rate per \$100,000 – \$701.06

Homestead

State homestead tax rate per \$100,000 – \$2,630.30

Town of Woodstock tax rate per \$100,000 – \$701.06

Total taxes due for homestead taxpayer per \$100,000 – \$3,331.36

Non-Homestead

State non homestead tax rate per \$100,000 – \$2,185.40

Town of Woodstock tax rate per \$100,000 – \$701.06

Total taxes due for non-homestead taxpayer per \$100,000 – \$2,886.46

- Municipal percent increase – 2.7%

State education homestead

2024- Percent increase - 8.2 %

2025- Percent increase - 30.2%

State education non-homestead

2024- Percent increase - 2.2 %

2025- Percent increase - 18.4%

Motion: by Susan Ford to approve FY25 Tax Rate

Seconded: by Laura Powell (6:33pm)

Vote: 5-0-0, passed.

g. Reallocation of Capital funds for purchase of skid steer and lawn mower

Eric asked to approve \$111,336 from the Woodstock capital

reserve transfer fund for purchasing of a skid steer and lawn mower

Motion: by Susan Ford to approve the fund transfer

Seconded: by Laura Powell (6:35pm)

Vote: 5-0-0, passed.

E. Discussion

Cloudland Road Update

Pomfret voted to close the road from September 26th to October 16th

Two Rivers - Kevin Geiger

Kevin outlines various flood prevention projects in Woodstock and Woodstock Village, including Bridgewater Mill, Larry Curtis Road, and Riverside Mobile Home Park.

The board discusses the potential for floodplain restoration and the importance of addressing flood-prone areas.

The board is asked to prioritize projects and provide feedback on the list of potential flood prevention measures.

Waste water plant update

Vote pushed until March 2025 – working with Hoyle Tanner – figure out how the cost is allocated between users and non-users

Fire Engine Purchase Request – Dave Green

Board wants to warn the meeting before any vote

Requested information regarding commercial insurance rates and not having a ladder truck

Susan Ford wanted to have public meeting

F. Executive Session 1 V.S.A 313

Motion: by Susan Ford to go into Executive Session 1 V.S.A 313

Seconded: by Laura Powell (7:17pm)

Vote: 5-0-0, passed

G. Cannabis License Renewal

1. 7 V.S.A. § 901

The selectboard will take no action

H. Approval of Minutes

1. 7.8.24 Minutes

2. 7.16.24 Minutes

3. 7.25.24 Minutes

4. 8.5.24 Minutes

5. 8.12.24 Minutes

Motion: by Susan Ford to approve minutes 7.8.24,7.16.24,8.5.24,8.12.24

Seconded: by Laura Powell (7:18pm)

Vote: 5-0-0, passed.

Motion: by Laura Powell to Approve Minutes 7.25.24

Seconded: by Susan Ford (7:19pm)

Vote: 5-0-0, passed.

I. Adjournment

Motion: by Susan Ford to adjourn the meeting at 7:19 pm.

Seconded: by Laura Powell

Vote: 5-0-0, passed.

Respectfully submitted,

Kitty Mears Koar

**Town of Woodstock
Select Board Meeting
August 26th, 2024
10:00 AM
Town Hall & Zoom
Minutes**

Draft minutes are subject to approval.

Present: Chair Ray Bourgeois, Susan Ford, Laura Powell, Eric Duffy, Stephanie Appelfeller, Kim French, Fred Hunt, Wade Treadway

A. Call to order

1. Susan Ford called the Select Board meeting of August 26th to order at 10:00AM

B. Addition to & deletions from posted agenda- None

C. Citizen's Comments - None

D. Discussion

Appointment of interim members of the TDRB

Stephanie Appelfeller the Interim Zoning Administrative Officer discusses the TDRB being down to three members. With some members traveling in the next few months, they will not be able to maintain a quorum. Stephanie introduces Kim French and Fred Hunt as proposed interim members of the TDRB. They both have board experience and are committed to attending meetings.

Motion: by Laura Powell to appoint Kim French and Fred Hunt as interim members of the TDRB at (10:03am)

Seconded: by Chair Ray Bourgeois

Vote: 3-0-0, passed.

Wade Treadway, the chairman of the Town Development Review Board, suggested a precedent of offering past members the opportunity to serve as substitute members of the TDRB to ensure quorums.

E. Adjournment

Motion: by Laura Powell to adjourn the meeting at 10:05 AM

Seconded: by Chair Ray Bourgeois

Vote: 3-0-0, passed.

Respectfully submitted,
Kitty Mears Koar

**Town of Woodstock
Select Board Meeting
September 11th, 2024
3:00pm
Town Hall & Zoom
Minutes**

Draft minutes are subject to approval.

Present: Chair Ray Bourgeois, Susan Ford, Laura Powell, Eric Duffy, Keri Cole, Greg Fullerton

Call to order

1. Chair Ray Bourgeois called the Select Board meeting on September 11th to order at 3:00pm.

B. Addition to & deletions from posted agenda- None

C. Citizen's Comments - None

D. Executive Session 1 V.S.A 313

Motion: by Ray Bourgeois (3:01 PM)

Seconded: by Laura Powell

Vote: 5-0-0, passed

E. Adjournment

Motion: by Ray Bourgeois to adjourn the meeting at 3:38 PM

Seconded: by Chair Greg Fullerton

Vote:5-0-0, passed.

Respectfully submitted,
Kitty Mears Koar

