

**Town & Village of Woodstock**  
**Selectboard & Board of Trustees Joint Meeting**  
**October 22nd 2024**  
**8:15AM**  
**Town Hall & Zoom**  
**Minutes**

**Draft minutes are subject to approval.**

**Present Selectboard:** Chair Ray Bourgeois, Susan Ford, Greg Fullerton, Keri Cole, Laura Powell

**Present Trustees:** Chair Seton McIlroy, Jeffrey Kahn, Brenda Blakeman, Frank Horneck, Lisa Lawlor

**Staff:** Eric Duffy, Stephanie Appelfeller

**Call to order**

**1. Trustees**

- a. Seton McIlroy called the joint meeting of October 22nd to order at 8:15AM.

**2. Select Board**

- a. Vice Chair Sussan Ford called the joint meeting of October 22nd to order at 8:15AM.

Seton McIlroy opened the meeting and addressed an incident involving the vandalism of a pride flag at Prosper Valley School.

The flag was taken down, burned, and the act was captured on camera.

The Village Trustees condemned the act and reaffirmed their commitment to inclusivity and respect.

**B. Discussion**

**Discussion of Village Trustee and Selectboard Goals**

Eric Duffy reviews the goals set for the year, including housing development, effective and efficient government, condensing committees and commissions, implement permitting software, improving Town Hall meeting technology, addressing tourism management, affordability, and climate resiliency.

Specific goals and their scores are discussed, such as the purchase of Woodstock Aqueduct Company, capital projects, and improving communication with the public.

The upcoming vote on the acquisition of the Woodstock water system is highlighted, scheduled for the following Tuesday October 29th at 6pm

The main wastewater plant upgrade is scheduled for March, with a focus on the water company in the meantime.

Eric Duffy mentions the first training session for the Development Review Board on how to run meetings effectively without staffing is tonight run by the Ottawaquechee Two River Commission.

The creation of a capital plan is in progress, with budgets sent out to department heads.

The importance of defining responsibilities and communication channels between boards and committees is emphasized.

Laura Powell suggests investigating flood plain restoration projects through the Conservation Commission.

Stephanie Appelfeller confirms the Conservation Commission's interest in being involved in more projects outside just hearing applications.

The statutory requirements and applications process for the Conservation Commission are explained. The potential for the Conservation Commission to take on more projects related to floodplain restoration is discussed.

The need to involve the housing advisor, Trena Tolliver, in housing-related goals is emphasized.

Seton McIlroy and Lisa Lawlor discuss the importance of including paper communication methods for the generations without internet access.

The boards agree on the four overarching objectives for the next fiscal year: housing development, effective and efficient government, affordability, and climate resiliency. The boards discuss the need to improve tourism management and better manage the foliage experience.

The importance of improving Town Hall meeting technology and involving board members in the process is highlighted.

The need for ongoing updates on short-term rental regulations and the potential for updates before the end of the year is discussed.

The boards discuss the need to repair and improve village buildings, with a focus on the Dr. Coburn's Tonic building.

The boards agree on the importance of improving communication with the public and the need for a dedicated staff person for communications.

The importance of pursuing floodplain restoration projects and the potential for grants is discussed.

The boards agree to put the goals on the website and use them to guide their efforts for the next nine months.

## **C. Adjournment**

### **1. Trustees**

Motion: by Seton McIlroy to adjourn the meeting at 9:06AM

Seconded: by Jeffery Kahn

Vote: 5-0-0, passed

## **D.**

### **1. Selectboard**

Motion: by Greg Fullerton adjourn the meeting at 9:06AM

Seconded: by Ray Bourgeois

Vote: 5-0-0, passed

*Respectfully submitted,  
Kitty Mears Koar*