

**Village of Woodstock
Board of Trustees Meeting
November 21st, 2024
8:15AM
Town Hall & Zoom
Minutes**

Draft minutes are subject to approval.

Present: Chair Seton McIlroy, Jeffrey Kahn, Frank Horneck, Lisa Lawlor

Staff: Eric Duffy

Public: Eliza Laffin, Will Ladd, Kathy Avellino

Call to order

1. Chair Seton McIlroy to call the November 21st Village Trustees meeting to order at 8:15AM

B. Additions and Deletions

Discussion of the December 10th Bond

C. Citizen's Comments – None

D. Votes

Reallocation of ARPA Funds

ARPA funds need to be under contract by December 31st of this year.

Eric Duffy mentioned the need to reallocate \$5,000 in ARPA funds which was a surplus from high street paving, paving costs were \$5,000 less than expected, to the footbridge projects due to higher-than-expected quotes.

Quotes for footbridges are discussed. Original allocation was approx. \$34,000- quotes were \$18,000 and \$30,000, totaling \$48,000. \$5,000 from High Street paving is going to offset cost, remaining balance to come from capital reserves from public works.

Motion: By Jeffrey Kahn to allocate \$5,000 from the High Street paving towards the remaining balance of the footbridge repairs. (8:19AM)

Seconded: Lisa Lawlor

Vote: 4-0-0 passed

33 Central Easement Contract (8:20AM)

Seton McIlroy discussed the details of the 33 Central easement, including a \$50 monthly rent for a five-year contract.

Will Laid from 33 Central proposed a fee payable 8 months after the tank goes into the ground or a reduced fee of \$25 for the first year after the tank goes in the ground with \$50 thereafter, citing the expected one-year construction timeline.

Jeffrey Kahn and Lisa Lawlor discussed the importance of having a penalty clause in the contract for non-payment.

Brenda Blakeman's suggestions are considered, including paying annually and starting the fee immediately upon the tank being installed.

The final agreement includes a \$600 annual fee starting September 1st, with a five-year contract and a penalty for non-payment.

Kathy Avellino commented about the liability of the propane tank.

F. Discussion

Wassail Safety and Logistics plan (8:40AM)

Beth Finlayson provided a detailed map and list of safety and logistics for the parade and covered bridge festival.

Key points include police and volunteer presence, barricades, and traffic control measures.

Discussion on crowd control and insurance coverage for the horses in the parade.

The importance of clear communication with residents and businesses is highlighted.

Discussion on the need for temporary parking restrictions and the coordination with local police and fire departments.

Discussion of the December 10th Bond

The Trustee Meeting on December 10th is on the same day as the bond vote for the capital projects. Discussion of potential moving the meeting.

The Trustee's decided to move the meeting to December 12th at 6:30PM

A. Executive Session 1 V.S.A 313

Motion: By Chair Seton McIlroy enter Executive Session 1 V.S.A 313 (8:57AM)

Seconded: Jeffrey Kahn

Vote: 4-0-0 passed (returned 9:14AM)

B. Other Business

J. Adjournment

Motion: by Jeffrey Kahn to adjourn the meeting at (9:14AM)

Seconded: by Frank Horneck

Vote: 4-0-0, passed.

*Respectfully submitted,
Kitty Mears Koar*