

**Village of Woodstock  
Board of Trustees Meeting  
September 10th, 2024  
6:30pm  
Town Hall & Zoom  
Minutes**

**Draft minutes are subject to approval.**

**Present:** Chair Seton Mclroy, Jeffrey Kahn, Brenda Blakeman, Frank Horneck, Lisa Lawlor

**Staff:** Eric Duffy, Kitty Mears Koar

**Public:** Jon Spector, Norm Frates, Scott Smith, Wesley Henning, Brent Black, Carrie Bristow, Cynthia Dilworth, Michael Solbus, Wendy Marrian, Tom Wheeler, Kyle Katz, Beth Finleyson

**Call to order**

1. Chair Seton Mclroy to call the September 10<sup>th</sup> Village Trustees meeting to order at 6:30pm

**B. Additions and Deletions – None**

**C. Citizen’s Comments – None**

**D. Reports**

**Manager’s Report**

- Weia from Indonesia who is working with the village on a fellowship through ICMA for three to four weeks, has arrived in Washington DC.
- Weia will focus on sustainability, planning, and development projects, with potential benefits for both Woodstock and Bali
- Eric discussed ongoing work on Route 106, including fixing paved-over drains and preparing for paving crosswalks on High Street and parking spots on Pleasant Street
- Tax bills went out last Friday. A one-page document went out with the tax bill with an explanation on the new tax rates

**Financial Report**

Eric noted early fiscal year data and pending items like the July recon and police revenue  
The Tree Fund which is on page three of the financial report is for FY24

**E. Votes**

**Turkey Trot**

Norm Frates discussed the Turkey Trot on Thanksgiving Day; the route and time are the same as years before. No dogs will be allowed this year.

Norm spoke to Chief Swanson about doubling the traffic control

Woodstock Inn is allowing the Turkey Trot to use the Billings Farm and the Country Club for extra parking

Request for a banner on the Green 7 days prior to the event

Motion: by Jeffrey Kahn to approve the permit as presented (6:39pm)

Seconded: by Frank Horneck

Vote: 5-0-0, passed

**F. Reports**

**Police Report**

Chief Swanson reports 475 calls for service in August, which is higher than average. Labor Day weekend had 60 calls

Chief Swanson discussed the kiosks and parking meters, noting the need for updates and the impact on revenue. The kiosks and parking meters have been given stickers with the new time. Three spaces in front of Post Office were left coin only and as 10AM-4PM  
Parking Revenue August: Kiosk- \$4,996.35 Meters- \$5,081.05 Park Mobile \$5,608.50 Total: \$15,685.90

Chief Swanson provides an update on parking enforcement, and the importance of paying parking tickets.

## **G. Votes**

### **Sidewalk Permit - Woodstock Scoops**

Scott Smith owner of Woodstock Scoops wants, to have the same crowd control line with stanchions on the sidewalk as years past from September 18 to October 22

It was discussed that the placement of the stanchions should allow a wheelchair between the stanchions and the edge of the sidewalk

A questions was asked about the line getting too long and extending towards the neighboring store. The board mentioned the high school sends out emails to their students about after school jobs to help the short staffing.

Motion: by Seton Mclroy to approve the permit keeping the stanchion inside the line of the sidewalk, but pending a certificate of insurance (6:54PM)

Seconded: by Jeffrey Kahn

Vote: 5-0-0, passed

### **Use of Gore Permit- Wesley Henning**

Seton Mclroy introduced the Gore permit applicant Wesley Henning, who will be having an 18th-century reenactment show and tell.

Seton Mclroy confirms the details of the event, including the dates, number of participants, and the need for a variance for overnight camping

Motion: by Jeffrey Kahn to approve the permit as presented (7:03PM)

Seconded: by Frank Horneck

Vote: 5-0-0, passed

Motion: by Jeffrey Kahn to provide a variance for the provision that there are no structures allowed, but with the permit it is being allowed (7:03PM)

Seconded: by Frank Horneck

Vote: 5-0-0, passed

### **Fall Foliage Food**

Seton thanked Lisa Lawlor and Kitty Mears Koar for all the work they did with the vendors.

### **Muchie Rollz**

Selling Egg Rolls, desserts and other food on the Green

Does need electricity

Dates: September 22nd, 28th, 29<sup>th</sup>, October 6<sup>th</sup>, 12th, 13<sup>th</sup>, 19<sup>th</sup>, 20<sup>th</sup> 11am-4pm

She still needs to send in the permit fee. Kitty Mears Koar will confirm.

Seton discussed the rules all the vendors must follow. Kitty Mears Koar mentioned sending an email to all the vendors after the meeting regarding the rules of the permit and trash, to make it clear for anyone that did not read the permit through completely. Lisa will send an email with the placement of all the vendors.

Motion: by Jeffrey Kahn to approve the permit pending the application fee (7:08PM)

Seconded: by Lisa Lawlor

Vote: 5-0-0, passed

### **Sustainable Eats Food Truck**

Brent Black the owner of the Sustainable Eats Food truck discussed his locally sourced clean and organic menu which includes coffee, espressos, lattes and smoothies, chef inspired daily specials, chili, soups, sandwiches, salad, with a vegetarian and vegan option as well.

It is a self-contained food truck with a quiet generator

September 23, 29<sup>th</sup>, 30<sup>th</sup>, October, 7, 14<sup>th</sup>, 19<sup>th</sup>, 20<sup>th</sup>, 21<sup>nd</sup>, 26<sup>th</sup> 11AM-6PM

They will take up two parking spots and will be parked close to an entrance/exit to the Green

Motion: by Seton McIlroy to have Sustainable Eats Food Truck next to the Green September 23, 29<sup>th</sup>, 30<sup>th</sup>, October, 7, 14<sup>th</sup>, 19<sup>th</sup>, 20, 21, 26<sup>th</sup> 11AM-6PM (7:15AM)

Seconded: by Jeffrey Kahn

Vote: 5-0-0, passed

### **Trees and Seeds**

Carrie Bristow, Vice President of Trees and Seeds explained having many successful travel experiences with students doing service work, and they wanted to continue that effort as a separate nonprofit in extending it also to families and adults. Trees and Seeds helps any student or adult that would like to go on a trip but may need some financial help. They make all their own homemade food and the people who provide the food and work at the event share in the profits. The menu includes chilis, soups, stews, macaroni and cheese, baked goods, beverages, including hot cider. Trees and Seeds has a place on the Green they would like to set up.

We have the COI

September 29<sup>th</sup>, 30<sup>th</sup> and October 5<sup>th</sup>, 7<sup>th</sup>, 12<sup>th</sup>, 14<sup>th</sup> and 21<sup>st</sup> 10AM-4PM

\$50 Fee paid

Motion: by Frank Horneck to approve the permit (7:15AM)

Seconded: by Jeffrey Kahn

Vote: 5-0-0, passed

### **Squeels on Wheels**

Self-Contained BBQ food truck that uses a generator. It will be in the History Center parking lot behind the Town Crier blackboard. The menu will be pulled pork, beef brisket, pulled chicken, ribs, barbecue burrito, Mac and cheese, drinks.

September 22<sup>nd</sup>, 28<sup>th</sup>, 29<sup>th</sup>, October, 5<sup>th</sup>, 6<sup>th</sup>, 12<sup>th</sup>, 13<sup>th</sup>, 19<sup>th</sup>, 20<sup>th</sup> 11AM-3PM

No need to approve a permit since they will be on private property at the History Center

### **Maria's Casina**

Filipino Food. Needs electricity for crockpots. September 14<sup>th</sup>, 15<sup>th</sup>, 16<sup>th</sup>, 23<sup>rd</sup>, 28<sup>th</sup>, 29<sup>th</sup>, 30<sup>th</sup>, October 7<sup>th</sup>, 14<sup>th</sup>, 20<sup>th</sup>, 21<sup>st</sup> 3PM-6PM

We have the COI

Kitty Mears Koar explains Maria's question about her tent and trailer and if they could be left on the Green overnight.

Motion: by Jeffrey Kahn to approve the permit (7:32AM)

Seconded: by Lisa Lawlor

Vote: 5-0-0, passed

#### **North Chapel Universalist Society**

Menu: Chili, soups, hot foods

Need Electricity

Have the COI

September 29<sup>th</sup>, 30<sup>th</sup>, October 6<sup>th</sup>, 7<sup>th</sup>, 13<sup>th</sup>, 14<sup>th</sup>, 20<sup>th</sup>, 21<sup>st</sup> 11AM-2:30PM

Motion: by Frank Horneck to approve the permit (7:35AM)

Seconded: by Jeffrey Kahn

Vote: 5-0-0, passed

#### **WES/Prosper Valley PTO**

Baked good and hot food for fundraising for the PTO

Will need electricity

Have the COI from the school

Oct 12<sup>th</sup> 9AM-2PM

Need to get the permit fee of \$25.00

Motion: by Seton McIlroy to approve the permit (7:37AM)

Seconded: by Jeffrey Kahn

Vote: 5-0-0, passed

#### **H. Discussion**

##### **Mechanic Street Propane Tank Request**

Eric Duffy provides an update on the request from a building owner to install a propane tank in the ground on municipally owned property

Eric discusses the potential easement agreement and the need for a decision on whether to grant the easement and the terms. He emphasizes the importance of considering the precedent and potential future implications of the decision. He suggests developing a process for granting easements to ensure fairness and consistency.

##### **Technical update village STR Ordinance**

Eric Duffy discusses the need for a technical update to the village SCR ordinance to clean up language and ensure clarity. He confirms the process for making edits and presenting the updated ordinance to the Trustees for a vote.

Eric mentions the ongoing process of updating the STR application system and the need to address any language issues. He invites any additional comments or suggestions from the Trustees on the update process.

##### **Update and future for Tree Warden (7:57pm)**

Ash trees and Elm trees in the village were treated for various diseases

Goal health pruning, interference pruning, fertilizing and general improvement of the health of the existing trees

Multiple trees in the village that need to be removed because of disease and death

\$3,000 to inoculate approximately 15 trees

##### **Two Rivers- Kyle Katz- RIVER projects under consideration in the Village**

Kyle Katz from Two Rivers discussed being in the middle of the resilience initiative for Vermont empowerment and recovery.

The goal is to identify potential projects so that we can start building the pieces for hazard mitigation grant program applications.

Program that started at the state level is a response to the July flooding of last year

Two Rivers in narrowing a list of feasible projects that could be fundable through HMGP

Kyle goes over locations and funding in Woodstock for HMGP funded projects for flood proofing

**Halloween Road Closure and Safety measures**

The board discusses safety and street closures during Halloween

**Halloween Candy purchase, collection, distribution**

The board discusses the amount of candy to be purchased, how it is distributed. There is a lot of discussion of the logic of Halloween, including discussion of a “truck or treat” option on Vail Field.

**I. Approval of Minutes (8:39PM)**

a. 8.13.24

b. 8.28.24

B. Motion: by Seton McIlroy to approve the minutes 8.13.24 & 8.28.24

C. Seconded: by

Vote: 5-0-0, passed.

**Adjournment**

Motion: by Jeffrey Kahn to adjourn the meeting at (8:40pm)

Seconded: by Lisa Lawlor

Vote: 4-0-0, passed.

*Respectfully submitted,*

*Kitty Mears Koar*

x

Jeffrey Kahn

Brenda Blakeman

Lisa lawlor

**Signature:** *C. Seton L. McIlroy*

**Email:** seton.l.mcilroy@gmail.com

**Signature:** *Brenda Blakeman*  
Brenda Blakeman (Oct 3, 2024 06:42 EDT)

**Email:** blakemanblb@aol.com

**Signature:** *Lisa Lawlor*  
Lisa Lawlor (Oct 1, 2024 16:30 EDT)

**Email:** lwlawlor321@gmail.com

**Signature:** *J. Kahn*  
J. Kahn (Oct 2, 2024 09:51 EDT)

**Email:** unicornvt@gmail.com

**Signature:**

**Email:**